



Fresno County Rural Transit Agency

2035 Tulare Street, Suite 201, Fresno, CA 93721
tel 559-233-6789 Fax 559-233-9645
www.ruraltransit.org

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

MEETING AGENDA

DATE: Thursday, May 26, 2016

TIME: 5:30pm, **AFTER** the *Fresno Council of Governments (FCOG) Meeting*

PLACE: FCOG / FCRTA Offices

Sequoia Conference Room

2035 Tulare Street, Suite 201

Fresno, CA 93721

(Corner of Tulare and Van Ness Ave. - above Club One

Park in Underground Garage - Entrance off Tulare & Van Ness Ave.

Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,

Up Elevator to Second Floor, Left to Sequoia Conference Room

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

1. ROLL CALL

2. ACTION ITEMS

A. Approval of April 28, 2016 Board minutes (attachment)

B. Change of FCRTA Insurance Broker for 2016-17

Summary: During the annual insurance renewal process with our current Insurance Broker from Sacramento it was necessary to contact other firms due to issues on processing 2015-2016 vehicle credits and Motor Vehicle Reports (MVR's) for drivers. Staff contacted two (2) local Insurance brokers who handle commercial auto accounts in Fresno and got interest from one and not the other due to the short turnaround of

renewal for the commercial auto and excess auto policy which expires on 6/10/16. Fortunately the current insurance carrier (National Interstate) is interested in renewing both policies (commercial and excess auto). The other three (3) policies; Property Insurance, General Liability (Premise Liability), Management Package (EPLI and D&O Liability) are due to renew on 7/10/16 and 8/01/16. Also with these other policies, the existing carriers (The Hartford, Colony Insurance Co., United States Liability Insurance Co.) are willing to work with the new Broker in Fresno since all FCRTA's loss run history is extremely favorable and makes for favorable rates.

Action: Staff recommends Board approval for DiBuduo-DeFendis Insurance Brokers, LLC to be the Broker of Record representing FCRTA on insurance for 2016-17.

- C. San Joaquin Valley Air pollution Control District (District) and the California Air resources Board (ARB) Board Resolution confirming the match funds and/ or in-kind leverage (attachment)

Summary: The District and ARB have notified FCRTA of a preliminary award for the purchase of four (4) electric buses and four (4) depot chargers in the amount of \$3,062,594 with a required match by FCRTA in the amount of \$335,325.00 and \$502,987 in the form of in-kind (leverage) funds. This was a joint funding application submitted by a number of Transit Districts in the Valley for a total of \$13.4 million dollars through the ARB's solicitation for Zero Emission Truck & Bus Pilot Commercial Deployment Projects in January of 2016. This project is the first in the Valley and Fresno County to bring advanced zero-emission technology to public transit. The 2016-17 FCRTA budget has identified this match of \$335,325.00 in the capital budget for the four (4) electric buses. Attached is the correspondence from the District and ARB relating to this award and Board Resolution.

Action: Staff recommends approval of the attached resolution # 2016-07 by the Board of Directors as required by the District and ARB.

- D. Appoint Temporary Subcommittee to negotiate possible amendment to employment agreement of General Manager.

3. OTHER BUSINESS

- A. Items from staff.
- B. Item from members.

4. ADJOURNMENT

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)
Executive Minutes

DATE: Thursday, April 28, 2016
TIME: 5:30pm, **AFTER** the *Fresno Council of Governments (FCOG) Meeting*
PLACE: FCOG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93726

Members Attending: Mayor Ron Ramsey, City of Coalinga
Mayor Freddy Valdez, City of Firebaugh
Mayor David Cardenas, City of Fowler
Mayor Pro Tem Gary Yep, City of Kerman
Mayor Bruce Blayney, City of Kingsburg
Mayor Robert Silva, City of Mendota
Mayor Victor Lopez, City of Orange Cove
Mayor Pro Tem Raul Villanueva, City of Parlier
Councilmember Robert Beck, City of Reedley
Mayor Scott Robertson, City of Selma

Moses Stites, General Manager
Arthur Wille, Legal Counsel
Trai Her-Cole, FCOG

Absent: Mayor Sylvia Chavez, City of Huron
Mayor Pro Tem Raul Cantu, City of Sanger
Mayor Amarpreet Dhaliwal, City of San Joaquin
Supervisor Henry Perea, County of Fresno

QUORUM: At the start of the meeting there were 10 members present representing 52.60% of the population and there was a quorum to conduct business. (Coalinga, Firebaugh, Fowler, Kerman, Kingsburg, Mendota, Orange Cove, Parlier, Reedley, and Selma)

Mayor Cardenas (Fowler) Vice Chair, called the meeting to order at 7:00pm.

1. ROLL CALL

A. Public Presentations – There were no public presentations.

2. ACTION ITEMS

A. Approval of March 24, 2016 Board minutes.

Councilmember Beck (Reedley) made a motion, seconded by Mayor Lopez (Orange Cove) to approve the executive minutes of March 24, 2016. A vote was called for and the motion carried

B. California Governor's Office Of Emergency Services (Cal Oes) Award Notification

Mr. Stites reported that FCRTA was notified of this grant award for \$155,377 for the purchase and installation of surveillance cameras for various bus stops/shelter locations in our service area. FCRTA has been successful in previous grant funding from Cal OES for other projects such as surveillance cameras for our bus fleet and automated

safety/security gates for the public works yards where our buses are stored and fueled (CNG). FCRTA needs to complete the requested forms for the grant which also require Board approval. The grant forms are attached for your review. There was discussion regarding who would be monitoring the cameras, Mr. Stites stated the transit staff will do so in coordination with the police or sheriffs departments.

Following an expressed opportunity for public comment Mayor Blayney (Kingsburg) made a motion, seconded by Mayor Silva (Mendota) to approve the forms and resolution as required by Cal OES and resolution # 2016-04. A vote was called for and the motion carried.

C. San Joaquin Valley Air Pollution Control District Funding Agreement

Mr. Stites reported that staff had previously brought this item before the Board for consideration, however had to pull the item due to the fact that all the issues in the agreement had not been completely resolved by both parties. We now have consensus by both agencies and the agreement is being presented for your review and approval so staff may proceed with the implementation of the Electric Vehicle (EV) Charging program. The agreement with the Air District is for \$78,000 with FCRTA matching this funding amount with \$622,371 from another State Agency (Caltrans-PTMISEA) so the project can be implemented. Overall, this project will place one Solar EV charging unit at each City Hall so the general public will have reasonable access to the units at least 30 hours per week as well as allowing FCRTA electric vehicles and City owned electric vehicles use of these EV units. The advantage of these units is that they do not draw any power from the grid system and are an excellent way to start this Zero Emission Vehicle (ZEV) program in Fresno County. FCRTA will coordinate the proposed installations and any requirements with each City to maximize utilization of the units for the general public, Cities and FCRTA.

There was discussion regarding the installation, locations and timeline, Mr. Stites stated that the locations are listed in the agreement; it can be revisited should the requirements such as parking are not met and implementation should take place over the next 6-8 months.

Following an expressed opportunity for public comment Mayor Blayney (Kingsburg) made a motion, seconded by Mayor Lopez (Orange Cove) to approve the funding agreement from the Air District in the amount of \$78,000 and authorize of all required signatures as approved to legal format by FCRTA Legal Counsel. A vote was called for and the motion carried.

D. Revised Federal Transit Administration (FTA) Section 5311 Operating Assistance Grant Application

Mr. Stites reported that staff is requesting Board approval to submit the revised grant application in the amount of \$1,552,366.00 which is an increase of \$79,018.00 from the original amount of \$1,473,348.00 approved last month (March 2016). This will allow staff to provide the same level of services as last year as we were able to access part of the carry over funds available to FCRTA from FTA and Caltrans.

Following an expressed opportunity for public comment Mayor Pro Tem Yep (Kerman) made a motion, seconded by Mayor Blayney (Kingsburg) to approve the FTA 5311 operating assistance grant in the amount of \$1,552,366.00 for FY 2016-17 and approve resolution # 2016-01 as required by FTA and Caltrans. A vote was called for and the motion carried.

E. FCRTA'S DRAFT 2016-17 ANNUAL BUDGET FOR 45 DAY REVIEW (HAND OUT)

Mr. Stites presented the 2016-17 Annual Budget, the document recommends the implementation of programmed service improvements, the continuation of existing services and addition of two new routes.

A notable trend is the decrease in senior ridership and an increase in disability riders, staff is reviewing the data for analysis. Carryover funds and contingencies are in place to ensure continued service levels.

Mayor Robertson (Selma) commented that the budget for the cities are about 4-5% lower than the prior year. Mr. Stites (FCRTA) stated that although this year's budget is lower, the same level of services will be maintained since the carry over reserves, Measure C, and Lifeline dollars would continue to supplement funding of services for 2016-17.

Following an expressed opportunity for public comment Mayor Lopez (Orange Cove) made a motion, seconded by Mayor Pro Tem Yep (Kerman) to initiate the 45 day review process for the annual 2016-2017 FCRTA budget with a proposed adoption date of June 30, 2016 at the FCRTA Board of Directors Meeting following the public hearing. A vote was called for and the motion carried.

3. OTHER BUSINESS

A. Items from staff

Mr. Stites announced that the installation of the automatic security gates have been completed at all but two sites.

B. Items from members.

Mayor Lopez (Orange Cove) and Mayor Cardenas (Fowler) expressed his appreciated to staff for the One Voice Trip stating that the 2 days of meetings with legislatures were very beneficial.

4. ADJOURNMENT

Meeting adjourned at 7:25pm

Respectfully submitted,



Moses Stites, General Manager

**BEFORE THE FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2016-07**

**RESOLUTION REAFFIRMING FCRTA FINANCIAL ABILITY TO EXECUTE GRANT PROJECT FOR CALIFORNIA AIR RESOURCES BOARD
ZERO-EMISSION TRUCK AND BUS PILOT COMMERCIAL DEPLOYMENT PROJECTS GRANT AWARD**

WHEREAS, the FCRTA is an eligible applicant of grant funds for the State of California Air Resources Board's (CARB) "Zero-Emission Truck and Bus Pilot Commercial Deployment Projects" grant program; and

WHEREAS, FCRTA is part of a multi-agency partnership of grant applicants for this grant program under the overall auspices of the San Joaquin Valley Air Pollution Control District's (SJVAPCD) grant project application, known as the "San Joaquin Valley Transit Electrification Project"; and

WHEREAS, the SJVAPCD's grant project application was preliminarily approved in April of 2016 and FCRTA will receive its portion of grant funds in the amount of \$3,062,594, and now FCRTA is required by CARB to show its ability to financially and otherwise administer and execute its portion of this grant project, which is to obtain Four (4) 40-foot Extended Range Electric Buses and Four (4) Depot Electric Chargers from one of its grant project partners, Proterra Bus Company; and

WHEREAS, FCRTA now verifies that it possess the funds, in the amount of \$838,312 of local funds to serve as part of the required 25% matching grant funds. Of these local match funds; \$335,325 is in the form of cash and \$502,987 is in the form of "in-kind" funds. These in-kind funds are recognized by CARB as being the dollar value of Labor (in the form of salary and benefits) for this grant project being performed by FCRTA staff and its subcontractor staff; and

WHEREAS, FCRTA has budgeted the \$335,325 from the Annual Local Measure C funding allocation in the Capital Reserve Budget for Fiscal Year 2016-17; and

WHEREAS, the FCRTA Board of Directors does hereby authorize the General Manager to provide the SJVAPCD and CARB with any required documents and execute any and all said Agreements and Contracts pertaining to the aforementioned grant program.

NOW, THEREFORE, BE IT RESOLVED, that the Fresno County Rural Transit Agency does affirm by Resolution its verification of financial ability to administer and execute all of the grant project activities contained in its portion of the CARB approved "San Joaquin Valley Transit Electrification Project."

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 26th day of May, 2016.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed _____
Amarpreet Dhaliwal, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a meeting thereof held on the 26th day of May 2016.

Signed _____
Moses Stites, General Manager



Fresno County Rural Transit Agency

2035 Tulare Street, Suite 201, Fresno, CA 93721
tel 559-233-6789 Fax 559-233-9645
www.ruraltransit.org

January 6, 2016

Mary Nichols
Chair, California Air Resources Board
1001 I Street
Sacramento, CA 95814

Dear Ms. Nichols,

Subject: Letter of Commitment to participate in San Joaquin Valley Transit Electrification Project


The Fresno County Rural Transit Agency (FCRTA) is committed to participate in the San Joaquin Valley Transit Electrification Project with the San Joaquin Valley Air Pollution Control District (SJVAPCD) for the California Air Resources Board (ARB) Zero-Emission Bus and Truck Pilot Program to deploy four (4) of Protera's zero-emission public transit buses for our community.

The San Joaquin Valley Transit Electrification Project will accelerate the deployment of commercially available heavy-duty, zero-emission public transit buses and provide direct public benefits to disadvantaged communities throughout the San Joaquin Valley. The Project will significantly reduce greenhouse gas (GHG) emissions and other criteria pollutants and will provide economic, environmental and public health co-benefits to disadvantaged communities – while demonstrating the practicality and economic viability of wide-spread adoption of zero-emission public transit buses. In addition, the Project will provide the opportunity for all San Joaquin Valley residents to ride in a zero-emission vehicle.

In addition to the four zero-emission buses, there will be four Level-2 EV “depot” chargers acquired as part of this project for a total of four EV chargers. FCRTA's commitment of key project personnel is listed in the application as Attachment A-Applicant Qualifications, and FCRTA is committing the total match amount of \$838,312 for this grant project, \$335,325 in cash and \$502,987 in-kind funds. Match funding is available from the following resources: Cash match funds from Measure C funds. In-kind match funds from salary and benefits of designated FCRTA transit staff.

The FCRTA strongly supports and is committed to the San Joaquin Valley Transit Electrification Project. FCRTA encourages the Air Resources Board to help fund the deployment of zero-emission public transit buses throughout the Valley in order to reduce GHG emissions and provide environmental and economic co-benefits to our disadvantaged communities.

Sincerely,


Moses Sites,
FCRTA General Manager

Moses Stites

From: David Lopez <David.Lopez@valleyair.org>
Sent: Thursday, May 12, 2016 4:21 PM
To: Moses Stites
Cc: Nhia Vu; Ashley Burrow; Patia Siong; Claire Van Zuiden (claire@calstrat.com); Ted Harris (tharris@calstrat.com); Kent Leacock (KLeacock@Proterra.com)
Subject: San Joaquin Valley Transit Electrification Project
Attachments: Preliminary Award Letter .pdf

Good afternoon,

I am happy to inform you that the [San Joaquin Valley Air Pollution Control District \(District\)](#) and its partners have been preliminarily awarded funding by the California Air Resources Board (ARB) for the San Joaquin Valley Transit Electrification Project. This project was submitted under ARB's solicitation for Zero Emission Truck & Bus Pilot Commercial Deployment Projects in January 2016. The project has been awarded \$13.4 million and will bring advanced, zero-emission technology to the Valley. We appreciate your participation in this project and are excited to work with you to ensure its successful implementation.

Before the District can execute a grant agreement with ARB and get the project started, we will need to receive an approved resolution from your governing board confirming the match funding and/or in-kind leverage that was identified in the proposal. Please see the following items that we request be identified in your resolution:

1. Person who is designated to enter agreements with the District
2. Budgeted amount of match funding committed by [Fresno County Rural Transit Agency](#): **\$335,325**
3. Budgeted amount of in-kind funding committed by [Fresno County Rural Transit Agency](#): **\$502,987**

We will ultimately need to take your resolution to our Governing Board to seek final approval of the agreement with ARB for this project. With that said, we kindly request that your approved Board resolution be submitted to us no later than the end of May. If this request is infeasible, please do not hesitate to contact me immediately to discuss your circumstances.

In addition to the above, ARB requests that the CEQA requirements be completed and satisfied before the agreement be executed. District CEQA staff is reviewing the proposal information and is determining the next steps regarding the CEQA requirements. If District staff needs your assistance to complete the CEQA requirements we will contact you at that time. As a note, and since we have only been given preliminary award notification, ARB requests that no press releases be made regarding the project award until after we have an executed grant agreement with ARB.

Once again, we look forward to working with you and your agency on this project. I have included a copy of the District's preliminary award letter if you need it for your council/board resolution. If you have any questions or concerns about the project or our request above, please do not hesitate to contact me or the following District staff who are also the points of contact for this project:

Ms. Ashley Burrow
Air Quality Specialist
Ph: (559)-230-5869
Email: Ashley.Burrow@valleyair.org

Ms. Nhia Vu
Supervising Air Quality Specialist

Ph: (559) 230 – 5847
Email: Nhia.Vu@valleyair.org

Sincerely,
David Lopez

David Lopez
Air Quality Specialist
San Joaquin Valley Air Pollution Control District
1990 E. Gettysburg Ave
Fresno, CA 93726
Ph: (559) 230-6144 Fax: (559) 230-6112





Matthew Rodriguez
Secretary for
Environmental Protection

Air Resources Board

Mary D. Nichols, Chair
1001 I Street • P.O. Box 2815
Sacramento, California 95812 • www.arb.ca.gov



Edmund G. Brown Jr.
Governor

April 14, 2016

Mr. Seyed Sadredin
Executive Director
San Joaquin Valley Air Pollution Control District
1990 East Gettysburg Avenue
Fresno, California 93726

Subject: Preliminary Selection for Zero-Emission Truck and Bus Pilot Commercial Deployment Project

Dear Mr. Sadredin:

Thank you for your response to the Air Quality Improvement Program and Low Carbon Transportation Greenhouse Gas Reduction Fund Investments Grant Solicitation for the Zero-Emission Truck and Bus Pilot Commercial Deployment Projects. The San Joaquin Valley Air Pollution Control District (SJVAPCD) submitted a well-crafted application that meets the objectives and goals of the solicitation. The project will accelerate the commercial deployment of heavy-duty zero-emission technologies by deploying 15 battery-electric buses along with 15 charging units in strategic public transit hubs located in disadvantaged communities throughout the San Joaquin Valley.

At this time, Air Resources Board (ARB) cannot commit to funding the entire requested amount of \$13,416,215. Therefore, ARB is pleased to preliminarily offer a partial grant award in the amount of \$11,829,000 to SJVAPCD to begin implementation of the San Joaquin Valley Transit Electrification Project from Fiscal Year (FY) 2014-15 Low Carbon Transportation funds. The remaining funding for this project (\$1,587,215) is contingent upon ARB Board approval of the FY 2016-17 Low Carbon Transportation and Fuels Investments and Air Quality Improvement Program Funding Plan, and the appropriation of sufficient FY 2016-17 Low Carbon Transportation funds on or before June 30, 2016. ARB anticipates that by August 1, 2016, ARB will notify you to either offer the final remaining requested amount of \$1,587,215 to fund the project as proposed from FY 2016-17 Low Carbon Transportation funds, or ARB will work with you to reduce the project scope if the FY 2016-17 funding is not available.

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our website: <http://www.arb.ca.gov>.

California Environmental Protection Agency

Mr. Seyed Sadredin
April 14, 2016
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Also contingent and before the project's grant agreement can be executed, the following items need to be finalized by the SJVAPCD:

- Completion of California Environmental Quality Act (CEQA) requirements
- Board resolutions committing SJVAPCD for matching funds totaling \$8,764,606

It is expected that the above two items can be satisfied by May 31, 2016.

Please be aware of the following important conditions:

- No agreement is in effect until the Grant Agreement is signed by both parties and, therefore, no work can begin until the Grant Agreement is fully executed.
- Until the grant agreement is fully executed, the applicant and all project team members and technology providers may NOT make public announcements regarding the preliminary award (i.e., press releases, press events, media interviews, etc.).
- Receipt of this preliminary selection letter allows you, the applicant, to contact project stakeholders and disclose the preliminary award, as needed, to secure match funding commitments and complete CEQA requirements.

If you have any questions or need further clarification, please contact Mr. Darren Nguyen, Air Resources Engineer, at (916) 324-6745 or by email at darren.nguyen@arb.ca.gov.

Sincerely,



Lucina Negrete, Chief
Innovative Strategies Branch
Mobile Source Control Division

cc: See next page

Mr. Seyed Sadredin
April 14, 2016
Page 3

cc: Samir Sheikh, Deputy Air Pollution Control Officer
SJVAPCD
1990 East Gettysburg Ave
Fresno, CA 93726

Todd DeYoung, Director of Administrative Services
SJVAPCD
1990 East Gettysburg Ave
Fresno, CA 93726

Darren Nguyen, Air Resources Engineer
Innovative Strategies Branch
Mobile Source Control Division