

**Fresno Council of Governments**  
**Progress Report for Second Quarter (Oct.-Dec.)**  
**FY 2015-16 Overall Work Program (July 2015-June 2016)**  
**December 2015**

**REGIONAL TRANSPORTATION PLANNING**

**WE 110 - Regional Streets and Highways**

*Objective:* To maintain a continuing, cooperative, and coordinated regional streets and highways planning process that is responsive to local needs as well as state and federal requirements.

*Accomplishments:*

**October 2015**

- Reviewed draft Hwy 99 Beautification Master Plan materials with circuit planner; responded to request for clarification from circuit planner regarding plant list to be revised-referred question to Chair of 99 Association for follow-up with circuit planner. Scheduled and sent meeting notice twice for the 10/28/15 99 Association Workshop to discuss Master Plan Update work with the circuit planner.
- Work has begun on the initial scheduling of the Scoping Committee meeting for the Downtown to Tower Multimodal Study. Meeting logistics, scope of work, committee members, beginning.

**November 2015**

- Continued work on Cycletracks Feasibility Study, including finalizing the Scope of Work for the Request for Proposals. The RFP for consultant services was issued the week of November 23, 2015.

[GARZA/MARTINEZ/TERRY/DAWSON/HAN]

**WE 111 - Regional Transportation Modeling**

*Objective:* To maintain a continuing, cooperative, and coordinated regional transportation modeling process that is responsive to local needs as well as state and federal requirements.

*Accomplishments:*

**October 2015**

- Conducted traffic modeling for transportation consultants
- Attended Needs Assessment project kick-off meeting 10/6/15
- Conducted traffic modeling for Precision INC
- Coordinated with Citilabs to renew valley-wide Cube licenses
- Conducted project-level traffic modeling for local consultants
- Participated in VMIP-2 modeling seminars 10/23/15
- Reviewed proposed mapping zones for Task 1 Fresno/Madera O/D Study traffic counts 10/22/15
- Meeting with VRPA to discuss SB743 10/13/15

**November 2015**

- Conference call with Caltrans District 6 & 10 re: statewide model 11/4/15
- Provided various scenario output to ITHIM consultant
- Valley model update conference call with Fehr & Peers 11/12/15
- Statewide Modeling Advisory Committee meeting 11/18/15
- VMIP 2 monthly meeting 11/19/15
- Provided traffic modeling data to various traffic consultants
- Performed transit service population calculation for County of Fresno 12/01/2015

**December 2015**

- Performed SCS scenario related modeling based on City of Fresno's request 12/7/15
- Call with RSG re: Fresno COG activity-based model 12/16/15
- Webinar: Activity-based model by Cambridge Systematics 12/16/15
- Issued RFP for 2016 Fresno COG growth forecast 12/14/15

[CAI/HAN/ZHOU/TERRY]

**WE 112 - Regional Traffic Monitoring**

*Objective:* To maintain the Fresno Regional Traffic Monitoring Program as a source of current traffic information for use by member agencies and the public, and as a validation tool for the Countywide Traffic Model.

*Accomplishments:*

**October 2015**

- Coordinated with County of Fresno and City of Clovis staff to deploy bike/ped counters at various locations 10/23/15
- Managed count data via the Eco-visio data portal with support from city and county staff

**November 2015**

- Communicated with FHWA regarding bike/ped project progress
- Provided technical support for bike/ped counting project for CSU Fresno and its traffic consultant

**December 2015**

- Worked with CSU Fresno to manage the recently conducted bike/ped counts and provided data through Eco-visio  
[CAI/HAN/ZHOU]

**WE 114 – Fresno County Intelligent Transportation System Architecture Update**

**Objective:** To update the Intelligent Transportation System (ITS) Regional Architecture for Fresno County last completed in 1999.

**Accomplishments:****October 2015**

- Continue to work with consultants on a response to FHWA's comments.

**November 2015**

- Continue to work with consultants on a response to FHWA's comments
- Draft letter to FHWA responding to comments. .
- Review edits made to Final Draft of the Strategic Deployment Plan and give comments to consultant.
- Discuss with consultant the final steps leading to the release of the Final Plan and posting the Architecture Webpages on the FCOG website.

[ARNEST]

**WE 115 – Regional Transportation Mitigation Fee Plan**

**Objective:** Collect and administrate the RTMF imposed by the cities and county pursuant to the 2007 Measure "C" Ballot for the Fresno County Transportation Authority.

**Accomplishments:**

As of January 1, 2010, Resolution 2009-01 gives the RTMF joint powers agency (FCRTMF) the authority to collect the fee. The RTMF JPA and the Transportation Authority entered into an indemnity agreement, whereas the Fresno County Transportation Authority (FCTA) assumes liability for the RTMF JPA's actions in collecting the fee. A statutory five year Nexus update was approved by Fresno COG Board on November 20, 2014 and by the Transportation Authority on December 10, 2014. As of January 1, 2015, new RTMF rates derived from the updated Nexus have been implemented.

In 2015-16 the total fees collected through December were \$3,258,736.96. The total amount collected since inception is \$15,884,028..

The following activities continue;

- Processed Record of Payment of RTMF forms and collected fees.
- Maintain and update RTMF database and enter information from Record of Payment of RTMF forms, analyze data to prepare RTMF fee collection reports on a monthly, quarterly and annual basis.
- Funds are transferred to the Fresno County Transportation Authority account, on behalf of member agencies for Measure C projects throughout the county.
- Staff administers the RTMF Appeals Process, on a case by case basis, which is taken before the Fresno County RTMF Board for a review and finding of determination of requirement under Gov. Code § 66020 (d)(1).

[BESHEARS/GRAHAM/ARNEST/MARTINEZ]

**WE 116 – National Park Transit Service – Community Outreach Project**

**Objective:** The National Park Transit Service Work Element is intended to provide resources to develop resources and strategies for the provision of public transit between Fresno and Yosemite and Sequoia/Kings Canyon National Parks.

**Accomplishments:**

The Fresno COG Policy Board approved feasibility studies in 2013 to explore providing Transit Service to Yosemite and Sequoia-Kings Canyon National Parks. Based on the studies and at the direction of the Fresno COG Policy Board, CMAQ Funding Grant Applications were prepared on behalf of Fresno COG and the City of Sanger for transit demonstration projects to the national parks. The City of Sanger is the lead agency for the Fresno-Sanger to Sequoia-Kings Canyon "Big Trees Transit" Demonstration Project, and Fresno COG is the lead agency for the Fresno to Yosemite Transit Demonstration Project.

Funding Status:

## ITEM I C

The CMAQ award has been transferred to FTA and will be used to provide operations support during the first season of service. The Policy Board awarded CMAQ funds (Yosemite: \$2,692,527 and Sequoia-Kings Canyon National Parks: \$462,127) to provide for the first two years of operations of both projects, and the Air District provided matching funds for (Yosemite: \$367,040 and Sequoia-Kings Canyon National Parks: \$20,494) both projects. In addition, the City of Sanger has dedicated \$39,379 of its LTF (Local Transportation Funds) for the local match to support the SEKI route and is also providing assistance with the marketing and media campaign effort. In order to implement the service County Counsel required an amendment to the Fresno COG JPA. Therefore, per Policy Board direction at the September 25, 2014 Board meeting, Fresno COG JPA Amendment #9 was submitted to each of our member agencies for individual City Council and Board of Supervisors action. The amendment was ratified per the Fresno COG Bylaws by a majority of the members representing a population share of at least 40% and is now in effect. The JPA amendment allows Fresno COG to act as lead agency to apply for and receive grant funding, enter into agreements to provide funding, administration and oversight for interregional public transportation services.

Current staff activities continue support of operations of the Fresno to Yosemite and Fresno to SEKI Transit Demonstration Project. The planning activities are supported by a \$100,000 planning grant awarded by Caltrans, and an agreement to receive these funds on behalf of YARTS services to be rendered was approved at the September 25th Policy Board meeting. FCRTA, already successfully and efficiently providing service for Sanger and all other communities outside the urban sphere; FCRTA/EOC is the service provider for the "Big Trees Transit" SEKI route. Kick-off and ribbon cutting events celebrating the start of service for both routes were well attended by public officials and local media. Recognizing the crucial role that branding and multi-media marketing plays in promotion of the service to attract ridership, The Sanger City Council approved a marketing budget and a bid for marketing campaign for the service was awarded to Archer & Hound. Archer & Hound, working with City of Sanger chose the name "Big Trees Transit" and developed a logo and bus wrap in time for the start of service. Building on the Fresno COG Board approval at the November 20, 2014 meeting, the JPA Amendment #9, allows Fresno COG to work collaboratively with the transit service providers to ensure all aspects of operations will be met through current and future funding sources, for successful operations and marketing of both transit routes.

The service for both routes to the National Parks began Memorial Day Weekend, May 23, 2015. Big Trees Transit service ended for the first year's season on September 7, 2015, while YARTS continues with a modified fall/winter schedule. Wildfires in the National Parks had a huge impact on access to and from the parks and of course the air quality and safety considerations likely impacted visitors and ridership. During the Rough Fire at Kings Canyon National Park, Big Trees Transit vehicles were used to assist evacuation of hikers. Activities continue to support operations and increase ridership:

- The ridership data is still being analyzed, total numbers from inception date of May 23, 2015 are as follows:
  - 5,797 passengers on YARTS Fresno Route - May (partial month), June July and August (September numbers have yet to be tallied)
  - 7,156 passengers on Big Trees Transit May (partial month), June, July, August and September 1st through 7th
- NPS staff continue to work with Fresno COG and both transit operators to assess and provide feedback regarding progress of the service including ridership data
- Funding sources to promote ridership are being actively pursued, particularly through the National Park Service who are in the process of submitting grant applications.
- Stop locations, timing and schedule coordination has been established for both Yosemite and SEKI routes.
- A reliable communication system has been established between the bus/shuttle drivers, operations and maintenance staff as well as the park service to ensure the quality and safety of the service.
- Continuance of a media campaign that builds upon the successful implementation of operations and maintenance provided by YARTS and Big Trees Transit (FCRTA/EOC).
- News releases and advertisements via print, web and television to inform the public of the new service have been released regularly, and will continue throughout the demonstration period of this project. [Fawcett]
- Websites and Facebook continue to attract visitors and promote information about the service routes and schedules. For additional details visit:
  - [www.YARTS.com](http://www.YARTS.com)
  - [www.bigtreestransit.com](http://www.bigtreestransit.com)

### December 2015

- Review contractor invoices and approve for payment.
- Meet with National Park Service leadership on December 8, 2015 at Ash Mountain Park Headquarters with FCRTA, FEOC, and Sanger representatives to present ridership data on the 2015 Big Trees Transit Project.
- Work with transportation contractors to provide them with all the information or data they need.
- Begin development of CMAQ application for both national park transit services.

[ARNEST]

**WE 117 – Golden State Infrastructure**

*Objective:* The Fresno Council of Governments (Fresno COG) in conjunction with the County of Fresno, and the cities of Selma, Fowler and Kingsburg are conducting a Golden State Corridor: Economic Development Infrastructure Improvements: Engineering and Environmental Study.

There are three parts to this phase of the project:

- 1) Developing an RFP and contracting with a consultant,
- 2) Completing the engineering design plans (100%) of the Golden State Corridor Economic Development Infrastructure Improvements, and
- 3) Preparation of environmental documents sufficient to meet the requirements of the National Environmental Quality Act (NEPA), if necessary.

The goal is to revitalize the Corridor, enhance economic development, and improve Corridor safety for both commercial purposes as well as local drivers.

Funding for the Golden State Corridor Improvements has been made available in the Measure “C” Sales Tax Extension, passed by the voters of Fresno County in 2006. Originally, \$515,000 was allocated for the first phase. This second phase was allocated \$5,970,000, and the third allocation occurs in the years 2015/16 at \$37,343,000. Due to Measure “C” sales tax estimates falling below 29.3% from ballot measure projections, the November 18, 2010 Policy Board approved reprogramming the Golden State project as follows: \$6,226,000 in 2015/16; \$24,156,000 in 2018/19; \$14,375,000 in 2019/20 and \$2,858,000 in 2020/21.

**Accomplishments:****October 2015**

- Inform consultant selection committee that AECOM’s proposed project manager left AECOM and give them an update on the fee negotiations.
- Arranged and prepared for meeting of the consultant selection committee scheduled for 10/27/15.
- Contacted Mark Thomas and Company to inform him the CSC would like to negotiate their Golden State fee proposal. Explain to Ed what the CSC would like to see concerning the fee and the scope.

**November 2015**

- Continue negotiations for consultant

**December 2015**

- Set up Dropbox account with consultant to share CAD files from previous phase of the project.

[ARNEST]

**WE 120 - Regional Public Transportation Planning – Urban & Rural**

*Objective:* To carry on the continuing public transportation planning process to satisfy the requirements of the Federal Transit Administration under the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), the Alquist-Ingalls Act (AB-402, 1977) and AB-120 (Statutes of 1979); the Social Service Improvement Act (AB-120, 1979); the Mello Act (SB-157, 1985); the Specialized Transportation Services Act (SB-826, 1988); the Federal Clean Air Act Amendments; the 1988 California Clean Air Act and the Americans With Disabilities Act of 1990 (Public Law 101-336); and the Measure C Expenditure Plan.

**Accomplishments:**

- Management Information Systems: Staff continues to develop and maintain various MIS programs and services. Work continues on the implementation of the Regional Trip Planning program, as well as the Regional Farebox system.
- National Transit Database Report: National Transit Data Base (NTDB) annual operating statistics for FY2014-15 is being compiled. NTDB data collection is an ongoing process.
- Coordinate with Air District: Staff reviews Air District’s plans and rule making and attends workshops on topics related to transit planning. Staff also works closely in developing funding request strategies from the SJVUAPCD for related TCM’s such as alternative fuels funding.
- Review Development Proposals: Staff continues to work closely with the development community in order to promote pedestrian and transit-friendly development through review and comment on development proposals.
- Community Outreach and Public information: FAX information continues to be maintained on the World Wide Web at <http://www.fresno.gov/index.html>. Staff continues to work with major employers to promote public transit, and to find creative ways to increase transit’s market share. Staff has participated in several community outreach activities with various local agencies.
- Service Coordination: The Clovis/FAX Metro pass continues to be a success, and FAX continues to include transit service schedules and information for Clovis Stageline in the FAX Schedule Guide. Beginning January 10, 2011, FAX only sells Metro passes and no longer offer the monthly convenience pass.

- Regional Farebox: Farebox installation on the FAX fixed-route and Handy Ride system has been completed, and the systems are undergoing acceptance testing. Clovis Transit is planning to install a compatible fare collection system that will allow both systems to read and write mag stripe media for passes and transfers, making travel on and between the two systems much easier. This will also greatly improve the level the transaction detail that can be shared between the systems. Social Service Transportation Advisory Council (SSTAC): Staff has completed the Annual Unmet Transit Needs process, and Public Hearing is scheduled before the COG Policy Board on June 25th, 2015.
- Regional Trip Planning Program: Ontira Communications was the selected vendor of the JARC funded project. Staff is currently testing the Regional Transit Trip Planning Program. The program, when fully implemented, will include Fresno Area Express, Clovis Transit and Fresno County Rural Transit. Automated trip planning is currently available via Google Transit for FAX, but in a much less robust format. This project has suffered from prolonged technical difficulties primarily due to the City of Fresno's security precautions with access to City Servers, and is not anticipated to be completed this fiscal year.

[DOWNS/LONG]

#### **WE 121 – Public Transit-Human Services Transportation**

**Objective:** The Human Services Transportation Coordination work element's aim is to improve transportation services for persons with disabilities, older adults, and individuals with lower incomes by ensuring that public and non-profit agencies coordinate transportation resources provided through multiple federal programs.

#### ***Accomplishments:***

##### **October 2015**

- Work with FCRTA to update their milestones for an old New Freedom grant.
- Develop new spreadsheet for Section 5310 grants.
- Review 5310 Contracts edit as necessary.
- Update all Federal Financial Reports and Milestones of grants in TeamWeb.

##### **November 2015**

- Work with FAX to extend their JARC and New Freedom contracts to the current fiscal year.
- Compile information on procurement procedures for 5310 vehicles. Discuss with FCOG executive director and finance director.
- Close out completed grants in TeamWeb.
- Informed FTA Region IX representative of the status of selected grants.

##### **December 2015**

- Developed a presentation to send to successful subgrantees.
- Sen contracts out to successful subgrantees. Answered questions and clarify issues.
- Researched and prepared to conduct vehicle procurement through CalACT. Provided information to subgrantees.

[ARNEST]

#### **WE 150 - Other Modes – Aviation, Rail, Bicycle and Pedestrian**

**Objective:** To maintain a continuing, coordinated planning process in the aviation, non-motorized and rail modes.

#### ***Accomplishments***

- Monitored aviation issues and legislation important to Fresno County.

#### ***Accomplishments/Rail:***

- Monitored rail issues and legislation important to Fresno County.
- Monitored activities of the California High-Speed Rail Authority and other activities related to high-speed rail in California.
- Ongoing monitoring of all activities of the San Joaquin Joint Powers Authority for the Amtrak San Joaquins.

#### ***Accomplishments/Non-Motorized:***

- Ongoing review of matters related to bicycling in Fresno County, including legislative, design, and operational issues.
- Ongoing monitoring and research on matters related to protected bikeways (cycletracks) as planned and implemented in other jurisdictions.

##### **October 2015**

- Research and preparation for development of the Request for Proposals for the Cycletracks feasibility study. Identification, contact and discussion with individuals to serve on the Project Development Team for the study.
- Noticed, prepared agenda and related enclosures, and facilitated the first meeting of the Cycletracks Feasibility Study Project Development Team on October 21, 2015.

- Cycletracks subcommittee meeting on October 27 with those jurisdictions that are preparing or soon will prepare Active Transportation Plans for their communities. Meeting purpose was to avoid duplication between their efforts and the Cycletracks Feasibility Study.
- Extensive communication with individuals regarding development of the Cycletracks Feasibility Study Scope of Work. Staff hopes to issue the Request for Proposals by the week of November 16.

**November 2015**

- Ongoing development of RFP for Cycletracks (Class IV Separated Bikeways) Feasibility Study.

**December 2015**

- Class IV Separated Bikeways Feasibility Study released December 3, 2015.
- Continue to move forward with Class IV Separated Bikeways Feasibility Study with regard to formation of Scoring Committee to score those proposals that will be submitted by the January 15 deadline for submittal.
- Responded to several inquiries regarding the Class IV Separated Bikeways Feasibility Study and posted the responses to the COG website. Deadline for submittal of proposals in response to the RFP is January 15, 2016.

[THOMPSON]

**WE 152 – High Speed Rail Planning**

**Objective:** To assist the California High-Speed Rail Authority, in conjunction with Fresno COG member agencies and interested citizens and organizations, with the development of the project level environmental document for the high-speed train system, and to identify and evaluate all other issues associated with high-speed trains in Fresno County in order to maximize its benefits.

**Accomplishments:****August 2015**

- Monitored meeting of the California High-Speed Rail Authority held in Sacramento on August 4, 2015.
- Coordinated planning, environmental and outreach activities with the Fresno Works group RE: the potential placement of the HMF in Fresno County.

**September 2015**

- Met with City of Fresno regarding the planning activities associated with the City's High-Speed Rail Station Area Plan. Coordinated planning, environmental and outreach activities with the Fresno Works group RE: the potential placement of the HMF in Fresno County.

[THOMPSON/TERRY]

**WE 153 – Airport Land Use Commission**

**Objective:** To ensure the orderly development of lands in the vicinity of public use airports within Fresno County and ensure consistency of land use development with the various Airport Land Use plans within Fresno County.

**Accomplishments:**

- August 26-28, 2015; the third Cal-ALUC conference will be attended by ALUC staff and four ALUC Commissioners, Chair Nathan Magsig, Commissioner Jim Estep and incumbent Commissioners Woody Gregory and Ron Duarte. The conference will be held in San Diego, hosted by the San Diego Airport Authority. Fresno COG ALUC staff designed and maintains the CAL-ALUC website (CAL-ALUC.org), and assists in administering a LinkedIn professional networking site.
- A special meeting was held on August 31st to determine consistency for the following items:
  - City of Fresno Rezone Application No. R-14-010 – Mission Ranch Rezone
  - Sierra Sky Park Runway Protection Zone location verification and mapping update relevant to the Proposed Bubble Clean Car Wash/Chevron Gas Station Mini Mart located adjacent to Sierra Sky Park Airport on the southwest corner of Herndon and Brawley Avenues.

**The following activities continue:**

Reviews of all Fresno County Airport Layout Plans, Airport Master Plans, as well as any development within the Airport Influence Areas are conducted by ALUC staff. The City of Fresno is updating the General Plan, which are also reviewed for consistency with Fresno County Airport Land Use Plans.

- Staff Regularly updates ALUC meeting information and related activities on the Fresno COG website: [www.fresnocog.org/aluc](http://www.fresnocog.org/aluc)
- Continue to participate in the California Airport Land Use Consortium (Cal-ALUC).
- Continue to participate in Military related aviation meetings and discussions related to land use planning.
- Work with the City of Fresno and all other jurisdictions within and including Fresno County to maintain and update all Airport Land Use Plans.

**December 2015:**

- staff member new assigned to staffing the ALUC. Organized and filed and refiled all ALUC paperwork, reports and historical documents
- Updated the ALUC webpage
- Spoke with the ALUC chair regarding current or potential projects that ALUC needs to review at their next meeting in February 2016.
- Researched an answer to a question received by a Fresno County resident involving the flight pattern for Chandler Airport. Researched using written documentation, google, and discussions with the Airport General Manager
- Received communications from the City of Fresno, City of Firebaugh, Verizon Wireless, and Caltrans Office of Aviation Planning regarding items to be placed on a future ALUC agenda. Answered questions and researched what will be needed to move forward with each item.
- Printed and read portions of the State Aeronautics Act, the ALUC MOU and other ALUC related documents
- Began developing the February 2, 2016 ALUC Meeting Agenda.

[VEENENDAAL]

### **WE 170 - Regional Transportation Plan**

**Objective:** To develop and publish, on a four-year basis, the Regional Transportation Plan (RTP) for Fresno County which addresses at a minimum a twenty year planning horizon. The plan shall include both long-range and short-range strategies and actions for implementing an integrated intermodal transportation system. The plan will address the federally required Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP 21) planning factors.

#### **Accomplishments:**

##### **October 2015**

- Provided employment demographic data to Fehr & Peers for 2018 RTP
- Provided data for needs assessment,
- Needs Assessment Kick-off meeting with consultants 10/6/15
- Participated in SGC, CalCOG and RTPA group calls regarding implementation of SCS through the AHSC program
- Worked with the County on Ag A-hoc Committee deliverables to be presented to the TTC and PAC
- Attended Fresno COG 2015 Regional Forum on October 14, 2015.
- Participated in monthly conference call of the San Joaquin Valley Goods Movement Technical Advisory Committee on October 22, 2015.
- Attended CTP 2040 PAC meeting 10/27/15
- Attended SB375 MPO meeting 10/27/15
- Attended Fresno County FCHIP Land Use Planning workgroup meeting 11/2/15
- Transportation Needs Assessment monthly meeting 11/3/15

##### **November 2015**

- Demographic forecast meeting with member jurisdictions
- Attended and participated in start-up meetings of (1) San Joaquin Valley Goods Movement Sustainable Implementation Plan and (2) SR99/I5 Goods Movement Plan held in Modesto on November 10, 2015.
- Attended “The California Conversation: Water in the West I Agriculture” held in Clovis on November 18, 2015.
- Conference call with ARB re: SB 375 target setting 11/24/15
- California Transportation Planning Conference 12/2-4
- Needs Assessment Monthly call with Fehr & Peers 12/1

##### **December 2015**

- Met with Keith Berthold of Metro Ministry re: 2018 SCS 12/14/15
- Attended FCHIP meeting 12/14/15
- Forwarded 2014 RTP Roundtable information to Keith Bergthold as requested.

[ALL PLANNING STAFF]

### **WE 172 - Congestion Management Process**

**Objective:** The Final Rule for the Federal Management and Monitoring Systems (Title 23 Code of Federal Regulations Chapter I, Subchapter F, Part 500) defines an effective CMP as a systematic process for managing congestion that provides information on transportation system performance and on alternative strategies for alleviating congestion and enhancing the mobility of persons and goods to levels that meet State and local needs. The objective of this element is to respond to federal congestion management planning requirements. The Fresno County CMP addresses congestion-related issues in Fresno region in a systematic and regional approach. As an integral part of Fresno COG’s planning process, the Fresno County CMP is incorporated in the RTP and TIP process.

#### **Accomplishments:**

- Continued to work with member agencies to update count locations on the Regionally Significant System under the Traffic Monitoring Program
- Continued to implement CMP strategies identified in the CMP report
- Continued to assess the effectiveness of the CMP strategies
- Evaluated the impact of CMP in the project selection process.

#### October 2015

- Prepared information postings for COG Transportation Forum 10/9/15
- Worked with agencies to conduct bike-ped counts 10/9/15
- Worked on CMP RFP process

#### November 2015

- SHSP pedestrian safety meeting 11/13/15
- MPO Bike/Ped Count Technology Deployment Webinar 11/20/15

#### December 2015

- Worked with CSUF and its traffic consultant to conduct bike/ped counts around CSUF campus 12/7/15
- Posted CMP RFP questions and answers 12/1/15
- Review CMP proposals, and set up CMP Scoring Committee

[CAI/HAN]

### WE 180 - Air Quality Transportation Planning

**Objective:** The Air Quality Transportation Planning Work Element provides for the development and maintenance of a coordinated transportation and air quality planning process. The federal and California Clean Air Acts require that transportation plans, programs and projects be consistent with, or conform to, state air quality implementation plans, and establishes the criteria and procedures for determining whether or not they conform. In order to be in compliance with federal and state regulations, transportation activities cannot produce new air quality violations, worsen existing violations, or delay timely attainment of the national ambient air quality standards.

#### *Accomplishments:*

##### October 2015

- Assisted Central USD with their CMAQ application (past call) for data submitted on old buses to be retired from service.
- Reviewed ARB letter to EPA RE: Transportation Conformity budgets-provided review for staff.
- Began working on CMAQ process for 2017 FTIP: Programming sub-committee on Monday 10/5/15, requested financial splits for CMAQ next call and RSTP, analyzed last call soft targets with actual projects selected by scoring committee, prepared presentation notes, prepared information sheets for participants, read 2013 FHWA guidance, researched latest ARB emission calculation tools available, requested Caltrans Local Assistance presentation for Monday 10/5/15 meeting. Conducted Programming sub-committee meeting for CMAQ and RSTP
- Final 2015 Transportation Conformity documents uploaded to COG website for TTC/PAC review prior to meeting 10/9/15 approval.
- Assisted SJVAPCD in requesting participation in a Warm Mix Asphalt Study to begin at the Air District. District requested participation from other members of Valley COGs
- Assisted City of Selma with project level conformity documentation for Whitson/Thompson Intersection channelization. Caltrans staff not formerly involved in the project level conformity documentation required additional information regarding Valley-wide process and why process is done, why not done by Federal agency etc. Referred call to Caltrans Local District 6 Ken Romero, Branch Chief, who has FHWA delegation to concur on project level conformity documentation, additional call from Caltrans staff (not formerly involved in the project level conformity process) requesting to revise Valley-wide federally approved process in place since 2005 were routed to Valley-wide Interagency Coordinator for Air Quality issues- contact information to Karina O'Connor, EPA, also provided.
- Following 10/5/15 Programming Subcommittee meeting to set process/application/scoring criteria for upcoming call-for-projects, Programming Subcommittee requested additional meeting 11/2/2015 to review documents, additional meeting held 10/23/15 with member agencies to discuss process/application/scoring criteria for upcoming call-for-projects, CMAQ Application packet revisions begun for upcoming call-for-projects, research done to see how other Valley COGs are processing their CMAQ projects.
- Additional information provided Parlier USD and Central USD regarding Parlier's Buy America requirements for their CMAQ project
- Participated in Fresno COG Regional Transportation Forum-Prepared Air Quality educational display, attended forum
- Presented Transportation Conformity to 10/22/2015 COG Policy Board for adoption of the 2015 Conformity for RTP Amendment #1 and FTIP Amendment #8, 2008 Ozone Standard and the 2012 PM2.5 Standard.



- CMAQ Call-for-Projects work: revised application form, worked to secure volunteers for the scoring committee, met with member agencies regarding CMAQ and RSTP scoring protocol 11/20/15, added new guidance docs to CMAQ application packet,
- Attended EMFAC2014 training held at FCOG for the SJV MPO's 11/27/15
- Attended/participated/updated other MPO's in SJValley regarding work/research being done by SJVAPCD on Warm Mix Asphalt for air pollutant improvement purposes.
- Provided webinar information to our member agencies regarding Electric Vehicle Market Trends and Tools
- Facilitated presentation to our TTC/PAC and Policy Boards on new SJV Clean Transportation Center and had the new Director of the Center address the three committees
- Met with Valley MPO staff regarding CMAQ questions, coordinating approach, future work.

#### November 2015

- Prepared agenda item to update all three committees/Boards on the EMFAC 2014 incompatibility with adopted Transportation Conformity Budgets that may impact our ability to deliver projects in the future.
- CMAQ Call-for-Projects work: Revision work continued; Programming subcommittee meeting 11/2/15, presented to TTC/PAC 11/6/15 and Policy Board for adoption of the revised packet-scoring criteria etc. and release Cal-for-Projects
- Final 2015 Transportation Conformity documents transmitted for final adoption by FHWA, final versions posted on webpage, new distribution list updated requested from coordinator.
- Responded to question by League of Women Voter's (TTC Member) regarding EMFAC 2014 incompatibility with adopted Transportation Conformity Budgets- sent tutorial on T. Conformity, provided FHWA pamphlet at the TTC meeting
- Prepared handout on SJVAPCD Community Outreach and Valley Newspaper editorials in support of efforts to modernize the Clean Air Act.
- Represented Fresno COG on the Clean Vehicle Rebate Project Work Group Meeting 11/18/15 (for management staff out of office)
- Assisted KCAG with T. Conformity issues of mail out/public comment/final document preparation/IAC Memo preparation/IAC distribution list etc.
- Interagency Consultation Working Group quarterly conference call 11/3/15 coordination/staffing
- CMAQ Annual Report 11/4/15 to 11/20/15- worked with programming, had to revise the spread sheet a number of times, worked with Ecounteractive software support for changes, updates, the annual obligation report was in error those were revised, final data obtained and reporting finished.
- Plug-In electric vehicle webinar 11/4/15
- Options for Reducing Light-Duty Vehicle Energy Use and GHG Emissions webinar 11/4/15
- Fielding CMAQ project eligibility questions for City of Clovis-3 separate projects-11/10/15
- Revised and finalized 2015-16 CMAQ application packet
- Wrote report on CVIP meeting –covered conference call for Principal Planners 11/18/15
- Pulled Fresno Track data needing revision noticed during CMAQ annual report-provided to Planning; CMAQ Annual Report transmitted to Caltrans Headquarters 11/20/15, Revised spreadsheet format per Caltrans request on Annual Report
- Contacted Westside representative, for CMAQ Scoring Committee
- Revised PowerPoint for upcoming CMAQ Applicants workshop; prepared presentation notes for workshop; finalized membership on Scoring Committee with Air District and Caltrans' representation.

#### December 2015

- Participated briefly in CFPG Conference Call meeting for agenda item relating to CMAQ emission calculation information/protocol updates (none) and for the report on the Annual CMAQ Report for Caltrans and FHWA.
- Revised CMAQ Application Packet, Applicant Workshop documents, Policy Board Agenda items. Workshop Agenda, printed copies of all docs for Workshop attendees, etc.
- Working with City of Fresno on 2013 Lifeline applications-resolution still outstanding, project limits changes etc. Valley MPO Interagency Conference Call regarding EMFAC 2014 "Lockdown" issue and potential contingency approach should it be necessary Plan set prior to COG Director's meeting
- Transmitted all documents for CMAQ/RSTP Applicants Workshop to be held 12/7/15.
- Conducted CMAQ Applicants Workshop 12/7/15
- Assisting Central USD on two CMAQ issues 1) new project for bus purchases -need emission calculations/data/application assistance 2) old project bid received high on CNG fueling center-need to locate additional grant funding and/or school district general funding and /or value engineering on the project- will work closely with Caltrans Local Assistance
- Agency discussion during CMAQ/RSTP Applicants Workshop regarding RSTP-scheduled management meeting to discuss potential delay on release of RSTP Call-for-Projects at December Policy Board.
- Attended Caltrans/NTE Transportation Conformity Workshop 12/14-16/2015.
- Transmitted to Valley MPO's SJVAPCD Warm Mix Asphalt Draft study for review and comment. Potential for air quality improvement in asphalt. 12/8/15

- November Policy Board rescheduled to December due to not having quorum-revised Policy Board items for CMAQ/RSTP and EMFAC 2014 12/8-10/2015
- Met with school bus consultant on Central USD funding short fall for CNG facility- called Central USD to provide options for funding. 12/9/15
- Held COG staff meeting to decide protocol for potential RSTP issue that may delay Policy Board's release of RSTP call-for-projects. 12-9-15
- Coordinated with Air District regarding upcoming CMAQ call-for-projects as to whether AD will be available to preform school bus calculations. Appears may not be available. More follow-up needed on protocol. 12/10/15
- Website updates for 2015-16 CMAQ process provided to technical staff
- Request to COG staff to provide local Tribal contact information to include in CMAQ notification 12/17/15
- Assisting agencies with CMAQ questions: Fresno eligibility for stationary equipment; Clovis -three projects to review emissions information data; Fresno questions regarding irregular intersection signalization eligibility. 12/18/15
- Provided ARB news release for MCTC staff regarding hospital admission rates compared to the wood burning rule- positive correlation with health improvement. 12/17/15
- Presented CMAQ/RSTP/EMFAC 2014/ for Policy Board 12/17/15
- Sent notice of formal CMAQ release call-for-projects to all agencies/committees/tribal contacts/school districts/ some private entities. 12/18/15
- CMAQ: Assisted school bus consultant with question regarding eligibility of diesel bus replacements with clean diesel. 12/21/15
- Reviewed a private entity two proposals for CMAQ- proposals for COG to sponsor. Review sent to COG management for input and follow-up. 12/22/15
- CMAQ: Response sent to City of Fresno regarding irregular intersection eligibility for signal. 12/28/15

[Dawson]

## TRANSPORTATION PROGRAM DEVELOPMENT

### WE 210 – Measure C Reauthorization –

**Objective:** To provide the organizational structure and staffing for development of an Expenditure Plan that will guide the utilization of the ½ cent sales tax measure approved on November 2006. The Reauthorization process is being guided by a Regional Steering Committee consisting of elected officials, interested regional stakeholders and the general public. Staffing is provided by COG.

#### **Accomplishments:**

- Staff continued implementing the Measure C Carpool, Commuter Vanpool, Farmworker Vanpool and Taxi Scrip Programs. Detailed information regarding the work done in this program is included in Work Elements 212, 214, 215.
- Designated staff worked to administer the Measure C Regional Transportation Mitigation Fee Program during the quarter. Detailed information regarding the work done in this program is included in Work Element 115.
- Fresno COG staffed the Measure C Citizen Oversight Committee. Detailed information regarding the work done in this program is included in Work Element 211.

#### **October 2015:**

- Participated in the New Tech Reserve Meeting
- Update New Tech Grant Application after receiving input from Working Group.

#### **November 2015**

- Presented the final New Technology Reserve Funding Grant Application and Proposal Evaluation Committee make-up to Fresno COG's Transportation Technical Committee and Policy Advisory Committee. Carried their recommendations forward to the Fresno COG Policy Board.
- Made one update to the Grant Application as requested.

#### **December 2015**

- Presented the final New Technology Reserve Funding Grant Application and Proposal Evaluation Committee make-up to Fresno COG's Policy Board for review and approval.
- Met with an interested party to discuss future New Technology Reserve Funding for Car and Bike Sharing Programs

[CAI/VEENENDAAL]

### WE 211 – Measure C Citizen Oversight Committee

**Objective:** To inform the public and to ensure that the Measure C funding program revenues and expenditures are spent as promised to the public in the 2006 Measure C Extension Expenditure Plan.

**Accomplishments:**

**October 2015:**

- Developed agenda and packet for the October 8, 2015 COC meeting. Posted to website and mailed out packages.
- Hosted the October 8, 2015 COC meeting. Completed follow up tasks.
- Continued receiving completed Local Agency Budget Forms from the member agencies. Reviewed the forms.
- Mailed letter to the City of Clovis for the Oversight Committee Chair.
- Set up subcommittee meeting for the development of the 2014-2015 COC Annual Report to the public.

**November 2015:**

- Developed agenda and packet for the November 12, 2015 COC meeting. Posted to website and mailed out packages.
- Hosted the November 12, 2015 COC meeting. Completed follow up tasks.
- Continued receiving completed and corrected Local Agency Budget Forms from the member agencies. Reviewed the forms.
- Worked with the subcommittee developing of the 2014-2015 COC Annual Report to the public.
- Spoke with one committee member who formally resigned from the COC. Notified the committee chair

**December 2015:**

- Developed agenda and packet for the December 10, 2015 COC meeting. Posted to website and mailed out packages.
- Hosted the December 10, 2015 COC meeting. Completed follow up tasks.
- Received corrected Local Agency Budget Form from the County of Fresno. Discussed it with County staff and reviewed the form.
- Forwarded the completed 2014-2015 COC Annual Report to the public to JSA for printing.

[VEENENDAAL]

**WE 212 – Measure C Carpool/Vanpool Program**

**Objective:** To expend Measure C Carpool/Vanpool Program funds to encourage an increase in carpooling and commuter vanpooling in Fresno County.

**Accomplishments Commuter Vanpool Program:**

***Each month staff continues to do the following tasks:***

- Improve, evaluate, and monitor tracking and reporting procedures
- Evaluate success of previous fiscal year's programs
- Fresno COG publicizes the programs via website, email, public service announcements, presentations, news articles, and other cost effective means available, including the Tribal membership and employees. Offering free assistance to employers to help start or promote existing rideshare programs within their companies.
- Post all related information and forms on websites and smartphone applications and keep updated
- Receive and evaluate all applications for each vanpool program
- Field calls from the public, answer emails and assist walk-in traffic
- Notify recipients and sign agreements/forms with vanpool providers
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements
- Submit Claim Forms to the FCTA
- Complete bi-monthly, quarterly and year-end reports on the programs.

**September 2015:**

- Improve, evaluate, and monitor tracking and reporting procedures - Monitored reports submitted with subsidy invoice to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested.
- Receive and evaluate all applications for each vanpool program - Processed 1 Existing and 2 New Vanpool applications –
- Field calls from the public, answer emails and assist walk-in traffic
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements - Approved various invoices for payment for July and August 2015
- Complete bi-monthly, quarterly and year-end reports on the programs.

**October 2015:**

- Improve, evaluate, and monitor tracking and reporting procedures - Monitored reports submitted with subsidy invoice to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. –
- Receive and evaluate all applications for each vanpool program - Processed 1 Existing and 2 New Vanpool applications –
- Field calls from the public, answer emails and assist walk-in traffic

- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements - Approved various invoices for payment for August and September 2015
- Complete bi-monthly, quarterly and year-end reports on the programs.

**November 2015:**

- Improve, evaluate, and monitor tracking and reporting procedures - Monitored reports submitted with subsidy invoice to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. – 11/9/2015 SMM
- Receive and evaluate all applications for each vanpool program - Processed 0 Existing and 1 New Vanpool applications – 11/9/2015 SMM
- Field calls from the public, answer emails and assist walk-in traffic – 11/9/2015 SMM
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements - Approved various invoices for payment for September and October 2015 – 11/9/2015 SMM
- Complete bi-monthly, quarterly and year-end reports on the programs. - Filled out this report SMM 11/9/2015.

**Accomplishments Carpool Program:****October 2015**

- From 10/1-/10/26/2015 the following occurred with the Measure C carpool website:
  - 3449 - Carpool program participants:
  - 749 - Commute logs submitted so far for the month of September
  - 260 - People submitted carpool logs so far in September
  - 27 - new program participants so far in September
- Picked September winners and submitted check requests to Toni Graham.
- Set car pool log date every Tuesday
- Field calls from the public, answer emails and assist walk-in traffic
- Complete bi-monthly, quarterly and year-end reports on the programs.
- Presented Monthly Winner checks/prizes-
- Exchanged emails with JSA regarding the Valleyrides website and Carpool App, asking for continued corrections and additions.
- Attended Rocktoberfest at CCC (Clovis Community College) and Promoted Valleyrides Program 10/7/15
- Attended 2016 COG Sponsored Transportation Forum @ Hilton Double Tree 10/14/15
- Attended client mixer Fashion Fair w/ Sahara Alexander regarding fee free Gift Cards Promotion 10/20/15
- Attended Fresno Trade Show w/ Kitty Mc Manus, for a Winter Product Preview 10/21/15
- Emailed an e-newsletter to Carpool database participants.
- Emailed out Carpool Log reminder from Constant Contact to all Carpool Program Participants.

**November 2015:**

- From 11/1-/11/30/2015 the following occurred with the Measure C carpool website:
  - 2935 - Carpool program participants:
  - 706 - Commute logs submitted so far for the month of October
  - 256- People submitted carpool logs so far in October
  - 28 - new program participants so far in October
- Picked October winners and submitted check requests to Toni Graham.
- Set car pool log date every Tuesday
- Continued to clean up Database /Valleyrides Accounts
- Field calls from the public, answer emails and assist walk-in traffic
- Complete bi-monthly, quarterly and year-end reports on the programs.
- Presented Monthly Winner checks/prizes-
- Tested Carpool App, per JSA for launch
- Posted winners to the website
- Emailed an e-newsletter to Carpool database participants
- Met and reviewed Jack Nadal, (Kitty) Promo 1 and Archer and Hound incentive items (for Carpool) list

**December 2015:**

- From 12-/1/12/29/2015 the following occurred with the Measure C carpool website:
  - 2935 - Carpool program participants:
  - 872 - Commute logs submitted so far for the month of December
  - 289- People submitted carpool logs so far in December
  - 31 - new program participants so far in December
- Picked November winners and submitted check requests to Toni Graham.

- Set car pool log date every Tuesday
- Continued to clean up Database /Valleyrides Accounts -
- Field calls from the public, answer emails and assist walk-in traffic
- Complete bi-monthly, quarterly and year-end reports on the programs.
- Spoke with Maryellen Walsh regarding incentive items.
- Presented Monthly Winner checks/prizes
- Posted winners to the website- DB
- Attended Metro Ministry Dinner that COG sponsored through Valleyrides,
- Reviewed email reminder/sent updated participant list on to Brenda and corrected email addresses for bounced back emails.
- Emailed out Carpool Log reminder from Constant Contact to all Carpool Program Participants.
- Updated report 12/28/15

[MARTINEZ/ BLOCKER]

**WE 214 – Measure C ADA/Seniors/Paratransit Taxi Scrip**

**Objective:** To implement the Measure C Taxi Scrip Program for enhanced taxicab transportation services for persons 70 years of age and older living in the Fresno County (service area) region.

**Accomplishments:**

Each month, staff continues to:

- Improve and update tracking, reporting and information in database for taxi scrip program.
- Develop and release program notifications such as funds available, forms, bilingual educational literature, question and answers via website, email, news articles, community events and other means available to all Fresno County residents including the Tribal membership and employees.
- Update all related information, forms and applications online as well as ensures that all distribution centers have complete and updated resources.
- Visit all distribution centers no less than once a month to ensure proper sales reporting, documentation, and provide training sessions on a needs basis.
- Process vendor reimbursements to Measure C for all scrip sold
- Receive and evaluate all applications for Taxi Scrip Program and Proxy Designation Forms.
- Provide customer service through phone calls, assisting walk-in traffic and arranging onsite visits with public and private organizations.
- Receive and process invoices, subsidies, reimbursements and sales.
- Maintain and accurate list of taxi cab companies that accept taxi scrip.
- Review biweekly taxi vendor logs and submitted taxi scrip for accuracy and reimbursement.
- Maintain partnerships with various local vendors, private and public organizations to act as currency distributors and as educators to increase taxi scrip program awareness and participation.
- Perform research and development to improve and enhance the Taxi Scrip Program.

**October 2015:**

MONTH	# of Individual Purchasers	Total Value of Scrip Purchased	# of Individuals that used Scrip	Amount Paid out to Taxis for Usage	New Users	# of Taxi Companies.
September 2015	482	\$45,040.00	602	\$35,169	101	15

- Field calls from the public, assist walk-in traffic, and answer emails regarding the program
- Reviewed and checked scrip for September 2015 reimbursement
- Communicated with MJM for Swipe Card System. Requested a price proposal.
- Receive and evaluate all applications for Taxi Scrip Program and Proxy Designation Forms – Approved 22 new applications. Sent letter requesting missing application/order documents to 1 individual.
- Receive and process mail orders, invoices, reimbursements and sales. – Processed 129 taxi scrip orders by mail for the month of October. Generated and approved, invoices for August, September, and October, 2015 Cab Company claims.
- Publicize the Taxi Scrip program via website, email, public service announcements, news articles, and other means available to all Fresno County residents – Attended 2016 Transportation Forum, promoted Taxi Scrip Program 10/14/15 -
- Complete bi-monthly, quarterly and annual reports – Updated this report
- Met with Head Director/ COG Finance Director and staff to discuss Taxi Scrip Electronic Swipe Card system.
- Delivered Taxi Scrip Temporary ID Cards to Manchester, picked up applications

- Attend Clovis Senior Center Monthly Meeting- promoted Taxi Scrip Program-

### November 2015:

MONTH	# of Individual Purchasers	Total Value of Scrip Purchased	# of Individuals that used Scrip	Amount Paid out to Taxis for Usage	New Users	# of Taxi Companies.
October 2015						15

- Field calls from the public, assist walk-in traffic, and answer emails regarding the program
- Reviewed and checked scrip for November 2015 reimbursement
- Communicated with MJM for Swipe Card System. Informed them of budget amendment request.
- Receive and evaluate all applications for Taxi Scrip Program and Proxy Designation Forms – Approved 30 new applications. Sent letter requesting missing application/order documents to 1 individual.
- Receive and process mail orders, invoices, reimbursements and sales. – Processed 19 taxi scrip orders by mail through November 9th. Generated and approved, invoices for both September and October, 2015 Cab Company claims.
- Maintain partnership with various local vendors to act as currency distributors; collecting, applications, preparing quarterly vendor invoice statements, and delivering scrip as needed.
- Delivered Taxi Scrip to Clovis Senior Center on 11/6/2015
- Delivered Temporary allotment of Taxi Scrip to Clovis Senior Center
- Complete bi-monthly, quarterly and annual reports
- Picked up Holiday Wreath for Clovis Senior Center Wreath raffle
- Met and reviewed Incentive items for Senior Taxi Scrip Program,
- Sent 8 Taxi Scrip applications

### December 2015:

MONTH	# of Individual Purchasers	Total Value of Scrip Purchased	# of Individuals that used Scrip	Amount Paid out to Taxis for Usage	New Users	# of Taxi Companies.
November 2015						15

- Field calls from the public, assist walk-in traffic, and answer emails regarding the program
- Reviewed and checked scrip for November 2015 reimbursement
- Communicated with MJM for Swipe Card System. Informed them of budget amendment request
- Receive and evaluate all applications for Taxi Scrip Program and Proxy Designation Forms – Approved 30 new applications. Sent letter requesting missing application/order documents to 1 individual
- Receive and process mail orders, invoices, reimbursements and sales. Maintain partnership with various local vendors to act as currency distributors; collecting, applications, preparing quarterly vendor invoice statements, and delivering scrip as needed. –
- Complete bi-monthly, quarterly and annual reports
- Delivered Holiday Wreath to Clovis Senior Center for Wreath raffle
- Met and reviewed Incentive items for Senior Taxi Scrip Program
- Sent 8 Taxi Scrip applications –
- Discussed options of adding other Non- emergency Medical transportation services as vendors to Taxi scrip program with Suzanne.
- Discussed opportunity with Moses (FCRTA) to bring on EOC vans as additional means of transport for Senior Taxi Scrip Program.
- Attended board meeting regarding upgrading the taxi scrip to automated software program
- Assembled over 100 Taxi Scrip application packets
- Checked scrip for first part of December 2015 for reimbursement

[MARTINEZ/ BLOCKER]

### WE 215 – Measure C Farmworker Vanpool Programs

**Objective:** To implement the Measure C Farmworker Vanpool Program, encouraging an increase in farmworker vanpooling participation in Fresno County.

#### **Accomplishments:**

Staff continues to:

- Improve, evaluate, and monitor tracking and reporting procedures.
- Maintain the accessibility of bilingual notifications of funds available via website, email, public service announcements, news articles. Participate in community events, and other means available to all Fresno County residents including the Tribal membership and employees.
- Update all related information and applications online and works closely with vanpool provider to educate Farmworkers on informational program items.
- Receive and evaluate all individual applications for the Farmworker vanpool program.
- Implement the renewal process for those applicants that have reached their one-year anniversary in the Farmworker Vanpool Program.
- Process monthly subsidy award payments and monitor expenditures in relation to yearly budgets.
- Maintain partnerships with vanpool providers and with public and private organizations to increase Farmworker vanpool awareness and participation.
- Provide customer service through phone calls, assisting walk-in traffic and arranging onsite visits with public and private organizations.
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursement.
- Perform research and development to improve and enhance Farmworker vanpool program.
- Collaborate with marketing agency to develop outreach material used for community events, presentations, and mailings.

**October 2015:**

MONTH	Number of Vans	Number of Riders	Amount Paid
September 2015	51	561	\$21,048.00

- Complete bi-monthly, quarterly and annual reports of the program accomplishments.
- Field calls and answered emails regarding the program.
- Improve, evaluate, and monitor tracking and reporting procedures. - Reviewed reports submitted by Cal Vans to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested.
- Receive, evaluate, document and process all applications for each Farmworker Vanpool applicant - Approved the applications for 1 new van and renewed the application for 21 Existing vans.
- Receive, evaluate, document and process monthly invoices - Processed payment for \$23,585.00 for subsidies used in September, 2015

**November 2015:**

MONTH	Number of Vans	Number of Riders	Amount Paid
October 2015	51	561	\$25,238.00

- Complete bi-monthly, quarterly and annual reports of the program accomplishments.
- Field calls and answered emails regarding the program.
- Improve, evaluate, and monitor tracking and reporting procedures. – Revamped paper files for all Farmworker vanpools.

**December 2015:**

MONTH	Number of Vans	Number of Riders	Amount Paid
November 2015	50	550	\$12,524.00

- Complete bi-monthly, quarterly and annual reports of the program accomplishments.
- Field calls and answered emails regarding the program.
- Improve, evaluate, and monitor tracking and reporting procedures.
- Referred vanpool billing questions on to Suzanne Martinez for processing.

[MARTINEZ /BLOCKER]

**WE 220 – Transportation Program Development**

**Objective:** To identify transportation improvements proposed for implementation within a short-range period of compliance with federal and state requirements.

**Accomplishments:**

Ongoing Work:

- Provided FHWA and Caltrans information on specific projects in question regarding program years, conformity and funding.
- Processed and updated Fresno Trak with EPSP and Post-programming adjustment information for the 2015 FTIP.

- Provided annotated agenda information for TTC/PAC and Board agendas and participated in the meetings.
- Held several email and phone conversations with member agency staff regarding the status of their Obligation Plans and projects programmed in the 2015 FTIP.
- Continued correspondence with agency staff and Caltrans regarding project status, such as followed up on projects that are at risk of losing funding, obligation delays, funding alternatives, invoicing and expenditures. Worked with local agencies, project sponsors, Caltrans Local Assistance and Headquarters on the items above.
- Continue to monitor local, federal and state grant and funding opportunities and distribute information to member agencies.
- Continued development and improvements to Fresno Trak for use in project tracking and enhancing visualization of the FTIP.
- Worked with Eco-Interactive to make Fresno Trak and all of our FTIP documents current.
- Continued work on reconciling member agencies CMAQ and RSTP accounts.
- Continued to encourage member agencies to obligate projects in order to meet the regions obligation goals.

#### New Work:

- Participated in monthly Road Charge Technical Advisory Committee webcast meetings.
- Participated in quarterly meetings with the Valley Programmers to discuss funding exchange opportunities and programming issues/best practices.
- STIP Coordination with Caltrans, SJV, and RTPA's.
- Held Cycle 2 ATP Wrap-Up meeting on 11/10/15 to inform the member agencies of Cycle 2 close-out and Cycle 3 start-up info.
- Sat in on Regional Demographic Forecast Discussion with modeling team to answer project questions.
- Continued work on RSTP Call for Projects.

[GARZA/MARTINEZ]

## SERVICES AND GENERAL COORDINATION ACTIVITIES

### WE 310 - Intergovernmental Coordination

**Objectives:** 1) To promote coordination, cooperation and communication on administrative and planning matters among local agencies, the COG, federal and state agencies. To enable various agencies, including Native Americans, to participate in and review the regional planning process; 2) To provide the public with information on activities, meetings, planning documents and reports, and to seek advice from the public on COG's planning activities; and 3) To provide local agencies and the public the opportunity to review and comment upon federal grant proposals through the Local Clearinghouse Process; and 4) To provide local agencies with information on federal and state legislation, regulations, guidelines, and policies that effect the Fresno COG and our member agencies.

#### **Accomplishments:**

##### **October 2015**

- Association for the Beautification of Highway 99 Activities:
  - Conducted meeting; transmitted Arts, Tourism and Cultural Diplomacy and economic development study from Maxine Olson, Kingsburg, to the members after the 9/28/15 meeting, subsection draft of introduction, overall themes, and themes for individual interchanges of master plan area and first draft of the Master Plan Update reviewed with committee members at 9/28/15 meeting.
  - Reviewed member comment on Master Plan draft with COG management; consulted with committee chair regarding COG management request for meeting ground rules, email etiquette, meeting code of conduct, statement of Association's advisory status to be incorporated into agenda notices,
- Downtown to Tower: Multimodal Study: Transmitted invitation note for Kick-off meeting to be held tentatively depending on availability of participants 10/20/15, provided link to prior Public Transportation Infrastructure Study and the Streetcar Feasibility Study to participants, sent reminder for responses to meeting invitation, received cost estimates for the potential update to the Streetcar Feasibility Study done by Pete Martin from J. Downs, FAX.
- Downtown to Tower: Multimodal Study: Transmitted invitation note for Kick-off meeting to be rescheduled due to unavailability of all attendees. Meeting tentatively rescheduled to 11/9/15, note sent to Supervisor Perea regarding status of the study
- Association for the Beautification of Highway 99 Activities: Sent notice to all members and interested stakeholders regarding the Master Plan Workshop to be held 10/28/15.
- Attended and participated in the Fall Policy Conference 10/22/15.
- Delivered on-going grant reports and updates to the COG Director's and Regional Policy Council 10/22/15.
- Continually participated in process for both I-5/SR-99 and SJV Sustainable Implementation GM Plans, in collaboration with SJV MPO's and Caltrans
- Reviewed proposed mapping zones for Task 1 Fresno/Madera O/D Study traffic counts



- Prepared visual and audio items for the Regional Transportation.
- Coordinated GM panel for the Transportation Forum
- Association for the Beautification of Highway 99 Activities: Conducted meeting; drafted agenda and prior meeting notes, transmitted to members for 10/28/15 Workshop for the Master Plan meeting; updated membership list.10-19 to 10/28/15[LD]

#### November 2015

- Association for the Beautification of Highway 99 Activities: Note to all committee and interested stakeholders-notice of no November meeting, sent consultant's notes from the Workshop on the Master Plan document update, sent letter the Fresno County region report for the Policy Board to 99 Association member,
- Downtown to Tower: Multimodal Study: Transmitted invitation note for Kick-off meeting to be held tentatively depending on availability of participants 10/20/15, provided link to prior Public Transportation Infrastructure Study and the Streetcar Feasibility Study to participants, sent reminder for responses to meeting invitation, conducted meeting
- Received template for RFP for the Multimodal study from Finance Director 11/18/15; transcribed entire meeting from audio tape 11/16/15. Received additional template for RFP for the Multimodal study from Principal Planner 11/30/15 began draft list of task for Multimodal Study RFP; reviewing RFP content.

#### December 2015

- Downtown to Tower: Multimodal Study: Transmitted draft list of tasks to Fresno FAX lead on prior Streetcar Feasibility Study for review, input and comment. Received changes and incorporated into document to send to committee, schedule next committee meeting 11/4 to 11/18/15/[LD] Summary of work started on this new project provided to January TTC/PAC committees
- Association for the Beautification of Highway 99 Activities: Summary of work being done on this committee provided to January TTC/PAC committees

[ARNEST/GARZA/TERRY/CAI/DAWSON]

#### WE 311 - Public Information and Participation

**Objective:** To provide the public with information on activities, meetings, planning documents and reports, and to seek advice from the public on COG's planning activities. This work element is intended to highlight the COG's desire to encourage more public participation in the transportation planning process, consistent with TEA 21 requirements. This will include public involvement in the development stages of plans and programs as well as throughout the adoption process. COG's Public Involvement Procedures will be consulted and followed during each phase of plan or program development.

It is Fresno COG's desire that the citizens of Fresno County and its cities assist in delineating values, goals, and objectives of transportation-related services and planning documents. Further, it is Fresno COG's intent that those same citizens, charged with the responsibility of providing feedback on a continuous basis, will participate in the selection of transportation facilities and programs for planning and programming under Fresno COG's authority. Finally, it is the goal of Fresno COG to adequately provide information to and solicit input from historically underserved community of Fresno County (i.e. elderly, minority groups, youth, and disabled and lower income people).

#### *Each month's accomplishments:*

- Prepared agenda packages, reports, and notices for COG's three monthly public meetings.
- Filled requests for information about Fresno COG and/or their member agencies and updated various listings in house and online.
- Continuously updated Fresno COG's current website and the Valleyrides.com website with a variety of information, meeting packets and calendar entries.
- Sent out e-news alerts called "Coming Up...at Fresno COG." The email highlighted Fresno COG activities, plans, projects, RFPs, etc. with links to the Fresno COG website. Developed and continuously updated the emails lists used for circulation.
- Maintained the Fresno COG Facebook Fan page
- Managed and maintained the Fresno COG email databases contained in Constant Contact.

#### October 2015:

- Participated in SGC, CalCOG and RTPA group calls regarding implementation of SCS through the AHSC program
- Worked with the County on Ag A-hoc Committee deliverables to be presented to the TTC and PAC
- Met with VBrick representatives RE: upgrading our web-conferencing system to include webinar and live streaming capabilities
- Prepared visual and audio items for the Regional Transportation Forum
- Coordinated GM panel for the Transportation Forum
- 2015 Regional Forum planning: Managed communication with 20 sponsors, online registration and outreach, Audio-Visual company and furniture rentals. Continued coordination with the Double Tree Hotel, held meetings of the Fresno COG

Planning Committee, ordered Awards and handled issues with them, ordered décor and table centerpieces. Set up event, designed nametags and programs, signage and table sponsor cards.

- Following the Forum: Organized and cleaned up forum materials. Worked with accounting staff to wrap up the forum billing and accounting after the event. Held wrap up meeting of the Forum Planning Committee.
- Maintained and updated the Fresno COG website—all pages, all content and calendars.
- Designed Christmas Party save the date for staff and close affiliates of COG.
- Scheduled and hosted a meeting of the Wellness Committee
- Ordered Retirement Award for Mike Bitner, prepared it for gifting and photographed Board presentation with posts to Fresno COG website and Facebook page.

#### **November 2015:**

- Maintained and updated the Fresno COG website—all pages, all content and calendars. —on a daily basis.
- Designed Christmas Party invitations and programs for staff and close affiliates of COG. Worked with committee to plan and host the event.
- Posted job announcements for two open COG positions on four employment websites, and Fresno COG's website.
- Continued Regional Forum accounting follow up. Held wrap up meeting with staff.

#### **December 2015:**

- Sponsored Fresno Metro Ministries (FMM) 45<sup>th</sup> Anniversary event on December 3, 2015. Designed a half page advertisement for the event program. Attended the event with staff.
- Drafted the 2014-2015 Annual Report staff request for articles and developed and printed the 2016 Annual Calendar for distribution. Proofed all articles submitted and forwarded them to Dumont Printing for layout in the Annual Report.
- Participated in the Clovis Senior Center Wreath Decorating fundraiser on behalf of Fresno COG and Valleyrides.com. Created a wreath to donate and delivered it to the center.
- Posted one job announcement for one open COG positions on four employment websites, and Fresno COG's website.
- Spoke with a public relations firm that is writing an article about NatureBridge in Yosemite National Forest to discuss possible coordination and outreach with the YARTS services.
- Continued Regional Forum accounting follow up
- Developed and emailed out the December 21, 2015 Coming Up at Fresno COG enewsletter.
- Began drafting the January 13, 2016 Coming Up at Fresno COG enewsletter.
- Received approval to have Fresno COG's logo added to the Fresno Metro Ministry website as a supporting agency. Developed a hybrid logo for it incorporating Fresno COG and Valleyrides. Forwarded to FMM.
- Designed a half page advertisement for the FMM 2016 Making Connections Community Resource Guide, which goes out to over 3000 organizations and individuals a year. It was a benefit to sponsoring the FMM anniversary dinner.
- Met with the photocopier account manager to discuss issues the agency is having with our current equipment. Followed up with email and phone communications.
- Organized a staff Christmas Party by request.
- Updated several pages of the Fresno COG website and calendar. Currently in discussions with the web hosting company regarding how to add heavy ITS content and links.

[VEENENDAAL]

### **WE 313 – Environmental Justice Activities**

**Objectives:** Devise ways to ensure that Fresno County's disadvantaged and minority populations are being included in the transportation process. Fresno COG's Environmental Justice Task Force, whose members include representatives from community based organizations that represent low-income, minority, elderly, disabled, Native American, and farmworker communities is available to assist Fresno COG with any environmental issues that may arise.

In response to Federal and State emphasis on Title VI and Environmental Justice an effort has been added to this work element that will involve establishing an Environmental Justice Task Force to develop a process with which to assess and ensure compliance of Fresno COG's transportation planning efforts with environmental justice requirements and Title VI. Fresno COG has since completed the Fresno COG Environmental Justice Plan that has been well received in addition to the Fresno COG Title VI Plan that has since been approved by the Federal Highways Administration (FHWA).

Outreach to Fresno County Tribal populations is a main component of Fresno COG environmental justice activities. Fresno COG continues to maintain channels of communication to the tribes within Fresno County. Meeting agendas and important news and updates pertaining to COG activities continue to be sent to tribal contacts. Staff continues to also maintain ongoing contact with tribal representatives on an ongoing basis.

The Fresno COG Environmental Justice Task Force was reconvened to provide guidance on outreach activities to EJ populations during the RTP update process.

**Accomplishments:****October 2015**

- Attend meetings at the City of Fresno to discuss how to improve their grant application for a Caltrans Planning Grant for the Blackstone Corridor.

**November 2015**

- Begin update of FCOG's Title VI Plan.
- Attend Better Blackstone meetings at Fresno City College "Small Business on a Big Corridor" and "Building blocks for Economically Successful Commercial Corridors"
- Give assistance to Homer G. Greene with his SJVAPCD E-Technology application.

[ARNEST]

**WE 320 - Technical Assistance to Members**

**Objective:** To provide member governments with specialized technical assistance services. It is intended that the major beneficiaries of this service be the smaller cities with limited technical staff resources.

- Rural Communities Collaborative of Fresno County (RCCFC): Served on RCCFC Steering and General Committees. The RCCFC is a volunteer organization geared toward helping rural communities to become self-sufficient through increased social and economic development. The Collaborative acts as a catalyst in identifying available federal, state, and local resources available to serve local community needs and provides access to and dissemination of those resources. Fresno COG staff also continues to participate in I-5 Business Development Committee activities, which focus on identifying economic development opportunities on the westside of Fresno County.
- I-5 Business Development Corridor: COG staff continues to participate in this work activity which focuses attention on planning, growth and economic issues facing the communities in western Fresno County.
- Currently assisting rural communities with establishing videoconferencing platforms in order to help cut the cost, time and air quality detriment associated with frequent travel to required meeting.
- COG staff is providing additional support to help fund the project through various competitive as well as available, government formula grants.

**Accomplishments:****July 2015**

- Prepared an RFP for the next circuit planner contract

**August 2015**

- Developed RFP for circuit engineer
- Released Circuit Engineer RFP by emailing out to all consultants in our CE database and posting to FCOG website
- Reviewed draft Hwy 99 Beautification Master Plan materials with circuit planner
- Continually participated in FHWA Scenario Planning Guidebook formulation group; reviewed draft workbook and provided feedback
- Coordinated Task 1 (traffic count and origin-destination) activities for the Fresno/Madera Highway 41 Corridor Study; prepared necessary permits and application to complete such tasks.
- Released and processed circuit planner RFP; identified preferred consultant

**September 2015**

- Received TTC/PAC support, and Board approval, of the preferred consultant to serve as Fresno COG's next circuit planner. Draft contract materials prepared and submitted for legal review

[CAI/TERRY]

**WE 340 – Traffic Demand Management Program**

**Objective:** Transportation Demand Management (TDM) includes a wide variety of transportation control measures having a goal of reducing overall motor vehicle usage. In prior years, the predominate effort of this activity has been promotion of ridesharing. Declining state and federal revenue to support this effort in recent years has resulted in a less ambitious Program beginning in 1996/97. Much of the work accomplished for Transportation Demand Management is discussed in the reporting for WE 212 and WE 215.

**Accomplishments:****Monthly Accomplishments:**

## ITEM I C

- Maintained this current and active database of commuters, referring callers to the online system or inputting information for clients. Staff continually works with the Valleyrides.com website developer to update and improve the information available online. Also maintain the Measure C Carpool program through the Valleyrides.com website.
- Worked with other agencies, employers and vanpool agencies to facilitate matches and refer clients. Filled requests for transit referrals and information; park and ride lot information; vanpool subsidies and referrals; carpool incentives; transportation guides; bikeway maps; and additional bikeway information.
- Prepared and maintained program records, invoices, budget and reports

### October 2015

- 10/1-10/26/15, the following occurred with the Measure C Rideshare Program:
  - 2246 Ride matching program participants:
  - 0 Ride match requests for the month.
  - 1 New ride matching database registrants.
- Answered telephone inquiries regarding the Valleyrides website
- Stored incentive items arranged storage room
- In communication with JSA regarding website fixes, updates
- Attended Rocktoberfest at CCC (Clovis Community College) and Promoted Valleyrides Program 10/7/15
- Attended 2016 COG Sponsored Transportation Forum @ Hilton Double Tree, Promoted Valleyrides Program. 10/14/15 –
- Attended client mixer Fashion Fair w/ Sahara Alexander regarding fee free Gift Cards Promotion 10/20/15
- Attended Fresno Trade Show w/ Kitty Mc Manus, for a Winter Product Preview 10/21/15
- Set car pool log date every Tuesday

### November 2015

- 11/1-11/23/15, the following occurred with the Measure C Rideshare Program:
  - 2248 Ride matching program participants:
  - 0 Ride match requests for the month.
  - 0 New ride matching database registrants.
- Answered telephone inquiries regarding the Valleyrides website.
- Gathered and reviewed Jack Nadal, Promo 1 and Archer and Hound Incentive item estimates for Valleyrides Incentive items, met with Rideshare staff
- Tested Carpool Fresno App 11/12/15
- Presented Monthly Winner checks/prizes
- Set car pool log date every Tuesday

### December 2015

- 12/1-12/28/15, the following occurred with the Measure C Rideshare Program:
  - 2249 Ride matching program participants:
  - 0 Ride match requests for the month.
  - 1 New ride matching database registrants.
- Answered telephone inquiries regarding the Valleyrides website.
- Reviewed Jack Nadal Incentive items for Valleyrides Incentive items
- Presented Monthly Winner checks/prizes
- Set car pool log date every Tuesday
- Updated report 12/28/15

[MARTINEZ/BLOCKER]

### WE 350 - Fresno Regional Data Center

**Objectives:** To perform the duties as an Affiliate State Census Data Center and provide assistance to member agencies and the general public in obtaining, analyzing and utilizing census and other demographic data in support of the area-wide planning process. Also to provide continuing support to the internal data needs for traffic simulation modeling requirements including the updating and development of alternative socio-economic scenarios and providing data support for COG prepared reports and plans.

#### **Accomplishments:**

##### **October 2015**

- California State Data Center Annual Conference
- Explain Transit Population data to Fresno County

[SCOTT/ ZHOU]

**WE 360 – One Voice Advocacy**

**Objective:** “One Voice” unites Fresno County communities and regional interests in a voluntary and collaborative effort to seek federal and state funds and support annually for projects and legislative priorities of regional significance. All projects and legislative priorities chosen shall contribute to an improved quality of life throughout the Fresno County region.

At the Valleywide level, the eight San Joaquin Valley Regional Planning Agencies have united through the San Joaquin Valley Regional Policy Council to build consensus on projects and legislative priorities in order to advocate at the state and federal level through their own lobbying effort, termed “Valley Voice”. This effort takes the Valley MPO’s and their respective elected officials to Sacramento and Washington D.C. on an annual basis beginning in 2008. More details are highlighted in WE 820.

The “One Voice” and “Valley Voice” efforts heighten Fresno COG and the Valley’s visibility and solidify relationships with both elected and staff representatives in Washington D.C. as well as in Sacramento.

**One Voice and Valley Voice Accomplishments:****November 2015:**

- Emailed Save The Date for the 2016 One Voice Kick-off Meeting to be held on November 30th.
- Contacted Simon and Company to make sure they will attend the meeting by phone.
- Emailed out the Kick-off meeting materials and agenda. Posted to the Fresno COG website
- Hosted the Kick-off meeting on November 30th at 3 p.m.
- Began searching for affordable One Voice airline flights

**December 2015:**

- Participated in phone meeting of VLAC to discuss the 2016 Valley Voice trip to Sacramento. Typed up notes and forwarded to Deputy Director.
- Answered questions regarding trip dates and coordination from delegation members and potential sponsors.
- Drafted the 2016 Sponsor request letter for review by management

[GARZA/VEENENDAAL]

**REGIONAL COORDINATION OF TRANSPORTATION, LAND USE AND HOUSING****WE 411 – Ag Mitigation**

**Objective:** Coordinate an ad-hoc committee to provide staff and elected officials with a toolbox of policy options and best practices for mitigating the loss of farmland in Fresno County due to the placement of transportation projects.

**Accomplishments:****July 2015**

- Held Committee meeting to discuss draft recommendations formulated by the group to date. Formulated a white paper to frame the issues and committee activities for the TTC, PAC and the Board

**August 2015**

- Met with representatives from the County of Fresno regarding the committee’s current recommendations and potential future deliverables and activities

[TERRY]

**WE 420 – Regional Housing Needs**

**Objective:** To prepare an update of the Fresno Regional Housing Needs Allocation Plan to estimate and allocate the housing needs in the Fresno County region.

**Accomplishments:**

- Continued working with Mintier Harnish and the 13 member agencies that are participating in the MJHE.
- Attended planning commission and city council meetings where Mintier Harnish was presenting the element and receiving feedback.
- Worked with committee to circulate Housing Element document for public review process.
- Received, documented and responded to public comments on document.
- Worked with committee to submit Draft document to HCD for review.
- Received and processed feedback from HCD to be included in the final document.

- Participated in meeting of the Multi-Jurisdictional Housing Element on October 29. Meeting purpose was to respond to comments submitted by HCD and to listen to and respond to comments by the Leadership Counsel.
- Prepared letter of support signed by Executive Director Tony Boren in support of a grant application by the City of Fresno seeking State Department of Housing and Community Development funding.

[THOMPSON]

## VALLEYWIDE COORDINATED ACTIVITIES

### WE 811- Valleywide Goods Movement

**Objective:** To conduct a San Joaquin Valley I-5/SR-99 Goods Movement Study, including the comprehensive identification and analysis of strategies to improve the efficiency of goods movement along the I-5 and SR-99 corridors through the valley; and to improve safety and minimize negative impacts on the environment by considering alternative goods movement strategies.

#### *Accomplishments:*

##### October 2015

- Held monthly meeting with the working group

##### November 2015

- Held monthly meeting with the working group
- Processed invoices for project management and consultant

##### December 2015

- Held monthly meeting with the working group
- Met with Caltrans rep's to discuss the parameters of the pilot project(s)
- Processed CT reporting documentation for in-kind contributions
- Completed draft updates to the scope and timeline, in-line with the feedback given from Caltrans reps.

[TERRY]

### WE 814 – Prop 84 – Sustainable Communities Grant

**Objective:** To administer the state funded Proposition 84 Grant aimed at implementing the Blueprint and the Sustainable Communities Strategy called for under SB 375.

#### *Accomplishments:*

##### October 2015

- Participated in Conference Call with MintierHarnish on October 7, 2015 to discuss project schedule and need for timely response from Management Committee members
- Considerable time spent formulating questions to be asked of the experts.
- Delivered on-going grant reports and updates to the COG Director's and Regional Policy Council
- Prepared Quarterly Grant Report for Greenprint Phase II grant.
- Worked closely with Mintier Harnish consultants on letters to COG Executive Directors and related staff most involved in preparation of the Sustainable Community Strategies and also to County Planning Directors seeking their responses to a series of questions on resource challenges in the San Joaquin Valley.
- Prepared a Greenprint summary report for the Valley COG Directors' meeting on November 5 and provided them a verbal update via conference call.
- Prepared Greenprint agenda item for the TTC/PAC meeting of November 6

##### November 2015

- Attended and participated in a convening of San Joaquin Valley Least Conflict Lands in Sacramento on November 10, 2015
- Management Committee Conference Call on 11/20/15. Topics included continued discussion of experts, Request for Proposals for Demonstration Projects, and schedule going forward.

##### December 2015

- Greenprint Phase II status report presented to COG Directors at their December 3, 2015 monthly meeting.
- Greenprint Management Committee conference call on December 4, 2015. Major topics included discussion of utilizing Database in website and program as repository for Greenprint maps and information, the Request for Proposals for Demonstration Projects, and the near-term project schedule, including the next meeting of the Advisory Committee (likely early to mid-January) to review the RFP and other items.

- Greenprint Management Committee conference call on December 15, 2015. These calls are now being held on a weekly basis as progress continues to be made on the Demonstration Projects and the RFP.
- Greenprint Management Committee conference call on December 21, 2015 discussing, in particular, funding for Data Basin and additional outreach for the Demonstration Projects, in conjunction with the release of the RFP.
- Completed Greenprint summary status reports for the COG Directors' Meeting in on January 7 and also the January meetings of the Fresno COG TTC and PAC.

[TERRY/THOMPSON]

### **WE 820 – Valley Coordination Activities**

**Objective:** To promote coordination, cooperation and communication among the eight San Joaquin Valley Regional Planning Agencies, including the Fresno Council of Governments (Fresno COG), and other federal, state, and local governments, related to various regional planning processes.

#### **Accomplishments:**

##### **October 2015**

- Participated in SGC, CalCOG and RTPA group calls regarding implementation of SCS through the AHSC program
- Worked with the County on Ag A-hoc Committee deliverables to be presented to the TTC and PAC.
- Met with VBrick representatives RE: upgrading our web-conferencing system to include webinar and live streaming capabilities
- Continually participated in process for both I-5/SR-99 and SJV Sustainable Implementation GM Plan's, in collaboration with SJV MPO's and Caltrans

[SIGALA/GARZA/VEENENDAAL/TERRY]

## **ADMINISTRATIVE ACTIVITIES**

### **WE 910 – COG Administration**

**Objective:** To effectively administer the planning program and fiscal operations of the COG.

#### **Accomplishments:**

- Monitored funding levels, expenses and budgets included within the FY 2015-16 Overall Work Program.
- Supervised planning staff activities and progress on work assignments.
- Coordinated preparation of agendas, related materials and committee schedules.
- Continue to update the Employee Manual to reflect current policies. Conducted ongoing management team meetings to coordinate staff assignments and outcomes.
- Conducted staff evaluations as needed.

[BOREN/BESHEARS/ GARZA]

### **WE 911 – Overall Work Program and Budget Development**

**Objective:** To develop an Overall Work Program (OWP) and Budget consistent with federal and state funding priorities and local agency needs.

#### **Accomplishments:**

- FY 2015-16 OWP approved by FHWA.

##### **September 2015**

- Amendment #1 to FY2015-16 OWP approved by Board on Sept. 24, 2015

##### **November 2015**

- Amendment #2 to FY2015-16 OWP– approved by Board on December 17, 2015

[BESHEARS/BOREN/GARZA]

### **WE 912 - Local Transportation Funds Administration**

**Objective:** To administer the Local Transportation Fund (LTF) and State Transit Assistance (STA) Fund in accordance with the California Transportation Development Act.

#### **Accomplishments:**

- The Fresno Council of Governments (Fresno COG) is soliciting proposals from qualified consultants to perform Triennial Performance Audits for Fresno COG and the four Transit Operators in Fresno County that receive Transportation

Development Act funding. This request covers a total of five audits and will cover the years 2013, 2014, and 2015. The deadline for submission is October 5, 2015; 5pm. More information can be found on our website: RFP for Fresno COG's and the four Fresno County Region Transit Operators

- FY 2014/15 allocations year-end report will be distributed to member agencies.
- California State Controller's Office Quarterly State Transit Assistance apportionments were monitored to provide for allocations to local agencies.
- Fiscal Year 2015/16 TDA Draft Claims are being submitted by member agencies and are being reviewed and approved by the Fresno COG Policy Board. 2015/16 TDA Claims for FCRTA and FEOC were approved at the June 25, 2015 Policy Board Meeting.
- FCRTAs FY 2015-2016 Budget was released for 45 day review on April 30, 2015 and went before the Fresno COG Policy Board, and was approved at the June 25, 2015 Policy Board meeting .
- FCEOCs FY 2015-2016 Urban and Rural Consolidated Transportation Services Agency (CTSA) Operations Program and Budget was released for 45 day review on April 15, 2015 and went before the Fresno COG Policy Board, and was approved at the June 25, 2015 Policy Board meeting .

#### **December 2015**

- Set up Dropbox account so transit operators can easily send FCOG files for the Triennial Performance Audits.
- Develop spreadsheet for Triennial Performance Audits.
- Keep tract of files sent by transit operators on spreadsheet to determine compliance with list sent by TPA consultant.

[GRAHAM/BESHEARS]

#### **WE 920 – Fresno County Rural Transit Agency Administration**

*Objective:* To provide under contract, administrative and fiscal management services for the Fresno County Rural Transit Agency (FCRTA).

#### ***Accomplishments:***

- Staff provided payroll and benefit administration.
- During the second Quarter, Staff processed claim reimbursement for provided transit service.
- Staff continued to respond to Caltrans staff on pending Grant requests. Staff submitted the FCRTA's updated Drug and Alcohol testing policy for review and approval by Caltrans before formal Board adoption. During the Second Quarter staff worked with local Caltrans district staff to coordinate the processing of FCRTA's FTA Grants.
- Staff also performed a variety of administrative functions concerning: general administration; accounting; risk management; procurement; and statistical analysis.
- The Agency annual audit was conducted during this quarter with expected completion and acceptance in the third quarter. The monitoring of new services that were introduced this year will be on-going during the demonstration period.
- The annual productivity evaluation was completed and submitted to the SSTAC and policy Boards for review and approval.

#### **October –December 2015**

- Completed and submitted the State Transit Operators report for the 2014-15 period.
- Completed and submitted the Annual Productivity Evaluation report for review by the SSTAC and FCOG committee process.
- Completed the annual Fiscal audit for the period 2014-15 and are awaiting the final report which will be forwarded to the FCRTA Board for acceptance.
- Completed and submitted several funding applications for capital equipment to be located at all the municipal yards in Fresno County. The funding sources are PTMISEA and CAL OES which allocate funding per formula basis to transit operators.
- Conduct a ridership survey in the rural westside communities of Kerman, San Joaquin, El Porvenir, Cantua Creek to determine if any route changes are needed for the existing route that currently serves that area.
- Participate in the SSTAC meetings and prepare for the upcoming annual unmet transit hearings to be held in 2016 in the rural areas of Kerman and Parlier.
- Continue to monitor the maintenance facility since its relocation in August of 2015.
- Continue work on the triannual Performance Audit with major data collection for the past three years in review.

[STITES]

#### **WE 930 – Fresno County Transportation Authority Administration**

*Objective:* To provide personnel support services to the Fresno County Transportation Authority.

#### ***Accomplishments:***

- Staff provided payroll and benefit administration for the Fresno County Transportation Authority.



[BESHEARS]

**WE 940 - Freeway Service Patrol**

**Objective:** To continue the Freeway Service Patrol, in coordination with Caltrans and the California Highway Patrol, in an effort to remove minor incidents rapidly, thereby reducing congestion, secondary accidents and vehicle emissions.

**Accomplishments:**

- Administered the FSP tow contracts. This primarily included reviewing and paying invoices for towing services and radio use, both on a monthly basis, and paying for radio repairs and miscellaneous supplies (i.e. brochures) on an as-needed basis.

**October 2015**

- Reviewed invoice and authorized payment to Budget Towing for towing services for the month of September, 2015
- Participated in annual CalSAFE Conference in Monterey on October 6, 2015.
- Prepared item for 10/22/15 Board Agenda (and for earlier TTC/PAC Agendas) on exemplary service provided by the Freeway Service Patrol, as reported by a California Highway Patrol officer, related to a serious traffic crash on SR180

**November 2015**

- Ordered from Dumont Printing Mail Reply Cards and Notification Stickers for FSP.
- Reviewed invoice and authorized payment to Budget Towing for towing services for the month of October, 2015

**December 2015**

- Reviewed invoice and authorized payment to Budget Towing for towing services for the month of November, 2015.
- Researched and inventoried all the radios used by the FSP for which the Fresno COG is responsible for paying monthly user fees. This resulted in a small reduction in the total monthly fee paid to Fresno Mobile Radio.

[THOMPSON]

COUNCIL OF FRESNO COUNTY GOVERNMENTS  
 SCHEDULE OF FUNDS ALLOCATED & EXPENDED  
 2nd Quarter - December 2015

		Budget	Year to		FHWA	FTA MPO	FHWA	FTA MPO	FTA MPO		Prop	Fed -Aid	FTA		PPM01
	Percent	Authorized	Date	Local	PL	5303	PL	5303	5304	SHA	84	PBICLNI	5316	FTA	6086(040)
2014/15 OWP Allocated Funds:			Expense	Resources	Carry Frwd	Carry Frwd	Tollcredit	Tollcredit	YARTS	State	DOC	60-086(045)	5317	5307	6086(000)
110 Regional Streets & Roads	3%	379,448	11,740	3,502	6,957		1,281								
111 Regional Transp. Modeling	50%	799,150	401,442	60,513	110,991		229,938								
112 Regional Traffic Monitoring	23%	445,388	103,563	1,633	12,603		89,327								
114 IntelligentTransp Systems	6%	97,516	5,767	0			5,767								
115 Reg. Transp. Mitigation Fee	6%	205,330	12,358	12,358											
116 National Park Studies	24%	3,646,856	892,186	166,016					38					726,132	
117 Golden State	7%	147,508	9,985	9,985											
120 Public Trans. - Urban	43%	324,118	139,845	37,200										102,645	
121 JAARC New Freedom	1%	2,241,556	23,437	23,193									244		
150 Other Modal Elements	8%	386,483	30,228	30,228											
152 High Speed Rail Planning	2%	274,688	5,157	5,157											
153 Airport Land Use	24%	52,900	12,675	12,675											
170 Regional Transp. Plan	21%	489,376	101,183	2,622	2,300	4,041	29,448	43,186							19,586
172 Congestion Managment Plan	23%	375,709	88,177	5,000			31,588	31,589				20,000			
180 Air Quality	41%	246,782	100,652	0			50,835	49,817							
210 Measure "C"	53%	214,736	113,823	113,823											
211 Measure "C" Oversight Comm.	78%	12,047	9,420	9,420											
212 Measure "C" Car/Van Pool	46%	405,339	185,658	185,658											
214 Measure "C" ADA/Seniors	43%	567,399	245,028	245,028											
215 Measure "C" Farm Van Pool	25%	465,658	118,129	118,129											
220 Transportation Prog. Dev.	39%	322,000	125,848	0											125,848
310 Intergov. Coordination	29%	178,223	51,594	3,970			47,624								
311 Public Info. and Partic.	67%	117,071	78,075	8,623	14,607		54,845								
313 Environmental Justice	63%	29,752	18,668	0			18,668								
320 Technical Assist. Members	19%	140,000	27,063	27,063											
340 TDM Program	22%	23,255	5,038	5,038											
350 Regional Data Center	50%	40,971	20,690	0			20,690								
360 One Voice Advocacy	29%	138,340	40,762	40,762											
411 Ag Farmland Trust		41,709	6,801	6,801											
420 Regional Housing Needs	1%	203,602	2,718	2,718											
811 SJ Valley Goods Movement	6%	566,709	31,676	11,317						20,359					
814-6 Sustainable Communities	11%	825,671	88,733	8,896							79,837				
820 Valley RTPA Coordination	41%	166,486	67,584	67,584											
910 COFCG Admin.	25%	135,307	33,212	33,212											
911 OWP & Budget	1%	25,635	213	25	160	28									
912 Transportation Funds Adm.	29%	182,048	52,665	52,665											
920 FCRTA Admin.	43%	397,282	169,332	169,332											
930 Trans. Auth. Admin.	50%	2,673	1,327	1,327											
940 Freeway Service Patrol	42%	432,918	179,947	40,837											
<b>Total Allocated Funds</b>	<b>23%</b>	<b>15,747,639</b>	<b>3,612,399</b>	<b>1,522,310</b>	<b>147,618</b>	<b>4,069</b>	<b>580,011</b>	<b>124,592</b>	<b>38</b>	<b>20,359</b>	<b>79,837</b>	<b>20,000</b>	<b>244</b>	<b>828,777</b>	<b>145,434</b>

FSP  
6086(000)  
6086(042)

139,110

139,110