

**Fresno Council of Governments  
Progress Report for First Quarter (July 2016 to September 2016)  
FY 2016-17 Overall Work Program  
(July 2016- June 2017)  
November 2016**

## **110 Regional Streets and Highways Planning**

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### **OBJECTIVE**

To maintain a continuing, cooperative, and coordinated regional streets and highways planning process that is responsive to local needs as well as state and federal requirements.

### **Quarter 1 July – September**

#### **July**

#### **August**

- **Association for the Beautification of Highway 99**
  - **Highway 99 Beautification Master Plan Update:**
    - Received Draft Update and Track change documents from consultant. Reviewed both documents-some edits are required prior to transmitting to the 99 Association Membership for review: new cover page, revised Appendix II: Funding Resources, some edits in Draft need be incorporated into track change document for ease of review by membership.8/1-12/2016 [LD]

#### **September**

- **Association for the Beautification of Highway 99**
  - **Highway 99 Beautification Master Plan Update:**
    - Draft Update and Track change documents reviewed transmitting to the 99 Association Membership for review with notes regarding work needed and review requested by members. 9/12/2016 [LD]
    - Conducted meeting, took meeting notes, received comments from Association members on the Draft Master Plan update work, Members voted to accept the draft document. COG staff to finish the document-consultant not available for finalization of document. 9/29 to 10/8/2016[LD]

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## **111 Regional Transportation Modeling**

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### **OBJECTIVE**

To maintain a continuing, cooperative, and coordinated regional transportation modeling process which is responsive to local needs as well as state and federal requirements.

### **Quarter 1 July – September**

#### **July**

- Provided travel data to ARB in support of 2016 PM2.5 budget development 07/11/16 MZ
- Revised 2017 FTIP modeling data 07/14/16 MZ
- Followed up with Precision on traffic impact study of Cedar&Central 07/15 MZ
- Tested VMIP2 model 07/15 & 07/27 MZ/LY
- Review of MySidewalk analysis tool 7/11 & 7/21-7/22 LY
- Reviewed MIP2 draft model and model documentation 7/19,20,22 KC/MZ/LY
- SHSP Pedestrian Challenge Area meeting 07/25 - MZ
- Demographic Forecast Technical Committee meeting 7/27/16 KC/LY
- Updated group on Fresno/Madera O-D tasks and survey responses [RT] 7/29/16.
- Formulated and released Fresno/Madera O-D Phase 2 RFP [RT] 7/29/16.

#### **August**

- Call regarding ITHIM integration with travel model 8/9/16 KH/MZ
- Reviewed the modeling chapter of the draft 2016 RTP Guidelines 8/1-2 KC
- Attended the State-wide Modeling Advisory Group meeting 8/1 KC
- Call to discuss MIP 2 model 8/3 KC
- Valley-wide modelers' call 8/5 KC/KH/MZ
- State-wide Modeling Advisory group meeting 8/12 KC
- Conducted select zone analyses for traffic consultants 8/12 KH/LY
- Worked on comments for the 2016 RTP Guidelines Modeling chapter 8/18-19, KC
- Updated methodology for agriculture employment distribution 8/22-8/30 SS
- Performed select zone analyses for traffic consultants 8/29/16 KH/LY
- Reviewed Fresno/Madera O-D Phase 2 Proposals, and coordinated scoring committee for consultant selection 8/29/16.
- 2016 RTP Guideline Modeling Chapter review committee meeting 8/30/16 KC
- Social Equity Working Group Meeting 8/30 MZ/KH
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- **September**
  - Conducted select zone analyses for KD Anderson & Associates 9/1 KH/LY
  - Updated residential distribution to account for vacancy rates 9/6 SS
  - Conducted select zone analyses for Darnell & Associates 9/9 KH/LY
  - 2016 RTP Guideline Modeling Chapter review committee meeting 9/6/16 KC
  - Worked on activity-based model RFP 9/9/16 KC
  - Conducted select zone analysis for Precision #15-117 9/9 MZ
  - Attended CalEnviroScreen 3.0 Webinar 9/6 KC/KH/MZ/LY
  - Participated in the Dinuba / SR99 interchange feasibility analysis 9/8 KH/LY
  - Prepare RFP for the activity based model 9-13,15.16 KC
  - RTP Guidelines Modeling Chapter conference call 9/15 KC
  - Conducted Select Zone Analysis for JLB Project No. 004-037 9/19 LY/MZ 9/19
  - Conducted Select Zone Analysis for Peter's Engineering Clovis Civic Center North 9/22 MZ/KH
  - Conducted Select Zone Analysis for Yamabe and Horn Project LY/KH 9/14
  - Attended Smart Mobility Forum CalTrans 9/28 KC/LY/MZ/PA

## 112 Regional Traffic Monitoring

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### OBJECTIVE

To maintain the Fresno Regional Traffic Monitoring Program as a source of current traffic information for use by member agencies and the public, and as a validation tool for the county wide traffic model.

### Quarter 1 July – September

- **July**
  - Geocoded traffic count locations for City of Fresno 07/29 - MZ
- **August**
  - Geocoded traffic count locations for Fresno County 08/11 – MZ
  - Reviewed traffic count locations in different jurisdictions 8/27 – MZ/KC/KH/LY
- **September**
  - Created web map for FresnoCOG traffic monitoring program 9/7 MZ

## 114 Fresno County Intelligent Transportation System Architecture

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### OBJECTIVE

To maintain the 2015 Intelligent Transportation System (ITS) Strategic Deployment Plan and Regional Architecture for Fresno County.

#### Quarter 1 July – September

- **July**
  - **ENTER UPDATES**
- **August**
  - Review Caltrans emails/attachments involving their new Statewide ITS Architecture Assessment project. Review Fresno COG's recent ITS Architecture update and discuss with FCOG staff.
- **September**
  - Finish review of Caltrans Statewide ITS Architecture Assessment Report.
  - Continue ITS education regarding smart mobility options.

### **115 Regional Transportation Mitigation Fee Program**

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#### **OBJECTIVE**

The primary objective of this project is to administrate a Regional Transportation Mitigation Fee Program for Fresno County consistent with the requirements of Measure "C" approved by Fresno County Voters in 2006.

#### Quarter 1 July – September

- **July**
- ***The following activities continue;***
- Processed Record of Payment of RTMF forms and collected fees. [GRAHAM/ARNEST/HER-COLE]
- Maintain and update RTMF database and enter information from Record of Payment of RTMF forms, analyze data to prepare RTMF fee collection reports on a monthly, quarterly and annual basis. [GRAHAM/SCOTT]
- Funds are transferred to the Fresno County Transportation Authority account, on behalf of member agencies for Measure C projects throughout the county.
  
- **August**
- Processed Record of Payment of RTMF forms and collected fees. [GRAHAM/ARNEST/HER-COLE]
- Maintain and update RTMF database and enter information from Record of Payment of RTMF forms, analyze data to prepare RTMF fee collection reports on a monthly, quarterly and annual basis. [GRAHAM/SCOTT]
- Funds are transferred to the Fresno County Transportation Authority account, on behalf of member agencies for Measure C projects throughout the county.
- Answer questions from the public or agencies concerning RTMF.
- **September**
- Processed Record of Payment of RTMF forms and collected fees. [GRAHAM/ARNEST/HER-COLE]
- Maintain and update RTMF database and enter information from Record of Payment of RTMF forms, analyze data to prepare RTMF fee collection reports on a monthly, quarterly and annual basis. [GRAHAM/SCOTT]
- Funds are transferred to the Fresno County Transportation Authority account, on behalf of member agencies for Measure C projects throughout the county.
- Answer questions from the public or agencies concerning RTMF.
- **October**
- Processed Record of Payment of RTMF forms and collected fees. [GRAHAM/ARNEST/HER-COLE]
- Maintain and update RTMF database and enter information from Record of Payment of RTMF forms, analyze data to prepare RTMF fee collection reports on a monthly, quarterly and annual basis. [GRAHAM/SCOTT]
- Funds are transferred to the Fresno County Transportation Authority account, on behalf of member agencies for Measure C projects throughout the county.
- Answer questions from the public or agencies concerning RTMF.

## 116 National Park Transit Service

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### OBJECTIVE

Fresno COG has undertaken a comprehensive effort to develop, plan, and administrate services for public transit services from Fresno to two national parks in our region: Yosemite and Kings Canyon. This process includes the coordination efforts with multiple regional partners including: the National Parks Service; Madera County; and multiple municipal jurisdictions along the serviced transit corridors.

### Quarter 1 July – September

- **July**
  - Discussed various funding scenarios with the YARTS Transit Manager, Dick Whittington and other FCOG staff. Entertain possibility of a summer only service. Researched 5311(f) appropriations.
  - Prepare meeting room, computer, and phone for YARTS Authority Advisory Committee meeting July 13, 2016.
  - Review ridership data from June 2016.
  - Review and approve invoices.
  - Answer questions from Jordan Peterson-Planning Analyst with the San Joaquin JPA about YARTS funding and services.
- **August**
  - Drafted and emailed letter to SJVAPCD asking for a one year extension of the National Parks Demonstration Project.
  - Participated in discussions with Caltrans 5311(f) staff seeking a 3 month extension of the YARTS operating period.
  - Finalized the schedule transition from year-round to summer-only service.
  - Answer questions from the public about the schedule change.
  - Review emailed comments about the schedule change. Discuss with FCOG staff and YARTS transit manager.
  - Review and approve invoices.
  - Develop YARTS update agenda item for FCOG committees for September cycle.
  - Research the possibility of YARTS using PTIMSEA funds.
  - Review Manager's Update and Memorandum on Brown Act and Teleconferencing.
- **September**
  - Review and approve invoices.
  - Travel to Merced to meet with MCAG staff and Amtrak JPA staff to discuss coordination of YARTS & Amtrak schedules for the 2017 season. PA, TB
  - Discuss various route changes with YARTS general manager (GM).

## 116c Transit Planning for Sustainable Communities

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### OBJECTIVE

Develop, plan, and promote for public transit services from Fresno to Yosemite National Park.

### Quarter 1 July – September

- **July**
- **August**
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- **September**

## 117 Golden State Corridor Study

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## GOLDEN STATE CORRIDOR: ECONOMIC DEVELOPMENT INFRASTRUCTURE IMPROVEMENTS: 100% ENGINEERING DESIGN

### OBJECTIVE

The Fresno Council of Governments (Fresno COG) in conjunction with the Fresno County Transportation Authority, the County of Fresno, and the cities of Selma, Fowler and Kingsburg are amending the scope of work, developing an RFP, and choosing a consultant for the final engineering design plans for the Golden State Corridor Improvement project.

The goal is to revitalize the Corridor, enhance economic development, and improve Corridor safety for both commercial purposes as well as local drivers.

Funding for the Golden State Corridor Improvements has been made available in the Measure "C" Sales Tax Extension, passed by the voters of Fresno County in 2006.

### Quarter 1 July – September

#### ▪ July

- Participate in focused design meetings for Golden State Blvd with the Mark Thomas team, Fowler staff (July 12), County of Fresno staff (July 12), Selma staff (July 13), and Kingsburg (July 26).
- Answer questions that came out of the focused design meetings.
- Help to coordinate Circuit Planner, Circuit Engineer, and Golden State Design Team.
- Investigate current funding and design issues as they relate to Phase 1 of the design project.
- Relay information from stakeholders to the design consultant.
- Review and approve invoices.

#### ▪ August

- Review and approve invoices.
- Discuss need for additional services: Design-Level Topographic Surveys and Traffic Index Calculations with FCOG staff and consultant project manager.
- Discuss with FCOG staff / Project Manager of Class IV Cycletracks project the possibility of including Class IV bike lanes planned in Selma as part of the Golden State Project in the Cycletracks project.
- Develop update to the FCTA Program Manager's Report.
- Discuss various bicycle related aspects of the Golden State project with Nick Paladino. Research issues. Call County representative and consultant PM to discuss issues.

#### ▪ September

- Review invoice. Discuss proper meal reporting procedures with Mark Thomas project manager. Review resubmitted invoice and approve.
- Review Caltrans Dinuba Blvd New Interchange Concept Drawings sent by Beverly Boucher.
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## **120 Regional Public Transportation Planning**

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### OBJECTIVE

To carry on the continuing public transportation planning process to satisfy the requirements of the Federal Transit Administration under the Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) and the recent FAST Act, the Alquist-Ingalls Act (AB-402, 1977) and AB-120 (Statutes of 1979); the Social Service Improvement Act (AB-120, 1979); the Mello Act (SB-157, 1985); the Specialized Transportation Services Act (SB-826, 1988); the Federal Clean Air Act Amendments; the 1988 California Clean Air Act and the Americans With Disabilities Act of 1990 (Public Law 101-336); and the Measure C Expenditure Plan.

## Quarter 1 July – September

- July
  
- August
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- September
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## 121 Fresno COG-Administered Federal Transit Administration (FTA) Grant Programs: Section 5310, Section 5316 (JARC) and Section 5317 (New Freedom)

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121

### OBJECTIVE

The Human Services Transportation Coordination (HSTC) work elements aim is to improve transportation services for persons with disabilities, older adults, and individuals with lower incomes by ensuring that public and non-profit agencies coordinate transportation resources provided through multiple federal programs.

## Quarter 1 July – September

- July
  - Review and approve invoices for 5310 Mini-van purchases.
  - Answer questions from 5310 subgrantees.
  - Coordinate with subgrantees on Quarterly Reports for FTA grants.
  - Work on and complete all Quarterly Federal Financial Reports and Milestone Progress Reports for FTA grants.
  - Help 5310 subgrantees with invoicing. Prepare sample spreadsheet for them to use as a guide. Hold discussions on the phone about proper invoicing. Review invoices for payment.
  - Take part in kickoff meeting for the Alternatives for Meeting Transit Needs in Rural San Joaquin Valley Project.
  
- August
  - Review and approve invoices for 5310 bus purchases.
  - Review and approve travel training invoices for payment.
  - Take part in second meeting for the Alternatives for Meeting Transit Needs in Rural San Joaquin Valley Project with Caltrans D6 and UC Davis Project Managers. Discuss local interests, expectations, communities, stakeholders, current rural transit routes and issues related to routes.
  
- September
  - Request Civil Rights documentation from subgrantees for Title VI Program. Review received documents.
  - Prepare New Technology presentation for TTC/PAC.
  - Rewrite FCOG's Title VI Program to meet all requirements.
  - Include updated Public Participation Plan and resubmit FCOG's Title VI Program to FTA for their review and approval.
  - Review and approve invoices for 5310 bus purchases.
  - Review and approve travel training invoices for payment.
  - Review and approve JARC and New Freedom grant invoices.
  - Update SSTAC unmet needs contact list.
  - Research Smart Mobility options.
  - Attend Caltrans Smart Mobility Forum.
  - Participate in SSTAC meeting.
  - Attend Measure C Oversight Committee meeting to inform them and ask for their approval of the New Technology Funds Scoring Committee recommendations.

## 150 Other Modes – Aviation, Rail, Bicycling, Pedestrian

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### OBJECTIVE

To maintain a continuing, coordinated planning process in the aviation, rail, bicycling, and pedestrian transportation modes.

#### Quarter 1 July – September

- **July**
  - Participated in bi-weekly conference call with Jeff Knowles of Alta Planning + Design on July 7. Major items included discussion of next meeting of the Project Development Team and the agenda items for that meeting. The PDT will next meet in August. [CT] 7/18/16
  - Participated in bi-weekly conference call with Jeff Knowles of Alta Planning + Design on July 21. Next meeting of the PDT is scheduled for August 12 from 1:30 to 3:30. [CT] 8/1/16
- **August**
  - Cycletracks Project Development Team meeting held on Friday, August 12, 2016 from 1:30 to 3:30. Key agenda items included review and comment on Working Paper #1, discussion of Feasibility/Prioritization process of corridors, and discussion of Survey and Web Mapping Tool. [CT] 8/15/16
  - Review and resolve Alta Planning + Design invoice issues. Authorized payment for July invoice. Regular bi-weekly call with Jeff Knowles on August 18. Recapped recent Project Development Team meeting on August 12. Mid-project check-in with Alta Project Manager Bryan Jones and Jeff Knowles on August 24. Items discussed included expectations for consultant, budget, remaining work schedule, a Class IV Separated Bikeways brochure, and a potential separated bikeway project in Selma. [CT] 8/29/16
- **September**
  - Prepared Separated Bikeways Feasibility Study progress report for the TTC/PAC meeting on September 9, 2016. Primary purpose of report was to direct folks to the project website website so they could learn more about separated bikeways, take a survey, and use the tool provided to indicate on a map those locations where they would like to see a separated bikeway or where they think a separated bikeway would be the appropriate bikeway infrastructure. [CT] 9/12/16
  - Biweekly call with Jeff Knowles, project manager with Alta Planning + Design, to discuss issues related to the Separated Bikeways Feasibility Study. Major issues included the website and outreach. [CT] 9/12/16
  - Biweekly call with Jeff Knowles, project manager with Alta Planning + Design. Major topics included the one page flyer prepared by Alta with my input directing folks to the Separated Bikeways web page to learn about separated bikeways, to take the survey, and to use the mapping tool to designate those segments within the metropolitan area for greater analysis. Alta will provide greater analysis of the six most likely segments appropriate for separated bikeways. [CT] 9/26/16
  - Biweekly cycletracks status report call with Jeff Knowles on September 30, 2016. Call focused on outreach with particular mention of local events including the Ciclovía Open Streets event in Fresno on October 1 and the Mayoral Debate on October 5, with its focus on Active Transportation. [CT] 10/11/16

## 152 High Speed Rail Planning

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### OBJECTIVE

The purpose of this work element is to assist the California High-Speed Rail Authority, in conjunction with Fresno COG member agencies, FresnoWorks, and interested citizens and organizations, with

proposals and initiatives for the high-speed train system, and to identify and evaluate all issues associated with high-speed trains in Fresno County, including passenger station-area planning and design issues, operational issues, ongoing efforts to secure the heavy maintenance facility, and any other issue associated with the planning and implementation of high-speed rail in Fresno County.

#### **Quarter 1 July – September**

- **July**
- Communicated with HSR and City of Fresno Staff regarding ongoing planning and construction, and intent for Station Area Master Planning efforts – RT
- **August**
- Coordinated HSR presentation to SJV Regional Planning Agency Director's RE: project status and timeline – RT
- **September**
- Reviewed City of Fresno EIR for Downtown Development Code, including details of HSR Station Area Planning and coordinated efforts to link HSR with other transportation networks and services – RT
- Discussed EIR with City of Fresno staff – RT

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#### **153 Fresno County Airport Land Use Commission**

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##### **OBJECTIVE**

To ensure the orderly development of lands in the vicinity of public use airports within Fresno County and ensure consistency of land use development with the various Airport Land Use plans within Fresno County.

#### **Quarter 1 July – September**

- **July**
  - Reviewed all submitted meeting items, researched and wrote recommendations for each item. - BV
  - Developed, printed and posted online the ALUC agenda packet for August 1, 2016. BV
  - Participated in a conference call with Lemoore NAS, the Office Economic Adjustment (OEA), KCAG and the city of Lemoore regarding the status of JLUS recommendations. BV
  - Received ALUC members Certificates of Proxy and Form 700s.
- **August**
  - Staffed the August 1, 2016 ALUC meeting. BV
  - Participated in a second conference call with Lemoore NAS, the Office Economic Adjustment (OEA), Fresno County, KCAG and the city of Lemoore regarding the status of JLUS recommendations. BV
  - Hosted meeting with Caltrans office of Aeronautics, the Fresno Region's airports, and the ALUC subcommittee working to implement a grant for updating Airport Land Use Plans. 8/24/16 -BV
- **September**
  - Reviewed all submitted meeting items, researched and wrote recommendations for each item. - BV
  - Developed, printed and posted online the ALUC agenda packet for October 3, 2016. BV

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#### **170 - Regional Transportation Plan**

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## OBJECTIVE

With the adoption of the 2014 Regional Transportation Plan (RTP), Fresno COG maintains a continuous, coordinated and comprehensive planning and implementation process. The plan includes both long-range and short-range strategies and actions for implementing an integrated intermodal transportation system. It addresses the federally required planning factors emanating from MAP-21, statewide transportation planning emphasis areas and legislative initiatives including SB 375 and AB 32. Ongoing RTP efforts represent a departure from past practice, which can be characterized as intermittent. This new approach is necessary because of the complex requirements that were addressed in the 2014 RTP.

The 2014 Plan is fiscally constrained, and is consistent with the Environmental Protection Agency's defined Transportation Conformity process and all local plans. Public input was sought proactively during development and subsequent adoption of the plan. In addition, Fresno COG followed the process outlined in the latest RTP Guidelines. The 2014 RTP also complies with the applicable requirement of 23 CFR Part 450, which regulates metropolitan transportation planning and programming. Additionally, this plan addresses greenhouse gas emission reduction issues not addressed in OWP Element 180 (Air Quality /Transportation Planning) and the emphasis areas included in the new Federal Transportation Act. The 2014 RTP also contains a Sustainable Communities Strategy (SCS) as required by California Senate Bill 375.

### Quarter 1 July – September

- **July 2017**
- Participated (call-in\_ Caltrans' workgroup meeting for RTP Draft Guidelines session on Air Quality. 7/14/16[LD]
- Provided SCS 2014 socioeconomic projections to consultant 7/14 and 7/19 SS
- Needs Assessment staff call 7/6/16 KC/SS/KH/MZ/LY/CG
- RTP/CTP Guideline Update workshop 7/13-14 KC/LD/PA/MG
- MAP21 Performance Measurement Implementation conference call 7/14 KC
- Alternatives to Rural Transit Needs in SJV kickoff meeting 7/26 LY
- 2016 Public Participation Plan and the 2018 RTP Outreach Plan present to the TTC, PAC and Policy Board for approval at each of their regularly scheduled meetings. BV
- Technical committee meeting for demographic forecast 7/27 KC/SS/LY
  
- NPRM webinar 7/21/16 KC/BV
  
- Reviewed RTP Guideline draft document 7/20, 22, 25,26 KC
  
- Updated RTP sections of website with current plans and information. BV
  - **ENTER UPDATES**
- **August**
- Provided review of Draft 2016 RTP Guidelines proposed revisions in the of Chapter 5: "*RTP Environmental Considerations*" and Section 5.7: "*AQ and Transportation Conformity*" and also the new section 5.8 : "*Achievement of SB375 GHG Targets*" for COG staff.8/2/16[LD]
- Target setting discussion with ARB 8/5 KC
- Attended livability performance measure workshop in Berkeley 8/9/16 SS
- Attended RTP Guideline update workshop 8/11/16 KC
- Attended Scenario Planning Conference in Portland 8/14-17 KC
- RTP timeline discussion. Reviewed timelines and submitted updates. 8/23/16 KC/RT/BV
- Attended Stress test scenario discussion held by CalCOG 8/24/16 KC
- Meeting with Leadership Counsel 8/25/16 KC/RT/CG/BV/PA
- Participated in San Joaquin Valley Freight Users Group meeting on August 18 and San Joaquin Valley goods Movement Technical Advisory Committee meeting on August 25. [CT] 8/29/16
- Reviewed RTP Guideline draft document-BV
- Created and released the 2018 RTP Roundtable Application Form. Recruited throughout the month. – BV
- Collected completed RTP Roundtable Applications and processed. --BV
  
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- **September**

- Organized all received RTP Roundtable Applications for submittal of staff recommendations to TTC/PAC and Policy Board. –BV
- Continued recruiting Roundtable members for available positions. (all month) BV
- AB32 Scoping Plan Update briefing from ARB 9/1/16 KC
- Stress test MPO meeting 9/6/16 KC
- 2018 RTP timeline discussion 9/7/16 KC/BV
- Needs Assessment Conference call 9/7/16 KC
- Call with Chatanooga TPO re:activity-based modeling 9/7/16 KC/SS
- Attended Governor Brown legislation signing ceremony held in downtown Fresno-signed AB1613, SB859, AB1550, and AB2722- relates to support for communities impacted by climate change, disadvantaged communities, support for clean transportation-directs @\$900 million statewide.9-14-16[LD]
- Meeting with the RTP Roundtable Chair 9/13 KC/RT/BV
- Attended ARB workshop on 2030 target scoping plan 9/14 KC
- Stress test MPO conference call 9/15 KC
- Attended FCHIP Land Use and Transportation group meeting 9/19 KC
- Shared agriculture employment distribution methodology with valley COGS 9/19 SS
- Attended “Let’s talk Performance: Safety Target setting and coordination” webinar 9/20 KC/KH/SS/MZ/LY
- Coordinated with members of demographic forecast technical committee re: next meeting 9/20 SS
- Stress test ARB/MPO call 9/22 KC
- Call with ARB re: target recommendation 9/21 KC
- Reviewed another RTP Guideline draft document-BV
- Reviewed Climate Plan’s report on Sustainable Communities Planning. Offered update suggestions. BV
- Various demographic projects for model 9/27-9/30 SS
- Attended AEP workshop: GHG challenge beyond 2020 9/27 KC
- Attended Caltrans’ Smart Mobility Forum 9/28 KC/MZ/LY
- Stress test conference call 9/29 KC
- Valley-wide staff call 9/29 KC/MZ/KH/LY/SM/CG/LD

## 172 Congestion Management Process (CMP)

### OBJECTIVE

The objective of this work element is to update Fresno COG’s 2009 Congestion Management Process (CMP), which was approved by Fresno COG Policy Board in October 2009. The 2015 CMP update will continue into 2016/17 and will incorporate the MAP-21 national performance goals and performance management measures in the monitoring system; and establish a performance monitoring system using performance measures in the RTP/SCS to keep track of the progress of the RTP/SCS.

### Quarter 1 July – September

- **July**
  - Reviewed Congestion Monitoring Draft dash board 7/15/16 KC
  - NPMRDS Data Exploration 7/26/16-7/27/16 LY/MZ
- **August**
  - Reviewed the draft Congestion Monitoring Dashboard 8/8-10 KC/SS/MZ/LY
  - Reviewed draft Technical Report of the CMP Monitoring Tool prepared by Iteris 8/12/16 KC/KH
  - CMP Steering Committee meeting 8/10/16 KC/KH/SS/MZ/LY
  - NPMRDS data discussion 8/25/16 KC/KH/SS/LY/MZ
  - Reviewed draft Technical Report of the CMP Monitoring Tool prepared by Iteris 8/26/16 LY/MZ/KH
  - Discussed CMP network segmentation with Caltrans and Iteris 8/27/16 KH
- **September**
  - CMP Steering Committee meeting 9/21 KC/SS/KH/MZ/LY
  - Speed and Crashes map preview 9/19 KC/SS/KH/MZ/LY

## 180 Air Quality Transportation Planning

### OBJECTIVE

The Air Quality Transportation Planning Work Element provides for the development and maintenance of a coordinated transportation and air quality planning process. The Federal and California Clean Air Acts require that transportation plans, programs and projects be consistent with, or conform to, State Implementation Plans (SIPs), and establishes the criteria and procedures for determining whether or not they conform. In order to be in compliance with Federal and State regulations, transportation activities cannot produce new air quality violations, worsen existing violations, or delay timely attainment of the National Ambient Air Quality Standards.

### Quarter 1 July – September

- July 2016
- Reviewed the transmitted documents for Interagency MPO staff call on 7/6/16\_RE: work on the 2017 FTIP and corresponding Conformity Analysis documentation drafts that have been already provided to the Valley-wide coordinator for review-now all placed on hold due to late news that EPA plans non-action on the 2015 PM2.5 Plan. 7/6/16 Staff call discussed: EPA decision to take no action on the 2015 PM2.5 Plan-changes now are required in the documents, no new conformity budgets from that plan will be available, Valley now “failure to attain” standard as of 12/31/2015, unknown penalties/sanctions apply after further EPA action-likely “failure to attain”, SJVAPCD required to promulgate 5% Plan by December 2016-wil be challenging to do, Air District will update Directors at Director’s Meeting 7/14/16. Revisions required to conformity text and post-processing modeling files, now have to use 2008 PM2.5 Plan budgets. Also reviewed Air District 2016 Ozone Plan; 2016 PM2.5 Plan, 2017 PM2.5 Plan, and SB 375 letter to ARB from the Valley MPOs. 7/6/16[LD]
- Assisted member agency with CMAQ eligibility determination for a “Paving Machine. Contacted Caltrans Headquarters- determination- machine would be used for maintenance and not eligible for CMAQ funding.7/5/16[LD]
- Reviewed Kern COG 2017 FTIP released documentation-first in Valley to release.7/5/16[LD]
- Consultation with Caltrans local environmental regarding latest information on the status of the Valley conformity and “lockdown” status.7/6/16[LD]
- Assisting Programming department with project delivery-contacted member agency to get E76 filed quickly. 7/11/16[LD]
- Working on latest revisions needed to Conformity text/RACM/ TID tables/ request for modeling results and project lists 7/11 to7/16/16[LD]
- Coordination with Caltrans Headquarters regarding UPACS CMAQ annual report uploads-time conflicts with deadlines and complications due to unexpected EPA actions causing delay in time resources to do the CMAQ uploads.7/11/-16/2016[LD]
- Checked with COG staff/programming, modeling, public notice,- to make sure available for release of public notice 7/21/16, and website posting of 2017 FTIP 7/29/16. 7/12/16[LD]
- Drafted agenda created for the 2017 FTIP Public Hearing 7/14/16[LD]
- Revisions made to future CMAQ policy/procedures/application packet to be consistent with changes to the 2017 FTP-regarding project cost escalation clause.7/14/16[LD]
- Reformatted modeling tables for 2017 Conformity Analysis; added titles to dust charts, added titles “Option 1” and “Option 2”, minor edits made. 7/15/16 [LD]
- Worked with programming staff on IAC-Interagency Consultation transmittal requirements for 2017 FTIP Board Resolutions (2 resolutions are required for two options) and the Public Notice and sent them to Valley-wide consultant for review.7/15/16[LD]
- Performed adobe pdf test run of Conformity doc to see if any last minute issues in difficult document with multiple options and multiple edits. 7/15/16[LD]
- Prepared CMAQ spreadsheet for previously reported projects to enter prior CA ID#s to enter into the Federal UPACS CMAQ annual Report. 7/15/16[LD]
- Reviewed the TID and RACM Tables for the 2017 Conformity. 7/15 to 7/18/2016[LD]

- Working on the Federal UPACS uploads for the CMAQ Annual Report (Background: April 2016 notified by Caltrans HQ that MPOs need to upload previously finished Annual Report sent to Caltrans in November of 2015 to a Federal database “UPACS” User Profile and Access System) through obtaining secure credentials through ORC-Operational Research Consultants; entails several log-ins, secure passwords, sending notarized documents several times etc. to attain level 1 and 2 credentials to enter system.)\_This process was formerly done by Caltrans Headquarters, and is now delegated to MPOs by Caltrans. Calls/emails to Caltrans HQ regarding need for information on process to use to upload documents into the database. 7/18-29/2016[LD]
- Consultation phone calls/emails regarding project lists for 2017 FTIP corresponding Conformity with staff and Valley-wide consultant and conference call scheduled. 7/18-29/2016[LD, CG]
- Participated in the IAC( Interagency Consultation) 8-COG staff conference call to discuss air quality, FTIP/ modeling, programming. 7/28/2016[LD]
- Finalized Draft Conformity Analysis for Option 1: The “Exempt Project” 2017 Federal Transportation Improvement Program and Option 2: The 2017 Federal Transportation Improvement Program and 2014 Regional Transportation Plan. 7/29/16[LD]
- Coordination with SJ COG and Sierra Research regarding recent EPA actions affecting the transportation conformity lockdown/draft 2017 FTIP. Regular phone calls with both parties to understand the issues at hand and potential ramifications in the future. [CG]
- Reviewed the transmitted documents for Interagency MPO staff calls on 7/6/16 and 7/28/16 and participated in both calls. [CG]
- Reviewed draft 2017 FTIPs for other Valley MPOs to assist in developing Fresno COG’s draft 2017 FTIP; reviewed Kern COG, Stan COG, and MCTC’s draft 2017 FTIPs. [LD]
- Work and communication with member agencies to expedite and deliver projects prior to the Caltrans 7/29/16 deadline to obligate funds for FFY 15/16. [LD]
- Drafted public notice for the 2017 FTIP and coordinated its posting in the Fresno Bee to notify the public of the beginning of the 30-day comment period and upcoming public hearing to discuss the draft 2017 FTIP. [CG]
- Worked on IAC-Interagency Consultation transmittal requirements for 2017 FTIP Board Resolutions (2 resolutions are required for two options) and the Public Notice and sent them to Valley-wide consultant for review.7/15/16[CG]
- Prepared the draft 2017 FTIP and draft 2017 “Exempt Project” FTIP. This included preparing the project lists, coordinating with the modeling team, coordinating with Lauren for the conformity appendix, preparing the financial constraint report, and preparing the several other chapters and appendices typically included in an FTIP. Also consulted with the IAC group to make sure we were following the same format as other Valley MPOs. [CG, SMM]
- Consultation with Consultant firm wanting information on Fresno COG CMAQ process/timeline/wants to be notified when next actions happen/Buy America notices/any notices to School Districts etc. 7/28/16[LD]
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- August
  - Public Hearing for the 2017 FTIP and Corresponding Conformity Analysis:
    - Agenda drafted and posted in lobby and on website, copies of Conformity document prepared, copies of agenda prepared, held pre-meeting with COG staff, scheduled phone call-in with Valley-wide consultant, conducted meeting on 8-10-16.[LD,MZ, CG, RT, BV, SMM, EV]
  - Assisted a SJV Valley COG with request for future CMAQ funding exchange. 8/2-4/2016[LD]
  - Agenda items prepared for September Committees/Board:
    - Free Fleet analysis available for potential alternative fuels
    - EVSE Infrastructure work available through CEC grant
    - Upcoming SJV Clean Transportation Summit 8/3-12/2016[LD]
  - Reviewed FAST Act Alternative Fuel Corridors proposal from Caltrans D6 and Headquarters, SJV Clean Cities Coalition, Governor’s GOBiz office etc. made corrections to mappings, comments on content and provided content on Fresno County’s demonstration of collaboration and support for alternative fueled vehicles in the RTP and in the SJV PEV Coordinating Council, Plug-in Vehicle Readiness Plan and the upcoming “Valley Takes Charge” initiative.8/11 to 8/18/16[LD]

- Reviewed EPA notice regarding 2012 PM 2.5 Plan as final budget piece needed for “Full 2017 FTIP”-provided update for Director, revised all conformity documents and transmitted to Valley-wide consultant for additional review 8/17 to 25/2016[LD]
- Participated in the quarterly Interagency Consultation (IAC) call 8/23/2016 LD/KH/MZ/LY/RT/CG/SMM
- Participated in the quarterly Interagency Consultation (IAC) MPO Staff only call 8/29/2016 LD/KH/MZ/LY/RT/CG/SMM
- September
  - Revisions to Transportation Conformity for 2017 FTIP-Changes needed to the “Exempt” projects, Option 1 removed due to latest EPA actions, revised resolution, revised FHWA check list page numbers, updated table of contents, model results confirmed., 8/29/16 valley-wide new revisions made to conformity-additional revisions made, noticed error on reference to a federal register table for model budgets-revisions sent to consultant to notify valley, COG master calendar error-require additional changes in 2017 FTIP notices/notifications, all documents need revisions, re-issue IAC Memo to entire Valley-wide group, correction to Fresno Bee, notice to Valley coordinator- 9-1 to 9-10-2016 [LD]Reviewed Buy America notice in Federal Register regarding revision in Fast Act- Met with Moses-will send as a FYI to TTC/PAC RE: “Phased Increase in Domestic Content Under Buy America Waiver for Rolling Stock-Limited Circumstances” 9/8/16[LD]
  - Revisions to Transportation Conformity Document-finalized for incorporation when resolution signed by Policy Board. 9/12-23/2016[LD]
  - Notice transmitted to TTC and PAC membership regarding : “Phased Increase in Domestic Content Under Buy America Waiver for Rolling Stock-Limited Circumstances”, and available help through EV Smart Fleets –multi state procurement to make purchases cheaper (Calstart/Ca. Dept. General Services, Clean Cities Coalition, US DOE) 9/14/16[LD]
  - Policy Board adoption of 2017 FTIP and corresponding Transportation Conformity 9/29/2016[LD]
  - Free Fleet analysis available for potential alternative fuels –notice for Policy Board 9/29/2016[LD]
  - EVSE Infrastructure work available through CEC grant –notice for Policy Board 9/29/2016[LD]
  - Upcoming SJV Clean Transportation Summit -notice for Policy Board 9/29/2016[LD]
  - SJV MPO Staff Call discuss upcoming decision needed as to the 2018 RTP Horizon year recommendation, Planning Schedule to follow, and review of SB375 Target Recommendation progress.9/29/2016 [LD,CG,SMM,LY,MZ,KC,KH,]
  - T. Conformity documents finalized after Policy Board adoption- transmitted to IAC member agencies/ Caltrans for approval process 10/3/2016[LD]
  - Transmit invitation to SJV Clean Transportation Summit to TTC/PAC/Policy Boards –First annual summit-Keynote speakers: Assembly member Joaquin Arambula, John Kato-California Energy Commission. 10/4/16[LD]
  - Finalize the 2017 Final Draft FTIP for the TTC, PAC, and Policy Board. (CG)
  - Present the 2017 FTIP item to TTC, PAC, and Policy Board (9/9 and 9/29 CG)
  - Miscellaneous programming tasks for the 2015 FTIP and proposing 2017 FTIP, including requests from member agencies and Caltrans. (CG & SMM)
  - Follow-up with SJCOG and Sierra Research regarding the timelines for RTPs and SIPs and how the milestones between the two documents interrelate. (CG)

## 210 Measure C Reauthorization Implementation

### OBJECTIVE

To provide the organizational structure and staffing for development and maintenance of an Expenditure Plan that will guide the utilization of the 1/2 cent sales tax measure that was approved by Fresno County voters on the November 2006 ballot. The Reauthorization process was guided by a Regional Steering Committee consisting of elected officials, interested regional stakeholders and the general public. Staffing is provided by Fresno COG.

Fresno COG continues to provide planning and financial services for implementation of several Measure C programs. Staff oversees programming for the Regional Transportation Program, and they implement the Senior

Taxi Scrip Program, the Measure C Carpool Incentive Program, the Commuter and Agricultural Worker Vanpool Programs and the Regional Transportation Mitigation Fee Program. Fresno COG staff also facilitates implementation of the Measure C Transit Oriented Development Program, the New Technology Reserve Fund, and provides staff support to the Measure C Citizen Oversight Committee.

#### **Quarter 1 July – September**

##### **July**

- Reviewed New Tech applications.
- Researched various topics related to New Tech applications.
- Met with New Tech fund applicants to discuss their applications.
- Answered questions from New Tech applicants about their applications.
- Answered questions from New Tech scoring committee.
- Relayed questions from New Tech scoring committee and FCOG staff to New Tech applicants concerning their proposals. Relay answers back to committee and staff.
- Discuss New Tech Interview process with FCOG staff.
- Hold New Tech Interviews and Scoring on July 21, 2016 from 10-5.
- Discuss New Tech Scoring with FCOG staff and applicants.

##### **August**

- Inform applicants of New Tech Scoring Committee recommendations. Answer questions.
- Develop agenda item for New Tech Scoring Committee recommendations.
- Discuss New Tech Scoring Committee recommendations with FCOG staff.
- TOD Technical Advisory Committee meeting 8/24/16 KC/KH
- Prepare agenda item for New Tech Scoring Committee recommendations

##### **September**

- Present agenda item for New Tech Scoring Committee recommendations
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#### **211 Measure C Citizen Oversight Committee**

##### **OBJECTIVE**

To inform the public and to ensure that the Measure C funding program revenues and expenditures are spent as promised to the public in the 2006 Measure C Extension Expenditure Plan.

#### **Quarter 1 July – September**

##### **July**

- Began redesign of the 18 COC Local Agency Budget Forms and requested by the COC. –BV
- Verified qualifications of COC applicant and submitted it to the Policy Board for their appointment at the July 28, 2016 meeting. –BV
- Continued working with FCTA and JSA to develop outreach for the positions. BV

##### **August**

- Developed agenda for the August 11, 2016 COC meeting. Posted to website and mailed out packages. –BV
- Hosted the August 11, 2016 COC meeting. –BV

##### **September**

- Completed redesigned the 18 COC Local Agency Budget Forms and emailed each one to COG's member agency staff, FCRTA and Fresno COG staff for completion. BV
- Developed agenda for the September 8, 2016 COC meeting. Posted to website and mailed out packages. –BV
- Hosted the September 8, 2016 COC meeting. –BV
- Began receiving completed Local Agency Budget Forms from the member agencies. Reviewed forms. –BV

**OBJECTIVE**

To expend Measure C Carpool/Vanpool Program funds, encouraging an increase in carpooling and commuter vanpooling in Fresno County.

**Accomplishments Commuter Vanpool Program:**

Each month staff continues to do the following tasks:

- Improve, evaluate, and monitor tracking and reporting procedures
- Evaluate success of previous fiscal year's programs
- Fresno COG publicizes the programs via website, email, public service announcements, presentations, news articles, and other cost effective means available, including the Tribal membership and employees. Offering free assistance to employers to help start or promote existing rideshare programs within their companies.
- Post all related information and forms on websites and smartphone applications and keep updated
- Receive and evaluate all applications for each vanpool program
- Field calls from the public, answer emails and assist walk-in traffic
- Notify recipients and sign agreements/forms with vanpool providers
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements
- Submit Claim Forms to the FCTA
- Complete bi-monthly, quarterly and year-end reports on the programs.

**JULY 2016:**

- Improve, evaluate, and monitor tracking and reporting procedures
  - Had WebEx meeting with Trapeze Group 7/6/16 to discuss Ride Pro software for Valleyrides Website, seems it could be good for Vanpool matching - DB, EV.
  - Scheduled a second WebEx meeting with Rob/Suzanne to demo RidePro- 7/14/16 DB
  - WebX Demo w/ RidePro 7/18/16 –DB, EV, SMM, RT
  - Monitored reports submitted with subsidy invoice to ensure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. – 7/29/16 EV
- Field calls from the public, answer emails and assist walk-in traffic – DB, EV
- Receive and evaluate all applications for each vanpool program and notify recipients
  - Processed 1 existing and 4 New Vanpool applications - EV
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements
  - Approved various invoices for payment for months of May and June, 2016 – 7/29/16 EV
- Complete bi-monthly, quarterly and year-end reports on the programs – 7/29/16 DB, EV
- Participated in SJV Rural Transit Alternatives project meeting 7/26/16 – EV, RT
  - Emailed Ish Herrera, CSUF, OCED to invite as stakeholder – 7/29/16 - EV

**AUGUST 2016:**

- Improve, evaluate, and monitor tracking and reporting procedures
  - Monitored reports submitted with subsidy invoice to ensure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. – 8/25/16 EV
  - Staff continues to review rideshare/trip planner platforms for a second time, Ride Shark demo 8/9/16 w/ Rob and Suzanne. Ride Amigos demo 8/10/16. - DB, SMM, RT, EV
  - Scheduled 3rd RidePro demo (8/10/16) for 8/23/16 -DB
- Field calls from the public, answer emails and assist walk-in traffic – DB, EV
- Met with Ish Herrera, CSUF, OCED to discuss SJV Rural Transit Alternatives project – 8/12/16 EV
- Receive and evaluate all applications for each vanpool program and notify recipients –
  - Processed 1 existing and 0 New Vanpool applications – EV **as of 8/16/16**
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements
  - Approved various invoices for payment for months of June and July, 2016 – 8/31/16 EV

- Complete bi-monthly, quarterly and year-end reports on the programs 8/29/16 DB, EV
- Scheduled CalVans tour for 8/23/16 with Ron Hughes at CalVans facility 8/23/16 – DB
- CalVans tour rescheduled (for 9/7/16) 8/23/16 -DB
- Reviewed and approved monthly Valleyrides email reminder to Vanpool participants – DB 8/25/16
- Received Website Proposal from Ride Pro– DB 8/25/16
- Received Website Proposal from Ride Amigos– DB 8/29/16
- Received Website Proposal from Ride Shark – DB 8/30/16

### **SEPTEMBER 2016:**

- Improve, evaluate, and monitor tracking and reporting procedures
  - Monitored reports submitted with subsidy invoice to ensure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. – 8/31/16 EV
  - Staff continues to review rideshare/trip planner platforms for a second time, Ride Shark demo 8/9/16 w/ Rob and Suzanne. Ride Amigos demo 8/10/16. - DB, SMM, RT, EV
  - Scheduled 3rd RidePro demo (8/10/16) for 8/23/16 -DB
- Field calls from the public, answer emails and assist walk-in traffic – DB, EV
- Receive and evaluate all applications for each vanpool program and notify recipients –
  - Processed 1 existing and 0 New Vanpool applications – EV **as of 8/16/16**
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements
  - Approved various invoices for payment for months of June and July, 2016 – 8/31/16 EV
- Complete bi-monthly, quarterly and year-end reports on the programs – 9/8/16 DB, EV
- Cal Vans tour w Ron Hughes (9/7/16) will be rescheduled for a later date. – 9/7/16 DB, EV

### **Accomplishments Carpool Program:**

Each month staff continues to do the following tasks:

- Improve, evaluate, and monitor tracking and reporting procedures
- Evaluate success of previous fiscal year's programs
- Fresno COG publicizes the programs via website, email, public service announcements, presentations, news articles, and other cost effective means available, including the Tribal membership and employees. Offering free assistance to employers to help start or promote existing rideshare programs within their companies.
- Post all related information and forms on websites and update as necessary.
- Field calls from the public, answer emails and assist walk-in traffic
- Complete bi-monthly, quarterly and year-end reports on the programs.
- Disseminate outreach materials used for community events, presentations, email blasts, graphics, web posts and ad and mailings.
- Give presentations to various businesses, organizations, and media outlets about the Carpool Program.
- Oversee the distribution of monthly awards to carpool winners.
- Maintain the Valleyrides.com website that includes the Measure C commuting programs. Work with web team developer to keep Valleyrides.com website updated, answered calls and emails from carpoolers.

### **JULY 2016:**

- From 7/1- 7/18/16 the following occurred with the Measure C carpool website:
  - 2917 Carpool program participants
  - 423 Commute logs submitted so far for the month of June
  - 197 People submitted carpool logs so far in June
  - 5 New program participants so far in June
- Picked June winners with Esperanza and explained process that we currently use. DB, EV
- Submitted check requests to Toni Graham. –7/6/16 DB
- Set weekly Carpool log date every Tuesday –DB
- Contacted and met with winners for prize claim 7/18- 7/22/16– DB
- Contacted Jaqueline w/ Dave & Buster's regarding opening in Fresno 7/18/16, DB

- Researched several more rideshare/trip planner platforms. Ride Shark, Duet, etc. – DB
- Reviewed and approved monthly email reminder –7/16 DB, BV
- Turned in Policies & Procedures for monthly winner process/ prize claims, etc to Rob for Final Draft review. 7/12/16- DB
- Spoke w/ Suzanne regarding Valleyrides Account clean up –DB 7/1/16
- Had WebEx meeting with Trapeze Group 7/6/16 to discuss Ride Pro software for Valleyrides Website – DB, EV.
- Scheduled a second WebEx meeting with Rob/Suzanne to demo RidePro- 7/14/16 DB
- WebX Demo w/ RidePro 7/18/16 –Db, EV, SMM, RT
- Contacted /Scheduled demo w/ Ride Amigos 7/22/16 DB
- Had WebEx meeting with RideShark to discuss software for Valleyrides Website –7/21/16 DB, EV. RT
- Attended open house for Vendor Event ProWest, discussed GPG -2017- 7/21/16 DB

## **AUGUST 2016:**

- From 8/1- the following occurred with the Measure C carpool website:
  - 2915 Carpool program participants
  - 1022 Commute logs submitted so far for the month of August
  - 302 People submitted carpool logs so far in August
  - 31 New program participants so far in August
- Pick July winners with Esperanza. DB, EV 8/1/16
- Submitted check requests to Toni Graham. –8/1/16 DB
- Set weekly Carpool log date every Tuesday –DB
- Contacted and met with winners for prize claim 8/16– DB
- Researched several more rideshare/trip planner platforms. Duet, etc. – DB
- Reviewed and approved monthly email reminder –DB
- Contacted Taylor Childers of Fresno Fair to get vendor info packet to have 2017 GPG at Fair. 8/10/16
- Attended Better Blackstone Farmers Market 8/7/16- DB, EV
- Valleyrides Account Clean up: On Hold. DB
- Staff continues to review rideshare/trip planner platforms for a second time, Ride Shark demo 8/9/16 w/ Rob and Suzanne. Ride Amigos demo 8/10/16. - DB, SMM, RT, EV
- Spoke w Prachi @ Ride Amigo's regarding website again and asked for a proposal with information already provided. – DB 8 / 18/ 16
- Reviewed Ride Pro once more with Suzanne/Esperanza 8/23/16 –DB, EV, SMM
- Scheduled 3rd RidePro demo (8/10/16) for 8/23/16 –DB
- Officially requested proposal from RidePro 8/23/16 – DB, EV, SMM
- Followed up with Amanda @ Fresno Fair for GPG 2017 –DB 8/25/16
- Reviewed and approved monthly Valleyrides email reminder to participants – DB 8/25/16
- Updated and approved monthly email reminder – DB, BV 8/25/16
- Received Website Proposal from Ride Pro– DB 8/25/16
- Received Website Proposal from Ride Amigos– DB 8/29/16
- Received Website Proposal from Ride Shark – DB 8/30/16

## **SEPTEMBER 2016:**

- From 9/1-9/26/16 the following occurred with the Measure C carpool website:
  - 2928 Carpool program participants
  - 699 Commute logs submitted so far for the month of September
  - 237 People submitted carpool logs so far in September
  - 17 New program participants so far in September
- Pick August winners with Esperanza. 9/1/16 - DB, EV
- Submitted check requests to Toni Graham. 9/1/19 - DB
- Set weekly Carpool log date every Tuesday – DB

- Reached out to “The Rideshare Company” (easy Commute/easy fleet) – 9/2/16 DB
- Contacted and met with winners for prize claim – 9/8/16 DB
- Reviewed and approved monthly email reminder – DB
- Valleyrides Account Clean up: On Hold. DB
- Received first estimate from Fresno Fair regarding GPG 2017, discussed with Esperanza – DB, EV 9/7/16
- CalVans tour w Ron Hughes (9/7/16) will be rescheduled for a later date. – 9/7/16 DB, EV
- Met with Ron Hughes of CalVans 9/21/16. Discussed several aspects of CalVans operations, met office personnel etc. 9/21/16 - DB, EV,
- Followed up with Amanda regarding Fresno Fair 2017- 9/22/16 DB
- Scheduled Employee Fair w/ SJVC/E.J. Gallo Facility for 10/5/16 -DB
- Meet w/ Rob – programs update – 9/26/16 -DB

**214 Measure C ADA/Seniors/Paratransit Taxi Scrip Program**

214
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**OBJECTIVE**

To maintain the Measure C Taxi Scrip Program for enhanced taxicab transportation services for persons 70 years of age and older living in the Fresno County (service area) region.

**Accomplishments:**

Each month, staff continues to:

- Evaluate reporting procedures and monitor online database for accuracy.
- Publicize the Taxi Scrip program via website, email, public service announcements, news articles, and other means available to all Fresno County residents including the Tribal membership and employees
- Post all related information and forms on websites and keep updated
- Field calls from the public, assist walk-in traffic, and answer emails regarding the program
- Address complaints received from participants regarding Taxi Companies using the Rules, Consequences, and Complaint Procedures
- Receive and evaluate all applications for Taxi Scrip Program and Proxy Designation Forms
- Update, monitor and print Taxi Scrip Books and User ID Cards
- Receive and process mail orders, invoices, reimbursements and sales. Review taxi vendor logs and returned taxi scrip for accuracy and reimbursement.
- Maintain partnership with various local vendors to act as currency distributors; collecting, applications, preparing quarterly vendor invoice statements, and delivering scrip as needed.
- Complete bi-monthly, quarterly and annual reports

**JULY 2016:**

MONTH	# of Individual Purchasers	Total Value of Scrip Purchased	# of Individuals that used Scrip	Amount Paid out to Taxis for Usage	New Users	# of Taxi Companies.
June 2016	416	\$37,860	584	\$34,128	64	9

- Evaluate reporting procedures and monitor online database for accuracy –
  - Updated active scrip user accounts on database and generated an Excel report with total active scrip users by zip code. The data was then transferred unto maps – July 14-17, 2016 EV, SS
  - Signed new contracts with Taxi Companies – DB , EV 7/1/16
  - Spoke with K & A Medical Transportation regarding alternative Service providers for the scrip program. – 7/14/16 DB

- Signed interim contract with Auspice Transportation Services 7/26/16 – DB
- Updated Taxi cab data base and taxi list – July, 2016 EV
- Field calls from the public, assist walk-in traffic, and answer emails regarding the program and address complaints from participants
  - DB, EV, SMM, RT
- Receive and process all applications, mail orders, invoices, reimbursements and sales – DB, EV
  - Processed 106 taxi scrip orders by mail, 6 at counter for the month of July – 7/31/2016 EV
  - Sent 10 new application packets- DB 7/1-7/18-15
  - Prepping for scanning and shredding of taxi scrip invoices from 2008- 2011- DB 7/13
- Review taxi vendor logs and returned taxi scrip for accuracy and reimbursement and invoicing
  - Reviewed & invoiced taxi vendor logs turned in on the month of June, 2016 - DB, EV
  - Showed new cab company – Sierra Vista Cab – their scrip log-in process – 7/28/16 EV
- Maintain partnership with various local vendors...and delivering scrip as needed
  - Delivered scrip to Clovis Senior Center and Clovis City Hall – 7/26 & 7/29 EV
- Complete bi-monthly, quarterly and annual reports - updated this report 7/18/16, DB, EV
- Prepared contract w/ Les for Auspice Transport 7/25/16 –DB

**AUGUST 2016:**

MONTH	# of Individual Purchasers	Total Value of Scrip Purchased	# of Individuals that used Scrip	Amount Paid out to Taxis for Usage	New Users	# of Taxi Companies.
July 2016	513	\$36,493	513	\$29,493	45	7

- Evaluate reporting procedures and monitor online database for accuracy
  - Updated Senior Scrip Service Provider requirements and contracts for service providers going forward. Also added CPCU requirements to contract. DB, EV, SMM, RT
- Publicize program –
  - Attended Better Blackstone- Farmers Market resource fair that included Senior Scrip information. – DB, EV 8/7/16
  - Contacted Kingsburg Senior Center and scheduled presentation for August 25<sup>th</sup> – DB
  - Emailed Scott Kilgore and called Annette Wholever regarding the Veteran Women’s Stand Up and Veteran Stand Down for September 2016 - DB
- Field calls from the public, assist walk-in traffic, and answer emails regarding the program and address complaints from participants
  - DB, EV, SMM, RT
  - Filed complaint from one participant on 2 cab companies - EV
- Receive and process all applications, mail orders, invoices, reimbursements and sales – DB, EV
  - Processed ~~135~~ 135 taxi scrip orders by mail for the month of August.
  - Sent 8 new application packets- DB 8/1-8/29/16 - DB
  - Scan older Scrip documents to clear up storage space. Scanning done “as I can” basis - DB
- Review taxi vendor logs and returned taxi scrip for accuracy and reimbursement and invoicing
  - Reviewed & invoiced taxi vendor logs turned in for July/August, 2016 –DB, EV
  - Assisted new taxi cab company –Sierra Vista Cab - to log in scrip – 8/4/16 EV
- Maintain partnership with various local vendors...and delivering scrip as needed – EV
  - Reedley Community Center picked up scrip for COG office – 8/24/16 – EV
- Complete bi-monthly, quarterly and annual reports - updated this report 8/29/16, - DB, EV
- Scheduled a meeting with Mark Revis (for 9/6/16) to discuss Senior Scrip Program alternate providers- DB 8/24/16
- Did Senior Scrip presentation for Kingsburg Senior Center – DB, EV 8/25/16, tentatively scheduled a scrip presentation with Marion Apartments across from Kingsburg Senior Center. –DB, EV
- Continuing to file, scan and shred older Senior Scrip invoices – DB 8/1-8/29/16
- Reordered scrip from Dumont – 8/31/16 EV

**SEPTEMBER 2016:**

MONTH	# of Individual Purchasers	Total Value of Scrip Purchased	# of Individuals that used Scrip	Amount Paid out to Taxis for Usage	New Users	# of Taxi Companies.
August 2016	00	00	00	00	00	00

- Evaluate reporting procedures and monitor online database for accuracy
  - ... DB, EV, SMM, RT
- Publicize program –
  - Scheduled to attend Veteran Women's Stand Up and Veteran Stand Down 9/21/16 - DB
- Field calls from the public, assist walk-in traffic, and answer emails regarding the program and address complaints from participants
  - DB, EV, SMM, RT
- Receive and process all applications, mail orders, invoices, reimbursements and sales – DB, EV
  - Processed 135 taxi scrip orders by mail for the month of..... Generated and approved cab company claims for ....., 2016 –...../2016 EV
  - Sent 4 new application packets- 9/1-9/8/16 -DB
  - Scanning older Scrip documents to clear up storage space. Scanning done “as I can” basis - DB
- Review taxi vendor logs and returned taxi scrip for accuracy and reimbursement and invoicing
  - Reviewed and invoiced taxi vendor logs turned in for August 2016 –DB, EV 9/1/16-9/15/16
- Scheduled meeting with Mark Revis of Senior Scrip Transport (SST) in regards to Alt. Service Providers for Senior Scrip Program – 9/1/16 DB
- Maintain partnership with various local vendors...and delivering scrip as needed – EV
- Spoke with Tish Davis of Auspice re: TC#, she had to resubmit – 9/6/16 DB
- Discussed new complaints from seniors in regards to \$10 and \$20 minimum fares with Esperanza, Mark Revis. 9/6/16 – DB
- Met with Mark Revis to discuss Scrip Transport – 9/7/16 DB, EV, SMM, RT
- Senior Scrip Program discussion following meeting w/ Mr. Revis - 9/7/16 DB, EV, SMM, RT
- Complete bi-monthly, quarterly and annual reports - updated this report 9/8/16 DB, EV
- Updated Measure C Senior Taxi Scrip Presentation - 9/19/16 DB
- Did Q&A Senior Scrip Presentation @ Marion Villas (Kingsburg) - 9/20/16 DB, EV
- Attended Veterans Stand Down Event 9/21/16 – DB

**215 Measure C Agricultural Worker Vanpool Program**

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**OBJECTIVE**

To maintain the Measure C Agricultural Worker Vanpool Program, encouraging an increase in agricultural worker vanpooling participation in Fresno County.

**Accomplishments:** Staff continues to:

- Improve, evaluate, and monitor tracking and reporting procedures.
- Publicize the Farmworker Vanpool program via website, email, public service announcements, news articles, and other means available to all Fresno County residents including the Tribal membership and employees.
- Post all related information and forms on websites and keep updated
- Receive, evaluate, document and process all applications for each Farmworker Vanpool applicant
- Notify recipients and sign agreements/forms with vanpool providers.
- Receive, evaluate, document and process monthly invoices
- Submit Claim Forms to the FCTA
- Complete bi-monthly, quarterly and annual reports of the program accomplishments
- Field calls and answer emails regarding the program

**JULY 2016:**

<b>MONTH</b>	<b>Number of Vans</b>	<b>Number of Riders</b>	<b>Amount Paid</b>
June 2015	61	671	\$23,651

- Publicize the Farmworker Vanpool program via website, email, public service announcements, news articles, and other means available to all Fresno County residents including the Tribal membership and employees.
- Improve, evaluate, and monitor tracking and reporting procedures. –
  - Reviewed reports submitted by CalVans to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. 7//2016-EV
- Receive, evaluate, document and process all applications for each Farmworker Vanpool applicant
  - Approved the applications for 2 new vans and renewed the application for 4 Existing van. EV
- Receive, evaluate, document and process monthly invoices.
  - Processed payment for \$23,651 for subsidies used in June, 2016 - 7//2016 EV
- Complete bi-monthly, quarterly and annual reports of the program accomplishments.
  - Updated this report 7/18/2016 EV
- Field calls and answered emails regarding the program. 7/1-7/18/15 EV, DB

**AUGUST 2016:**

<b>MONTH</b>	<b>Number of Vans</b>	<b>Number of Riders</b>	<b>Amount Paid</b>
July 2015	60	660	\$38,745

- Publicize the Farmworker Vanpool program via website, email, public service announcements, news articles, and other means available to all Fresno County residents including the Tribal membership and employees.
  - Continue to review rideshare platforms that include Farmworker Vanpool Program
- Improve, evaluate, and monitor tracking and reporting procedures. –
  - Reviewed reports submitted by CalVans to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. EV
- Receive, evaluate, document and process all applications for each Farmworker Vanpool applicant
  - Approved applications for 2 new vans and renewed the application for 4 Existing van.
- Complete bi-monthly, quarterly and annual reports of the program accomplishments.
  - Updated this report 8/29/2016 EV
- Field calls and answered emails regarding the program through. 8/1- 8/31/16 EV, DB
- Scheduled visit w Ron Hughes to tour CalVans facility with Esperanza on August 31- DB 8/25/16

**SEPTEMBER 2016:**

<b>MONTH</b>	<b>Number of Vans</b>	<b>Number of Riders</b>	<b>Amount Paid</b>
August 2015	60	660	\$38,745

- Publicize the Farmworker Vanpool program via website, email, public service announcements, news articles, and other means available to all Fresno County residents including the Tribal membership and employees.
  - Continue to review rideshare platforms that include Farmworker Vanpool Program
- Improve, evaluate, and monitor tracking and reporting procedures. –
  - Reviewed reports submitted by CalVans to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. EV
- Receive, evaluate, document and process all applications for each Farmworker Vanpool applicant
  - Approved applications for 2 new vans and renewed the application for 4 Existing van.
- Complete bi-monthly, quarterly and annual reports of the program accomplishments.
  - Updated this report 8/29/2016 EV
- Field calls and answered emails regarding the program through. 9/1- 9/26/16 EV, DB

- Rescheduled tour of CalVans facility with Esperanza on 9/7/16- DB
- Met w/ Ron Hughes, Discussed Vanpool /Ag Vanpools, etc. 9/20/16 – DB, EV

## 220 Transportation Program Development

### OBJECTIVE

To identify transportation improvements proposed for implementation within a short-range period in compliance with federal and state requirements.

### Quarter 1 July – September

#### ▪ July

- Completed 2015 FTIP Administrative Amendment #13 7/1/2016 [SMM]
- Prepared meeting minutes for June 29<sup>th</sup> RTPA meeting in Sacramento. [CG]
- Released the Active Transportation Program (ATP) Cycle 3 Regional Call for Projects on July 1, 2016. [CG]
- Worked on the RFP for the Fresno COG Regional Active Transportation Plan. [CG]
- Responded to member agency emails and phone calls with questions on ATP Cycle 3 and project delivery issues. [CG]
- Solicited member agencies for additional CMAQ/RSTP projects to add to 2015 FTIP in order to meet OA target. Programmed those new projects on 2015 FTIP. [SMM]
- Attended and participated in California Federal Programming Group meeting on 7/19/16. [CG, SMM]
- Attend City of Fresno Active Transportation Plan meeting on 7/19/16. [CG]
- Completed 2015 FTIP Administrative Amendment #14 7/21/2016 [SMM]
- Attended CTC's ATP Cycle 3 Statewide Application Evaluator training on 7/27/16. [CG]
- Finalized and Released Draft 2017 FTIP update for 30-day Public Comment [SMM/CG]

#### ▪ August

- Completed 2015 FTIP Administrative Amendment #15 8/2/2016 [SMM]
- Coordinated with RSTP Programming Subcommittee and scheduled a time/date for the follow-up Subcommittee meeting (to be held 8/31/2016). [SMM]
- Held a Draft 2017 FTIP Public Hearing on 8/10/2016 [CG/SMM]
- Fielded public comments on the Draft 2017 FTIP Update [CG/SMM]
- Finalized the scanning and uploading of all new RSTP and CMAQ project applications to FresnoTrak. [SMM]
- Completed Administrative Amendment #16 8/23/2016 [SMM]
- Participated in Valley Swap Meet Meeting 8/26/2016 [CG/SMM]
- Incorporated public comment feedback into the 2017 FTIP and finalized document for September TTC/PAC/Board approval. [SMM/CG]
- Prepared for and held follow-up RSTP Programming Subcommittee meeting on 8/31/2016 [SMM/CG]
- Spent time reviewing 14 statewide ATP Cycle 3 applications for funding consideration and scoring. (CG)
- Coordinated conference calls with my ATP Cycle 3 scoring partner to reach consensus scores on the 14 statewide ATP Cycle 3 applications we reviewed. Three separate conference calls to finalize scores. (CG)

#### ▪ September

- Coordinated the 2017 ATP Cycle 3 Regional Call for Projects including application acceptance, answering applicant questions, and preparation of guidance documents and application materials for the scoring committee who will be reviewing and scoring projects on November 2<sup>nd</sup>. (CG)
- Attended and participated in the ATP-Technical Advisory Committee meeting on 9/29. (CG)
- Attended Local Streets and Roads Needs Assessment meeting on 9/16. (CG)

## 310 Intergovernmental Coordination

### OBJECTIVE

To promote coordination, cooperation and communication among local agencies, local districts, the Fresno Council of Governments (Fresno COG), Tribal Governments, federal and state agencies on planning matters. To enable various entities, including Native American Tribes, to participate in and review the regional planning process.

To provide the public with information on activities, meetings, planning documents and reports, and to seek advice from the public on Fresno COG's planning activities.

To provide local agencies and the public the opportunity to review and comment upon federal grant proposals through the local clearinghouse process.

To coordinate the submittal of Caltrans Sustainable Transportation Planning Grant Program applications to Caltrans on an annual basis, if needed, from our member agencies and other organizations that qualify for the grant programs but that require the Fresno COG to be the lead applicant.

### Quarter 1 July – September

#### ▪ July 2016

- Association for the Beautification of Highway 99 Activities:
  - Meeting notes from last meeting drafted, Agenda for upcoming meeting drafted, transmitted meeting notice to members, posted public meeting notice in lobby and on Fresno COG calendar of events, copies of meeting materials made for members, received late notice that Master Plan update work is delayed, that Chair and Vice-chair not available for meeting and quorum check showed few attending- Chair made decision to reschedule to next regularly scheduled meeting. 7/11-25/2016[LD]
- Provided updates and answered questions regarding Fresno COG's FY 15/16 Obligational Authority targets (i.e. project delivery targets) at the July TTC, PAC, and Policy Board meetings. [CG]
- Responded to emails and phone calls from our member agencies regarding Request for Authorization/E-76 submittals, project delivery deadlines, and other related questions. [CG]

#### ▪ August

- Association for the Beautification of Highway 99 Activities:
  - Received Draft Update and Track change documents from consultant. Reviewed both documents-some edits are required prior to transmitting to the 99 Association Membership for review: new cover page, revised Appendix II: Funding Resources, some edits in Draft need be incorporated into track change document for ease of review by membership.8/1-12/2016 [LD]
  - Agenda Item prepared to facilitate Caltrans District 6 report to COG committees and Board in September regarding litter issue on the freeways of Fresno County. Researched Caltrans State Audit of Maintenance Division and recommendations, located statewide ballot language for the two propositions related to single use plastic bag ban, the Caltrans Online Maintenance Service Request Form, Adult Offender Work Program, the AAA study on Debris Caused Motor Vehicle Crashes, new program for hiring U.S. Veterans for a maintenance crew in south Fresno County area. Annotated agenda item prepared, Caltrans invited for presentation.8/3-25/2016[LD]
  - Delivered on-going grant reports and updates to the COG Director's and Regional Policy Council [RT] 8/25/16.
  - Continually participated in processes for both I-5/SR-99 and SJV Sustainable Implementation GM Plan's, in collaboration with SJV MPO's and Caltrans [RT] 8/25/16.
  - Updated group on Fresno/Madera O-D tasks and survey responses [RT] 8/25/16.
  - Coordinated MJHE APA Planning Award application with Fresno County and the involved member agencies [RT] 8/25/16.

- Held bi-weekly follow-up meetings with both Circuit Planning and Circuit Engineering Teams [RT] 8/25/16.
- Schedule Regional Clearinghouse reviews (pursuant to Executive Order 12372) on the consent calendar of FCOG PAC and Policy Board agendas. Notify grantees of the process and the results of the review.[PA]
  - 
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- **September**
- Association for the Beautification of Highway 99 Activities:
  - Draft Update and Track change documents reviewed and transmitted to Association Members for their review and comment. : new cover page is being worked on, revisions needed to Appendix II: Funding Resources. 9/6-12/2016 [LD]
  - Meeting announcement/meeting notes/agenda/posting in public lobby and website/for September 26, 2016 Association meeting 9/12-23/2016[LD]
- Schedule Regional Clearinghouse reviews (pursuant to Executive Order 12372) on the consent calendar of FCOG PAC and Policy Board agendas. Notify grantees of the process and the results of the review.[PA]
- Association for the Beautification of Highway 99 Activities:
  - Conducted meeting, took meeting notes, received comments from Association members on the Draft Master Plan update work, Members voted to accept the draft document. COG staff to finish the document-consultant not available for finalization of document. 9/29 to 10/8/2016[LD]

## **311 Public Information and Participation**

### **OBJECTIVE**

To provide the public with information on projects, meetings, plans and reports, and to seek input from the public on Fresno COG's planning activities. This work element is intended to highlight the COG's desire to encourage public participation in the transportation planning process, consistent with federal requirements. This will include public participation in the development stages of plans and programs as well as throughout the adoption process. Fresno COG's 2016 Public Participation Plan and supporting outreach strategies will be consulted and followed during each phase of plan or program development.

It is Fresno COG's desire that the citizens of Fresno County and its cities assist in delineating values, goals, and objectives of transportation-related services and planning documents. Further, it is Fresno COG's intent that those same citizens, charged with the responsibility of providing feedback on a continuous basis, will participate in the selection of transportation facilities and programs for planning and programming under Fresno COG's authority. Finally, it is the goal of Fresno COG to adequately provide information to, and solicit input from, historically under-represented and under-served communities in Fresno County (i.e. elderly, minority groups, youth, disabled, and low-income members of the public).

### **Quarter 1 July – September**

#### **July**

- 2016 Public Participation Plan and the 2018 RTP Outreach Plan present to the TTC, PAC and Policy Board for approval at each of their regularly scheduled meetings. BV
- Reviewed and Commented on the 2018 RTP Public Participation Plan [RT] 7/25/16
- Updated RTP sections of website with current plans and information. BV
- Prepared agenda packages, reports, and notices for COG's three monthly public meetings.
- Filled requests for information about Fresno COG and/or their member agencies and updated various listings in house and online.
- Continuously update Fresno COG's current website and the Valleyrides.com website with a variety of information, meeting packets and calendar entries.

- Sent out e-news alerts called “Coming Up...at Fresno COG.” The email highlighted Fresno COG activities, plans, projects, RFPs, etc. with links to the Fresno COG website. Developed and continuously updated the emails lists used for circulation.
- Maintained the Fresno COG Facebook Fan page
- Managed and maintained the Fresno COG email databases contained in Constant Contact.
- 

**August**

- Met with Leadership Counsel representatives regarding 2018 RTP timing, process, and public outreach strategies [RT, BV, KC, PA, CG] 8/25/16.
- RTP timeline discussion meeting. Reviewed public outreach timelines and submitted updates. 8/23/16 BV
- Reviewed RTP Guideline draft document-BV
- Created and released the 2018 RTP Roundtable Application Form. Recruited throughout the month. – BV
- Collected completed RTP Roundtable Applications and processed. --BV
- Prepared agenda packages, reports, and notices for COG’s three monthly public meetings.
- Filled requests for information about Fresno COG and/or their member agencies and updated various listings in house and online.
- Continuously update Fresno COG’s current website and the Valleyrides.com website with a variety of information, meeting packets and calendar entries.
- Sent out e-news alerts called “Coming Up...at Fresno COG.” The email highlighted Fresno COG activities, plans, projects, RFPs, etc. with links to the Fresno COG website. Developed and continuously updated the emails lists used for circulation.
- Maintained the Fresno COG Facebook Fan page
- Managed and maintained the Fresno COG email databases contained in Constant Contact.
- Research locations for the 2017 SJV Policy Conference.
- Began discussions with management regarding 2015-2016 Annual Report. BV

**September**

- Organized all received RTP Roundtable Applications for submittal of staff recommendations to TTC/PAC and Policy Board. –BV
- Continued recruiting Roundtable members for available positions. (all month) BV
- Participated in Fresno Bee Editorial Board regarding New Tech funding recommendation for Fresno State’s Transportation Institute 9-7-16.-BV
- Made presentation on Measure C programs to employers attending an Air District workshop 9-20-16
- Prepared agenda packages, reports, and notices for COG’s three monthly public meetings.
- Filled requests for information about Fresno COG and/or their member agencies and updated various listings in house and online.
- Toured, negotiated with and booked a location for the 2017 SJV Policy Conference. -BV
- Continuously update Fresno COG’s current website and the Valleyrides.com website with a variety of information, meeting packets and calendar entries.
- Sent out e-news alerts called “Coming Up...at Fresno COG.” The email highlighted Fresno COG activities, plans, projects, RFPs, etc. with links to the Fresno COG website. Developed and continuously updated the emails lists used for circulation.
- Maintained the Fresno COG Facebook Fan page
- Managed and maintained the Fresno COG email databases contained in Constant Contact.
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**313 Environmental Justice Activities**

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**OBJECTIVE**

Ensure that Fresno County’s low income and minority populations are being included in the transportation planning process by incorporating the Environmental Justice and Title VI Principles.

## Quarter 1 July – September

- **July**
  - Discuss Shared Use Mobility New Tech Grant application with applicant and FCOG staff. Research various aspects of the application, especially possibilities in Disadvantaged Communities.
  
- **August**
  - Serve as FCOG representative on the City of Fresno's Better Blackstone Project Advisory Committee.
  - Received Concur letter from FTA regarding the FCOG Title VI Program. Research started to bring Program up to full compliance.
  - Participate in Better Blackstone Project community outreach resource fair.
  - Continue to work on finalizing Title VI Program. Contact subrecipients to discuss Title VI compliance.
  
- **September**
  - Continue to work on finalizing Title VI Program. Contact subrecipients to discuss Title VI compliance.
  - Serve as FCOG representative on the City of Fresno's Better Blackstone Project Advisory Committee.
  - Update 2017 Unmet Needs mailing list to include all Tribal and EJ contacts.
  - Attend Better Blackstone Project meeting.
  - Arrange transportation for EJ group associated with Leadership Council to go to Yosemite.

320

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## 320 Technical Assistance

### OBJECTIVE

To provide member agencies, outside agencies and consultants with specialized technical assistance services. It is intended that the major beneficiaries of this service be the smaller cities with limited technical staff resources. Non-member agencies and others are on a cost reimbursement basis.

## Quarter 1 July – September

- **July**
  - Updated group on Fresno/Madera O-D tasks and survey responses [RT] 7/25/16.
  - Coordinated MJHE APA Planning Award application with Fresno County and the involved member agencies [RT] 7/25/16.
  - Held bi-weekly follow-up meetings with both Circuit Planning and Circuit Engineering Teams [RT] 7/25/16.
  - Provided AHSC applicant technical assistance for all Fresno-region Applicants [RT] 7/25/16.
- **August**
  - Formulated and released Fresno/Madera O-D Phase 2 RFP [RT] 8/29/16.
  - Reviewed Fresno/Madera O-D Phase 2 Proposals, and coordinated scoring committee for consultant selection 8/29/16.
  - Continued AHSC applicant technical assistance for all Fresno-region Applicants, including scoring and appeal follow-up, and outreach for Round 3 applications [RT] 8/29/16.
- **September**
  - Analysis and GIS for FAX 9/28 SS

340

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## 340 Transportation Demand Management Program

### OVERVIEW

Transportation Demand Management (TDM) includes a wide variety of transportation control measures having a goal of reducing overall motor vehicle usage. In prior years, the predominate effort of this activity has been promotion of ridesharing.

### ***Accomplishments:***

#### **JULY 2016:**

- From 7/1- 7/18/16 the following occurred with the Measure C carpool website:
  - 2917 Carpool program participants:
  - 423 Commute logs submitted so far for the month of June
  - 197 People submitted carpool logs so far in June
  - 5 new program participants so far in June
  
- Picked June winners with Esperanza and explained process that we currently use. 7/6/16
- Submitted check requests to Toni Graham. –7/6/16 DB
- Set weekly Carpool log date every Tuesday–DB
- Contacted and met with winners for prize claim – DB
- Contacted Jaqueline w/ Dave & Buster’s regarding opening in Fresno. 7/18/16
- Researched rideshare/trip planner platforms. Ride Shark, Duet, Vamo, RidePro, TripSpark etc. – DB
- Reviewed and approved monthly email reminder – 7/16 DB, BV
- Turned in Policies & Procedures for monthly winner process/ prize claims, etc.to Rob for Final Draft Review 7/12/16- DB
- Spoke w/ Suzanne regarding Valleyrides Account cleanup –7/1/16
- Had WebEx Meeting with Trapeze Group 7/6/16 to discuss RidePro software for Valleyrides Website- DB, EV
- Scheduled second with Trapeze Group with Rob and Suzanne 7/14/16 for Valleyrides Website –DB
- WebEx Demo w/RidePro 7/18/16 DB, EV, SMM, RT
- WebEx Demo w/RideShark 7/21/16 DB, EV, RT
- Attended open house for Vendor Event ProWest, discussed GPG -2017- 7/21/16 DB
- Scheduled /Contacted Ride Amigos regarding demo. 7/22/16 for Valleyrides Website –DB
- Updated Carpool Winner Tracking - DB

#### **AUGUST 2016:**

- From 8/1/16 the following occurred with the Measure C carpool website:
  - 2915 Carpool program participants:
  - 1022 Commute logs submitted so far for the month of June
  - 302 People submitted carpool logs so far in June
  - 31 new program participants so far in June
  
- Picked July winners with Esperanza 8/1/16
- Submitted check requests to Toni Graham. –8/1/16 DB
- Set weekly Carpool log date every Tuesday–DB
- Contacted and met with winners for prize claim – DB
- Researched several more rideshare/trip planner platforms. Duet, etc. – DB
- Reviewed and approved monthly email reminder –DB
- Contacted Ashley Childers of Fresno Fair to get vendor info packet to have GPG at Fair. 8/10/16
- Attended Better Blackstone Farmers Market 8/7/16- DB, EV
- Valleyrides Account Clean up: On Hold. DB
- Staff continues to review rideshare/trip planner platforms for a second time, Ride Shark demo 8/9/16 w/ Rob and Suzanne. Ride Amigos demo 8/10/16. - DB, SMM, RT, EV
- Spoke w Prachi @ Ride Amigos regarding website and asked for a proposal with information already provided -DB
- Scheduled 3rd RidePro demo (8/10/16) for 8/23/16 –DB

- Reviewed Ride Pro once more with Suzanne/Esperanza 8/23/16 –DB, EV, SMM
- Officially requested proposal from RidePro 8/23/16 – DB
- Followed up w/ Amanda @ Fresno Fair for GPG 2017 – DB 8/25/16
- Reviewed and approved Valleyrides monthly email reminder –DB
- Scheduled CalVans tour for 8/31/16 with Ron Hughes at CalVans facility 8/23/16 – DB
- Received Website Proposal from Ride Pro– DB 8/25/16
- Received Website Proposal from Ride Amigos– DB 8/29/16
- Received Website Proposal from Ride Shark – DB 8/30/16

## **SEPTEMBER 2016:**

- From 9/1-9/26/16 the following occurred with the Measure C carpool website:
  - 2928 Carpool program participants:
  - 699 Commute logs submitted so far for the month of June
  - 237 People submitted carpool logs so far in June
  - 17 new program participants so far in June
- Picked August winners with Esperanza - 9/1/16 DB, EV
- Submitted check requests to Toni Graham. – 9/1/16 DB
- Set weekly Carpool log date every Tuesday –DB
- Reached out to “The Ride Share Company” 9/2/16– DB
- Received first estimate from Fresno Fair regarding GPG 2017, discussed with Esperanza – DB, EV 9/7/16
- Cal Vans tour w Ron Hughes (9/7/16) will be rescheduled for a later date. – 9/7/16 DB, EV
- Contacted winners for prize claim – DB 9/8/16
- Reviewed and approved monthly email reminder –DB
- Followed up w/ Amanda re: GPG 2017 at Fresno Fair , 9/22/16- DB
- Scheduled Employee Fair w SJVC/E.J. Gallo Facility for 10/5/16- DB
- Meet w/ Rob - programs Update- 9/26/16 -DB

## **350 Fresno Regional Data Center**

### **OBJECTIVE**

To perform the duties as an Affiliate State Census Data Center and provide assistance to member agencies and the general public in obtaining, analyzing and utilizing census and other demographic data in support of the area wide transportation planning process. Also to provide continuing support to the internal data needs for traffic simulation modeling requirements including the updating and development of alternative socio-economic scenarios for new projects and land use scenarios from consultants and member agencies, and providing data support for COG-prepared transportation reports and plans.

### **Accomplishments:**

#### **Quarter 1 July – September**

- July
  - Provided SWITRS data to public 7/7 SS
  - GIS data preparation for upcoming RTP 7/11-7/14 LY
  - Provided geocoded locations of Taxi Scrip users 7/20 SS
  - Provided household vehicle ownership data to FAX 7/18 LY
  - GIS data preparation for upcoming RTP 7/25 & 7/28 LY
  -

- August
  - NPMRDS Data Processing and Travel Speed Computation 8/12 LY
  - Correspondance with Census Bureau re:access to LEHD data 8/22-23 SS
  - Demographic/Unemployment Data Update for Valley One Voice 8/26 LY
- September
  - Performed race and LEP analysis for FAX (Title VI) 9/23 SS
  - NAICS code update for Fresno County Business 10/5 LY
  - Attended California State Data Center Meeting, Sacramento 10/12-10/13 LY

360
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### **360 “One Voice” and “Valley Voice” Advocacy**

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#### **OBJECTIVE**

"One Voice" unites Fresno County communities and regional interests in a voluntary and collaborative effort to seek annual federal and state funds and advocate for projects and legislative priorities of regional significance. All projects and legislative priorities chosen shall contribute to an improved quality of life throughout the Fresno County region.

“Valley Voice” brings together elected officials from each of the eight San Joaquin Valley counties and the Regional Transportation Planning Agencies to advocate for infrastructure projects and legislative priorities that will benefit the San Joaquin Valley.

To provide local agencies with information on federal and state legislation, regulations, guidelines, and policies that affect the Fresno COG and our member agencies.

#### **Accomplishments:**

##### **Valley Voice:**

##### **Quarter 1 July – September**

- **July**
  - Began developing Valley Voice materials for VLAC and Valley Directors. –BV
  - Participated in trip planning VLAC calls - BV
- **August**
  - Continued design and content edit on Valley Voice Materials throughout month. – BV
  - Finalized, printed, filled binders and mailed out all Valley Voice materials to Washington D.C.- 8/30/16 BV
  - Participated in trip planning VLAC calls - BV
- **September**
  - Printed 40 VV brochures and overnighted them to delegation in D.C. – 9/6/16 BV
  - Completed itemized print billing for Fresno COG accounting department – 9/22/16 BV

### **411 Ag Mitigation for Transportation Projects**

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411
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#### **Objective**

Coordinate an ad-hoc committee to provide staff and elected officials with a toolbox of policy options and best practices for mitigating the loss of farmland in Fresno County due to the placement of transportation projects.

**420 Fresno Regional Housing Needs Allocation Plan/Multi-Jurisdictional Housing Element**

420

**OBJECTIVE:**

To assist member agencies in the preparation of the first Multi-Jurisdictional Housing Element in Fresno County.

**811 San Joaquin Valley I-5/SR-99 Goods Movement**

811

**Study**

**OBJECTIVE**

To conduct a San Joaquin Valley I-5/SR-99 Goods Movement Study, including the comprehensive identification and analysis of strategies to improve the efficiency of goods movement along the I-5 and SR-99 corridors through the valley; and to improve safety and minimize negative impacts on the environment by considering alternative goods movement strategies.

**Quarter 1 July – September**

- **July**
  - Participated in processes for both I-5/SR-99 and SJV Sustainable Implementation GM Plan’s, in collaboration with SJV MPO’s and Caltrans [RT, CT] 7/25/16.
  -
- **August**
  - Continually participated in processes for both I-5/SR-99 and SJV Sustainable Implementation GM Plan’s, in collaboration with SJV MPO’s and Caltrans, including review of task reports and invoicing [RT, CT] 8/29/16.
  -
- **September**
  -

814

**814 Prop 84 – Sustainable Communities Grant**

**OVERVIEW OF PROGRAM**

The San Joaquin Valley of California is one of the most culturally diverse, fastest growing, yet economically disadvantaged regions in the nation. The recent economic downturn has left many of these communities with depleted resources to carry out projects that are essential to infrastructure, economy, and overall quality of life. The lack of resources and personnel precludes the available expertise to execute the essential tasks needed to carry out SB 375.

Already, through its regional blueprint process, the eight SJV-MPOs, in partnership with local agencies, are working toward building environmentally and economically sustainable communities guided by the regionally adopted Preferred Blueprint scenario. Through ongoing regional-local collaboration, planners’ resources are currently being developed for a range of community types and sizes to assist in the efforts of general plan integration of SCS and SB 375 goals.

The Valley MPO’s received a \$1,000,000 grant through Round 1 of the Prop 84 - Sustainable Communities Planning Grant and Incentive Program to assist the smaller communities (under 50,000 population) to move toward implementation of the SJV Blueprint and address SB 375. The Directors agreed to invest 19% of this first round funding to SCS (Sustainable Communities Strategy) Outreach; 53% for Local Government Blueprint Principle Integration into General Plans and 28% on a Valley Greenprint. A Prop 84 Round 2 application for an additional \$1,000,000 was submitted in February of 2012, and subsequently awarded on May 10, 2012. Successful funding of the second round application has enabled implementation of identified Greenprint best practices and strategies (40%), modeling refinement (45%), and SCS implementation (5%). Round 1 grant activities were officially completed in September 2014; Round 2 activities were originally scheduled through September of 2016. However, following legislative action that extended the funding availability for Round 2

awardees, Fresno COG has requested that an extension to the contract be allowed through April 1, 2017. Such an extension will allow for a more extensive Greenprint demonstration project, and enhanced linkages between first and second round SCS Outreach activities. Modeling refinement activities associated with Round 2 were completed in FY 2015/16, and are not included in the extension request.

## **Accomplishments:**

### **Quarter 1 July – September**

#### **July**

- Prepared Greenprint items for July 14 meeting of the Valley COG Directors and the July 15 meeting of the TTC/PAC. Ongoing conversations with Chelsey Payne of Mintier Harnish who is assuming consultant project manager responsibilities for the project. [CT] 7/18/16
- Prepared quarterly Greenprint Progress Report for State Department of Conservation. [CT, RT] 8/1/16
- Greenprint Management Committee conference call on July 22. Key items included status report on contracts, demonstration project activities, and discussion of next Advisory Committee meeting and agenda items for meeting. [CT] 8/1/16
- Delivered on-going grant reports and updates to the COG Director's and Regional Policy Council [RT, CT] 7/25/16.

#### **August**

- Greenprint Phase II status report provided to Valley COG Directors at their meeting on Thursday, August 4, 2016. [CT] 8/15/16
- Conference call with Conservation Biology Institute (CBI) also on August 11, 2016 to discuss issues of coordination between Mintier Harnish Consulting and CBI. [CT] 8/15/16
- Delivered on-going grant reports and updates to the COG Director's and Regional Policy Council [RT, CT] 8/29/16.
- Received and processed final amendment documentation for Prop 84 Round 2 contract with DOC [RT] 8/29/16.
- Coordinated all financial balance and reporting activities for Prop 84 Round 2 contract with DOC for all eight valley MPO's, including fiscal year-end invoicing [RT] 8/29/16.
- Prepared Greenprint status report for Valley COG Directors' September 1 meeting. Reviewed invoices for Sustainable Conservation and Sequoia Riverlands Trust and authorized payment. Surveyed members of the Management Committee for their availability for Management Committee and Advisory Committee meetings in mid/late September. [CT] 8/29/16

#### **September**

- Prepared progress reports on Greenprint Phase II project for September 1, 2016 meeting of the Valley COG Directors and for the September 9 meetings of the TTC/PAC. Conference Call on September 7 with members of the Management Committee to discuss coordination of outreach by the Demonstration Projects and by the overall Phase II project. There appear to be significant opportunities for coordinated outreach. [CT] 9/12/16
- Prepared notices and agendas for meetings of the Greenprint Management Committee and Advisory Committee on September 29. Major agenda items include presentations on the Demonstration Projects, discussion of Data Basin and the illustrative maps to be prepared, and outreach and public participation over the coming months. [CT] 9/26/16
- Participated in a Conference Call on September 23 with Conservation Biology Institute, John Wright, and Denny Grossman to discuss and finalize issues related to the September 29 meetings. CBI will have a more substantial role to play in the Advisory Committee meeting. [CT] 9/26/16
- The Greenprint Management Committee and Advisory Committee met on September 29, 2016, the Management Committee in the morning and over lunch and the Advisory Committee in the afternoon. Major agenda items included presentations of the three Demonstration Projects, discussion of the illustrative maps prepared by Conservation Biology Institute, and outreach. [CT] 10/11/16

#### **October**

- Prepared Greenprint status report and provided presentation to Valley COG Directors at their meeting on October 6, 2016. Also prepared Greenprint report for TTC/PAC meeting on October 14, 2016. [CT] 10/11/16

**OBJECTIVE**

To promote coordination, cooperation and communication among the eight San Joaquin Valley Regional Planning Agencies, including the Fresno Council of Governments (Fresno COG), and other federal, state, and local governments, related to various regional planning processes.

**Accomplishments:****Quarter 1 July – September**

- **July 2016**
- Reviewed the transmitted documents and attended SJV MPO Staff Call on 7/6/16 to discuss \_ work on the 2017 FTIP and corresponding Conformity Analysis documentation drafts that have been already provided to the Valley-wide coordinator for review-now all placed on hold due to late news that EPA plans non-action on the 2015 PM2.5 Plan. 7/6/16 Staff call discussed: EPA decision to take no action on the 2015 PM2.5 Plan-changes now are required in the documents, no new conformity budgets from that plan will be available, Valley now “failure to attain” standard as of 12/31/2015, unknown penalties/sanctions apply after further EPA action-likely “failure to attain”, SJVAPCD required to promulgate 5% Plan by December 2016-wil be challenging to do, Air District will update Directors at Director’s Meeting 7/14/16. Revisions required to conformity text and post-processing modeling files now have to use 2008 PM2.5 Plan budgets. Also reviewed Air District 2016 Ozone Plan; 2016 PM2.5 Plan, 2017 PM2.5 Plan, and SB 375 letter to ARB from the Valley MPOs. 7/6/16[LD]
- Valley-wide air quality staff call 7/28/16 KC/LD/CG/MZ/LY
  - **ENTER UPDATES**
- **August**
  - FAST Act Request for information regarding Alternative Fuel Corridor Designation notice and solicitation of nominations, noticed in the federal register-response requested by Caltrans District 6 and being coordinated with SJV Clean Cities Coalition 8/1-8/12/16[LD]
  - Reviewed the transmitted documents and attended SJV Quarterly IAC Conference Call on 8/23/16. Topics discussed included: two MPO amendments that need to have Federal action prior to current all valley FTIP and Conformity action 9/30/16; status on the 2017 FTIP-due to latest EPA action-all eight MPO’s will be able to adopt full 2017 FTIPS (exempt project TIP will not be required); Hot-spot assessments reviewed, upcoming work on EMFAC 2017 announced; SB375 and Climate Change strategies reviewed; Air District staff reviewed eight air quality planning processes under way.8/23/16 [LD, RT, SMM, KH, MZ, LY]
  - Delivered on-going grant reports and updates to the COG Director’s and Regional Policy Council [RT] 8/25/16.
  - Continually participated in processes for both I-5/SR-99 and SJV Sustainable Implementation GM Plan’s, in collaboration with SJV MPO’s and Caltrans [RT] 8/25/16.
  - Coordinated all financial balance and reporting activities for Prop 84 Round 2 contract with DOC for all eight valley MPO’s, including fiscal year-end invoicing [RT] 8/29/16.
  - Received and processed final amendment documentation for Prop 84 Round 2 contract with DOC [RT] 8/29/16.
  - Participated in the quarterly Interagency Consultation (IAC) MPO Staff only call focused on Valley MPO staff work on -two MPO amendments that need to have Federal action prior to current all valley FTIP and Conformity action 9/30/16; status on the 2017 FTIP-due to latest EPA action-all eight MPO’s will be able to adopt full 2017 FTIPS (exempt project TIP will not be required); Hot-spot assessments reviewed, upcoming work on EMFAC 2017 announced; SB375 and Climate Change strategies reviewed; 8/29/2016 LD/KH/MZ/LY/RT/CG/SMM
- **September**
  - Participated in the SJV MPO Staff Call to discuss upcoming decision needed as to the 2018 RTP Horizon year recommendation, Planning Schedule to follow, and review of SB375 Target Recommendation progress .9/29/2016 [LD,CG,SMM,LY,MZ,KC,KH,]
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**910 Fresno COG Administration**

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910

**OBJECTIVE**

To effectively administer the planning program and fiscal operations of Fresno COG.

**911 Overall Work Program & Budget Development**

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911

**OBJECTIVE**

To develop an Overall Work Program (OWP) and Budget consistent with federal and state funding priorities and local agency needs.

**Accomplishments:**

**Quarter 1 July – September**

- **July**
  - Formulated WE amendment updates for additional activities and received grants [RT, LB] 7/25/16
- **August**
  - Finalized first group of WE amendments [RT, LB] 8/29/16.
- **September**
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**912 Local Transportation Funds Administration**

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912

**OBJECTIVE**

To administer the Local Transportation Fund and State Transit Assistance Fund in accordance with the California Transportation Development Act (TDA).

**920 Fresno County Rural Transit Agency Administration**

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**OBJECTIVE**

To provide under contract, administrative and fiscal management services for the Fresno County Rural Transit Agency (FCRTA).

**930 Fresno County Transportation Authority Administration**

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930

**OBJECTIVE**

To provide personnel support services to the Fresno County Transportation Authority.

**940 Freeway Service Patrol**

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**OBJECTIVE**

To continue the Freeway Service Patrol, in cooperation with Caltrans and the California Highway Patrol, in an effort to remove minor incidents rapidly, thereby reducing congestion, secondary accidents, and vehicle emissions.

**Quarter 1 July – September**

- July
  - Reviewed Budget Towing June invoice for FSP towing service and authorized payment. [CT] 7/18/16
- August
  - Reviewed Budget Towing July invoice for FSP towing service and authorized payment. [CT] 8/15/16
- September
  - Reviewed Budget Towing August invoice for FSP towing service and authorized payment. [CT] 9/12/16
  - Prepared presentation for upcoming Annual Motorist Aid Conference on October 3, 2016. Each of the state FSP programs is required to make a presentation on some aspect of their own program to share with the other FSP programs. [CT] 9/12/16
  - Provided extensive information to consultant for Caltrans responsible for preparing cost benefit analysis of each of the FSP programs in California, including the Fresno FSP program, for the 2015-16 program operation. [CT] 9/26/16
- October
  - Attended the annual CalSAFE conference in Monterey on October 3, 2016. Monday, October 3 was devoted to the Freeway Service Patrol and Tuesday, October 4 was devoted to the Call Box Program. Since we do not have a Call Box Program in Fresno County, I only attended the Monday session. Items included contracting, advertising on trucks, communications, benefit cost and the annual report, funding, legislation, and more. [CT] 10/11/16
  - Reviewed Budget Towing September invoice for FSP towing service and authorized payment. [CT] 10/24/16
  - Began process of transitioning Fresno COG program management responsibilities to another Fresno COG employee. [CT] 10/11/16.