

## MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING made this \_\_\_ day of \_\_\_\_\_, 2014, by and between the County of Fresno, the City of Clovis, the City of Coalinga, the City of Fowler, the City of Huron, the City of Kerman, the City of Kingsburg, the City of Mendota, the City of Orange Cove, the City of Parlier, the City of Reedley, the City of San Joaquin, the City of Sanger, the City of Selma and the Fresno Council of Governments (FCOG) is regarding a Fresno County Multi-Jurisdictional Housing Element.

WHEREAS the above mentioned agencies have agreed to enter into an understanding in which Fresno County, these thirteen cities and FCOG will participate in a Multi-Jurisdictional Housing Element, and

WHEREAS Fresno County, the thirteen cities and FCOG desire to enter into this Memorandum of Understanding setting out the terms, conditions, and services to be provided by such understanding and collaboration on the Multi-Jurisdictional Housing Element.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

### 1. MISSION

The Mission of this Memorandum is to provide the framework for the Multi-Jurisdictional Housing Element and to outline the payment plan of said document.

### 2. COOPERATION

The Multi-Jurisdictional Housing Element activities and services shall include, but are not limited to:

- a. Contact and collaboration with the contracted consultant team, Mintier Harnish, Veronica Tam & Associates and MIG, to ensure each agency is properly represented in the Housing Element and is in accordance with necessary State guidelines;
- b. Contact and collaboration with all other agencies via meetings hosted by the Fresno Council of Governments.

### 3. RESOURCES

Fresno County and the thirteen cities agree to provide the following resources in respect to the Housing Element:

- a. Staff time as required
- b. Staff expertise as required
- c. Payment of invoices to FCOG as required

FCOG agrees to provide the following resources in respect to the Housing Element:

- a. Contract administration
- b. Act as an facilitator on behalf of the thirteen agencies
- c. Project management in partnership with the Housing Element Steering Committee

### 4. FUNDING

All agencies shall provide the following amounts to fund the Multi-Jurisdictional Housing Element:

<b>Agency</b>	<b>Cost (Not To Exceed)</b>
FCOG (Prop 84 Grant)	\$12,650.00
Fresno County	\$20,443.00
Clovis	\$20,443.00
Coalinga	\$20,443.00
Fowler	\$25,695.00
Huron	\$20,443.00
Kerman	\$25,695.00
Kingsburg	\$25,695.00
Mendota	\$25,695.00
Orange Cove	\$20,443.00
Parlier	\$20,443.00
Reedley	\$20,443.00
San Joaquin	\$20,443.00

Sanger	\$25,695.00
Selma	\$25,695.00

The fourteen (14) agencies hereby agree that each of them shall not be liable for more than the amount stated above.

The final price negotiated with the consultant is contingent upon a final agreement between ALL of the listed agencies.

Furthermore, FCOG shall make payments to Mintier Harnish as invoiced and bill the thirteen agencies separately. FCOG will not be liable for any jurisdiction's failure to make payments, nor will FCOG charge the thirteen agencies for work performed by FCOG staff.

**5. DURATION**

This Memorandum shall come into effect on the Date of Execution and shall remain in full force and effect until the Multi-Jurisdictional Housing Element is certified by the California Department of Housing and Community Development (HCD), unless extended by mutual agreement between the parties hereto in writing.

Any amendments to this Memorandum are strictly prohibited, unless such amendments are agreed to by each agency.

IN WITNESS HEREOF, the agencies have executed this Memorandum as of the date first above written, DATED this \_\_\_ day of \_\_\_\_\_, 2014.

<b>Agency</b>	<b>Name</b>	<b>Title</b>	<b>Signature</b>
Fresno Council of Governments			
County of Fresno			
City of Clovis			
City of Coalinga			
City of Fowler			
City of Huron			
City of Kerman			
City of Kingsburg			
City of Mendota			
City of Orange Cove			
City of Parlier			
City of Reedley			
City of San Joaquin			
City of Sanger			
City of Selma			