



# FRESNO COUNTY RURAL TRANSIT AGENCY

2035 Tulare Street, Suite 201, Fresno, CA 93721

Phone: 559-233-6789 Fax: 559-233-9645

Webpage: [www.ruraltransit.org](http://www.ruraltransit.org)

## FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

### AGENDA

DATE: Thursday, October 24, 2013  
 TIME: 5:30pm, **AFTER** the Fresno Council of Governments (FCOG) Meeting  
 PLACE: FCOG / FCRTA Offices  
 Sequoia Conference Room  
 2035 Tulare Street, Suite 201  
 Fresno, CA 93726  
*(Corner of Tulare and Van Ness Ave. - above Club One  
 Park in Underground Garage - Entrance off Tulare & Van Ness Ave.  
 Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,  
 Up Elevator to Second Floor, Left to Sequoia Conference Room)*

#### **Americans with Disabilities Act (ADA) Accommodation**

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

**AB 23 Requirement:** In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

#### ROLL CALL

- I. Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction, but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

#### ACTION ITEMS

- II. Approve "Executive Minutes of September 26, 2013" (Attachment).
- III. **PUBLIC HEARING:** Adoption of FCRTA's Amended "Conflict of Interest Policy", Resolution 2013-17 (Attachment).
- IV. Approve FCRTA's Federal Transit Administration Section 5316 - Job Access and Reverse Commute and Section 5317 - New Freedoms Grant Applications, Resolution 2013-18 (Attachment).
- V. Approval of a FCRTA Grant Application for California Transit Assistance Funds (CTAF) from the California Governor's Office of Emergencies Services (CalOES) for Automated Security Gates (Phase 3 of 3), Resolution 2013-19 (Attachment).
- VI. Approve Procurement of Two (2) Additional FCRTA Fleet Vehicles (Resolution 2013-20) (Attachment).

**A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY**  
 THE CITIES OF: COALINGA; FIREBAUGH; FOWLER; HURON; KERMAN; KINGSBURG; MENDOTA; ORANGE COVE; PARLIER; REEDLEY; SANGER; SAN JOAQUIN; SELMA; & FRESNO COUNTY

- VII. Approve Procurement of Two (2) FCRTA Emergency Compressed Natural Gas Emergency Services Trucks (Resolution 2013-21 (Attachment)).

**REVIEW AND COMMENT ITEMS**

- VIII. None.

**INFORMATIONAL ITEMS**

- IX. FCRTA's Operation Manager, Moses Stites has been "Certified as a Safety and Security Officer" following Training and Testing by the Community Transportation Association of America in compliance with Federal Transit Administration Pursuant to the Surface Transportation Authorizing Legislation of Map 21 (Moving Ahead for Progress in the 21<sup>st</sup> Century) (Attachment).
- X. Progress Meeting on October 3, 2013 with the Community of Lanare Regarding a Draft Service Schedule for the Lanare Transit Demonstration Service along Mount Whitney Avenue between the Communities of Lanare, Riverdale and Laton, Projected Implementation Date: December 1, 2013 (Oral Report).



## FRESNO COUNTY RURAL TRANSIT AGENCY

2035 Tulare Street, Suite 201, Fresno, CA 93721

Phone: 559-233-6789 Fax: 559-233-9645

Webpage: [www.ruraltransit.org](http://www.ruraltransit.org)

### FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

#### Executive Minutes

DATE: Thursday, September 26, 2013  
TIME: 5:30pm, **Following** the *Fresno Council of Governments (FCOG) Meeting*  
PLACE: FCOG / FCRTA Offices  
Sequoia Conference Room  
2035 Tulare Street, Suite 201  
Fresno, CA 93726

Members Attending: Mayor Ron Lander, City of Coalinga  
Mayor David Cardenas, City of Fowler, Vice Chairman  
Mayor Sylvia Chavez, City of Huron  
Mayor Gary Yep, City of Kerman  
Mayor Chet Reilly, City of Kingsburg  
Mayor Robert Silva, City of Mendota  
Mayor Gabriel Jimenez, City of Orange Cove  
Mayor Armando Lopez, City of Parlier  
Mayor Robert Beck, City of Reedley  
Mayor Amarpreet Dhaliwal, City of San Joaquin, Chairman  
Supervisor Henry Perea, County of Fresno

Staff: Jeffrey D. Webster, FCRTA General Manager  
Janelle Kelley, Fresno County Legal Counsel  
Marla Day, Fresno COG Executive Assistant

Absent: Mayor Marcia Sablan, City of Firebaugh  
Mayor Joshua Mitchell, City of Sanger  
Mayor Kenneth Grey, City of Selma  
Moses Stites, FCRTA Operations Manager

The meeting was called to order by Mayor Dhaliwal (San Joaquin), Chairman.

#### ROLL CALL

**QUORUM:** At the start of the meeting there were eleven (11) members present, representing sixteen (16) votes. There was a quorum and business was in order.

Jeffrey Webster, General Manager noted that tomorrow, October 27<sup>th</sup>, marks the 35<sup>th</sup> year of operation of Fresno County Rural Transit Agency. Mr. Webster provided cupcakes in honor of the occasion. Board Members expressed congratulations to each other and the general public in attendance.

- I. Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction, but not on this Agenda.

There were no public presentations.

A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY  
THE CITIES OF: COALINGA; FIREBAUGH; FOWLER; HURON; KERMAN; KINGSBURG; MENDOTA; ORANGE COVE; PARLIER; REEDLEY; SANGER; SAN JOAQUIN; SELMA; & FRESNO COUNTY

### ACTION ITEMS

- II. Approve "Executive Minutes of July 25, 2013".

Following an expressed opportunity for public comment, a motion was made by Mayor Lander (Coalinga) and seconded by Mayor Yep (Kerman) to approve the Executive Minutes of July 25, 2013. A vote was called for and the motion carried.

### REVIEW AND COMMENT ITEMS

- III. None.

### INFORMATIONAL ITEMS

- IV. FCRTA's Operation Manager, Moses Stites has been reelected to the Community Transportation Association of America's (CTAA) National Board of Directors.

Mr. Stites will represent the Western Region of the United States. Mr. Webster noted that Mr. Stites was off attending the quarterly CTAA Board of Directors meeting in Baltimore, Maryland this weekend.

- V. League of Women Voters Forum on the Future of Regional Transit

Mr. Webster reported that on September 11<sup>th</sup>, he was part of a panel discussing the Future of Rural Transit. Information regarding the forum was included in the meeting package.

- VI. Progress Report on FCRTA's Vehicle Procurement

Mr. Webster gave a brief updated report noting that eleven (11) of the thirty-six (36) new replacement transit vehicles have been delivered. Mr. Webster stated that he is planning to have one (1) of the new buses on display at the October 24<sup>th</sup> Policy Board meeting for everyone to see.

Mr. Webster also mentioned that the City of Fresno had requested our assistance to determine if we could assist them with the installation of Compressed Natural Gas (CNG) pumps at their Handy Ride location. The initial meeting is scheduled for October 3<sup>rd</sup>.

Mr. Webster also reported that our new computer assisted dispatching software with tablets for the drivers was scheduled for implementation for fifteen (15) subsystems on October 1<sup>st</sup>.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Jeffrey D. Webster, General Manager

lmd



## FRESNO COUNTY RURAL TRANSIT AGENCY

2035 Tulare Street, Suite 201, Fresno, CA 93721

Phone: 559-233-6789 Fax: 559-233-9645

Webpage: [www.ruraltransit.org](http://www.ruraltransit.org)

October 4, 2013

TO: FCRTA Board of Directors; and  
The General Public

FROM:  Jeffrey D. Webster, General Manager

SUBJECT: **PUBLIC HEARING:** Adoption of FCRTA's Amended Conflict of Interest Policy

### **ACTION ITEM**

This Agenda Item was Publicly Noticed on October 9, 2013 in the Fresno Bee for a Public Hearing (Attachment).

The General Manager in consultation with the Clerk to the Fresno County Board of Supervisors and the California Fair Political Practices Commission pursuant to the Political Reform Act, as amended, has determined that an amendment to the Policy is warranted. The Clerk has called to my attention the need to specifically state that the "originals" of the Board of Directors and the General Manager reporting forms are to be sent to the Clerk and that the Agency is to retain the copies and the "originals" of all other designated individuals.

Staff has prepared the attached amended document for Board of Director consideration, following an opportunity for public comment. Following public and Board Member comments, Resolution 2013-17 has been prepared (Attachment) for possible Board of Directors action consideration.

### **RECOMMENDATION**

The General Manager recommends review of the proposed amended Conflict of Interest Policy, and determine if any further modifications may be warranted following an expressed opportunity for public comment during the Public Hearing, before consideration of Resolution 2013-17, to formalize adoption for filing with the Clerk of the Fresno County Board of Supervisors.

Attachments



**FRESNO COUNTY RURAL TRANSIT AGENCY**  
2035 Tulare Street, Suite 201, Fresno, CA 93721  
Phone: 559-233-6789 Fax: 559-233-9645  
Webpage: [www.ruraltransit.org](http://www.ruraltransit.org)

**For Publication  
In the Fresno Bee**

**PUBLIC HEARING**

The Fresno County Rural Transit Agency (FCRTA) has scheduled a legally noticed Public Hearing to invite written and oral comments on its proposed amended Conflict of Interest Code (copies available upon request at 559-233-6789, ext 221 and at the website: [www.ruraltransit.org](http://www.ruraltransit.org)) to insure that it is consistent with the Model Code of the California Fair Political Practices Commission's Regulation 18730. The Hearing shall be held by the Board of Directors of the FCRTA at its regularly scheduled monthly Meeting on Thursday, October 24, 2013 after 5:30pm. The Meeting will take place in the Sequoia Conference Room of the Fresno Council of Governments (FCOG) / FCRTA offices at 2035 Tulare Street, Suite 201; Fresno, CA 93721.

Signed  
Jeffrey D. Webster  
FCRTA General Manager  
October 9, 2013

THE FRESNO BEE » **CLASSIFIED** « WEDNESDAY, OCTOBER 9, 2013

---

PUBLIC NOTICE

#15565

The Fresno County Rural Transit Agency (FCRTA) has scheduled a legally noticed Public Hearing to invite written and oral comments on its proposed amended Conflict of Interest Code (copies available upon request at 559-233-6789, ext 221 and at the website: [www.ruraltransit.org](http://www.ruraltransit.org)) to insure that it is consistent with the Model Code of the California Fair Political Practices Commission's Regulation 18730. The Hearing shall be held by the Board of Directors of the FCRTA at its regularly scheduled monthly Meeting on Thursday, October 24, 2013 after 5:30pm. The Meeting will take place in the Sequoia Conference Room of the Fresno Council of Governments (FCOG) / FCRTA offices at 2035 Tulare Street, Suite 201; Fresno, CA 93721.

Signed  
Jeffrey D. Webster  
FCRTA General Manager  
(Publishing October 9, 2013)

---

**A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY  
THE CITIES OF: COALINGA; FIREBAUGH; FOWLER; HURON; KERMAN; KINGSBURG; MENDOTA; ORANGE COVE; PARLIER; REEDLEY; SANGER; SAN JOAQUIN; SELMA; & FRESNO COUNTY**

CONFLICT-OF-INTEREST CODE FOR THE  
**FRESNO COUNTY RURAL TRANSIT AGENCY**

The Political Reform Act (Government Code Section 81000, et seq.) requires State and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code and may be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure requirements shall constitute the conflict-of-interest code for the Fresno County Rural Transit Agency (FCRTA) (a Joint Powers Agency), as adopted by FCRTA Resolution 2013-19, following a legally noticed Public Hearing, with the expressed opportunity for public comment before the FCRTA Board of Directors at their regularly scheduled monthly Meeting, dated: October 24, 2013.

Individuals holding designated positions shall file their "original" statements with the Fresno County Rural Transit Agency, which will retain copies of the statements and make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) Upon receipt of the statements for the Fresno County Rural Transit

Agency, the Joint Powers Agency shall forward the "originals" of the Board of Directors and the General Manager to the Clerk to the Fresno County Board of Supervisors and retain the "originals" of all other designated positions.

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the Agency are hereby superseded.



APPENDIX A  
DESIGNATED POSITIONS

Designated Positions

Disclosure Categories

- |  |                       |
|--|-----------------------|
| • Mayor – City of Coalinga, FCRTA Board of Director      | Disclosure Category 1 |
| • Mayor – City of Firebaugh, FCRTA Board of Director     | Disclosure Category 1 |
| • Mayor – City of Fowler, FCRTA Board of Director        | Disclosure Category 1 |
| • Mayor – City of Huron, FCRTA Board of Director         | Disclosure Category 1 |
| • Mayor – City of Kerman, FCRTA Board of Director        | Disclosure Category 1 |
| • Mayor – City of Kingsburg, FCRTA Board of Director     | Disclosure Category 1 |
| • Mayor – City of Mendota, FCRTA Board of Director       | Disclosure Category 1 |
| • Mayor – City of Orange Cove, FCRTA Board of Director   | Disclosure Category 1 |
| • Mayor – City of Parlier, FCRTA Board of Director       | Disclosure Category 1 |
| • Mayor – City of Reedley, FCRTA Board of Director       | Disclosure Category 1 |
| • Mayor – City of Sanger, FCRTA Board of Director        | Disclosure Category 1 |
| • Mayor – City of San Joaquin, FCRTA Board of Director   | Disclosure Category 1 |
| • Mayor – City of Selma, FCRTA Board of Director         | Disclosure Category 1 |
| • Supervisor – County of Fresno, FCRTA Board of Director | Disclosure Category 1 |
| • General Manager - FCRTA                                | Disclosure Category 1 |
| • Operations Manager - FCRTA                             | Disclosure Category 1 |
| • Finance Director - Fresno Council of Governments       | Disclosure Category 1 |
| • Consultant – If Retained                               | Disclosure Category 3 |

\* Consultants shall be included in the list of designated positions and shall disclose pursuant to the disclosure requirements in this code subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Sec. 81008.)

## APPENDIX B

### DISCLOSURE CATEGORIES

Individuals holding designated positions must report their interests according to their assigned disclosure category(ies).

#### Disclosure Category 1

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency; and investments and business positions in business entities, and income, including loans, gifts, and travel payments, from all sources.

#### Disclosure Category 2

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

#### Disclosure Category 3

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the agency.

#### Disclosure Category 4

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the designated position's division or department.

#### Disclosure Category 5

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that filed a claim against the agency during the previous two years, or have a claim pending.

#### Disclosure Category 6

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources of the type to request an entitlement to use agency property or facilities, including, but not limited to:

- a license
- utility permit
- station vendor permit.

#### Public Officials Who Manage Public Investments

It has been determined that positions listed below manage public investments and will file a statement of economic interests pursuant to Government Code Section 87200. These positions are listed for informational purposes only:

- Board Members
- Alternate Board Members
- General Manager
- Financial Director
- Consultants involved in the investment of public funds

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

BEFORE THE  
FRESNO COUNTY RURAL TRANSIT AGENCY  
RESOLUTION NO. 2013-17

In the Matter of: ) RESOLUTION ADOPTING AN AMENDED  
A Conflict of Interest Code) CONFLICT OF INTEREST POLICY

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) has been created by a Joint Powers Agreement (September 27, 1979) to provide rural public transportation services; and

WHEREAS, the California Political Practices Commission is responsible for establishing regulations and procedures pursuant to the Political Reform Act of 1974, as amended; and

WHEREAS, the FCRTA previously adopted (July 26, 2012) a Code and Policy; and

WHEREAS, after review by the Clerk to the Board of Supervisor, it has been determined that the Policy needs to be amended to expressly state the the "Originals" of the statements for the Board of Directors and the General Manager are to be sent to the Clerk and that copies and the "Originals" of other designated positions are to be retained by the Agency; and

WHEREAS, a legally noticed Public Hearing was published to facilitate general public comments, prior to Board of Director adoption consideration.

NOW THEREFORE BE IT RESOLVED, the Fresno County Rural Transit Agency's Board of Director hereby amends if Conflict of Interest Policy by adoption of this Resolution.

BE IT FURTHER RESOLVED, that said document is to be transmitted to the Clerk to the Fresno County Board of Supervisors for formal filing purposes.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 24<sup>th</sup> day of October, 2013.

(RESOLUTION NO. 2013-17, Continued)

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: \_\_\_\_\_  
Amarpreet Dhaliwal, Chairman  
Mayor, City of San Joaquin

I hereby certify that the foregoing  
is a true copy of a resolution of  
the Fresno County Rural Transit  
Agency duly adopted at a meeting  
thereof held on the 24th day of  
October, 2013.

Signed: \_\_\_\_\_  
Jeffrey D. Webster, General Manager



## FRESNO COUNTY RURAL TRANSIT AGENCY

2035 Tulare Street, Suite 201, Fresno, CA 93721


Phone: 559-233-6789 Fax: 559-233-9645

Webpage: [www.ruraltransit.org](http://www.ruraltransit.org)

September 13, 2013

### MEMORANDUM

TO: FCRTA Board of Directors;  
FCOG Policy Advisory Committee;  
FCOG Transportation Technical Committee; and  
The General Public.

FROM:  Jeffrey D. Webster, General Manager

SUBJECT: Approve FCRTA's Federal Transit Administration Section 5316 - Job Access and Reverse Commute and Section 5317 - New Freedoms Grant Applications, Resolution 2013-18.

### ACTION SUMMARY

The Fresno COG advertised a "Call for Projects" submittal to draw down the remaining 2012 Urban Allocation of the Federal Transit Administration Section 5316 - Job Access and Reverse Commute and Section 5317 - New Freedoms funds. Applications were due September 16, 2013.

The Staff of the FCRTA prepared one (1) application for each program.

- Job Access / Reverse Commute funds for Operating Assistance in implementing a new service for passengers arriving in Downtown Fresno on Coalinga Transit, Orange Cove Transit, Southeast Transit and Westside Transit who need direct service to their place of employment, job training, or education; and
- New Freedoms funds for Operating Assistance in implementing a new service for the disabled, including the morbidly obese in large heavy duty powered wheelchairs, whose combined weight exceeds the current six hundred (600) pound limit stipulated in Americans with Disabilities Act (ADA) regulations for the past twenty-three (23) years; and

The Fresno COG's Staff and the Social Service Transportation Advisory Council (SSTAC) will reviewed all the submitted Applications (10/15/13) and may recommended that the FCRTA be funded.

### RECOMMENDATION

The General Manager recommends concurrences with these submittals that are consistent with our adopted Plans and Programs, following an expressed opportunity for public comment by adopting Resolution 2013-18 (Attachment).

**A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY  
THE CITIES OF: COALINGA; FIREBAUGH; FOWLER; HURON; KERMAN; KINGSBURG; MENDOTA; ORANGE COVE; PARLIER; REEDLEY; SANGER; SAN JOAQUIN; SELMA; & FRESNO COUNTY**





BEFORE THE  
FRESNO COUNTY RURAL TRANSIT AGENCY  
RESOLUTION NO. 2013-18

In the Matter of: )  
Federal Transportation Act)

RESOLUTION AUTHORIZING  
SUBMITTAL OF FEDERAL TRANSIT  
ADMINISTRATION SECTION 5316  
JOB ACCESS / REVERSE COMMUTE AND  
SECTION 5317 NEW FREEDOMS GRANT  
APPLICATIONS TO FRESNO COG FOR  
POSSIBLE FUNDING CONSIDERATION

WHEREAS, the Council of Fresno County Governments (Fresno COG) has developed a Call for Projects Application Package for the 2012 Cycle for the possible Transportation Act authorization; and

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) Board of Directors had an opportunity to review and commented on possible projects, reflected previously in adopted planning documents, at their meeting on June 27, 2013 and directed their staff to be responsive to the Fresno COG's Call for Projects; and

WHEREAS, the FCRTA has prepared and submitted, one (1) Applications for possible Job Access / Reverse Commute (JA/RC) funds for Operating Assistance in implementing a new service for passengers arriving in Downtown Fresno on Coalinga Transit, Orange Cove Transit, Southeast Transit and Westside Transit who need direct service to their place of employment, job training, or education; and

WHEREAS the FCRTA has also prepared and submitted, one (1) Application for New Freedom funds for Operating Assistance in implementing a new service for the disabled, including the morbidly obese in large heavy duty powered wheelchairs, whose combined weight exceeds the current six hundred (600) pound limit stipulated in Americans with Disabilities Act (ADA) regulations for the past twenty-three (23) years; and

WHEREAS, the Fresno COG's staff and the Social Service Transportation Advisory Council (SSTAC) has reviewed all the submitted applications and has recommended that the FCRTA be funded; and

(RESOLUTION NO. 2013-18, Continued)

WHEREAS, the FCRTA Board of Directors continues to invited the general public to comment on the Project Applications.

NOW, THEREFORE BE IT RESOLVED, that the Fresno County Rural Transit Agency does hereby authorize and support the intent of the two (2) submitted Applications as being consistent with the ever expanding public transit needs to the rural residents of Fresno County.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 24th day of October, 2013.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: \_\_\_\_\_  
Amarpreet Dhaliwal, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a meeting thereof held on the 24th day of October, 2013.

Signed: \_\_\_\_\_  
Jeffrey D. Webster, General Manager



## FRESNO COUNTY RURAL TRANSIT AGENCY

2035 Tulare Street, Suite 201, Fresno, CA 93721


Phone: 559-233-6789 Fax: 559-233-9645

Webpage: [www.ruraltransit.org](http://www.ruraltransit.org)

September 25, 2013

### MEMORANDUM

TO: FCRTA Board of Directors;  
FCOG Policy Advisory Committee;  
FCOG Transportation Technical Committee; and  
The General Public

FROM:  Jeffrey D. Webster, General Manager

SUBJECT: Approval of a FCRTA Grant Application for California Transit Assistance Funds (CTAF) from the California Governor's Office of Emergency Services (CalOES) for Automated Security Gates (Phase 3 of 3), Resolution 2013-19.

### ACTION SUMMARY

Following the Governor's Reorganization Plan No. 2, effective July 1, 2013 the former California Emergency Management Agency (CalEMA) name has been changed to the Governor's Office of Emergency Services (CalOES). Now CalOES has their projected allocation of Transportation System Safety, Security, and Disaster Response California Transit Assistance Funds (CTAF) for Fiscal Year 2013-14, and they are seeking project responses from each agency that receives an allocation, including the FCRTA.

In most cases, our fleet vehicles, associated with a particular "City Transit" service, are parked over night adjacent to our slow-fill CNG appliances to permit refueling in existing City Corporation Yards. Security at the locations continues to be a concern. Most have just manual gates with locks. During regular service hours at the facilities, the gates are left open. Too many keys, or the known combination of the locks, reduce the true security of the facilities. The FCRTA intends to secure additional funding to purchase and install automated gate equipment to control access to the facility for all associated employees. We hope to be able to record the "identification and time" of individuals accessing the yard, to instill a more secured facility for everyone's mutual benefit. The grant would cover all associated cost of each installation. Staff is committed to work with the respective City personnel to determine each installation. The FCRTA will secure appropriate contractors to perform the necessary work to complete the installation, with as little inconvenience and disruption to regular usage, as possible. All associated cost will be covered by the Grant and the FCRTA. There will be no financial impacts or obligations to Member Agencies. .

Our Applications are for the purchase, installation, and use of Automated Security Gates (Phase 3 of 3) at fenced vehicle storage locations where our individual rural fleet vehicles are parked overnight to facilitate slow-fill Compressed Natural Gas (CNG) refueling to support the operation of the rural transit services in rural incorporated Cities of Fresno County, to reduce emissions and improve air quality in the San Joaquin Valley Air Basin, as encouraged by the voter approved Proposition 1B Bond Act of 2006. The first (1st) Grant in 2011-12 (Phase 1 of 3) was for \$148,110; the second (2nd) Grant in 2012-13 (Phase 2 of 3) was for \$151,147, and the third (3<sup>rd</sup>) Grant is proposed for 2013-14 (Phase 3 of 3) is for \$153,431 to total \$452,688 towards the entire project.

The FCRTA Board of Directors has previously expressed appreciation and support for the Automated Security Gate Projects. Phase 3 funding should permit the project to be completed and planned.

### RECOMMENDATION

The FCRTA General Manager recommends, following an expressed opportunity for public comment, the approval of a CalOES 2013-14 Application for Automated Security Gates, by the adopting of Resolution 2013-19 (Attachment).

**A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY**  
THE CITIES OF: COALINGA; FIREBAUGH; FOWLER; HURON; KERMAN; KINGSBURG; MENDOTA; ORANGE COVE; PARLIER; REEDLEY; SANGER; SAN JOAQUIN; SELMA; & FRESNO COUNTY





**FRESNO COUNTY RURAL TRANSIT AGENCY**

2035 Tulare Street, Suite 201, Fresno, CA 93721

Phone: 559-233-6789 Fax: 559-233-9645

Webpage: [www.ruraltransit.org](http://www.ruraltransit.org)

BEFORE THE  
FRESNO COUNTY RURAL: TRANSIT AGENCY  
RESOLUTION 2013-19

In the Matter of : )  
Fresno County Rural Transit Agency )  
CTAF - CalOES Grant Application )

RESOLUTION AUTHORIZING FCRTA'S  
CALIFORNIA TRANSIT ASSISTANCE FUND -  
CALIFORNIA GOVERNOR'S OFFICE OF  
EMERGENCY SERVICES (CalOES) FOR  
AUTOMATED SECURITY GATES

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Governor's Office of Emergency Services (CalOES), (previously known as CalEMA) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) is eligible to receive CTSGP funds; and

WHEREAS, the FCRTA will apply for 2013-2014 CTSGP funds in an amount up to \$153,431 for the continued purchase, installation and use of Automated Security Gates (Phase 3 of 3) at fenced vehicle storage locations where our individual rural fleet vehicles are parked overnight to facilitate slow-fill Compressed Natural Gas (CNG) refueling to support the operation of the rural transit services in rural incorporated Cities of Fresno County, to reduce emissions and improve air quality in the San Joaquin Valley Air Basin, as encouraged by the voter approved Proposition 1B Bond Act; and

WHEREAS, the FCRTA recognizes that it is responsible for compliance with all CalOES CTSGP Grant Assurances including applicable State and Federal laws governing the use of the Bond Funds; and

(Resolution 2013-19, Continued)

WHEREAS, CalOES requires the FCRTA Board of Directors to complete, execute, and submit this governing body Resolution for the purposes of identifying it's General Manager as the authorized agent to act for and in behalf of FCRTA to execute any and all actions and agreements necessary to secure CTSGP funds from CalOES and ensure continued compliance with CalOES CTSGP assurances, and State and Federal laws.

THEREFORE, BE IT RESOLVED by the Fresno County Rural Transit Agency's Board of Directors that it hereby authorizes the FCRTA General Manager, to execute for and on behalf of FCRTA, a Joint Powers Agency (JPA) recognized as a public entity established under the laws of the State of California, any and all actions necessary for the purpose of obtaining financial assistance provided by the California Governor's Office of Emergency Services under the California Transit Security Grant Program.

THE FOREGOING RESOLUTION was passed and approved, following an expressed opportunity for public comment, this 24th day of October, 2013.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: \_\_\_\_\_  
Amarpreet Dhaliwal, Chairman

ATTEST CERTIFICATION:

I, Jeffrey D, Webster, duly appointed General Manager, of the Fresno County Rural Transit Agency do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the FCRTA's Board of Directors on the 24<sup>th</sup> day of October, 2013.

Signed: \_\_\_\_\_  
Jeffrey D. Webster, FCRTA General Manager

Dated: October 24, 2013



## FRESNO COUNTY RURAL TRANSIT AGENCY

2035 Tulare Street, Suite 201, Fresno, CA 93721

Phone: 559-233-6789 Fax: 559-233-9645

Webpage: [www.ruraltransit.org](http://www.ruraltransit.org)

October 4, 2013

### MEMORANDUM

TO: FCRTA Board of Directors;  
FCOG / FCRTA Policy Advisory Committee;  
FCOG Transportation Technical Committee; and  
The General Public

FROM:  Jeffrey D. Webster, General Manager

SUBJECT: Approval of Procurement of Two (2) Additional FCRTA Fleet Vehicles, Resolution 2013-20.

### ACTION SUMMARY

In April, the Board of Directors acted on my recommendation to purchase thirty-six (36) Arboc Vehicles for programmed vehicle replacement and service expansion.

In reviewing our multiple grant programs I discovered that we have been previously approved for two (2) additional vehicles that need to be procured in order to closeout an old Grant. Staff has contacted the current manufacturer, Arboc Specialties Vehicles, and has determined that the two (2) necessary chassis are in stock and could be added to our current production run order that is nearly completed. Of course the vehicle price would remain unchanged, at this time.

Staff is recommending that the procurement of two (2) additional twenty-one foot (21') Arboc vehicles for the total purchase price of \$267,235.87 (\$133,617.94 each), be authorized .

Staff is recommending that we take advantage of the immediate opportunity to secure the additional two (2) vehicles.

### RECOMMENDATION

The FCRTA General Manager recommends the approval of the vehicle procurement by approving Resolution 2013-20 (Attachment), following an expressed opportunity for public comment

Attachment





BEFORE THE  
FRESNO COUNTY RURAL TRANSIT AGENCY  
RESOLUTION 2013-20

In the Matter of       )  
FCRTA's Additional    )  
Vehicle Purchases     )

RESOLUTION TO PURCHASE  
TWO ADDITIONAL PASSENGER  
FLEET EXPANSION VEHICLES

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) previously acted on a Staff recommendation to purchase replacement and expansion vehicles; and

WHEREAS, two (2) additional vehicles were previously identified in an old FCRTA Grant that still need to be purchased in order to close out the Grant; and

WHEREAS, the FCRTA has previously acted to procure the vehicles through a Caltrans approved procurement program by the California Association for Coordinated Transportation (CalACT); and

WHEREAS, the staff wants to take advantage of an opportunity to add two (2) additional vehicles to its current order so the vehicles may be manufactured at the end of our current order to ensure consistent equipment for the fleet; and

WHEREAS, the staff has been programming the necessary funds for the procurement, including Federal, State and Local funding, including Measure - C funds to help offset the expenditure at this time; and

WHEREAS, Staff has previously identify the specific specification and options that will be needed for each vehicle; and

WHEREAS, the cost per vehicles is \$133,617.94, so the total cost for two (2) vehicles is \$267,235.87.

NOW THEREFORE, BE IT RESOLVED, that the FCRTA Board of Director, following an expressed opportunity for additional public comment, does hereby accept the Caltrans approved procurement from A-Z Bus Sales, Inc. for the stipulated bid quoted purchase price for two (2) additional Arboc vehicles at two hundred and sixty-seven thousand two hundred and thirty five dollars and eighty seven cents (\$267,235.87).

BE IT FURTHER RESOLVED, that the FCRTA Board of Directors does hereby direct its General Manager to execute the necessary binding agreements, in accordance with the Caltrans previously approved CalACT Contract Stipulations and Agreements.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 24th day of October 2013.

(RESOLUTION 2013-20, CONTINUED)

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: \_\_\_\_\_  
Amarpreet Dhaliwal, Chairman

ATTEST:

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a regular meeting thereof held on the 24th day of October, 2013.

Signed: \_\_\_\_\_  
Jeffrey D. Webster, General Manager



## FRESNO COUNTY RURAL TRANSIT AGENCY

2035 Tulare Street, Suite 201, Fresno, CA 93721

Phone: 559-233-6789 Fax: 559-233-9645

Webpage: [www.ruraltransit.org](http://www.ruraltransit.org)

April 11, 2013

### MEMORANDUM

TO: FCRTA Board of Directors;  
FCOG / FCRTA Policy Advisory Committee;  
FCOG Transportation Technical Committee; and  
The General Public

FROM:  Jeffrey D. Webster, General Manager

SUBJECT: Approval of Procurement of Two (2) FCRTA Emergency Compressed Natural Gas Service Trucks, Resolution 2013-21..

### ACTION SUMMARY

The FCRTA has previously submitted a Grant Application to the California Emergency Management Agency (CalEMA) (after July 1<sup>st</sup> the new name is the Governor's Office of Emergency Services) to procure one (1) Compressed Natural Gas (CNG) Bottle Truck to ensure emergency refueling of our service vehicles. The Grant was approved for \$150,000.00, but staff was unable to locate a new or used CNG refueling vehicle for much less than \$1 million dollars.

Art Penson, our assigned Maintenance Supervisor with the City of Fresno, assisted Moses Stites, FCRTA's Operations Manager and myself with a reevaluate our actual needs in an emergency situation. As you are aware, the FCRTA currently has a fleet of forty-five (45) CNG vehicles, and over sixty (60) CNG Refueling Pumps. It has occurred to us that our two (2) CNG Service Technicians with the Fresno Economic Opportunities Commission (FEOC) as the Rural Consolidated Transportation Service Agency (CTSA) are the individuals that respond to the installation, servicing, and repair of our equipment. Indeed, they would naturally be the individuals using the intended vehicle. A single (1) truck would address our obvious needs in an emergency, but in reconsideration of our 6,005 square mile County, and the actual distances between our installations, we have determined that two (2) emergency CNG service trucks would provide us with the best coverage, and possible back-up needs when the vehicle is being serviced. We also recognize that in a true emergency elsewhere that vehicles may be called on to assist in other locations beyond Fresno County under "inter-agency receptacle service agreements".

Staff evaluated the availability of such equipment and determined that there are no purpose built vehicles that would address our diverse needs. We did however realize the such equipment could be configured locally.

Staff has identified the type of the truck and its configuration to specifically address our needs. We have sought competitive bids from local business in our area. Three (3) commercial vehicles dealers have responded with three (3) bid for the two (2) trucks. They are:

- Keller Ford of Hanford, CA = \$29,636.43 each
- Hansel Ford of Santa Rosa, CA = \$35,740.00 each
- Swanson Fahrney Ford of Selma, CA = \$35,425.00 each

It should be noted that the Keller Ford Bid was not responsive to the specific identified specification.

Staff recommends that the two (2) vehicles be purchased from the lowest responsible bidder, Swanson Fahrney Ford of Selma, CA for the total price of \$70,850.00.

With regarding to the after-market vehicle configuration equipment, we are fortunate to have a single local company, that has been supplying its services to a number of public and private companies including the City of Fresno, for many years. Previous experiences have proven that once comparable equipment and resulting "destination charges" are included, the lowest responsive bidder has consistently been Sceliz Enterprises Inc. of Fresno, CA. Their bid was:

- Sceliz Enterprises Inc. of Fresno, CA. = \$42,035.64 each.

It should be noted that as other known vehicle equipment fabricators were contacted, when they understood that bids were being sought from the local competitor, they were not interested in submitting a bid.

Staff recommends that the two (2) vehicles be configured by Sceliz Enterprises Inc of Fresno, CA for a total purchase price of \$84,071.28.

The total purchase price for each vehicle is \$77,460.64 each. The total for the two (2) vehicles therefore would be \$154, 921.28. The difference between the Grant award and the final purchase price of \$4,921.28 would come from FCRTA Measure-C funds.

### **RECOMMENDATION**

The FCRTA General Manager recommends, following an expressed opportunity for public comment, the approval of the two (2) local bids form Swanson Fahrney Ford of Selma, CA and Sceliz Enterprises, Inc of Fresno CA for the total purchase price of \$154,921.28, by adopting Resolution 2013-21.

BEFORE THE  
FRESNO COUNTY RURAL: TRANSIT AGENCY  
RESOLUTION 2013-21

In the Matter of :	)	RESOLUTION AUTHORIZING FCRTA'S
Fresno County Rural Transit Agency )		AWARD THE PURCHASE OF TWO
CTAF - CalOES Grant Contract )		EMERGENCY COMPRESSED NATURAL GAS
		SERVICE TRUCKS

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Governor's Office of Emergency Services (CalOES), (previously known as the California Emergency Management Agency - CalEMA) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) previously submitted a Grant Application to purchase a Compressed Natural Gas (CNG) Bottle Truck for \$150,000.00; and

WHEREAS, the FCRTA Staff has determined that type of truck can actually cost in excess of \$1 million dollars; and

WHEREAS, the FCRTA has reconsidered its specific needs in the case of an emergency and has determined that it should instead purchase two (2) Emergency CNG Service Trucks; and

WHEREAS, the Staff has prepared detailed specifications for such equipment and has sought competitive bids for such equipment; and

WHEREAS, the lowest responsive bids for the trucks and vehicle equipment fabrication were received from Swanson Fahrney Ford of Selma (\$70,850.00), and Sceliz Enterprises Inc. of Fresno (\$84,071.28), for the total purchase price of \$154,921 and that amount is within FCRTA financial resources for this procurement.

(Resolution 2013-21, Continued)

THEREFORE, BE IT RESOLVED by the Fresno County Rural Transit Agency's Board of Directors that it hereby authorizes the FCRTA General Manager, to execute for and on behalf of FCRTA, a Joint Powers Agency (JPA) recognized as a public entity established under the laws of the State of California, any and all actions necessary for the procurement of the two (2) Emergency Compressed Natural Gas Service Trucks as formally stipulated for the total purchase price of \$154,921.28.

THE FOREGOING RESOLUTION was passed and approved, following an expressed opportunity for public comment, this 24th day of October, 2013.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: \_\_\_\_\_  
Amarpreet Dhaliwal, Chairman

ATTEST CERTIFICATION:

I, Jeffrey D, Webster, duly appointed General Manager, of the Fresno County Rural Transit Agency do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the FCRTA's Board of Directors on the 24<sup>th</sup> day of October, 2013.

Signed: \_\_\_\_\_  
Jeffrey D. Webster, FCRTA General Manager  
Dated: October 24, 2013