



CITIZEN OVERSIGHT COMMITTEE

Measure C Citizen Oversight Committee Meeting

Executive Minutes

Date: Monday, June 8, 2017

Time: 5:00 PM

Place: COG Ash Conference Room

2035 Tulare St., Suite 201, Fresno, CA

Members Present:

Lee Delap, Unincorporated Rural County East of 99, District 5
David Van Pelt, Unincorporated Rural Area West of 99
Kevin Hamilton, Central California Asthma Collaborative
Mike Schwan, Central CA Builders Exchange
Barry Mast, FCMA – District 3
Joe Denham, Greater Fresno Area Chamber of Commerce

Absent:

Antonio Gastelum, American Labor Alliance
Bob Allen, Selma District Chamber of Commerce
Sam Molina, FCMA District 1
Sal Petrucelli, FCMA District 2

Others Attending:

Brenda Veenendaal, Fresno COG
Denise DiBenedetto, Fresno County Transportation Authority
Stephanie Maxwell, Fresno COG
Destiny Rodriguez, Public at Large
Bill Jordan, League of Women Voters

David Van Pelt, Chair, called the meeting to order at 5:05 p.m.

I. Presentations - About Presentations:

This portion of the meeting is reserved for persons wishing to address the Committee on items within its jurisdiction but not on this agenda.

David Van Pelt introduced Bill Jordan to the committee. Mr. Jordan gave a brief bio of himself to the committee. Mr. Jordan may be taking the place of Stephanie Frederick on the Citizen Oversight Committee.

II. Minutes of February 6, 2017 Meeting of the Measure C Citizen Oversight Committee

A motion was made by Mike Schwan and seconded by Kevin Hamilton to approve the February 6, 2017 Oversight Committee minutes. A vote was called for and the motion carried.

III. Measure C Original Operating Budget for Fiscal Year 2017/18

Denise DiBenedetto reported on this item. The original Measure operating budget was not included in the responsibilities of the Citizen's Oversight Committee. It had been provided as a courtesy for reference to those services that are funded by both the original and the extension Measures.

Kevin Hamilton commented on the administrative funds and how little the Fresno County Transportation Agency (FCTA) receives.

David Van Pelt asked about the many projects and the balance. Ms. DiBenedetto said that she would check on the balance.

Brenda Veenendaal asked about the salary and benefits. Ms. DiBenedetto said that there is only one person with the Fresno County Transportation Agency (FCTA) that the salary and benefits are split amongst the original and the extension measure.

IV. Measure C Extension Operating Budget for Fiscal Year 2017/18

Denise DiBenedetto reported on this item. This was the eleventh line-item budget of the Measure C Extension Program. The Fiscal Year (FY) 2017-2018 Measure C Extension budget's total estimated tax revenue was \$72,796,388. The estimated interest income is \$1,250,000 for a total estimated budget of \$74,596,884. The revenue estimate reflects a conservative 3.5% increase from the 2016-17 actual revenues to date.

The Measure C Extension revenue projection was the result of a collaborative effort between the Fresno County Auditor-Controller/Treasurer Tax Collector's office and the Authority's financial advisor, Montague DeRose Associates.

Total Salaries and Benefits and administrative expenses total \$459,549 and is less than 1%. The Salaries and benefits portion of the Administrative budget reflects 100% of two employees (Executive Director and Contract Administrator), and 25% of one employee (Program Manager). This category also included office expenses such as Rent, Leases, telephone, small office equipment, office supplies, etc. for a total of \$64,235, a contingency reserve of \$10,000 and an unallocated Administrative Reserve of \$261,188.

The Extension Budget also accounts for Services and Supplies expenditures in the amount of \$723,535. This budget category provides the services needed to deliver the overall Measure C Program and reflect actions previously approved by the board. Where appropriate, Services and Supplies expenses are prorated between the Original and Extension Measures to reflect actual service to each.

The remainder of the budget is similar to previous budgets and consists of pass-through funding to participation jurisdictions.

The budget also identifies the undistributed reserve allocations for programs or projects that are not ready to proceed at this time. These funds will continue to be retained by the Authority in separate accounts until claim and certification procedures are finalized and projects are identified.

This was an information item with no direction from the committee.

V. Regional Transportation Mitigation fee (RTMF) Budget for Fiscal Year 2017/18

Denise DiBenedetto reported on this item. This is the third line-item budget of the Regional Transportation Mitigation Fee. The RTMF fee was approved by voters when they passed the Extension Measure. The FY17/18 budget identifies an uncommitted RTMF fund balance of \$2,606,897, an estimated \$3million in fee collection revenue based on recent development activity in Fresno County and \$27,000 in interest earnings. The final category of resources available to deliver the RTMF construction program in 2017-18 is the \$19,303,000 in Measure C Loans that are estimated to be needed to service ongoing construction contracts in the coming year. These funds are available, if needed, to pay costs as they come due for on-going contracts and will be added to the outstanding \$60.9 million Measure C loan to be amortized over the remaining life of the fee program. Combining all of the above listed resources, results in a total of \$17,223,940 available to deliver the FY17-18 RTMF Program.

The expenditure side of the proposed 2017-18 RTMF Budget identifies \$13,435,000 for construction projects, \$15,000 for Services and Supplies which is made up of an estimated \$5,000 for legal services and \$10,000 for Consultant Services to update the Strategic Implementation Plan as needed to reflect the changes resulting from the anticipated 2017 Measure C Expenditure Plan update and \$3,773,940 in Measure C RTMF Loan payback program.

This was an information item with no direction from the committee.

VI. Fresno County Transportation Authority Board Resolution NO. 2017-02

Denise DiBenedetto reported on this item. Using the revenue estimate provided by the Fresno County Auditor-Controller/Treasurer –Tax Collector, the Fresno County Transportation Authority shall annually prepare each year a Resolution of Allocation/Apportionment. The Resolution included a table, which identifies each city and county, the total street mileage and estimated population within each jurisdiction. Following the adoption of the Resolution, the Fresno County Transportation Authority shall notify each city and the county in writing.

This is done through the Certification and Claims process. Once each agency provides a signed Certification and Claims form, along with their council resolution, the Fresno County Auditor-Controller/Treasurer –Tax Collector's office then start the allocation of the pass-through funds to the agencies. The Resolutions and Cert & Claims are due by November 15th.

This was an information item with no direction from the committee.

VII. Update on Proposed Amendment 4 to the Measure C Extension Expenditure Plan

Denise DiBenedetto reported on this item. At the last COC meeting on March 9, 2017, COG presented a proposal from the City of Fresno requesting consideration of an amendment to the Expenditure Plan to include Class IV Facilities and Class III Bicycle Route signage to the funding available in the Measure C Bicycle Facility Programs. At that time, the COC asked to see the changes to the Expenditure Plan before considering the proposed amendment. On April 26, 2017, COG and FCTA met to discuss the City of Fresno's proposal. COG and FCTA had agreed that an amendment to the Expenditure Plan to allow for such funding is appropriate and that the language in the Strategic Implementation Plan (SIP) should be modernized to reflect the recent changes in the Active Transportation Plan. As is the procedure for any amendment to the Expenditure Plan it must pass the formal approval process by way of the COG Policy Board and then the Authority Board. This is also an Expenditure Plan Update year (every 2 years COG must update the Expenditure Plan) any updates to the plan are done through the Strategic Implementation Plan. These 2 processes will be happening simultaneously. As the update progresses we will keep the COC informed and the final updated verbiage to the Bicycle Facility Programs will be provided to you for

review and comment. Peggy Arnest attended the meeting to answer any additional questions the committee may have regarding the updates to the bicycle trails program.

This was an information item with no direction from the committee.

VIII. Items from Staff

A. Future tentative COC meeting dates to calendar:

- July 13, 2017
- August 10, 2017
- September 14, 2017

B. Items for next agenda – Discussion

Lee Delap asked about an update for the High-Speed Rail Maintenance Facility and the funds. Denise DiBenedetto said she would check on it.

C. Upcoming Meetings of other related Boards/Committees:

- Transportation Technical Committee Meeting, Friday, June 9, 2017 at 8:30 am at Fresno COG
- Policy Advisory Committee Meeting, Friday, June 9, 2017 at 10:00 am at Fresno COG
- RTP Roundtable Meeting, Wednesday, June 28, 2017 at 2:00 pm at Fresno COG
- Fresno COG Policy Board Meeting, Thursday, June 29, 2017 at 5:30 pm at Fresno COG
- RTP Public Outreach Workshops throughout the month of June--see attached flyer.

Brenda Veenendaal informed the committee about the Public Outreach Workshops that will be starting in June.

D. Committee Vacancies

Brenda Veenendaal informed the committee of the two vacancies that need to be filled. The committee also discussed how many members need to be present to have a quorum for the citizen Oversight meeting. Ms. Veenendaal will ask the counsel to make sure what the number is.

IX. Items from Members

David Van Pelt announced that this meeting would be his last. The committee thanked him for doing a great job as chairperson of the Citizen Oversight Committee.

Chair \sm adjourned the meeting at 6:39 p.m.