

**Fresno Council of Governments  
Progress Report for Third Quarter (January-March)  
FY 2015-16 Overall Work Program (July 2015-June 2016)  
April 2016**

**WE 110 - Regional Streets and Highways [GARZA/DAWSON/TERRY/CHARGIN/FAWCETT  
/HAN/THOMPSON**

**Objective:** To maintain a continuing, cooperative, and coordinated regional streets and highways planning process that is responsive to local needs as well as state and federal requirements.

**Accomplishments:**

- Continued participation in the monthly Statewide California Federal Programming Group (CFPG) established to provide a linkage between State, Federal, and Regional Transportation Planning Agencies involved in transportation programming activities.
- Involvement with related subcommittees, such as the FTIP and CMAQ task forces, of the CFPG group evaluating and making recommendations on policy and procedure updates related to programming.
- Continued use of the *California Transportation Improvement Program System* (CTIPS) and involvement in program updates.
- Continued participation in the San Joaquin Valley Interagency Consultation Group.
- Continued support and developmental improvements to FresnoTrak, the programming software provided by EcoInteractive used to integrate all components of programming such as Modeling, RTP, and FTIP. Local agencies request one on one user training to be able to access their project information online, submit amendment requests and verify programming details on FresnoTrak.

**January 2016**

- Request for Proposal for the Blackstone Corridor Transportation & Housing Study issued 1/11/16 Kcai
- Association for the Beautification of Highway 99-Facilitated meeting with consultant and entire Association to review draft of Master Plan Update, 1/25/16[LD] Transmitted information regarding near road air pollution mitigation presented at 1/21/16 Air Resources Board meeting to members and consultant. 1/27/16[LD]

**February 2016**

- Association for the Beautification of Highway 99- Transmitted information regarding near road pollution mitigation newly released data from EPA 2/1/16 to members and consultant. 2/1/16[LD]

**March 2016**

- Association for the Beautification of Highway 99-Transmitted information to all members/interested stakeholders regarding Update to Master Plan work, any final additions/comments needed; final draft in progress. 3/1 to 3/25/16 [LD]
- Association for the Beautification of Highway 99: Consultant presented summary of proposed changes to the Master Plan to members of the Association for their comment and review on 3/28/16 [LD]

**WE 111 - Regional Transportation Modeling [CAI/HAN/TERRY/ZHOU]**

**Objective:** To maintain a continuing, cooperative, and coordinated regional transportation modeling process that is responsive to local needs as well as state and federal requirements.

**Accomplishments:**

**January 2016**

- Performed select zone modeling based on member agency and traffic consultant's request 1/19/16 KH/MZ
- Attended CSTDM Cloud Training by Citilabs sponsored by Caltrans and held in Sacramento 1/29/16 KC/KH/MZ
- ITHIM model staff call 1/19/16 KC/SS/MZ/KH
- ITHIM workshop 1/28/16 KC/SS/MZ/KH

**February 2016**

- Conducted traffic impact study for JLB Engineering 2/5/16 MZ
- SB 743 CEQA guidelines update webinar 2/9/16 KC/RT
- Conducted traffic impact study for Precision Engineering 2/10/16 MZ
- Studied SACOG's GHG off model adjustment 2/10/16 MZ
- Regional Demographic forecast consultant interview 2/10/16 SS/KC
- Conference with Fehr & Peers: auto operation cost 2/11/16 KC/KH
- Performed model runs to gauge the effect of new auto operation cost estimates 2/16/16 KH
- VMIP 2 monthly call 2/18/16 KC/KH/SS/MZ
- Calls with SJCOG and air quality consultant :2/18/16 KC
- State-wide Modeling Advisory Committee meeting 2/25/16 KC
- Investigated GHG reduction possibilities with regards to differences in modeling software and AOC 2/29/16

**March 2016**

- Conducted traffic impact study for Yamabe and Horn Engineering 3/1/16 MZ
- ARB Inter-Regional Travel technical working group meeting 3/1/16 KC/KH/MZ
- Performed conformity analysis in support of ARB's 2016 ozone plan budget development 3/10/2016 KH/MZ
- Completed review and comment for survey/questionnaires and draft reports findings for Phase 1 Fresno/Madera O/D Study traffic counts [RT] 3/14/16.
- Conducted model runs in support of the second round of target setting 3/14/16 KH
- Meeting with JLB regarding to Heritage Grove Planning 3/14/16 KH/MZ
- Conducted traffic impact study for JLB TT6056 3/15/16 MZ
- Conducted traffic impact study for Yamabe and Horn Engineering 3/24/16 MZ
- Conference call re: Caltrans TAG/TSIG TAC committee 3/16/16 KC
- VMIP monthly meeting 3/17/16 KC/SS/KH/MZ
- Demographic forecast study kick-off meeting 3/23/16 KC/SS/MZ/KH
- Conducted target setting model runs and GHG reduction calculations 3/28/16 KH/KC
- Attended Caltran's Transportation Analysis Guideline TAC meeting 3/29/16 KC
- California RTP Guideline Review Technical Committee meeting 3/30/16 KC

**WE 112 - Regional Traffic Monitoring [CAI/HAN/ZHOU]**

**Objective:** To maintain the Fresno Regional Traffic Monitoring Program as a source of current traffic information for use by member agencies and the public, and as a validation tool for the Countywide Traffic Model.

**Accomplishments:**

- Coordinated the *Traffic Counts Program* and provided technical assistance to member agencies.
- Provided traffic count information for MIP model improvement project and ARB review of SCS modeling process. 7/3/14 KH.

**January 2016**

- Managed bike & ped count data reporting and incorporated CSU Fresno Active Transportation Study report to the FHWA interim project report 1/19/16 KH
- Reviewed draft interim report to FHWA on bike & ped project 1/29/16 KC/KH
- Worked with City of Clovis to validate Eco-counter data with video recording. 1/29/16 KH/MZ

**February 2016**

- Participated NHTSA Safety Summit in Rancho Cordova on traffic and safety issues. 2/16/16 KC/KH
- Fresno Regional Transportation Safety Summit 2/23/16 KC/TB/KH/MZ
- Lent out bike/ped Counters to City of Selma 2/29/16 KH/MZ

**March 2016**

- Participated FHWA bike/ped seminar. 3/28/16 KC/KH/MZ

- Scheduled bike/ped counts with local agencies. 3/28/16 KH/MZ

April 2016

- Attended Statewide bicycle and Pedestrian Plan Workshop 4/22/16 KC/MZ

#### **WE 114 – Fresno County Intelligent Transportation System Architecture Update [ARNEST]**

**Objective:** To update the Intelligent Transportation System (ITS) Regional Architecture for Fresno County last completed in 1999.

#### **Accomplishments:**

##### **January 2016**

- Work with FCOG's website and ITS consultants to post the ITS Architecture files to FCOG's website.
- Coordinate with ITS consultants to develop the Executive Summary for the ITS SDP Update.
- Take Final ITS SDP to TTC/PAC and the Policy Board for approval. Approval given by Policy Board on 1-28-2016.

##### **February 2016**

- Continue to coordinate with consultants to develop the Executive Summary for the ITS SDP.
- Review Final ITS Presentation.

##### **March 2016**

- Review Final Executive Summary.
- Discuss Final Closeout and Final invoice with consultants.
- Received and Reviewed Final Deliverables from the consultant.

APRIL 2016

- Discussed final invoice with consultant.

#### **WE 115 – Regional Transportation Mitigation Fee Plan [Arnest/Fawcett/Graham/Beshears]**

**Objective:** As of January 1, 2010, Resolution 2009-01 gives the RTMF joint powers agency (RTMF JPA) the authority to collect the fee. The RTMF JPA and the Transportation Authority entered into an indemnity agreement, whereas the Fresno County Transportation Authority (FCTA) assumes liability for the RTMF JPA's actions in collecting the fee.

**Accomplishments:** As of January 1, 2015, new RTMF rates have been implemented. State statute requires an update to the RTMF Nexus each five years. The Nexus will therefore be updated by January 1, 2015 as required by state law to allow continued collecting of the fee. The update involved reviewing development project costs and incorporating the current SCS Traffic Modeling assumptions into the fee calculation. The contract with Parsons Brinkerhoff was expanded to include this task. Subcommittee meetings were held on March 17, 2014 and August 25, 2014. A follow up meeting was held with Caltrans and the City of Fresno on October 6 to address specific request for information. The consultant has incorporated input subsequent to those meetings into the calculation and prepared the Nexus update. The Nexus update was approved by Fresno COG Board on November 20, 2014 and by the Transportation Authority on December 10, 2014.

Under the revised Nexus calculation the fee goes down approximately 5% for residential development and an average of 25% for commercial development. A significant part of the fee reduction was a result of our success in leveraging significantly more state and federal funds than anticipated in the original Nexus. Also taken into consideration were changes in traffic impact resulting from local agencies adopting less traffic intensive general plans that incorporate Sustainable Communities strategies.

Fresno COG Staff provided traffic analysis per statute, specifically Section 66005.1; pertaining to infill development that provides direct access from residential and commercial development to and from transit. Analysis of findings of reduction in traffic impacts based on criteria of potential specific infill developments, and prompted the Fresno COG Board to adopt policy through resolution at the November 20, 2014 meeting.

During the FY 2014-15 the total fees collected were \$3,258,736.96. The total amount collected since inception is \$15,029,490.05.

***The following activities continue;***

- Processed Record of Payment of RTMF forms and collected fees. [GRAHAM/ARNEST/FAWCETT]
- Maintain and update RTMF database and enter information from Record of Payment of RTMF forms, analyze data to prepare RTMF fee collection reports on a monthly, quarterly and annual basis. [GRAHAM/SCOTT]
- Funds are transferred to the Fresno County Transportation Authority account, on behalf of member agencies for Measure C projects throughout the county.
- Staff administers the RTMF Appeals Process, implemented the second quarter of FY 2010-11 on a case by case basis, which is taken before the Fresno County RTMF Board for a review and finding of determination of requirement under Gov. Code § 66020 (d)(1).

**WE 116 – National Park Transit Service – Transit Demonstration Project [DOWNS/FAWCETT]**

**OBJECTIVE:** The National Park Transit Service Work Element is intended to provide resources to implement public transit between Fresno and Yosemite and Sequoia/Kings Canyon (SEKI) National Parks.

***Accomplishments:***

The Fresno COG Policy Board approved feasibility studies in 2013 to explore providing Transit Service to Yosemite and Sequoia-Kings Canyon National Parks. Based on the studies and at the direction of the Fresno COG Policy Board, CMAQ Funding Grant Applications were prepared on behalf of Fresno COG and the City of Sanger for transit demonstration projects to the national parks. The City of Sanger is the lead agency for the Fresno-Sanger to Sequoia-Kings Canyon “Big Trees Transit” Demonstration Project, and Fresno COG is the lead agency for the Fresno to Yosemite Transit Demonstration Project.

***Funding Status:***

The CMAQ award has been transferred to FTA and will be used to provide operations support during the first season of service. The Policy Board awarded CMAQ funds (Yosemite: \$2,692,527 and Sequoia-Kings Canyon National Parks: \$462,127) to provide for the first two years of operations of both projects, and the Air District provided matching funds for (Yosemite: \$367,040 and Sequoia-Kings Canyon National Parks: \$20,494) both projects. In addition the City of Sanger has dedicated \$39,379 of its LTF (Local Transportation Funds) for the local match to support the SEKI route and is also providing assistance with the marketing and media campaign effort. In order to implement the service County Counsel required an amendment to the Fresno COG JPA. Therefore, per Policy Board direction at the September 25<sup>th</sup> Board meeting, Fresno COG JPA Amendment #9 was submitted to each of our member agencies for individual City Council and Board of Supervisors action. The amendment was ratified per the Fresno COG Bylaws by a majority of the members representing a population share of at least 40% and is now in effect. The JPA amendment allows Fresno COG to act as lead agency to apply for and receive grant funding, enter into agreements to provide funding, administration and oversight for interregional public transportation services.

Current staff activities continue support of operations of the Fresno to Yosemite and Fresno to SEKI Transit Demonstration Project. The planning activities are supported by a \$100,000 planning grant awarded by Caltrans, and an agreement to receive these funds on behalf of YARTS services to be rendered was approved at the September 25<sup>th</sup> Policy Board meeting. FCRTA, already successfully and efficiently providing service for Sanger and all other communities outside the urban sphere; FCRTA/EOC is the service provider for the “Big Trees Transit” SEKI route. Kick-off and ribbon cutting events celebrating the start of service for both routes were well attended by public officials and local media. Recognizing the crucial role that branding and multi-media marketing plays in promotion of the service to attract ridership, The City of Sanger City Council approved a marketing budget and a bid for marketing campaign for the service was awarded to Archer & Hound. Archer & Hound, working with City of Sanger chose the name “Big Trees Transit” and developed a logo and bus wrap in time for the start of service. Building on the Fresno COG Board approval at the November 20, 2014 meeting, the JPA Amendment #9, allows Fresno COG to work collaboratively with the transit service providers to ensure all aspects of operations will be met through current and future funding sources, for successful operations and marketing of both transit routes.

**YARTS Public Transit from Fresno to Yosemite National Park**

**Service began Memorial Day Weekend, May 23, 2015. YARTS continues with a modified fall/winter schedule. Wildfires in Madera County and the National Park affected access to and from the park as well as the air quality and safety considerations that likely impacted visitors and therefore ridership. Activities continue to support operations and increase ridership:**

- Total ridership numbers **from inception date of May 23, 2015** are as follows:
  - 5,797 passengers on YARTS Fresno Route - May (partial month), June July and August (September numbers have yet to be tallied)
- NPS staff continue to work with Fresno COG and YARTS to assess and provide feedback regarding progress of the service including ridership data
- Supplemental funding sources to promote ridership are being actively pursued, particularly through the National Park Service submitting grant applications.
- Stop locations, timing and schedule coordination have been established to Yosemite
- A reliable communication system has been established between the bus/shuttle drivers, operations and maintenance staff as well as the park service to ensure the quality and safety of the service.
- Continuance of a media campaign builds upon the successful implementation of operations and maintenance provided by YARTS
- News releases and advertisements via print, web and television to inform the public of the new service have been released regularly, and will continue throughout the demonstration period of this project.
- Websites and Facebook continue to attract visitors and promote information about the service routes and schedules. For additional details visit:
  - [www.YARTS.com](http://www.YARTS.com)

**Big Trees Transit from Fresno to Sanger to SEKI (Sequoia Kings Canyon National Park):**

**Big Trees Transit began Memorial Day Weekend, May 23, 2015, the service ended for the season on September 7, 2015. During the Rough Fire at Kings Canyon National Park Big Trees Transit vehicles were utilized to assist evacuation of hikers. Activities continue to support operations and increase ridership:**

- Total ridership numbers **from inception date of May 23, 2015** are as follows:
  - 7,156 passengers on Big Trees Transit during May (partial month), June July, August and September 1<sup>st</sup> through 7th
- NPS staff continue to work with the City of Sanger and the transit operator to assess and provide feedback regarding progress of the service including ridership data
- Supplemental funding sources to promote ridership are being actively pursued, particularly through the National Park Service submitting grant applications.
- Stop locations, timing and schedule coordination has been established to SEKI
- A reliable communication system have been established between the bus/shuttle drivers, operations and maintenance staff as well as the park service to ensure the quality and safety of the service.
- Continuance of a media campaign funded by the City of Sanger that builds upon the successful implementation of operations and maintenance provided by Big Trees Transit Operator FCRTA/EOC
- News releases and advertisements via print, web and television to inform the public of the new service have been released regularly, and will continue throughout the demonstration period of this project.
- Websites and Facebook continue to attract visitors and promote information about the service routes and schedules. For additional details visit:
  - [www.bigtreestransit.com](http://www.bigtreestransit.com)

**January 2016**

- Deliver YARTS and Big Trees Transit brochures to Fresno State for them to disperse to International Students. Discuss both transit projects with manager.
- Complete and submit CMAQ application for the Fresno/Yosemite National Park Transit Service.
- Complete and submit Quarterly Report to the San Joaquin Valley Air Pollution Control District (SJVAPCD).
- Work with SJVAPCD to correct previous grant invoice/claim.

- Meet with YARTS Authority Advisory Committee to discuss YARTS service.

#### February 2016

- Discuss schedule changes for the 2016 season with the Big Trees Transit manager.
- Attend Big Trees Transit Meeting at EOC to discuss overall project, possible schedule changes, funding, and marketing calendar. 2/4/2016
- Attend FHWA's California Collaborative Long Range Transportation Plan meeting 2/24/2016 to engage with our State, County, and Federal Land Management Agency partners on high priority transportation corridors and critical needs relative to accessing high use Federal recreation lands. Also discussed were Federal Lands Access Program and Federal Lands Transportation Program Grants.

#### March 2016

- Attend Pre-Season Big Trees Transit Meeting at EOC to discuss overall project, possible schedule changes, funding, and marketing calendar.
- Review final schedule of BTT internal and external schedules.
- Gather data on Hwy 41 YARTS service to present update to Scott Mozier from City of Fresno and Mohammad Khorsand from Fresno County.
- Discuss ridership, invoices, and possible future funding with YARTS Transit Manager.
- Work with FCOG staff to complete necessary documents for continuing 5311(f) funding from Caltrans. Upload all documents on Caltrans' new on-line Black Cat Grant Management System. Due date is April 15, 2016.
- Added Title VI Certifications and Assurances to Black Cat Grant Management System and was able to submit application for Continued 5311(f) funding for YARTS SR 41 project.
- Attended Spring Fest at Clovis Community College to perform Public Outreach for National Park Transit.

#### WE 117 -Golden State Corridor Study [ARNEST]

##### GOLDEN STATE CORRIDOR: ECONOMIC DEVELOPMENT INFRASTRUCTURE IMPROVEMENTS: ENGINEERING AND ENVIRONMENTAL STUDY

##### OBJECTIVE:

The Fresno Council of Governments (Fresno COG) in conjunction with the County of Fresno, and the cities of Selma, Fowler and Kingsburg are conducting a Golden State Corridor: Economic Development Infrastructure Improvements: Engineering and Environmental Study.

There are three parts to this phase of the project:

- 1) Developing an RFP and contracting with a consultant,
- 2) Completing the engineering design plans (100%) of the Golden State Corridor Economic Development Infrastructure Improvements, and
- 3) Preparation of environmental documents sufficient to meet the requirements of the National Environmental Quality Act (NEPA), if necessary.

The goal is to revitalize the Corridor, enhance economic development, and improve Corridor safety for both commercial purposes as well as local drivers.

Funding for the Golden State Corridor Improvements has been made available in the Measure "C" Sales Tax Extension, passed by the voters of Fresno County in 2006. Originally, \$515,000 was allocated for the first phase. This second phase was allocated \$5,970,000, and the third allocation occurs in the years 2015/16 at \$37,343,000. Due to Measure "C" sales tax estimates falling below 29.3% from ballot measure projections, the November 18, 2010 Policy Board approved reprogramming the Golden State project as follows: \$6,226,000 in 2015/16; \$24,156,000 in 2018/19; \$14,375,000 in 2019/20 and \$2,858,000 in 2020/21.

**Accomplishments:****January 2016**

- Present consultant selection process and contract for approval to TTC/PAC and the Policy Board for approval. Approval given by Policy Board 1-28-2016.

**March 2016**

- Researched possible conflicts with Golden State and an overpass on SR 99 at Dinuba Avenue.

**WE 120 - Regional Public Transportation Planning [DOWNS/LONG]**

**Objective:** To carry on the continuing public transportation planning process to satisfy the requirements of the Federal Transit Administration under the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), the Alquist-Ingalls Act (AB-402, 1977) and AB-120 (Statutes of 1979); the Social Service Improvement Act (AB-120, 1979); the Mello Act (SB-157, 1985); the Specialized Transportation Services Act (SB-826, 1988); the Federal Clean Air Act Amendments; the 1988 California Clean Air Act and the Americans With Disabilities Act of 1990 (Public Law 101-336); and the Measure C Expenditure Plan

**Accomplishments:**

- *Management Information Systems:* Staff continues to develop and maintain various MIS programs and services. Work continues on the implementation of the Regional Trip Planning program, as well as the Regional Farebox system.
- *National Transit Database Report:* National Transit Data Base (NTDB) annual operating statistics for FY2014-15 is being compiled. NTDB data collection is an ongoing process.
- *Coordinate with Air District:* Staff reviews Air District's plans and rule making and attends workshops on topics related to transit planning. Staff also works closely in developing funding request strategies from the SJVUAPCD for related TCM's such as alternative fuels funding.
- *Review Development Proposals:* Staff continues to work closely with the development community in order to promote pedestrian and transit-friendly development through review and comment on development proposals.
- *Community Outreach and Public information:* FAX information continues to be maintained on the World Wide Web at <http://www.fresno.gov/index.html>. Staff continues to work with major employers to promote public transit, and to find creative ways to increase transit's market share. Staff has participated in several community outreach activities with various local agencies.
- *Service Coordination:* The Clovis/FAX Metro pass continues to be a success, and FAX continues to include transit service schedules and information for Clovis Stageline in the FAX Schedule Guide. Beginning January 10, 2011, FAX only sells Metro passes and no longer offer the monthly convenience pass.
- *Regional Farebox:* Farebox installation on the FAX fixed-route and Handy Ride system has been completed, and the systems are undergoing acceptance testing. Clovis Transit is planning to install a compatible fare collection system that will allow both systems to read and write mag stipe media for passes and transfers, making travel on and between the two systems much easier. This will also greatly improve the level the transaction detail that can be shared between the systems. *Social Service Transportation Advisory Council (SSTAC):* Staff has completed the Annual Unmet Transit Needs process, and Public Hearing is scheduled before the COG Policy Board on June 25<sup>th</sup>, 2015.
- *Regional Trip Planning Program:* Ontira Communications was the selected vendor of the JARC funded project. Staff is currently testing the Regional Transit Trip Planning Program. The program, when fully implemented, will include Fresno Area Express, Clovis Transit and Fresno County Rural Transit. Automated trip planning is currently available via Google Transit for FAX, but in a much less robust format. This project has suffered from prolonged technical difficulties primarily due to the City of Fresno's security precautions with access to City Servers, and is not anticipated to be completed this fiscal year.

**121 - PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION [ARNEST]**

**Objective:** The Human Services Transportation Coordination (HSTC) work elements aim is to improve transportation services for persons with disabilities, older adults, and individuals with lower incomes by ensuring that public and non-profit agencies coordinate transportation resources provided through multiple federal programs.

**Accomplishments:****January 2016**

- Answer questions and clarify issues with 5310 subgrantees.
- Researched and prepared to conduct vehicle procurement through CalACT. Provided information to subgrantees.

**February 2016**

- Review invoices for payment.
- Work with bus dealer on details of procurement.
- Work with subgrantees on bus procurement.

**March 2016**

- Bus procurement for Fresno County Economic Opportunities Commission and United Cerebral Palsy completed.
- Confirmed Fresno COG as lienholder on titling information.
- Review New Freedom and 5310 invoices for payment. Have discussion with new subgrantee on acceptable invoice back-up.

**WE 150 - Other Modes – Aviation, Rail, & Non-Motorized – [THOMPSON/CHARGIN]**

**Objective:** To maintain a continuing, coordinated planning process in the aviation, non-motorized and rail modes.

**Accomplishments/Aviation:**

- Monitored aviation issues and legislation important to Fresno County.

**Accomplishments/Rail:**

- Monitored rail issues and legislation important to Fresno County.
- Monitored activities of the California High-Speed Rail Authority and other activities related to high-speed rail in California.
- Ongoing monitoring of all activities of the San Joaquin Joint Powers Authority for the Amtrak San Joaquins.

**January 2016**

- Scheduled interviews with the two proposers who submitted proposals in response to the Request for Proposals. Provided those individuals who will participate as interviewers with the necessary information, including score sheets and copies of the proposals. Interviews are scheduled for the afternoon of February 3, 2016. [CT] 2/1/16
- Cycletracks Feasibility Study interviews with proposers were conducted February 3, 2016. The unanimous recommendation of the Scoring Committee was Alta Planning & Design. The other proposer was Fehr and Peers. The recommendation of the Scoring Committee was presented to the TTC and PAC at their meeting on February 12 and they both approved the recommendation of the Scoring Committee. The Policy Board will make the final decision at its meeting on February 25, 2016. [CT] 2/16/16

**February 2016**

- The recommendation of Alta Planning and Design to conduct the Cycletracks Feasibility Study was presented to the Policy Board on February 25, 2016 and they approved the selection of Alta and authorized the Director to enter into a contract with Alta. Considerable time spent on contract preparation and presentation to COG legal counsel for approval as to form in order to move forward quickly with the project, including a kick-off meeting to be held likely the middle of **March 2016**. [CT] 2/29/16

**March 2016**

- Participated on March 4 in a conference call with the Working Group for the San Joaquin Joint Powers Authority primarily to review and discuss the 2016 Draft Business Plan, scheduled for presentation to and adoption by the SJJPA at their meeting scheduled for later in March. [CT] 3/14/16
- Preparation and counsel review of contract with Alta Planning + Design, selected by the Fresno COG Policy Board to conduct the Cycletracks Feasibility Study. Contract was executed on March 10, 2016. Study kick-off meeting now scheduled for April 4, 2016. [CT] 3/14/16



- Prepared and mailed notice for Cycletracks Feasibility Study “kick-off” meeting. This first meeting of the Project Development Team with Alta Planning + Design was held on April 4, 2016. [CT] 4/11/16

#### **WE 152 – High Speed Rail Planning [THOMPSON/TERRY]**

**Objective:** To assist the California High-Speed Rail Authority, in conjunction with Fresno COG member agencies and interested citizens and organizations, with the development of the project level environmental document for the high-speed train system, and to identify and evaluate all other issues associated with high-speed trains in Fresno County in order to maximize its benefits.

#### **Accomplishments:**

#### **WE 153 – Airport Land Use Commission [THOMPSON/FAWCETT]**

**Objective:** To ensure the orderly development of lands in the vicinity of public use airports within Fresno County and ensure consistency of land use development with the various Airport Land Use plans within Fresno County.

#### **Accomplishments:**

- On April 14, members of the ALUC attended a special invitation to NAS Lemoore for a demonstration of the F-35 commission.
- August 26-28, 2015; the third Cal-ALUC conference will be attended by ALUC staff and four ALUC Commissioners, Chair Nathan Magsig, Commissioner Jim Estep and incumbent Commissioners Woody Gregory and Ron Duarte. The conference will be held in San Diego, hosted by the San Diego Airport Authority. Fresno COG ALUC staff designed and maintains the CAL-ALUC website (CAL-ALUC.org), and assists in administering a linkedin professional networking site.
- A special meeting was held on August 31<sup>st</sup> to determine consistency for the following items:
  - City of Fresno Rezone Application No. R-14-010 – Mission Ranch Rezone
  - Sierra Sky Park Runway Protection Zone location verification and mapping update relevant to the Proposed Bubble Clean Car Wash/Chevron Gas Station Mini Mart located adjacent to Sierra Sky Park Airport on the southwest corner of Herndon and Brawley Avenues.
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#### **January 2016:**

#### **February 2016:**

- Staff Regularly updates ALUC meeting information and related activities on the Fresno COG website: [www.fresnocog.org/aluc](http://www.fresnocog.org/aluc) BV

#### **March 2016:**

- Continue to participate in the California Airport Land Use Consortium (Cal-ALUC) BV restoring website files and updating accounts and information.-BV
- Continue to participate in Military related aviation meetings and discussions related to land use planning. Participated in one meeting hosted by Fresno COG, with KCAG and a representative from the Office of Economic -BV
- Wrote a resolution and filled out required paperwork and forms to complete the Dept. of Aeronautics application for funding which will allow all of Fresno County’s airports to update their Airport Land Use Plans. –BV
- Staff Regularly updates ALUC meeting information and related activities on the Fresno COG website: [www.fresnocog.org/aluc](http://www.fresnocog.org/aluc) BV

**WE 170 - Regional Transportation Plan [BITNER/ALL STAFF]**

**Objective:** With the adoption of the 2014 Regional Transportation Plan (RTP), Fresno COG maintains a continuous, coordinated and comprehensive process. The plan includes both long-range and short-range strategies and actions for implementing an integrated intermodal transportation system. It addresses the federally required planning factors emanating from MAP-21, statewide transportation planning emphasis areas and legislative initiatives including SB 375 and AB 32. An ongoing involvement with the Regional Transportation Plan represents a departure from past practice, which can be characterized as intermittent. This new approach is necessary because of the complex requirements that are addressed in the 2014 RTP.

The 2014 Plan is fiscally constrained, and is consistent with the Environmental Protection Agency's defined Transportation Conformity process and all local plans. Public input was sought proactively during development and subsequent adoption of the plan. In addition, Fresno COG followed the process outlined in the latest RTP Guidelines. The 2014 RTP also complies with the applicable requirement of 23 CFR Part 450, which regulates metropolitan transportation planning and programming. Additionally, this plan addresses greenhouse gas compliance issues as addressed in OWP Element 180 (Air Quality /Transportation Planning) and the emphasis areas included in the new Federal Transportation Act. The 2014 RTP also contains a Sustainable Communities Strategy (SCS) as required by California Senate Bill 375.

**Accomplishments:**

January, 2016

- Transportation Needs Assessment monthly call 1/5/16 Kcai/SS/KH/MZ
- Reviewed and commented on the recommended gap projects from the Needs Assessment 1/6-13/16 Kcai/SS/SM/MG
- Public health data discussion with the County Public Health Dept. 1/14/16 Kcai/SS/KH
- Reviewed Fresno COG 2016 Growth Forecast proposals 1/19/20 Kcai/SS/KH

**February 2016**

- Attended SJV- Valley Swap Meet Meeting to discuss upcoming RTIP. 2/2/16 [LD, MG, SM, CG]
- Transportation Needs Assessment staff call 2/9/16 KC/KH/SS/MZ
- FAST Act Implementation Technical Working Group call 3/11/16 [CG]
- SB375 target discussion 2/17/16 KC/MG/RT/TB
- Meeting with Colby Brown to discuss scenario planning, 2/18/16 KC/KH/SS/MZ
- SB743 webinar 2/22/16 KC
- Statewide MPO call 2/23/16 KC
- SB375 call with ARB 2/23/16 KC/KH
- Prepared comments for SB743 implementation 2/22-24 KC
- Need Assessment call with Carrie at F&P, 2/24/16 SS

**March 2016**

- Fresno COG in-house meeting to discuss 2017 FTIP schedule and various work products/public notice deadlines/board meeting anticipated adoption/deadlines for drafts/coordination required with the other MPO's in the SJV. 3/10/16 [LD, MG, MZ, RT, KC, KH, SM, CG]
- FAST Act RTPA/MPO Subgroup Meeting 3/1/16 [CG]
- Began formulation of draft RTP timeline for kick-off discussions regarding the 2018 RTP process [RT] 3/14/16.
- Held bi-weekly follow-up meetings with both Circuit Planning and Circuit Engineering Teams [RT] 3/14/16.
- Coordinated SCS Compliance Discussions with AHSC Applicants [RT] 3/14/16.
- Provided technical assistance to member agencies (and partnering agencies) applying for AHSC funding [RT] 3/14/16. Needs Assessment conference call 3/1/16 KC/SS/KH/MZ/CG
- Valley-wide SB375 target-setting conference call 3/3/16 KC/SS/KH/MZ/CG/MG/LD/SM
- Blackstone Corridor Transportation & Housing study consultant interview 3/9/16 KC
- Revised Timely Implementation Documentation and RACM Tables for potential off-cycle amendment to be done **March 2016.** As of 3/23/16 no off-cycle amendment needed. Will use table updates for upcoming 2017 FTIP. 3/15/16[LD]

- Conference call with SJCOG re: target-setting 3/14/16 KC/MZ/KH/SS
- Meeting with Metro Ministry 3/15/16 KC
- Demographic Forecast Kick-off meeting with D Svensson 3/23/16 SS/KC/MZ/KH
- Participated in meeting of San Joaquin Valley goods Movement Technical Advisory Committee on March 24, 2016. [CT] 3/28/14
- Met with County Health Department to discuss health data for needs assessment 3/30/16 SS

#### **WE 172 - Congestion Management Process [HAN/CAI]**

**Objective:** The objective of this work element is to update Fresno COG's 2009 Congestion Management Process (CMP), which was approved by Fresno COG Policy Board in October 2009. The 2015 CMP update will incorporate the MAP 21 national performance goals and performance management measures in the monitoring system; and establish a performance monitoring system using performance measures in the RTP/SCS to keep track of the progress of the RTP/SCS.

#### **Accomplishments:**

- Continued to work with member agencies to update count locations on the Regionally Significant System under the Traffic Monitoring Program
- Continued to implement CMP strategies identified in the CMP report
- Continued to assess the effectiveness of the CMP strategies
- Evaluated the impact of CMP in the project selection process.

#### **January 2016**

- Prepared interim report for FHWA bike & ped pilot project summarizing data collection up to December 1/19/16 KH

#### **February 2016**

- Consultant interview for CMP 2/2/16 KC/KH
- Attended National Highway Traffic Safety Administration workshop 2/4-5/16 KC/KH
- Hosted California Strategic Highway Safety Plan regional summit at Fresno COG 2/29/16 KC/KH/MZ

#### **WE 180 - Air Quality Transportation Planning [DAWSON]**

**Objective:** The Air Quality Transportation Planning Work Element provides for the development and maintenance of a coordinated transportation and air quality planning process. The federal and California Clean Air Acts require that transportation plans, programs and projects be consistent with, or conform to, state air quality implementation plans, and establishes the criteria and procedures for determining whether or not they conform. In order to be in compliance with federal and state regulations, transportation activities cannot produce new air quality violations, worsen existing violations, or delay timely attainment of the national ambient air quality standards.

#### **Accomplishments:**

#### **January 2016**

- Prepared PM2.5 Project Level Conformity Assessment (Hot-Spot assessment for the City of Fresno-Signal at the intersection of Tulare and N streets, revised assessment, transmitted assessment for Interagency Consultation, received concurrence from EPA and Caltrans, transmitted concurrences to City of Fresno. 1/4-6/2016. [LD]
- CMAQ (2015-16) Call-for-Projects:
  - Working on National Parks transit projects (2) wrote request for eligibility determination-transmitted to Caltrans 1/4/16, resent 1/12/16. Assisted with emission calculations; assisted with application write-up, 1/14/15. [LD]
  - Note to Caltrans request eligibility determination for City of Fresno irregular intersection configuration project signalization 1/4/16, resent request 1/13/16. [LD]
  - Meetings with COG staff to determine policy for outside applicant for CMAQ funding who was also working on New Technology funding application for perhaps same project etc. Transmittal of information and notes to potential applicant 1/4 to 1/7/2016 [LD]

- Provided additional copies of CMAQ Application Packet and Application Form to member agencies 1/4-15/2016 [LD]
- Selma Eligibility determination for CMAQ project with many components-some parts may not be CMAQ eligible- assessment of calculation methodology to use 1/4-15/16 [LD]
- Assisted Kerman with CMAQ application funding question 1/4-15/2016 [LD]
- Assisted Clovis with CMAQ application for large engineering application for pedestrian bridge project 1/6/16 [LD]
- Assisted Selma with CMAQ application for street sweeper calculation and cost-effectiveness. 1/6/16 [LD]
- Consultation with local Air District to confirm their participation in bus calculations to continue- answer: no longer able to provide staff for CMAQ calculations. COG Research on methodology, CARB Bus specifications/emission regulations/ manufacturer information sheets, coordination with bus applicants working with applicants on their emission calculations (Clovis USD, Southwest Transportation, Sanger USD, Kings Canyon USD. Via phone consults, others via emails. 1/11/-15/16 [LD]
- Repairing fresnocog.org website for CMAQ information- dead links being found 1/11 to 1/15/16 [LD]
- 1/11-15/2016 Prepared CMAQ Spreadsheet for incoming project tracking. [LD]
- Transmitted reminder of CMAQ Deadline to all agencies TTC, PAC, Policy Board, Public Works lists, School District list etc. 1/13/15. [LD]
- Transmitted quarterly Buy America Federal Register list to Parlier USD with request for comment letter for publishing in Federal register, draft of suggested letter provided to support program, 1/7/16[LD]
- Rescheduled presentation for San Joaquin Valley Clean Transportation Center for 1/28/16 COG Policy Board 1/11/15[LD]
- CMAQ (2015-16) Call-for-Projects:
  - Assisted Consultant working with 3 school districts' CMAQ application process- worked through technical issues of using internet/IE vs. Apple computer to use ARB MS Access tool to calculate emission reductions and cost-effectiveness data. 1-9 to 15/2015 [LD]
  - Continued consultation with Local Assistance regarding CMAQ eligibility of National Parks project 1/11-12-/2015 [LD]
  - Assisting Sanger with lifeline project eligibility determination-re-placing sidewalks-need emission reduction from a new project, not repair replacement issue. 1/11 to 1/29/2015[LD]
  - Prepared CMAQ submittal spreadsheet for application turn-in date 1/22/15; received applications, organized, began process of review 1/22/15-1/29/15[LD]
- Participated in IAC Staff call with 3 Valley agencies affected by 2014EMFAC/prior budget incompatibility issue. Discussion of what is currently known and potential contingency measures to take now and in future and how impacts other 5 Valley COGs. 1/14/15 [LD]
- Assisted Sanger with CMAQ application calculations etc. 1/19/15[LD]
- Provided emission calculations for Central USD CMAQ application 1/19/15[LD]
- Assisted San Joaquin with tentative CMAQ project 1/19/15[LD]
- Interpreted EPA FR Notice regarding the reclassification of the SJV PM2.5 to "serious" for COG management.1-21-15[LD]
- Responded to CMAQ information calls from City of Clovis, Central USD, Kings Canyon USD, Sanger USD, Clovis USD, Southwest Transportation,
- Attended SJV IAC conference call to discuss upcoming EMFAC 2014 issues with FSTIP schedule, PM2.5 hot-spots, current Air District Planning processes for air standards, EPA and ARB updates 1/27/15[LD/KC/MG/KH]
- Facilitating letters of support for ARB grant programs 1/19-27/2015[LD]
- Attended Health Impacts workshop-held in-house at Fresno COG. (Modeling) 1/28/15[LD/KC/SS/KH/MZ]

## February 2016

- Researching calculation methodology for electric vehicle service equipment (EVSE) charging station for CMAQ application – calls to other COGs, internet search, 2/1 -12/2016[LD]
- In-house meeting to discuss member agencies' delivery history of federal projects, current project applications, eligibility etc. 2/4/16[LD, MG, SM, CG, MZ]
- Organized CMAQ applications for data scanning to server-2/3/16[LD] Review of CMAQ applications, checking on data, traffic counts, eligibility etc.2/1-12/2016[LD]
- Facilitate letter of support ofor Clean Transportation Center for CEC grant 2/9/16[LD]
- Respond to various member agencies CMAQ questions RE: lifeline applications; deadlines, scoring committee, etc. 2/1-12/16[LD]

- Meeting to discuss valleywide conformity transition with SJCOG 2/10/16 [CG]
- Meeting to discuss coordination of air quality conformity tasks with SJCOG, Air District, ARB, and Fresno COG [CG] 2/11/16
- Scanning CMAQ Application documents to archive on server. 2/23-24/2016[LD]
- Review/emailing/discussion City of Sanger Lifeline application for CMAQ-Final application received, revisions needed. 2/23-26/2016[LD]
- Review/emailing/discussion City of Fresno 2013 eight Lifeline applications-finalized, sent to programming for updating into Fresnotrak, info to review with agency at annual obligation review meetings for accuracy. 2/23/16[LD]
- Review of 2015-16 CMAQ Regional Bid Applications for completeness/accuracy etc.2/25-26/2016[LD]
- MPO air quality conformity planning meeting with SJCOG and Sierra Research [2/25/16]

### March 2016

- Performed GHG calculations using Emfac2014 for the new Ozone budget development 3/3/16 [MZ]
- Review of 2015-16 CMAQ Regional Bid Applications for completeness/accuracy etc.3/1 to3/11/2016[LD]
- Prepared CMAQ spreadsheet project reviews for Score Committee and transmitted. 3/3/16[LD]
- Additional research for calculation methodology for electric vehicle service equipment (EVSE) charging station for CMAQ application – email to SJVAPCD-communication with FCRTA/Kern COG/Clean Cities, 3/9/2016[LD]
- Request for additional information for CMAQ applications sent to applicants for 13 projects. 3/1 to 3/11/16[LD]
- Various meetings with COG staff discussion programming/CMAQ/RSTP/EPSP/Federal match requirements per phase of delivery/ADA requirements/process for fund recipient to release retention funds/Lifeline vs. Regional bid protocol/policy/3/1 to 3/11/2016[LD]
- Titled files for CMAQ applications on server 3/3/16[LD]
- Prepared CMAQ Applications by project category spreadsheet project reviews for Score Committee and transmitted. 3/23/16[LD]
- Request for additional information for CMAQ applications sent to applicants: Central USD, Clovis USD, Sanger USD, City of Selma two projects, Kings Canyon USD, Southwest Transportation, City of Huron, Fresno FAX revised two applications. 3/11/16[LD]
- Participated in Annual Obligation Plan meeting with City of Sanger regarding CMAQ project delivery issues- Provided 2012 emails regarding Sanger CMAQ project delivery meetings to new programming staff to follow-up on.3/7/16[LD]
- Assisted management with CMAQ Policy Update that is part of the upcoming schedule of work for the 2017 FTIP.3/8/16[LD]
- Review of email directions regarding CMAQ Project Uploads transmitted by Caltrans Headquarters 3/9/16-many emails, calls to other Valley COGs to see what ne process is, whether training is to be provided, what documents need to be uploaded, deadlines etc. 3/9-3/21/16[LD]
- Researched last Interim TIP done @ 2009 no Conformity required then- process seems similar to tentative need proposed now by Valley coordinator if EMFAC 2014 incompatibility is not remedied with new budgets by 2017 FTIP deadline. 3/9-25/2016[LD]
- Conference calls to discuss air quality conformity lockdown issues with SJCOG, Air District, ARB, and Sierra Research [3/9/16-3/14/16]
- Request for additional information and revisions made to CMAQ applications for: Central USD, City of Selma two projects, Kings Canyon USD, Southwest Transportation, Fresno COG project, City of Huron. 4/21-31/16[LD]
- Prepared PM2.5 Project Level Conformity Assessment (Hot-Spot assessment for the County of Fresno-SJV Bridge replacement, revised assessment, transmitted assessment for Interagency Consultation, received concurrence from EPA and Caltrans, transmitted concurrences to County of Fresno. 1/4-6/2016. [LD]

### WE 210 – Measure C Reauthorization [VEENENDAAL/CAI/GARZA]

**Objective:** To provide the organizational structure and staffing for development and maintenance of an Expenditure Plan that will guide the utilization of the 1/2 cent sales tax measure that was approved by Fresno County voters on the November 2006 ballot. The Reauthorization process was guided by a Regional Steering Committee consisting of elected officials, interested regional stakeholders and the general public. Staffing is provided by Fresno COG.

Fresno COG continues to provide planning and financial services for implementation of several Measure C programs. Staff

oversees programming for the Regional Transportation Program, and they implement the Senior Taxi Scrip Program, the Measure C Carpool Incentive Program, the Commuter and Agricultural Worker Vanpool Programs and the Regional Transportation Mitigation Fee Program. Fresno COG staff also facilitates implementation of the Measure C Transit Oriented Development Program, the New Technology Reserve Fund, and provides staff support to the Measure C Citizen Oversight Committee.

**Accomplishments:**

- Staff continued implementing the Measure C Carpool, Commuter Vanpool, Farmworker Vanpool and Taxi Scrip Programs. Detailed information regarding the work done in this program is included in Work Elements 212, 214, 215.
- Designated staff worked to administer the Measure C Regional Transportation Mitigation Fee Program during the quarter. Detailed information regarding the work done in this program is included in Work Element 115.
- Fresno COG staffed the Measure C Citizen Oversight Committee. Detailed information regarding the work done in this program is included in Work Element 211.

**January 2016**

- Call for Projects for the TOD program 5<sup>th</sup> funding cycle issued 1/5/16 Kcai
- Participated in the New Tech Reserve Meeting on 1/26/16.-BV/MG/PA

**February 2016**

- Presented New Technology Reserve Funding Grant update and proposal to enlist volunteers from the Transportation Technical Committee to choose members of the application scoring committee to Fresno COG's Transportation Technical Committee and Policy Advisory Committee. Carried their recommendations forward to the Fresno COG Policy Board. -BV

**March 2016**

- Presented background on the New Technology Fund, specifically the development of the application and the Multidisciplinary Advisory Group (MAG) application to the Measure C Oversight Committee.
- Presented New Technology Fund MAG Application to TTC/PAC and Policy Board.
- TOD Technical Advisory Committee meeting: guideline review 3/2/16 KC/JD/LB
- TOD Scoring Committee meeting 3/10/16 KC/MG/LB
- Presented New Technology Fund MAG Application and Program application to the Measure C Citizen Oversight Committee. -PA/BV
- Release applications for New Technology Fund MAG. Actively solicit applications for all positions. -PA

**WE 211 – Measure C Citizen Oversight Committee [VEENENDAAL]**

**Objective:** To inform the public and to ensure that the Measure C funding program revenues and expenditures are spent as promised to the public in the 2006 Measure C Extension Expenditure Plan.

**Accomplishments:**

**March 2016:**

- Developed agenda and packet for the March 10 COC meeting. Posted to website and mailed out packages. -BV
- Hosted the March 10, 2016 COC meeting. Completed follow up tasks.-BV
- Publicized COC position availability. Received one application forms; verified qualifications; communicated with applicant; submitted application to the Policy Board for their appointment. -BV

**WE 212 – Measure C Carpool/Vanpool Program [VEENENDAAL/MARTINEZ/BLOCKER]**

**OBJECTIVE:** TO EXPEND MEASURE C CARPOOL/VANPOOL PROGRAM FUNDS TO ENCOURAGE AN INCREASE IN CARPOOLING AND COMMUTER VANPOOLING IN FRESNO COUNTY.

**Accomplishments Commuter Vanpool Program:**

Each month staff continues to do the following tasks:

- Improve, evaluate, and monitor tracking and reporting procedures

- Evaluate success of previous fiscal year's programs
- Fresno COG publicizes the programs via website, email, public service announcements, presentations, news articles, and other cost effective means available, including the Tribal membership and employees. Offering free assistance to employers to help start or promote existing rideshare programs within their companies.
- Post all related information and forms on websites and smartphone applications and keep updated
- Receive and evaluate all applications for each vanpool program
- Field calls from the public, answer emails and assist walk-in traffic
- Notify recipients and sign agreements/forms with vanpool providers
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements
- Submit Claim Forms to the FCTA
- Complete bi-monthly, quarterly and year-end reports on the programs.

#### January 2016:

- Improve, evaluate, and monitor tracking and reporting procedures - *Monitored reports submitted with subsidy invoice to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. – 1/19/2016 SMM*
- Receive and evaluate all applications for each vanpool program - *Processed 1 Existing and 0 New Vanpool applications – 1/19/2016 SMM*
- Field calls from the public, answer emails and assist walk-in traffic – 1/19/2016 SMM
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements - *Approved various invoices for payment for November and December 2015 – 1/19/2016 SMM*
- Complete bi-monthly, quarterly and year-end reports on the programs. - *Filled out this report SMM 1/19/2016.*

#### February 2016:

#### March 2016:

#### Accomplishments Carpool Program:

#### January 2016:

- From 1/1-19/2016 the following occurred with the Measure C carpool website:
  - 2864- Carpool program participants:
  - 429 - Commute logs submitted so far for the month of January
  - 206 People submitted carpool logs so far in January
  - 22- new program participants so far in January
- Picked December winners and submitted check requests to Toni Graham. 1/4/16 - DB
- Set car pool log date every Tuesday – DB
- Continued to clean up Database /Valleyrides Accounts - DB
- Field calls from the public, answer emails and assist walk-in traffic – 1/1-19/16 – DB, SMM
- Complete bi-monthly, quarterly and year-end reports on the programs. – 1/19/16 DB
- Spoke with Maryellen Walsh regarding incentive items. 1/1-19/16- DB
- Contacted Lynette Clark w/ Regal Movie theater regarding GPG in May – 1/4/16 DB
- Spoke w Jacqueline Li of Dave & Busters (Milpitas) regarding the Fresno Location opening as a possible GPG venue- 1/13/16 DB
- Presented Monthly Winner checks/prizes- 1/19/2016 DB
- Supervised Rideshare Staff and oversaw operations - SMM
- Posted winners to the website- DB 1/19/2016
- Reviewed email reminder/sent updated participant list on to Brenda and corrected email addresses for bounced back emails. – DB 1/19/16
- Emailed out Carpool Log reminder from Constant Contact to all Carpool Program Participants.-BV 1/19/16
- Updated report 1/19/16 – DB
- Purchased additional monthly prizes for March and April 1/13/16 – DB

- Communicated to JSA changes and updates to website. Also requested a list of participants that have not accessed their account in the previous two years, as these accounts will be purged from the system. 1/12/16 – DB, SMM

#### February 2016:

- From 2/1-- 2/11/16 the following occurred with the Measure C carpool website:
  - 2831 Carpool program participants:
  - 937 Commute logs submitted so far for the month of February
  - 276 People submitted carpool logs so far in February
  - 19 new program participants so far in February
- Picked January winners and submitted check requests to Toni Graham. – 2/1/16 DB
- Set car pool log date every Tuesday – DB
- Continued to clean up Database /Valleyrides Accounts - DB
- Spoke with Lynette @ regal Manchester re: GPG 2016; they will be having a remodel in the next few weeks so I was referred back to the River Park Theater. – 2/2/16 DB
- Met w/ Sandra Chaires to view Banker's Ballroom as possible GPG venue – 2/4/16 DB, SMM
- Set appointment (2/18) with JSA to discuss future of Valleyrides Database – 2/10/16 DB
- Field calls from the public, answer emails and assist walk-in traffic – 2/1-2/11/16 DB, SMM
- Complete bi-monthly, quarterly and year-end reports on the programs. –DB,SMM
- Spoke with Maryellen Walsh regarding incentive items. DB
- Presented Monthly Winner checks/prizes DB
- Supervised Rideshare Staff and oversaw operations – SMM
- Met w/ JSA to discuss future Valleyrides Website – 2/17/16 DB, SMM
- Posted winners to the website- DB 2/18/16
- Reviewed email reminder/sent updated participant list on to Brenda and corrected email addresses for bounced back emails. – DB 2/25/16
- Emailed out Carpool Log reminder from Constant Contact to all Carpool Program Participants.-BV 2/25/16
- Updated report – 2/29/16 DB

#### March 2016:

- Reviewed email reminder/sent updated participant list, corrected email addresses for bounced back emails. – BV
- Emailed out Carpool Log reminder from Constant Contact to all Carpool Program Participants.-BV
- Several conversations with staff regarding Carpool Program rules, website content and the upcoming Grand Prize Giveaway. BV

#### WE 214 – Measure C ADA/Seniors/Paratransit Taxi Scrip [VEENENDAAL/MARTINEZ/BLOCKER]

**Objective:** To implement the Measure C Taxi Scrip Program for enhanced taxicab transportation services for persons 70 years of age and older living in the Fresno County (service area) region.

#### Accomplishments:

##### Each month, staff continues to:

- Evaluate reporting procedures and monitor online database for accuracy.
- Publicize the Taxi Scrip program via website, email, public service announcements, news articles, and other means available to all Fresno County residents including the Tribal membership and employees
- Post all related information and forms on websites and keep updated
- Field calls from the public, assist walk-in traffic, and answer emails regarding the program
- Address complaints received from participants regarding Taxi Companies using the Rules, Consequences, and Complaint Procedures
- Receive and evaluate all applications for Taxi Scrip Program and Proxy Designation Forms
- Update, monitor and print Taxi Scrip Books and User ID Cards



- Receive and process mail orders, invoices, reimbursements and sales. Review taxi vendor logs and returned taxi scrip for accuracy and reimbursement.
- Maintain partnership with various local vendors to act as currency distributors; collecting, applications, preparing quarterly vendor invoice statements, and delivering scrip as needed.
- Complete bi-monthly, quarterly and annual reports

#### January 2016:

MONTH	# of Individual Purchasers	Total Value of Scrip Purchased	# of Individuals that used Scrip	Amount Paid out to Taxis for Usage	New Users	# of Taxi Companies.
December 2015	431	\$41,260.00	TBD	TBD	44	15

- Field calls from the public, assist walk-in traffic, and answer emails regarding the program – 1/19/2016 DB, SMM
- Reviewed and checked scrip for December 2015 reimbursement – 1/4-19/2016 DB
- Communicated with MJM for Swipe Card System. Received Contract from MJM. Met w/ management regarding swipe card system and presented contract to them for review. - 1/7/2016 SMM
- Receive and evaluate all applications for Taxi Scrip Program and Proxy Designation Forms – Approved 8 new applications. Sent letter requesting missing application/order documents to 2 individuals. – SMM. 1/19/2016
- Receive and process mail orders, invoices, reimbursements and sales. . . ., and delivering scrip as needed. – Processed 63 taxi scrip orders by mail through January 15th. Generated and approved, invoices for December, 2015 Cab Company claims. Delivered Taxis Scrip to MTC and CSC on 1/15/2016 – SMM 1/19/2016
- Complete bi-monthly, quarterly and annual reports – Updated this report –1/19/2016 SMM, DB
- Made Incentive items order for Senior Taxi Scrip Program, 1/6/16 DB
- Sent 5 Taxi Scrip applications – 1/1-19/2016 DB
- Discussed options of adding other Non- emergency Medical transportation services/ EOC as vendors to Taxi scrip program with Tony, Rob, and Brenda. – DB, SMM
- Meet with Tony, Rob, and Brenda regarding immediate consequences affecting taxi company complaints. 1/19/2016
- Checked scrip for first part of January for reimbursement- 1/1-15/16 DB
- Wrote scope of work for alternative Non- emergency Medical transportation services. – 1/25/16 DB
- Designed artwork for taxi scrip incentive orders—items. Coordinated with printer. BV

#### February 2016:

MONTH	# of Individual Purchasers	Total Value of Scrip Purchased	# of Individuals that used Scrip	Amount Paid out to Taxis for Usage	New Users	# of Taxi Companies.
January 2016	400	\$38,600	514	\$27,968.00	65	15

- Field calls from the public, assist walk-in traffic, and answer emails regarding the program – 2/1-11/2016 DB, SMM
- Reviewed and checked scrip for January 2015 reimbursement – 2/1-11/2016 DB
- Receive and evaluate all applications for Taxi Scrip Program and Proxy Designation Forms – Approved - new applications. Sent letter requesting missing application/order documents to 2 individuals. – SMM.
- Receive and process mail orders, invoices, reimbursements and sales and delivering scrip as needed. – Processed taxi scrip orders by mail through February 11th. Generated and approved, invoices for January, 2015 Cab Company claims. Delivered Taxis Scrip to CSC and Manchester Center on 2/5/2016 – DB
- Complete bi-monthly, quarterly and annual reports – Updated this report –2/29/2016 SMM, DB
- Received Incentive items order for Senior Taxi Scrip Program, 2/4/16 DB
- Sent 8 Taxi Scrip applications – 2/1-29/16 DB
- Checked scrip for first part of February for reimbursement- 2/1-15/16 DB
- Contacted “Comfort Keepers” (2/4/16) who referred me to “Auspice” in home care regarding a possible transportation provider. 2/10/16 – DB
- Spoke w Owner of Auspice -2/10/16 DB
- Spoke W/ Tony Brenda regarding Bruce Rudd’s request to look into using Uber with our Taxi Scrip Program 2/25/16 – DB

- Discussed opening the program up to Uber and Lyft with staff and management at various times. BV
- Several discussions about the new swipe card program development for the program. BV

**March 2016:**

MONTH	# of Individual Purchasers	Total Value of Scrip Purchased	# of Individuals that used Scrip	Amount Paid out to Taxis for Usage	New Users	# of Taxi Companies.
February 2016	421	\$40,960.00	551	\$31,813.00	49	15

- Met with staff and management to discuss opening the program up to Uber and Lyft, as well as other possible providers. Also discussed current status of Taxi service being provided. BV
- Attended a meeting with Taxi Companies regarding the new swipe card program development for the program. BV
- Field calls from the public, assist walk-in traffic, and answer emails regarding the program – 3/1 - 3/31/2016 DB, SMM
- Reviewed and checked scrip for **February 2016** reimbursement – DB
- Kick-off Meeting with MJM for Swipe Card System. Reviewed plan for system development and launch. – 3/15/2016 SMM
- Meeting at Fresno City Hall with all Taxi Companies RE Taxi complaints 3/15/2016 – SMM/DB/RT/BV
- Meeting with Taxi Companies RE new Swipe Card System 3/24/2016 – SMM/DB/RT/TB
- Receive and evaluate all applications for Taxi Scrip Program and Proxy Designation Forms – **Approved 13 new applications. Sent letter requesting missing application/order documents to 3 individuals. – SMM. 3/31/2016 Processed 114 taxi scrip orders by mail through March 31<sup>st</sup>. Generated and approved, invoices for February, 2016 Cab Company claims. Delivered Taxis Scrip to MTC on 3/25/2016 – SMM 3/31/2016**
- Complete bi-monthly, quarterly and annual reports – **Updated this report –3/31/2016 SMM, DB**

**WE 215 – Measure C Agworker Vanpool Programs [VEENENDAAL/MARTINEZ/BLOCKER]**

**Objective:** To implement the Measure C Agworker Vanpool Program, encouraging an increase in farmworker vanpooling participation in Fresno County.

**Accomplishments:** Staff continues to:

- Improve, evaluate, and monitor tracking and reporting procedures.
- Publicize the Farmworker Vanpool program via website, email, public service announcements, news articles, and other means available to all Fresno County residents including the Tribal membership and employees. Launch marketing /mini grant program for public outreach.
- Post all related information and forms on websites and keep updated
- Receive, evaluate, document and process all applications for each Farmworker Vanpool applicant
- Notify recipients and sign agreements/forms with vanpool providers.
- Receive, evaluate, document and process monthly invoices
- Submit Claim Forms to the FCTA
- Complete bi-monthly, quarterly and annual reports of the program accomplishments
- Field calls and answer emails regarding the program

**January 2016:**

MONTH	Number of Vans	Number of Riders	Amount Paid
December 2015	55	605	\$21,958.00

- Complete bi-monthly, quarterly and annual reports of the program accomplishments. - **Updated this report 1/19/16 SMM, DB**
- Field calls and answered emails regarding the program. 1/1 - 1/19/16 SMM, DB
- Improve, evaluate, and monitor tracking and reporting procedures. – **Reviewed reports submitted by Cal Vans to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. 1/19/2016 -SMM**
- Referred vanpool billing questions on to Suzanne Martinez for processing. 1/1-19/16 DB

**February 2016:**

MONTH	Number of Vans	Number of Riders	Amount Paid
January 2016	55	605	\$21,958.00

- Complete bi-monthly, quarterly and annual reports of the program accomplishments. - Updated this report 2/29/16 SMM, DB
- Field calls and answered emails regarding the program. 2/1-29/16 SMM, DB
- Improve, evaluate, and monitor tracking and reporting procedures. – Reviewed reports submitted by Cal Vans to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. 2016 - SMM
- Discussed revisiting the Ag Worker Vanpool RFP this spring 2/4/16 –DB SMM

#### March 2016:

MONTH	Number of Vans	Number of Riders	Amount Paid
February 2016			

- Complete bi-monthly, quarterly and annual reports of the program accomplishments. - Updated this report SMM, DB
- Field calls and answered emails regarding the program. SMM, DB
- Improve, evaluate, and monitor tracking and reporting procedures. – Reviewed reports submitted by Cal Vans to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. 2016 - SMM

#### WE 220 – Transportation Program Development [GARZA/CHARGIN]

**Objective:** To identify transportation improvements proposed for implementation within a short-range period of compliance with federal and state requirements.

#### Accomplishments

##### Ongoing Work:

- Provided FHWA and Caltrans information on specific projects in question regarding program years, conformity and funding. MG
- Processed and updated Fresno Trak with EPSP and Post-programming adjustment information for the 2015 FTIP. LC/MG
- Provided annotated agenda information for TTC/PAC and Board agendas and participated in the meetings. MG/LC
- Held several email and phone conversations with member agency staff regarding the status of their Obligation Plans and projects programmed in the 2015 FTIP. LC/MG
- Continued correspondence with agency staff and Caltrans regarding project status, such as followed up on projects that are at risk of losing funding, obligation delays, funding alternatives, invoicing and expenditures. Worked with local agencies, project sponsors, Caltrans Local Assistance and Headquarters on the items above. MG/LC
- Continue to monitor local, federal and state grant and funding opportunities and distribute information to member agencies. MG
- Continued development and improvements to Fresno Trak for use in project tracking and enhancing visualization of the FTIP. LC/MG
- Worked with Eco-Interactive to make Fresno Trak and all of our FTIP documents current. LC/MG
- Continued work on reconciling member agencies CMAQ and RSTP accounts. LC
- Continued to encourage member agencies to obligate projects in order to meet the regions obligation goals. LC/MG

##### New Work:

- Participated in monthly Road Charge Technical Advisory Committee webcast meetings. [MG]
- Participated in quarterly meetings with the Valley Programmers to discuss funding exchange opportunities and programming issues/best practices. [MG]
- STIP Coordination with Caltrans, SJV, and RTPA's. [MG]

- Held Cycle 2 ATP Wrap-Up meeting on 11/10/15 to inform the member agencies of Cycle 2 close-out and Cycle 3 start-up info. LC/MG
- Sat in on Regional Demographic Forecast Discussion with modeling team to answer project questions. LC
- Continued work on RSTP Call for Projects. LC

#### **February 2016:**

- STIP Coordination with Caltrans, SJV, and RTPA's. [CG, MG]
- Attended workshops for development of ATP Cycle 3 guidelines and application on 2/2/16, 2/3/16, 2/12/16, 2/16/16 [CG]
- Following up on ATP Cycle 1 allocations [CG]
- Following up on administrative amendments and corrections for ATP Cycle 2 projects with member agencies and Caltrans [CG]
- Provided annotated agenda information for TTC/PAC and Board agendas for ATP Cycle 3 and participated in the meetings. [CG]

#### **March 2016:**

- Attended workshops for ATP Cycle 3 on 2/2/16, 2/3/16, 2/12/16, 2/16/16 [CG]
- Attended workshops for development of ATP Cycle 3 guidelines and application on 3/11/16 and 3/30/16 [CG]
- Following up on ATP Cycle 1 allocations [CG]
- Following up on administrative amendments and corrections for ATP Cycle 2 projects with member agencies and Caltrans [CG]
- STIP Coordination with Caltrans, SJV, and RTPA's. [CG, MG]
- Provided annotated agenda information for TTC/PAC and Board agendas for ATP Cycle 3 and grants updates and participated in the meetings. [CG]
- Held several email and phone conversations with member agency staff regarding the status of their FHWA Obligation Plans and projects programmed in the 2015 FTIP from 3/1/16-3/31/16 [CG, MG, SMM]
- Processed and updated Fresno Trak with EPSP and other programming adjustment information for the 2015 FTIP. [CG, SMM]
- Monitor local, federal, and state grant and funding opportunities and distribute information to member agencies. [CG]
- Worked on the timeline and planning for the 2017 FTIP [CG, MG]
- Statewide information sharing/2017 FTIP development call 3/28/16 [CG]
- Attended March CTC meeting 3/16/16-3/17/16 [CG, MG]
- Attended March RTPA meeting 3/16/16 [CG, MG]

#### **WE 310 - Intergovernmental Coordination [ARNEST/GARZA/CHARGIN/TERRY/CAI/DAWSON]**

**Objectives:** To promote coordination, cooperation and communication among local agencies, local districts, the Fresno Council of Governments (Fresno COG), Tribal Governments, federal and state agencies on planning matters. To enable various entities, including Native American Tribes, to participate in and review the regional planning process.

To provide the public with information on activities, meetings, planning documents and reports, and to seek advice from the public on Fresno COG's planning activities.

To provide local agencies and the public the opportunity to review and comment upon federal grant proposals through the local clearinghouse process.

To coordinate the submittal of Caltrans Sustainable Transportation Planning Grant Program applications to Caltrans on an annual basis, if needed, from our member agencies and other organizations that qualify for the grant programs but that require the Fresno COG to be the lead applicant.

**Accomplishments:****January 2016**

- Downtown to Tower: Multimodal Study: Consent Agenda report provided to January TTC/PAC committees 1/15/16[LD] Met with member of TTC and provided additional detail regarding study 1/15/16
- Association for the Beautification of Highway 99 Activities: Master Plan Update-Consent Agenda report provided to January TTC/PAC committees 1/15/16[LD]
  - Request for agenda items sent out, Agenda, Meeting Minutes, Membership distribution list updated transmitted for upcoming meeting, added code of conduct and meeting ground rules to agendas per COG management request. 1/11/2016
  - Conducted meeting 1/25/15[LD]
  - Following meeting sent two documents regarding near roadway air pollution-one from ARB the other specific to schools from EPA 1 26-27/2015[LD]

**February 2016**

- Association for the Beautification of Highway 99 Activities: Updated membership list and email distribution list-change in Kingsburg City representation on the Association 2/1/16[LD]

**March 2016**

- Association for the Beautification of Highway 99 Activities: Meeting notes of last meeting drafted, request for input from Caltrans on their report sent. 3/9/16[LD]
- Attended on-going FAACT class [RT] 3/14/16.
- Delivered on-going grant reports and updates to the COG Director's and Regional Policy Council [RT] 3/14/16.
- Continually participated in processes for both I-5/SR-99 and SJV Sustainable Implementation GM Plan's, in collaboration with SJV MPO's and Caltrans [RT] 3/14/16.
- Completed review and comment for questionnaires and draft reports findings for Phase 1 Fresno/Madera O/D Study traffic counts [RT] 3/14/16.
- Coordinated MJHE website updates, CEQA process, and schedule for on-going activities associated with the group [RT] 3/14/16.
- Association for the Beautification of Highway 99 Activities: Meeting notes of last meeting drafted, changed Fresno COG web page for the Association to reflect new Kingsburg City representation on the Association, reminder request for input from Caltrans on their report sent, transmitted meeting notice to members, posted public meeting notice in lobby and on Fresno COG calendar of events, conducted meeting 3/28/2016. 3/14-28/2016[LD]
- Coordination with staff of CSU Fresno on the Western States Academic Resource Conference-Higher Ed's Higher Purpose- presentation for the 4/8/16 conference 3/1-3/22/2016 [LD]

**WE 311 - Public Information and Participation [VEENENDAAL]**

**Objective:** To provide the public with information on projects, meetings, plans and reports, and to seek input from the public on Fresno COG's planning activities. This work element is intended to highlight the COG's desire to encourage public participation in the transportation planning process, consistent with federal requirements. This will include public participation in the development stages of plans and programs as well as throughout the adoption process. Fresno COG's 2015 Public Participation Plan and supporting outreach strategies will be consulted and followed during each phase of plan or program development.

It is Fresno COG's desire that the citizens of Fresno County and its cities assist in delineating values, goals, and objectives of transportation-related services and planning documents. Further, it is Fresno COG's intent that those same citizens, charged with the responsibility of providing feedback on a continuous basis, will participate in the selection of transportation facilities and programs for planning and programming under Fresno COG's authority. Finally, it is the goal of Fresno COG to adequately provide information to, and solicit input from, historically under-represented and under-served communities in Fresno County (i.e. elderly, minority groups, youth, disabled, and low-income members of the public).

**Each month's accomplishments:**

- Prepared agenda packages, reports, and notices for COG's three monthly public meetings.

- Filled requests for information about Fresno COG and/or their member agencies and updated various listings in house and online.
- Continuously update Fresno COG's current website and the Valleyrides.com website with a variety of information, meeting packets and calendar entries.
- Sent out e-news alerts called "Coming Up...at Fresno COG." The email highlighted Fresno COG activities, plans, projects, RFPs, etc. with links to the Fresno COG website. Developed and continuously updated the emails lists used for circulation.
- Maintained the Fresno COG Facebook Fan page
- Managed and maintained the Fresno COG email databases contained in Constant Contact.

#### **March 2016:**

- Coordinated phone upgrade installation with Comcast and Sebastian Corp. [RT] 3/14/16.

#### **WE 313 – Environmental Justice Activities [ARNEST/VEENENDAAL]**

**Objectives:** Ensure that Fresno County's low income and minority populations are being included in the transportation planning process by incorporating the Environmental Justice and Title VI Principles.

#### **Accomplishments:**

##### **January 2016**

- Work on Title VI Plan Update.
- Attend meeting arranged by Fresno Metro Ministries to discuss next steps on the Better Blackstone Project.
- Attend meeting arranged by Southeast Fresno Community Economic Development to discuss Cap & Trade grant application in the works for a low-income/senior housing development along Kings Canyon Road by the Cesar Chavez Foundation. The applicant plans on implementing many of the recommendations from the Ventura/Kings Canyon Complete Streets Plan.

##### **February 2016**

- Continue to work on Title VI Report Update.
- Staff developed a concept over a number of weeks to develop an EJ Advisory Committee that would serve as a subcommittee of the TTC. Presented the concept proposal to the TTC, PAC and Policy Board. It was approved. -BV

##### **March 2016**

- Finished Draft Title VI Report. Presented to management for review.
- Prepare agenda item and Board Resolution for Title VI Report going before TTC/PAC and Policy Board

#### **WE 320 - Technical Assistance to Members – [BITNER/TERRY]**

**Objective:** To provide member governments with specialized technical assistance services. It is intended that the major beneficiaries of this service be the smaller cities with limited technical staff resources.

#### **Accomplishments:**

- *Rural Communities Collaborative of Fresno County (RCCFC):* Served on RCCFC Steering and General Committees. The RCCFC is a volunteer organization geared toward helping rural communities to become self-sufficient through increased social and economic development. The Collaborative acts as a catalyst in identifying available federal, state, and local resources available to serve local community needs and provides access to and dissemination of those resources. Fresno COG staff also continues to participate in I-5 Business Development Committee activities, which focus on identifying economic development opportunities on the westside of Fresno County.
- *I-5 Business Development Corridor:* COG staff continues to participate in this work activity which focuses attention on planning, growth and economic issues facing the communities in western Fresno County.
- Currently assisting rural communities with establishing videoconferencing platforms in order to help cut the cost, time and air quality detriment associated with frequent travel to required meeting.

- COG staff is providing additional support to help fund the project through various competitive as well as available, government formula grants.

**January 2016**

- Completed review and comment for mapping zones, and DMV associated license plate data, for Task 1 Fresno/Madera O/D Study traffic counts [RT] 1/15/16.
- Met with MJHE group to coordinate last steps for the EIR processes and HCD review of the various housing elements [RT] 1/15/16.

**February 2016**

- Completed review and comment for questionnaires and draft reports findings for Task 1 Fresno/Madera O/D Study traffic counts [RT] 2/16/16.
- Coordinated MJHE website updates [RT] 2/16/16.
- Continued coordination and personal meetings with AHSC applicants within Fresno County region to assist with the preparation and submission of applications [RT] 2/16/16.

**March 2016**

- Completed review and comment for survey/questionnaires and draft reports findings for Phase 1 Fresno/Madera O/D Study traffic counts [RT] 3/14/16.
- Coordinated MJHE website updates, CEQA process, and schedule for on-going activities associated with the group [RT] 3/14/16.
- Held bi-weekly follow-up meetings with both Circuit Planning and Circuit Engineering Teams [RT] 3/14/16.
- Provided technical assistance to member agencies (and partnering agencies) applying for AHSC funding [RT] 3/14/16.