



# Fresno County Rural Transit Agency

2035 Tulare Street, Suite 201, Fresno, CA 93721  
tel 559-233-6789 Fax 559-233-9645  
www.ruraltransit.org

## FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

### MEETING AGENDA

**DATE:** Thursday, October 27, 2016

**TIME:** 5:30pm, **AFTER** the Fresno Council of Governments (FCOG) Meeting

**PLACE:** FCOG / FCRTA Offices

Sequoia Conference Room

2035 Tulare Street, Suite 201

Fresno, CA 93721

*(Corner of Tulare and Van Ness Ave. - above Club One*

*Park in Underground Garage - Entrance off Tulare & Van Ness Ave.*

*Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,*

*Up Elevator to Second Floor, Left to Sequoia Conference Room*

#### Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

#### 1. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

#### 2. ACTION ITEMS

- A. Approve Executive Minutes of September 29, 2016 (Attachment)

#### 3. CONSENT ITEMS

- A. Hydrogen Fuel Cell project update

##### Summary:

The San Joaquin Valley Air Pollution Control District approved a grant to US Hybrid Corporation for \$500,000 for the development of a hydrogen fuel cell bus and FCRTA would be the host to

#### A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY

THE CITIES OF: COALINGA, FIREBAUGH, FOWLER, HURON, KERMAN, KINGSBURG, MENDOTA, ORANGE COVE, PARLIER, REEDLEY, SANGER, SAN JOAQUIN, SELMA & FRESNO COUNTY



operate the bus in the Coalinga-Huron area. In finalizing the terms in the agreement it was evident that the project had changed significantly and it was in the best interest for FCRTA to withdraw from the grant due to conditions and terms that would not be favorable to the Agency. The letter to the Air District is enclosed for your reference.

**Action:** Information. Direction may be provided at the discretion of the Board.

B. Caltrans Statewide Transit Strategic Plan (STSP)

**Summary:**

Caltrans has invited the FCRTA General Manager to this State wide advisory committee to participate in the update which occurs every four (4) years. This will be a great opportunity to provide input on the rural transportation needs in Fresno County and represent FCRTA on a statewide basis. Enclosed is the correspondence regarding the committee, charter and STSP fact sheet from Caltrans.

**Action:** Information. Direction may be provided at the discretion of the Board.

**4. OTHER BUSINESS**

A. Items from staff.

B. Items from members.

**5. ADJOURNMENT**



# Fresno County Rural Transit Agency

---

2035 Tulare Street, Suite 201, Fresno, CA 93721  
tel 559-233-6789 Fax 559-233-9645  
www.ruraltransit.org

## FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

### Executive Minutes

Thursday, September 29, 2016 at 5:34 PM before COG Policy Board Meeting  
COG Sequoia Conference Room  
2035 Tulare St., Suite 201, Fresno, CA

Members Attending: Mayor Ron Ramsey, City of Coalinga  
Mayor David Cardenas, City of Fowler  
Mayor Sylvia Chavez, City of Huron  
Mayor Pro Tem Gary Yep, City of Kerman  
Mayor Robert Silva, City of Mendota  
Mayor Victor Lopez, City of Orange Cove  
Mayor Pro Tem Raul Villanueva, City of Parlier  
Councilmember Robert Beck, City of Reedley  
Mayor Pro Tem Raul Cantu, City of Sanger  
Mayor Scott Robertson, City of Selma  
Supervisor Henry Perea, County of Fresno

Moses Stites, General Manager  
Arthur Wille, County Counsel  
Trai Her-Cole, FCOG

Absent: Mayor Pro Tem Brady Jenkins, City of Firebaugh  
Mayor Bruce Blayney, City of Kingsburg  
Mayor Pro Tem Amarpreet Dhaliwal, City of San Joaquin

**QUORUM:** At the start of the meeting there were 12 members present representing 89.46% of the population and there was a quorum to conduct business. (Coalinga, Fowler, Fresno County, Huron, Kerman, Mendota, Orange Cove, Parlier, Reedley, Sanger, Selma)

**1. ROLL CALL – meeting called to order at 5:35pm.**  
Public Presentations – none

#### **2. CONSENT ITEMS**

- A. Approve Executive Minutes of July 28, 2016 (Attachment)
- B. Funding Application for Measure C Technology Reserve Fund
- C. Amendment to General Manager Employment Agreement

Legal Counsel noted typographical error to Line 8 & 16 on Exhibit A-2 and A-1.

Mayor Pro Tem Yep (Kerman) made a motion, seconded by Mayor Chavez (Huron) to approve the consent items as presented. A vote was called for and the motion carried.

**3. ADJOURNMENT at 5:40pm.**

Motion by Council Member Beck (Reedley), seconded by Mayor Ramsey (Coalinga). A vote was called, motion carried.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Moses Stites". The signature is written in a cursive, flowing style.

Moses Stites, General Manager





**FRESNO COUNTY RURAL TRANSIT AGENCY**

**2035 Tulare Street, Suite 201, Fresno, CA 93721**

**Phone: 559-233-6789 Fax: 559-233-9645**

**Webpage: [www.ruraltransit.org](http://www.ruraltransit.org)**

October 11, 2016

Mr. Ross Badertscher  
Air Quality Specialist II  
San Joaquin Valley Air Pollution Control District  
Fresno, CA 93726

Dear Mr. Badertscher,

The Fresno County Rural Transit Agency (FCRTA) is requesting cancelation of our award from the District in conjunction with US Hybrid Corporation to be Host agency for the Hydrogen Fuel Cell Bus Demonstration Project scheduled for the Huron-Coalinga public transit route.

During our negotiations with the co-applicant the circumstances had significantly changed since the date of our initial application and a subsequent award. A key factor in our decision to withdraw from this project is the post one year term condition by the co-applicant that would require FCRTA to lease the retrofitted bus for approximately \$600.00 per month if we were to continue operating the bus. This does not take into the account the cost of the hydrogen fuel which can be as much as four (4) times higher than the cost of gasoline plus the maintenance of the bus for post warranty coverage and repairs.

Based on the above, we respectfully request to be relieved of our intent to be the Host for this Hydrogen Fuel cell demonstration project. We appreciate the time and effort that District staff has put into this project.

If you have any questions, please contact me at 233-6789 ext. 244.

Sincerely,

A handwritten signature in blue ink that reads "Moses Stites". The signature is fluid and cursive, with the first name "Moses" being more prominent than the last name "Stites".

Moses Stites  
FCRTA General Manager

**A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY  
THE CITIES OF: COALINGA; FIREBAUGH; FOWLER; HURON; KERMAN; KINGSBURG; MENDOTA; ORANGE COVE; PARLIER; REEDLEY; SANGER; SAN JOAQUIN; SELMA; & FRESNO COUNTY**

**DEPARTMENT OF TRANSPORTATION**

OFFICE OF THE DIRECTOR  
P.O. BOX 942873, MS-49  
SACRAMENTO, CA 94273-0001  
PHONE (916) 654-5368  
FAX (916) 654-6130  
TTY 711  
[www.dot.ca.gov](http://www.dot.ca.gov)



*Serious drought.  
Help save water!*

September 22, 2016

Mr. Moses Stites  
General Manager  
Fresno County Rural Transit Agency  
2035 Tulare Street, Suite 201  
Fresno, CA 93721

Dear Mr. Stites:

The California Department of Transportation, Division of Rail and Mass Transportation (DRMT), is embarking on an effort to update the Statewide Transit Strategic Plan (STSP). The DRMT last updated the STSP in 2012. In the intervening four years, California has experienced a number of changes that will affect public transportation systems in the state. In order to reach a consensus and define achievable goals, the DRMT is reaching out to you as an expert in the field to participate on a Plan Advisory Committee (Committee).

The DRMT has employed the University of California, Los Angeles to develop and coordinate the update of the STSP. The project duration is 18-months, and it is anticipated that the Committee will meet six times. The first meeting is scheduled for October 19, 2016, from 1:00 p.m.–3:00 p.m. in Sacramento. In addition, there will be workshops held around the State which you and/or your designated nominee are welcome to attend. A draft charter (to be finalized at the first meeting) has been drafted and is included with this letter for your review.

Please respond by October 5, 2016, with your willingness to serve or nominate another individual within your organization to participate on the Committee by contacting Jila Priebe at (916) 654-9779 or by e-mail sent to: [jila.priebe@dot.ca.gov](mailto:jila.priebe@dot.ca.gov).

Sincerely,

A handwritten signature in blue ink that reads "Coco Brisen".

COCO BRISENO  
Deputy Director  
Planning and Modal Programs

Enclosure  
Draft Charter



# Statewide Transit Strategic Plan (STSP) Fact Sheet



## Purpose:

Caltrans Division of Rail and Mass Transportation last updated its Statewide Transit Strategic Plan in 2012. In the intervening four years, California has experienced a number of changes that will affect public transportation systems in the state. These changes necessitate an update to the Statewide Transit Strategic Plan.

In addition, Caltrans has updated its organizational mission, goals, and objectives as expressed in its Strategic Management Plan 2015-2020. Sustainability, climate change, and greenhouse gas emissions reduction are a continued focus for Caltrans, with state policy recognizing transit's critical role in this effort. The 2040 California Transportation Plan responded to a legislative mandate to reduce greenhouse gas emissions from transportation in accordance with AB 32 (2006). AB 32 has also brought new sources of capital and operations funding for transit, from the Greenhouse Gas Reduction Fund.



Transit in California also operates amid an expanding landscape of personal mobility choices. The advent of Transportation Network Companies, not foreseen in the previous plan, brings new challenges and opportunities for transit in California. Additionally, an updated business plan for California High Speed Rail provides new information on a substantial statewide investment in intercity mobility that requires robust intercity transit connections. The continued realignment of intercity rail transportation services and the introduction of new privately operated intercity bus services also provide an opportunity to reconsider strategic choices.

Caltrans has contracted with UCLA to assist with this update.

## Goals/Objectives:

- Update the "Baselines: Current and Future Transit and Demographics Trends" document.
- Develop a Statewide Transit Strategic Plan to meet Caltrans' Strategic Management Plan goal of doubling transit trips.
  - 8.8% of trips by 2020 (baseline: 2010-2012 California Travel Household Survey of 4.4% of trips).
- Develop a Statewide Transit Strategic Plan which corresponds to the transit related goals of the California Transportation Plan 2040.
- Develop a Statewide Transit Strategic Plan document which includes an Executive Summary and Action Plan. This plan will draw on the latest transit performance research and describe an integrated, sustainable transportation system that supports state goals and plans.

## Scope of Work:

The scope of work calls for the work to be conducted over three phases (1) Baseline conditions, (2) Stakeholder engagement, and (3) Plan Preparation.

- *Baseline Condition Report*, involving: the compilation of background data and information on existing transit plans, identification of data sources for evaluating existing and future transit services (utilizing The General Transit Feed Specification (GTFS)), review of funding sources for both transit investments and operations, preparation of statistics on transit performance levels, and a profile of existing transit services and operations. This report will document, describe, and analyze the state of public transit across California.
- *Stakeholder engagement, forging a vision, and key inputs to a Statewide Action Plan*, involving: formation of an advisory committee, setting plan vision and goals, conducting and participating in advisory committee meetings, preparation of background materials for stakeholders.



- *Plan Preparation*, involving: the writing of a draft document and final report, including an Executive Summary and Action Plan. This plan will draw on the latest transit performance research, and describe an integrated, sustainable transportation system that supports state goals and plans (California Transportation Plan (CTP), California State Rail Plan, and other modal related state plans) and outlines strategies the state, regional and local jurisdictions should take to reach ridership targets. This plan is necessary to meet new trends and opportunities, such as the Global Warming Initiatives outlined in AB 32 and set into motion by SB 375 Greenhouse Gas Reduction and Sustainable Community Strategies, as well as to be consistent with the CTP as outlined in SB 391

**STSP Timeline:**

Executive Kick-off Meeting	September 2016
Advisory Committee Meetings	Fall 2016
Workshops	TBD
Project Completion	February 28, 2018

For more information, please visit DRMT's website at: <http://www.dot.ca.gov/masstrans/index.html>

Contact;

**Joshua Pulverman**

*Senior Transportation Planner*

*State Transit Specialist and TDA*

*Caltrans Division of Rail and Mass Transportation*

[josh.pulverman@dot.ca.gov](mailto:josh.pulverman@dot.ca.gov)

(916) 657-3863





## **2016 Statewide Transit Strategic Plan**

### **Plan Advisory Committee**

# **CHARTER**

#### **BACKGROUND**

The California Department of Transportation (Caltrans) is forming the Statewide Transit Strategic Plan (STSP) Advisory Committee (PAC).

The STSP was last updated in 2012. In the intervening four years, California has experienced a number of changes that will affect transit in the State. These changes necessitate a comprehensive update to the STSP. Transit in California also operates amid an expanding landscape of personal mobility choices. The advent of Transportation Network Companies, not foreseen in the previous plan, brings new challenges and opportunities for transit in California. Additionally, an updated business plan for California High Speed Rail provides new information on a substantial statewide investment in intercity mobility that requires robust intracity transit connection to succeed.

The UCLA Institute of Transportation Studies previously worked on the 2012 STSP, and has been brought back on board to work on the 2016 update.

#### **MISSION**

The PAC will serve in an advisory capacity for the development of the STSP. This Charter defines the roles and responsibilities of PAC members in the development of the STSP.

#### **PURPOSE and RESPONSIBILITIES OF THE ADVISORY COMMITTEE**

The PAC will assist with developing deliverables by ensuring that transit is well represented from multiple angles. The PAC is entirely advisory in nature, and has no governmental powers in and of itself. The PAC will conduct its business in an open manner, whereby any interested person is permitted to observe any meetings of the Committee.

The role of the Statewide Transit Strategic Plan Advisory Committee in development and review of the STSP is defined as follows:

1. Attend (or send a knowledgeable delegate) and participate at meetings.
2. Provide technical information and policy guidance on all aspects of the STSP.
3. Provide a forum for discussion, review, and comment on key issues related to plan documents.
4. Report on development of the STSP to their organization and their stakeholders, and secure support by their respective organization.

#### **PAC MEMBERS**

The Committee consists of core representatives from State and regional agencies.

Caltrans requests that members regularly attend committee meetings and designate one alternate to attend in the event the primary representative cannot attend the meeting. Members are asked to notify Caltrans before a meeting if the Alternate will be attending, and brief the Alternate fully so that alternates can represent the Member in the discussion of agenda items.

### **PROCEDURAL AND CONDUCT GUIDELINES**

The PAC is not a formal voting body, but will be used by Caltrans to solicit input. The following guidelines outline the collaborative process through which Caltrans will engage the PAC:

1. The PAC will review and provide comments on draft documents within established deadlines. If reviews are not provided, Caltrans will assume that the Member has no comments on the documents.
2. Members are responsible for representing their organizations and providing documents to their own internal members.
3. Caltrans will seek to develop common themes, in terms of the level of support, on issues, concepts, or proposals to be presented to the PAC. If no common themes are emerging, Caltrans will consider whether an item warrants further discussion. However, prolonged discussion by the Committee may not be feasible given the timeline for completing the STSP. Any disagreements by PAC Members, and Caltrans' responses for addressing them, will be recorded in the meeting notes.

### **FREQUENCY OF MEETINGS**

The PAC will meet six times over a two-year period (a total of 6 meetings anticipated through November 2017). The PAC will convene in October 2016, and will meet on a quarterly basis through the development of the STSP. Meetings are held in Sacramento (or around the State as necessary) and provisions for remote meeting participation will be made for members unable to travel. Additional member time will be needed to review meeting materials and draft products.