

**FRESNO COG POLICY BOARD**

**Executive Minutes**

Thursday, June 30, 2016 at 5:30 PM  
COG Sequoia Conference Room  
2035 Tulare St., Suite 201, Fresno, CA

Members Attending: Mayor Nathan Magsig, City of Clovis  
Mayor Ron Ramsey, City of Coalinga  
Mayor David Cardenas, City of Fowler  
Councilmember Clint Olivier, City of Fresno  
Mayor Sylvia Chavez, City of Huron  
Mayor Pro Tem Gary Yep, City of Kerman  
Mayor Bruce Blayney, City of Kingsburg  
Mayor Robert Silva, City of Mendota  
Mayor Victor Lopez, City of Orange Cove  
Mayor Pro Tem Raul Villanueva, City of Parlier  
Councilmember Robert Beck, City of Reedley  
Mayor Pro Tem Amarpreet Dhaliwal, City of San Joaquin  
Mayor Scott Robertson, City of Selma  
Supervisor Henry Perea, County of Fresno

Gail Miller, Caltrans  
Arthur Willie, County Counsel  
Tony Boren, FCOG Executive Director

Absent: Mayor Freddy Valdez, City of Firebaugh  
Mayor Pro Tem Raul Cantu, City of Sanger

**QUORUM:** At the start of the meeting there were 14 members present representing 98.76% of the population and there was a quorum to conduct business. (Clovis, Coalinga, Fowler, Fresno City, Fresno County, Huron, Kerman, Kingsburg, Mendota, Orange Cove, Parlier, Reedley, San Joaquin, Selma)

The meeting was called to order at 5:35pm

**Fresno COG Sitting as the Transportation Policy Committee**

**I. TRANSPORTATION CONSENT ITEMS**

**About Consent:** All items on the consent agenda are considered to be routine and non-controversial by COG staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

A. FTIP Amendments (Suzanne Martinez) [INFORMATION]

- B. San Joaquin Valley Clean Transportation Center Website/ Newsletter (Lauren Dawson) [INFORMATION]
- C. FCEOC CTSA Urban TDA Claim (Les Beshears) [ADOPT]
- D. FCRTA/FCEOC CTSA Rural TDA Claim (Les Beshears) [ADOPT]
- E. FCRTA TDA Claim (Les Beshears) [ADOPT]
- F. 2017 Federal Transportation Improvement Program Update (Chelsea Gonzales) [INFORMATION/DIRECTION]
- G. 2015/2016 Obligational Authority Update (Chelsea Gonzales) [INFORMATION/UPDATE]
- H. Active Transportation Program Cycle 3 Update (Chelsea Gonzales) [INFORMATION/DIRECTION]
- I. Measure C Citizen Oversight Committee Term Expirations (Brenda Veenendaal) [INFORMATION/DIRECTION]
- J. Proposition 84 Update (Rob Terry) [INFORMATION/DIRECTION]
- K. Circuit Planner and Circuit Engineer Report (Rob Terry) [INFORMATION/DIRECTION]
- L. Affordable Housing and Sustainable Communities (AHSC) Grant (Rob Terry) [INFORMATION/DISCUSSION]
- M. FCRTA 2016-17 Annual Budget (Moses Stites) [ACCEPT]
- N. Fresno County Multi-Jurisdictional Housing Element (Rob Terry) [INFORMATION/DIRECTION]
- O. Caltrans FY 2016-17 Sustainable Transportation Planning Grant Awards (Rob Terry) [INFORMATION/DISCUSSION]

Following an expressed opportunity for public comment, a motion to approve the consent calendar as presented was made by Mayor Pro Temp Yep (Kerman) and seconded by Mayor Lopez (Orange Cove). A vote was called for and the motion carried.

## **II. TRANSPORTATION ACTION / DISCUSSION ITEMS**

### **A. PUBLIC HEARING: Clovis Consolidated Transportation Services Agency (CTSA) FY 2016-17 Operations Program & Budget, Resolution 2016-13 (HALTERMAN — CITY OF CLOVIS) [APPROVE]**

Ms. Halterman (Clovis) presented the Clovis Consolidated Transportation Service Agency's (CTSA) Operations Program and Budget (OPB) FY 2016-17 for the Clovis Urban Area. The document provides an overview of how and in what manner the Clovis Consolidated Transportation Service Agency will provide service over the next fiscal year.

Following an expressed opportunity for public comment, a motion to approve the TTC/PAC and SSTAC recommendation of approval of the document by adoption of Resolution 2016-13 was made by Mayor Magsig (Clovis), and seconded by Mayor Cardenas (Fowler). A vote was called for and the motion carried.

### **B. PUBLIC HEARING: Urban & Rural Consolidated Transportation Services Agency (CTSA) Operations Program & Budget FY 2016-17, Resolution 2016-14 (Gary Joseph, Fresno EOC) [APPROVE]**

Mr. Joseph (EOC) presented the Consolidated Transportation Services Agency (CTSA) Operations Program & Budget FY 2016-17 has been approved by the SSTAC, TTC, and PAC. The document was out for a 45 day public review.

Following an expressed opportunity for public comment, a motion to approve the TTC/PAC and SSTAC recommendation of approval of the document by adoption of Resolution 2016-14 was made by Mayor Lopez (Orange Cove), and seconded by Mayor Chavez (Huron). A vote was called for and the motion carried.

### **C. PUBLIC HEARING: Unmet Transit Needs Update Resolution 2016-15 (Jeff Long) [APPROVE]**

Mr. Long (FCOG) reported that the Fresno COG Policy Board must determine that public transportation needs within Fresno County will be reasonably met in Fiscal Year 2016-17 prior to approving claims of Local Transportation Funds for streets and roads. The Fresno COG's Social Service Transportation Advisory Council (SSTAC) is responsible for evaluating unmet transit needs. Each year the SSTAC begins the process of soliciting comments from the public by sending approximately 400 letters to agencies and individuals interested in providing feedback on their public transportation needs within Fresno County.

he first outreach meeting was held in the City of Fresno, on February 16, 2016, at CalTrans Manchester Center at 2015 E. Shields Ave., Fresno, CA 93726. The location was selected to facilitate comments from the residents of the Fresno-Clovis Metropolitan Area (FCMA) and surrounding unincorporated communities. Comments received were related to extending FAX service hours later into the evening on weekdays and weekends. A response letter was provided to Francisco Mendez and is included in the appendix of this report. he second meeting was held in the City of Kerman on February 17, 2016 in

the Kerman Community/Teen Center, the location was selected to facilitate comments from the residents of Western Fresno county including: Coalinga, Firebaugh, Huron, Kerman, Mendota, San Joaquin, and the surrounding unincorporated communities. The final outreach meeting was held in the City of Parlier, on February 18, 2016, to facilitate comments from the residents of Eastern Fresno county including: Fowler, Kingsburg, Orange Cove, Parlier, Reedley, Sanger, Selma, and the surrounding unincorporated communities.

The SSTAC Chairman received four (4) written comments regarding perceived "Unmet Transit Needs". These came in the form of emails and written correspondence. Copies of the actual emails and letters, and Staff response are attached to this Report. They are summarized as follows:

1. The first comment was received from the Karan Dhillon, T.I.L.E Counselor at Fresno City College, concerning potential students residing in Madera County accessing the T.I.L.E. program in Fresno.
2. The second comment letter was from Robert J. Hand, Executive Director of Resources for Independence Central Valley, regarding direct bus service to Inspiration Park in the City of Fresno.
3. The third comment letter came from Ms. Leticia Corona, Community Advocacy Director from the Leadership Counsel for Justice and Accountability. Ms Corona had a number of issues that fall under basic operations, but there were three items that pertained to unmet needs; 1) service to Clovis Community College, 2) discounted passes for low-income students and 3) bus shelters at Jane Adams Elementary School.
4. The 4th comment letter was from Dr. Samuel Morgan, the new Executive Director of Resources for Independence Central Valley, regarding direct bus service to Inspiration Park in the City of Fresno.

After thorough review of all items, the Social Services Transportation Advisory Council (SSTAC) found there to be no unmet transit needs that are reasonable to meet in Fresno County.

Mayor Lopez (Orange Cove) commented that the City of Orange Cove had no unmet needs and was satisfied with the service being provided.

Following an expressed opportunity for public comment, a motion to approve Resolution 2016-15 making the finding that there are no unmet transit needs that are reasonable to meet in Fresno County was made by Mayor Lopez (Orange Cove), and seconded by Mayor Pro Tem Yep (Kerman). A vote was called for and the motion carried.

#### **D. PUBLIC HEARING: Disadvantaged Business Enterprises (DBE) Report, Resolution 2016-12 (Les Beshears) [APPROVE]**

Mr. Beshears (FCOG) reported that the U.S. Department of Transportation requires a 3 year program for the Disadvantaged Business Enterprise (DBE) program. A California State Department of Transportation Availability and Disparity Study revealed statistically significant underutilization of six groups (African American, Asian Pacific American, Native American, Women, Hispanic Males and Subcontinent Asian Males) presumed to be disadvantaged as defined in 49, CFR Part 26. The Federal Highways Administration (FHWA) has approved the California State Department of Transportation Disadvantaged Business Enterprise Program on the basis of this the Disparity Study. Each year, Fresno COG staff mailed a notice to our entire consulting database advising them of the requirements and requesting updates to their DBE status. The result of their response has been tabulated and our database now has 313 companies of which two are African American, five are Asian Pacific American, two are Native American, nineteen are women, eleven are Hispanic Male, five are Subcontinent Asian Male and 1 is Other, reflecting a 14.38% over all anticipated DBE Participation Level.

A public notice was placed in the Fresno Bee on May 29, 2016, noticing this public hearing and inviting interested parties of the Fresno Council of Governments DBE program public hearing on June 30, 2016.

The 2016-17 Overall work program and budget identifies \$895,000 in contracting opportunities that will be subject to procurement during the fiscal year.

During the 2016/17 fiscal year we did 12 procurements totaling \$1,890,133. Overall DBE participation was \$192,898 or 10.21%.

Mayor Silva (Mendota) asked if there are opportunities to broaden the pool of businesses. Mr. Beshears (FCOG) responded that the opportunity is available for any business that is certified as a DBE, however the certification itself to become a DBE is not handled through FCOG.

Following an expressed opportunity for public comment, a motion to approve Resolution 2016-12 adjusting the 2015-16 through 2017-18 Annual Anticipated DBE Participation Level at 14.38% was made by Mayor Silva (Mendota), and seconded by Mayor Lopez (Orange Cove). A vote was called for and the motion carried.

**E. Measure C New Technology Reserve Fund Multidisciplinary Advisory Group Membership Change (Peggy Arnest) [APPROVE]**

Ms. Arnest (FCOG) stated that in April 2016, the Policy Board approved the TTC Subcommittee's recommendation for membership to the New Technology Multidisciplinary Advisory Group (MAG). However, one member of the New Tech MAG resigned his position. The "Education" member, Tom Gaffery from Fresno State moved to accept a position at Cal State San Bernardino. The TTC subcommittee has recommended Dr. Jesus Larralde to be the MAG Education member. Dr. Larralde is the Associate Dean of Lyles College of Engineering at CSU, Fresno. He has a BS, MS, and Ph.D. in Civil Engineering and has taught transportation engineering for 30 years. He has also participated in several research projects dealing with transportation infrastructure and published several manuscripts in technical professional publications. As a professional engineer and academic, Dr. Larralde feels it is his civic duty to serve on the New Technology MAG as a way to contribute to the community.

Following an expressed opportunity for public comment, a motion to approve the TTC Subcommittee recommendation of Dr. Larralde for membership to the Multidisciplinary Advisory Group as the education member was made by Supervisor Perea (Fresno County), and seconded by Mayor Lopez (Orange Cove). A vote was called for and the motion carried.

**F. Fresno/Madera Origin-Destination Study (Rob Terry) [ACCEPT/DISCUSSION]**

Mr. Terry (FCOG) reported that staff has submitted the Final Report associated with Phase One of the Fresno/Madera Origin-Destination Study, looking at traffic patterns along the 41 and 99 corridor's between the two counties. There were no significant edits made to the draft report. Staff is submitting the Phase Two Request for Proposals (RFP) to secure a consulting firm to conduct fiscal impact analysis utilizing the traffic analysis and data deliverables contained within the Phase One Final Report.

If approved, the RFP will be released on July 1, 2016 and would return to TTC/PAC and Board in September for award, work to be completed by June 2017. The analysis is expected to further identify the types of movements and the financial impact of those trips.

There was discussion regarding the project timeline for Phase II (which will be completed in 6 to 8 months) and the validation of the data through DMV records and a survey.

Following an expressed opportunity for public comment, a motion to accept the Fresno/Madera Origin-Destination Study Phase One Final Report, and direct staff to release the RFP for Phase Two (fiscal impact analysis) activities was made by Mayor Pro Tem Yep (Kerman), and seconded by Mayor Chavez (Huron). A vote was called for and the motion carried.

**G. Bike & Pedestrian Count Pilot Project Completion (Kai Han) [INFORMATION]**

Mr. Han (FCOG) reported that Fresno COG has successfully completed the Bicycle and Pedestrian Count Technology Deployment Pilot Project sponsored by the Federal Highway Administration (FHWA). The Pilot program started last April after Fresno COG was selected as one of the 10 MPOs nationwide to receive \$20,000 from the FHWA for the pilot project. COG matched \$7,000 in cash for this project. The intention of this pilot project is to spur interests among local agencies in collecting bike and pedestrian counts and using the data to enhance the multi-modal aspect of their transportation planning process.

The Pilot Project kicked off in April 2015 and was effectively managed through Fresno COG's Congestion Management Process (CMP). The CMP Steering Committee has meetings regularly to discuss project-related planning and technical issues.

Over the past year, FCOG received guidance and technical support from FHWA and the technical team FHWA assembled together for this pilot program. The pilot project was well-received by local agencies and higher education institutes. Five local agencies (cities and county) and Fresno State University participated in the program.

Through the pilot program, Fresno COG purchased four pairs of PYRO Box and TUBE counters, one of which is directional and the rest non-directional. Collectively by May 2016, the agencies and university have collected four months' worth of bike and pedestrian data covering 23 locations ranging from suburban multi-use trails, and university campus to downtown pedestrian mall. In-depth analyses were performed on the collected data by the university students and local agency staff.

After the one-year pilot project phase, Fresno COG will keep the equipment and have them available to local agencies. The CMP committee will discuss how best we can utilize the equipment after the pilot program is completed. Discussions are already underway for conducting more counts and funding the automated data retrieval process. Conducting bike and pedestrian counts is new to this region. This pilot program provides a unique opportunity for local agencies and transportation planning community to get familiar with the state-of-the-art technologies and engage in the active transportation field with more accountable.

This item is informational only and required no further action.

#### **H. Caltrans Report (CALTRANS)**

Ms. Miller (Caltrans) provided an update on the SR 99 work and upcoming closure related to High Speed Rail. The Jacalitos Creek Bridge Replacement Project was completed. The Maynard Munger Vista Point continues and will be closed to motorists. The Auberry Roundabout was awarded June 20<sup>th</sup>, construction will start at the end of the year. The 198 Aqueduct is on the CTC agenda for approval and will be completed by summer 2017.

Supervisor Perea (Fresno County) commended the work being done to clean up the freeway entrances.

Mr. Boren (FCOG) stated that FCOG received over \$920,000 in planning grants from the state and thanked Caltrans' staff for supporting the project applications.

Mayor Pro Tem Dhaliwal (San Joaquin) and Mayor Pro Tem Yep (Kerman) discussed the Kerman roundabout and the lessons learned. Mayor Pro Tem Yep (Kerman) urged other cities to thoroughly review issues such as who is responsible for maintenance, drainage to landscape. Major concerns were related to the aprons used to slow down truck traffic were ineffective and the traffic analysis did not consider traffic during heaving fog or harvest season.

Ms. Miller (Caltrans) responded that Kerman's roundabout was the first one done, there were many lesson learned to improve implementation moving forward.

This item is informational only and required no further action.

### **III. Fresno COG Sitting as the Fresno Council of Governments Policy Board**

#### **IV. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE**

A motion to approve was made by Mayor Lopez (Orange Cove), and seconded by Mayor Pro Tem Yep (Kerman). A vote was called for and the motion carried.

#### **V. ADMINISTRATIVE CONSENT ITEMS**

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- A. Executive Minutes of May 26, 2016 [APPROVE]**
- B. Regional Clearinghouse (Peggy Arnest) [APPROVE]**
- C. Contracts (Les Beshears) [APPROVE]**
- D. Legislative Update (Brenda Veenendaal) [INFORMATION]**

A motion to approve was made by Mayor Lopez (Orange Cove), and seconded by Mayor Ramsey (Coalinga). A vote was called for and the motion carried.

## **VI. ADMINISTRATIVE ACTION/DISCUSSION ITEMS**

### **A. PUBLIC HEARING: Draft 2016 Public Participation Plan Update (Brenda Veenendaal) [APPROVE]**

Ms. Veenendaal (FCOG) reported that Fresno COG staff has updated their Public Participation Plan (PPP) in compliance with Federal and State legislation. The updated [Draft 2016 Public Participation Plan](#) was released for 45-day public review and comment on Friday, May 13, 2016. It is available online on the Fresno COG website, in hard copy at the Fresno COG Office or may be sent via email by request. Final document will return for approval in July.

Updates to the draft document include reordering of chapters, added outreach requirements regarding annual planning processes, summaries of Fresno COG's commitments to public participation as well as detailed descriptions of specifically how the public may participate in any of Fresno COG's plan or project developments. The 2016 Regional Transportation Plan Public Participation Plan is also included as Appendix A. As of this meeting, 3 comments were received. In response to all comments received prior to and during this process, the Public Participation Plan will be revised and enhanced in accordance with requirements identified in federal regulations. All written comments received will be responded to in writing and will be included in the Final 2016 PPP Appendices.

Ashley Warner (Leadership Council) submitted a letter with comments which included a request for a standalone environmental justice subcommittee, direct liaison with community, clear indicators for measure public outreach, utilizing schools to engage in the process.

Mr. Veenendaal (FCOG) responded that the points made by Ms. Warner were received and staff is reviewing them. She also stated that the EJ taskforce subcommittee was approved by board and was intentional set up to follow the committee process so the board would be fully apprised of its recommendations.

This was not action items as indicated in the title, rather, Staff and Policy Board members welcomed comments on the DRAFT 2016 Fresno COG Public Participation Plan.

### **B. Water Update (Mario Santoya, San Joaquin Valley Water Infrastructure Authority)**

Mr. Santoya stated the authority was created to provide support as cities apply for Prop 1 funding and encouraged member agencies to connect with their representatives for support letters for applications.

He provided an updated on Temperance Flat; staff is currently in the process of collecting data for application which is due in July 2017 requesting \$1Billion in funding, and will be partnering with the Bureau of reclamation to offset the estimated \$1M in engineering cost. There was an agreement signing event held on July 1<sup>st</sup>.

The Authority asked member agencies and FCOG to issue an official letter to the California Water Commission reflecting support for Temperance Flat, and a letter to the Interior Secretary stating that the water at Temperance Flat is desperately need to meet ground water sustainability laws and to oppose the Bureau of Land Management request to designated Temperance Flat as wild and scenic.

Mr. Santoya stated that the application would be submitted in July 2017, the final feasibility report will be release in the next 60 days and working with legislatures to get federal congressional authorization for construction and appropriations. He estimates that after design, environmental and legal challenges are cleared; construction would start 10-12 at the earliest. The current estimated construction cost is about \$2.8B and does not anticipate a large inflation in construction cost.

He thanked Supervisor Perea and Supervisor Pacheco for the creation of the JPA.

Mayor Lopez (Orange Cove) commented that this effort took 12 years to get to this point.

## **VII. OTHER BUSINESS**

### **A. Items from Staff**

- Annual Parking pass were distributed to the board members.
- Mr. Boren announced the death of Ron Peterson, former director of FCTA.

### **B. Items from Members**

- Mayor Dhaliwal thanked the member agencies for supported and adopting recolsutions in recognition of the Sikh Genocide.

## **VIII. PUBLIC PRESENTATIONS**

This portion of the meeting is reserved for persons wishing to address the Committee on items within its jurisdiction but not on this agenda.

There were no public presentations.

Respectfully submitted,



Tony Boren, Executive Director

### COG Staff

Peggy Arnest  
Kristine Cai  
Lauren Dawsen  
Les Beshears  
Kai Han  
Trai Her  
Jeff Long  
Rob Terry  
Moses Stites  
Brenda Veenendaal

### Members of the Public

Mario Santoya, SJVWIA  
Johnathan Avedian, County of Fresno  
Shonna Halteman, City of Clovis  
Ashley Werner, Leadership Counsel  
Kelsey McVey, Fresno EOC