



# Fresno County Rural Transit Agency

2035 Tulare Street, Suite 201, Fresno, CA 93721  
tel 559-233-6789 Fax 559-233-9645  
www.ruraltransit.org

## FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

### MEETING AGENDA

**DATE:** Thursday, November 17, 2016

**TIME:** 5:30pm, **AFTER** the Fresno Council of Governments (FCOG) Meeting

**PLACE:** FCOG / FCRTA Offices  
Sequoia Conference Room  
2035 Tulare Street, Suite 201  
Fresno, CA 93721  
(Corner of Tulare and Van Ness Ave. - above Club One  
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.  
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,  
Up Elevator to Second Floor, Left to Sequoia Conference Room

#### Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

#### 1. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

#### 2. ACTION ITEMS

A. Approve Executive Minutes of October 27, 2016 (Attachment)

#### 3. CONSENT ITEMS

A. California Governor's Office of Emergency Services (Cal OES) investment justification for \$127,838.00

#### Summary:

FCRTA is submitting an Investment Justification (IJ) to Cal OES in the amount of \$127,838.00 for security lights to be purchased and installed at all 13 maintenance yards in Fresno County. In

**A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY**

THE CITIES OF: COALINGA, FIREBAUGH, FOWLER, HURON, KERMAN, KINGSBURG, MENDOTA, ORANGE COVE, PARLIER, REEDLEY, SANGER, SAN JOAQUIN, SELMA & FRESNO COUNTY

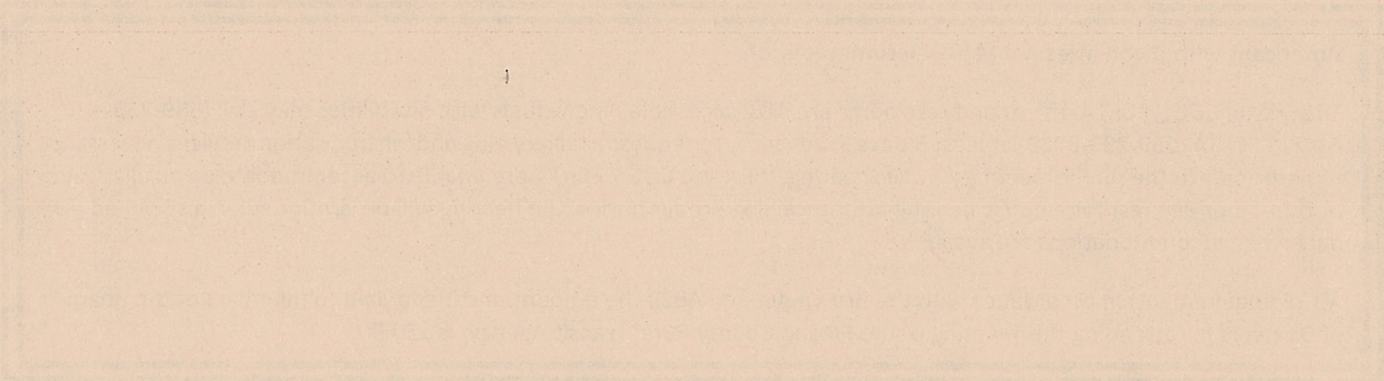
locations where lights exist, then they will be upgraded and or enhanced. The IJ and Board Resolution are attached for review and Board action.

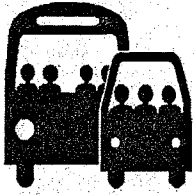
**Action:** Staff recommends approval of the IJ and Board Resolution #2016-09. (Attachments)

**4. OTHER BUSINESS**

- A. Items from staff.
- B. Items from members.

**5. ADJOURNMENT**





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## FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA) Executive Minutes

Thursday, October 27, 2016 at 6:30 PM after COG Policy Board Meeting  
COG Sequoia Conference Room  
2035 Tulare St., Suite 201, Fresno, CA

### Members Attending:

Mayor David Cardenas, City of Fowler  
Mayor Pro Tem Gary Yep, City of Kerman  
Mayor Robert Silva, City of Mendota  
Mayor Victor Lopez, City of Orange Cove  
Councilmember Robert Beck, City of Reedley  
Mayor Pro Tem Amarpreet Dhaliwal, City of San Joaquin  
Mayor Scott Robertson, City of Selma  
Supervisor Henry Perea, County of Fresno  
Mayor Pro Tem Freddy Valdez, City of Firebaugh  
Mayor Pro Tem Michelle Roman, City of Kingsburg

Moses Stites, General Manager  
Arthur Wille, County Counsel  
Stephanie Maxwell, FCOG

### Absent:

Mayor Ron Ramsey, City of Coalinga  
Mayor Pro Tem Raul Cantu, City of Sanger  
Mayor Sylvia Chavez, City of Huron  
Mayor Pro Tem Raul Villanueva, City of Parlier

**QUORUM:** At the start of the meeting there were 10 members present representing a quorum to conduct business. (Fowler, Fresno County, Kerman, Mendota, Orange Cove, Reedley, Selma, San Joaquin, Firebaugh, Kingsburg)

**1. ROLL CALL – meeting called to order at 6:31pm.**  
Public Presentations – none

### 2. ACTION ITEMS

- A. Approve Executive Minutes of September 29, 2016 (Attachment)  
Mayor Pro Tem Yep (Kerman) made a motion, seconded by Mayor Cardenas (Fowler) to approve Executive Minutes of September 29, 2016 as presented. A vote was called and the motion carried.

### 3. CONSENT ITEMS

- A. Hydrogen Fuel Cell project update  
The San Joaquin Valley Air Pollution Control District approved a grant to US Hybrid Corporation for \$500,000 for the development of a development of a hydrogen fuel bus and FCRTA would be the host to operate the bus in the Coaling-Huron area. In finalizing the terms in the agreement it was evident that the project had changed significantly and it was in the best interest for the FCRTA to withdraw from the grant due to conditions and terms that would not be favorable to the Agency.

- B. Caltrans Statewide Strategic Plan (STSP)  
Caltrans has invited the FCRTA General Manager to this State wide advisory committee to participate in the update, which occurs every four (4) years. This will be a great opportunity to provide input on the

rural transportation needs in the Fresno County and represent FCRTA on a statewide bases. Enclosed is the correspondence regarding the committee, charter and STSP fact sheet from Caltrans.

Mayor Pro Tem Yep (Kerman) made a motion, seconded by Mayor Lopez (Orange Cove) to approve the consent items as presented. A vote was called and the motion carried.

#### 4. OTHER BUSINESS

##### A. Items from staff

**Moses Stites (FCRTA General Manager)** briefly brought the board up to date regarding Solar Electric Vehicle Charging Units, that will be delivered to every City within the next few weeks. Your City staff might want to do a press conference when the units arrive. Also, Fresno County will be the first in the State and Country to have all solar units at every City Hall.

Also, each City will be getting Level 2 electric vehicle charging units to all municipalities and the cost of electricity will be very minimal which will offset be by the minimal maintenance that will be required to operate an electric vehicle. They will be forthcoming to every incorporated city in the near future.

Moses Stites attended a presentation last week at San Joaquin Valley Air Summit where the California Energy Commission was present. After the presentation they indicated that they would like to continue funding other ventures in Rural Fresno County.

##### B. Items from members

**Mayor Silva (Mendota)** asked, Mr. Stites if the charging places would be available to the public? Mr. Stites responded, that the solar chargers will have 2 dispensers one for the general public which needs to be available 30 hours a week per the Air District. The other dispenser will be for transit vans and City vehicles. Additionally, the direct charger unit that is being distributed to each City is strictly for transit buses and City vehicles.

**Pro Tem Roman (Kingsburg)** asked Mr. Stites to please forward the information regarding the solar chargers/units so they can have a press release.

**Mayor Lopez (Orange Cove)**, would like to Thank Moses Stites (FCRTA General Manager), Tony Boren (COG Executive Director) and staff for making the Fresno State Day of the Family a success. Over 7,000 youth, children and parents attended.

**Mayor Robertson (Selma)** Thanked Mr. Stites for helping transport 15 kids from the Boys and Girls Club to the Fresno Fair this year.

Mr. Stites updated the Board Members regarding Jeffrey Webster.

#### 3. ADJOURNMENT at 6:36pm.

Motion by Council Member Beck (Reedley), seconded by Mayor Pro Tem Yep (Kerman). A vote was called, motion carried.

Respectfully Submitted,

  
Moses Stites, General Manager

**BEFORE THE  
FRESNO COUNTY RURAL TRANSIT AGENCY  
RESOLUTION NO. 2016-09**

In the matter of:  
Fresno County Rural Transit Agency  
CTAF – CalOES Grant Application

RESOLUTION AUTHORIZING FCRTA'S  
CALIFORNIA TRANSIT ASSISTANCE FUND-  
CALIFORNIA OFFICE OF EMERGENCY SERVICES  
AGENCY GRANT APPLICATION FOR  
SECURITY LIGHTS FOR FCRTA BUS STORAGE  
FACILITIES AT CITY MAINTENANCE YARDS

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Governor's Office of Emergency Services (Cal OES) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) is eligible to receive CTSGP funds; and

WHEREAS, the FCRTA has submitted an Investment Justification that was approved by Cal OES and will apply for [2015-2016] CTSGP funds in an amount up to \$127,838 for the purchase, installation, and use of Security Lights and related equipment for 13 Maintenance Yard sites in Fresno County.

WHEREAS, FCRTA recognizes that it is responsible for compliance with all Cal OES CTSGP grant assurances, and state and federal laws, including, but not limited to, laws governing the use of bond funds; and

WHEREAS, Cal OES requires the FCRTA Board of Directors to complete, execute, and submit this Governing Body Resolution for the purposes of identifying it's General Manager as the authorized agent to act on behalf of FCRTA to execute actions necessary to obtain CTSGP funds from Cal OES and ensure continued compliance with Cal OES CTSGP assurances, and state and federal laws.

THEREFORE, IT IS HEREBY RESOLVED BY THE Fresno County Rural Transit Agency's Board of Directors THAT Moses Stites, General Manager, is hereby authorized to execute for and on behalf of FCRTA, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining financial assistance provided by the California Governor's Office of Emergency Services under the CTSGP.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed \_\_\_\_\_  
Amarpreet Dhaliwal, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency Duly adopted at a meeting thereof held on the 17<sup>th</sup> day of November, 2016.

Signed \_\_\_\_\_  
Moses Stites, General Manager

## Investment Justification Template

A. Investment Heading	
Date Submitted	11/17/16
Grant Year Applying For	FY 15-16
County of Allocation	Fresno
Agency Name	Fresno County Rural Transit Agency (FCRTA)
Investment Name	Purchase, installation, and operation of Security Lights for FCRTA bus storage facilities at City Maintenance yard sites in Fresno County
Investment Phase	1
Amount Requesting	\$ 127,838
FIPS Number	#019-95010
Number of Projects	1

B. Contact Information	
<p>Gilbert Garza, Associate Transit Planner                      Fresno County Rural Transit Agency (FCRTA)                      2035 Tulare Street, Suite 201 Fresno, CA 93721                      559-263-8019 (phone)                      559-233-9645 (fax)  <a href="mailto:ggarza@fresnocog.org">ggarza@fresnocog.org</a></p>	<p>Moses Stites, General Manager                      Fresno County Rural Transit Agency                      (FCRTA)                      2035 Tulare Street, Suite 201 Fresno, CA                      93721                      559-233-6789 ext. 244 (phone)                      559-233-9645 (fax)  <a href="mailto:mstites@fresnocog.org">mstites@fresnocog.org</a></p>

C. Investment Funding plan			
Investment YEAR 16	CTAF Request Total		Grand Total
	8879.58(a)(2)	8879.58(a)(3)	
Planning			
Equipment	\$ 127,838		\$ 127,838
Construction			
Total	\$ 127,838		\$ 127,838

\*\*\*\*NOTE –Label each project alphabetically and provide the following questions per project.

Agency Name and FIPS Fresno County Rural Transit Agency (FCRTA), #019-95010

Letter and Project Title Purchase and installation of Security Lights for FCRTA bus storage facilities at City Maintenance yard sites in Fresno County

D. Provide a brief description for this investment.

Purchase, installation, and operation of Security Lights for FCRTA bus storage facilities at City Maintenance yard sites in Fresno County.

E. Describe how this investment specifically addresses capital projects or capital expenditures.

The proposed investment for the purchase, installation, and operation of Security Lights and related equipment for FCRTA bus storage facilities specifically addresses capital expenditures in that this investment is in Physical security enhancement equipment.

F. Describe how the investment will achieve the safety, security, or emergency response benefit.

The proposed investment for the purchase, installation, and operation of Security Lights and related equipment for FCRTA bus storage facilities at City Maintenance yard sites will enhance the safety and security at locations where buses are parked and stored. The proposed Security Lights will enhance the safety and security of FCRTA bus drivers that use these facilities during the hours of darkness in the early morning and night. These Security Lights will also allow FCRTA staff to better observe any suspicious activity in the bus storage facilities. This monitoring will help deter the theft or damaging of FCRTA buses.

Agency Name and FIPS Fresno County Rural Transit Agency (FCRTA), #019-95010

Letter and Project Title Purchase and installation of Security Lights for FCRTA bus storage facilities at City Maintenance yard sites in Fresno County

G. Describe how this investment specifically meets the useful life for capital assets specified in subdivision (a) of section 16727.

The proposed investment is for the purchase and installation of Security Lights and related equipment for FCRTA bus storage facilities at City Maintenance yard sites in Fresno County. This lighting equipment has a FTA useful life of seven years. Thus the proposed investment addresses the following tangible physical property of Capital Assets: Equipment with an expected useful life of two years or more.

H. Provide a high-level timeline, milestones and dates, for the implementation of this investment. Possible areas for inclusion are: stakeholder engagement, planning, major acquisitions/purchases, training, exercises, and process/policy updates. Up to 10 milestones may be provided.

Milestone 1: Confirm and finalize equipment product quotes from equipment vendor(s). Order Security Lights. Completed by June 1, 2017

Milestone 2: Delivery of Security Lights. Completed by August 1, 2017

Milestone 3: Installation and testing of Security Lights. Completed by December 1, 2017

Milestone 4: Project Close-out. Complete by February 1, 2018.