

FRESNO COUNTY RURAL TRANSIT AGENCY

2035 Tulare Street, Suite 201, Fresno, CA 93721

Phone: 559-233-6789 Fax: 559-233-9645

Webpage: www.ruraltransit.org

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

AGENDA

DATE: Thursday, April 24, 2014

TIME: 5:30pm, **AFTER** the *Fresno Council of Governments (FCOG) Meeting*

PLACE: FCOG / FCRTA Offices

Sequoia Conference Room

2035 Tulare Street, Suite 201

Fresno, CA 93726

(Corner of Tulare and Van Ness Ave. - above Club One

Park in Underground Garage - Entrance off Tulare & Van Ness Ave.

Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,

Up Elevator to Second Floor, Left to Sequoia Conference Room)

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

ROLL CALL

- I. Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction, but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to any action by the FCRTA Board.

ACTION ITEMS

- II. Approve "Executive Minutes of March 20, 2014" (Attachment).

REVIEW AND COMMENT ITEMS

- III. FCOG's Social Service Transportation Advisory Council (SSTAC) Annual Unmet Transit Needs Process Update - On-Going Rural Correspondence:

(Continued to Page 2)

- Request from the City of Sanger for consideration of additional transit services to permit residents to attend a new training program at Reedley College that is to support the needs of approximately ten (10) local manufactures in Sanger, who are in need of trained and skilled workers to support their respective operations (Oral).
- Follow-up on March 25th Meeting with Sanger Veterans regarding available transit services to the Veteran's Hospital in Fresno (Oral).
- Follow-up on March 28th West Hills College Roundtable Meeting with College Representatives and the Staff of the Fresno County Social Services Department to Discuss Available Transit Services in the South-Western Area of Fresno County (Oral).
- Request from a Reedley Senior Center Intern who mentioned that seniors are in need of direct transit services for medical appointments in Fresno, from time to time (Oral).
- Staff comments regarding FCRTA Expansion Services for 2014-15, to address Job Access / Reverse Commute (JARC) services for access to employment, education, training, and medical services and New Freedom (NF) services in excess of typical American with Disabilities (ADA) service limitations by vehicle capacity and accessibility beyond ADA Standards (Oral).

INFORMATIONAL ITEMS

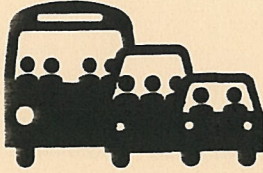
- IV. Excerpt from March 26th Caltrans Letter Commenting on Fresno COG's Draft Overall Work Program for Fiscal Year 2014-15 Referencing "Mass Transit Comments:" regarding the FCRTA (Attachment).
- V. FCRTA's Status Report of Bus Stop Shelter Installations (Oral).

CLOSED SESSION

- VI. Public Employment and Appointments - Title - General Manager - Government Code Section 54957(b).

ACTION ITEM

- VII.. Report on Personnel Matter, as warranted.



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FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

Executive Minutes

DATE: Thursday, March 20, 2014
TIME: 5:30pm, **AFTER** the *Fresno Council of Governments (FCOG) Meeting*
PLACE: FCOG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93726

Members Attending: Councilmember Ron Lander, City of Coalinga
Mayor David Cardenas, City of Fowler, Vice Chairman
Councilmember Marcia Sablan, City of Firebaugh
Mayor Sylvia Chavez, City of Huron
Mayor Chet Reilly, City of Kingsburg
Mayor Robert Silva, City of Mendota
Mayor Gabriel Jimenez, City of Orange Cove
Mayor Armando Lopez, City of Parlier
Mayor Robert Beck, City of Reedley
Mayor Kenneth Grey, City of Selma
Supervisor Judith Case McNairy, County of Fresno

Jeffrey D. Webster, General Manager
Moses Stites, Operations Manager
Arthur G. Wille, Senior Deputy County Counsel, County of Fresno

Members Absent: Mayor Amarpreet Dhaliwal, City of San Joaquin, Chairman
Mayor Joshua Mitchell, City of Sanger
Mayor Gary Yep, City of Kerman

The meeting was called to order by Mayor Cardenas, (Fowler), Vice Chairman.

ROLL CALL

QUORUM: At the start of the meeting there were 11 members present, representing 16 votes. There was a quorum and business was in order.

- I. Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction, but not on this Agenda.
There were no presentations.

There were no public presentations.

ACTION ITEMS

- II. Approve "Executive Minutes of February 27, 2014"

Following an expressed opportunity for public comment, a motion was made by Mayor Grey (Selma)

**A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY
THE CITIES OF: COALINGA; FIREBAUGH; FOWLER; HURON; KERMAN; KINGSBURG; MENDOTA; ORANGE COVE; PARLIER; REEDLEY; SANGER; SAN JOAQUIN; SELMA; & FRESNO COUNTY**

and seconded by Councilmember Lander (Coalinga) to approve the February 27, 2014 Executive Minutes as presented. Following an expressed opportunity for public comment, a vote was called for and the motion carried.

REVIEW AND COMMENT ITEMS

- III. FCOG's Social Service Transportation Advisory Council (SSTAC) Annual Unmet Needs Process, Bilingual Letter and Outreach Meetings in the City of Fowler, the City of Mendota and the City of Fresno

Jeffrey D. Webster, General Manager referred to the January 6, 2014 Memorandum that was included in the meeting package. Mr. Webster reported on the outreach meetings and mentioned that one (1) rural requests that have been received to date. Staff was currently evaluating the matter and will make a full report as part of the SSTAC's actual unmet needs report.

He went on to mention that he and Mr. Stites had been invited to a joint West Hills College Roundtable Meeting with the staff of the Fresno County Social Services Department to learn about the available transit services in the South-Western Area of the County.

Supervisor Case McNairy (County) requested an update regarding service to West Hills College and also medical facilities.

INFORMATIONAL ITEMS

- IV. Submission of FCRTA's Annual Drug and Alcohol Testing Management Information System Report to the Federal Transit Administration.

Mr. Webster stated that the annual report had been completed, transmitted, and accepted by the Federal Transit Administration in compliance with their regulations. Mr. Webster reported that again that there were no positive test results last year. He mentioned that the FCRTA associated staff has never had a positive test since the program began twenty-two (22) years ago, in 1992. Mayor Cardenas (Fowler) commended Mr. Webster on the excellent drivers that serve our residents across the entire County.

This was an information item and required no further action by the Board.

- V. Status Report on FCRTA Two (2) CNG Service Trucks.

Mr. Webster gave a brief oral update. The two (2) truck chassis were delivered by the staff of Swanson Fahrney Ford of Selma, CA. The vehicles were found to be in compliance with our stipulated specifications. The vehicles were then driven to Sceliz Enterprises Inc. of Fresno, CA where they will be equipped with the specified equipment to facilitate their operation as emergency CNG Service trucks to support our operations County-wide. Staff again pointed out that these equipment needs were offered by two (2) *local* businesses that had submitted the lowest responsive competitive bids for this procurement. We anticipate the up-fitting of these vehicles will be completed in eight (8) weeks.

This was an information item and required no further action by the Board.

- VI. FCRTA's Status Report of Bus Stop Shelter Installations.

Moses Stites, Operations Manager gave a short report on the progress of current bus shelter installations in Selma and Parlier. The installation details and permits are still being worked out for Firebaugh and Huron.

This was an information item and required no further action by the Board.

CLOSED SESSION

FCRTA's Legal Counsel, Arthur Wille, formally stated the legal provisions, under State Law, for the Closed Session.

- VII. Public Employment and Appointments – Title – General Manager – Government Code Section 54957(b).

After the room was cleared of non-Board members, the Board went into their closed session.

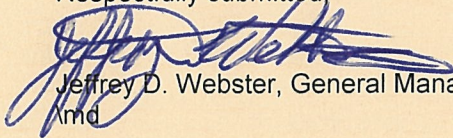
ACTION ITEM

- VIII. Report on Personnel Matter, as warranted.

Vice Chairman, Cardenas (Fowler) stated that there was no action to report.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Jeffrey D. Webster, General Manager
amd

DEPARTMENT OF TRANSPORTATION

1352 WEST OLIVE AVENUE
P. O. BOX 12616
FRESNO, CA 93778-2616
PHONE (559) 488-7307
FAX (559) 488-4088
TTY (559) 488-4066



*Flex your power!
Be energy efficient!*

March 26, 2014

Mr. Tony Boren
Executive Director
Fresno Council of Governments
2035 Tulare Street, Suite 201
Fresno, California 93721

See Page 2

Dear Mr. Boren:

Thank you for the opportunity to review the Draft Fresno Council of Governments (FCOG) Fiscal Year (FY) 2014 – 2015 Overall Work Program (OWP).

Caltrans, at District 6 and various divisions within the Department, has reviewed the Draft OWP and collectively offers the following comments:

District 6 Division of Transportation Planning

General Comments:

- Throughout the Draft OWP document, the words “state” and “federal” should be “State” and “Federal”. These are agencies and therefore should have the first letter capitalized. This change should be made in various other places throughout the document when referencing the agencies.
- Organization and Management, Transportation Policy Committee, Page V: The State Business Transportation and Housing Agency no longer exists. The California State Transportation Agency was created in 2013.
- The Draft OWP needs Work Elements for the *City of Sanger Accessibility Master Plan* and *City of Fresno 41 and North Corridor Community Design Plan – West Fresno* projects funded by way of the Caltrans Environment Justice Planning Grant Program.
- Caltrans recommends a Work Element to develop an Active Transportation Plan.
- Planning Emphasis Areas and Metropolitan Planning, Page xxix: This spreadsheet need a title and should include two addition work elements. These Work Elements are the following:
 - City of Sanger Accessibility Master Plan (2013/2014)
 - City of Fresno 41 and North Corridor Community Design Plan – West Fresno (2013/2014)
- MAP-21 Metropolitan Planning Factors, xxxi: This spreadsheet needs a title and should include the following:
 - City of Sanger Accessibility Master Pan
 - City of Fresno 41 and North Corridor Community Design Plan– West Fresno

“Caltrans improves mobility across California”

- *110 Regional Streets and Highways Planning*, First Paragraph, Page 3: A sentence should be added to state, consultation and coordination will be accomplished with the Santa Rosa Tachi Yokuts Tribe and will also be part of the partnership in development of the SR 198 Corridor Preservation and Implementation Strategic Plan.
- *110 Regional Streets and Highways Planning*, Fifth Paragraph, Page 3: The research company should also work with Caltrans to develop the litter survey/questionnaire.
- Environmental Justice Activities, Previous Work Completed, Page 93: The Environmental Justice Plan (2009) should be added to the list of accomplishments.
- Environmental Justice Activities , Tasks, Page 93: This Work Element could add the Tasks following:
 - Environmental Justice Task Force Quarterly meetings could be added to the list of Tasks;
 - Coordination of 420 Fresno Regional Housing Needs Plan/Consolidated Housing Element with the Environmental Justice Task Force; and
 - Environmental Justice Plan Update (2014).

Traffic Engineering Comments:

- On page 1, it is indicated that activities include “working with member agencies on methods of preserving rights-of-way.” Caltrans recommends FCOG should elaborate the methods in working with member agencies in preserving right-of-way.
- On page 4, it is indicated that “FCOG has continued to monitor Caltrans Management activities including bridge and guardrail replacement projects.” Caltrans recommends FCOG to explain why guardrail replacement projects are monitored.

Mass Transit Comments:

- FCOG is commended for a thorough OWP and providing ongoing efforts to satisfy Unmet Needs process through the Fresno County Rural Transit Agency (FCRTA) which is responsible for the county’s rural transit operations. FCRTA is also commended for providing exceptional transit services to the County of Fresno and its rural communities.

Headquarters Office of Regional and Interagency Planning Branch

FCOG is commended on:

- A well organized and well written OWP.
- Including MAP-21 in the planning process and work elements.
- Incorporating Planning Emphasis Areas in the planning process and work elements.
- Coordinating on goods movement activities
- Including previous comments

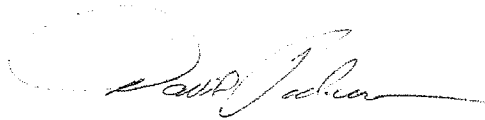
Mr. Tony Boren
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General OWP Comments:

- Federal Funding Sources: FTA Section 5313b is now referred to as FTA Section 5304.
- All SAFETEA-LU references should be changed to MAP-21.

If you have any questions concerning the comments provided, please call me at (559) 444-2493.

Sincerely,



DAVID PADILLA
Transportation Planning North Branch
District 6

C: Gail Miller, Michael Navarro, Steve Curti, Erin Thompson, Marta Frausto, Lorena Mendibles, Marta Martinez, and Albert Lee of Caltrans
Ray Sukys, Eric Eidlin of FTA
Jack Lord, Scott Carson of FHWA

Attachment: Attachment A - Fresno Council of Governments-Other Planning Activities within the Region FY 2014-2015 Matrix