



CITIZEN OVERSIGHT COMMITTEE

Measure C Citizen Oversight Committee Meeting Minutes

Members Present:

Barry Mast, FCMA – District 3
Bob Allen, Selma District Chamber of Commerce
Lee Delap, Unincorporated Rural County East of 99
Sal Petrucelli, FCMA District 2
Antonio Gastelum, American Labor Alliance
David Van Pelt, Unincorporated Rural Area West of 99

Joe Denham, Greater Fresno Area Chamber of Commerce
Destiny Rodriguez, Public at Large
Stephanie Frederick, League of Women Voters
Mike Schwan, Central CA Builders Exchange

Others Attending:

Brenda Veenendaal, Fresno COG
Denise DiBenedetto, Fresno County Transportation Authority
Trai Her, Fresno COG

David Van Pelt, Chair, called the meeting to order at 5:05 p.m.

I. Presentations – None

II. Minutes of September 8, 2016 Meeting of the Measure C Citizen Oversight Committee

A motion was made by Bob Allen and seconded by Lee Delap to approve the September 8, 2016 Oversight Committee minutes with edits. A vote was called for and the motion carried.

III. Measure C Citizen Oversight Committee Local Agency Budget Forms Review

Ms. Veenendaal reported that each fiscal year the Citizen Oversight Committee (COC) asks each local agency receiving Measure C Local Transportation Funds to complete a reporting of how they plan to spend the current year's Measure C Local Program allocations. The request goes out the local agencies via a form the COC have instructed staff to develop and revise and updates each year.

To date, 10 required Local Agency Budget Forms were submitted for COC review and approval from the local agencies for review and approval.

There was a brief discussion regarding the upcoming compliance audit to review the reserve funds. Denise DiBenedetto stated that the compliance audit will be due next year, all agencies passed the 5 year review in 2012.

- Fresno County Rural Transit Agency– A motion was made by Bob Allen and seconded by Sal Petrucelli to approve. A vote was called for and the motion carried.
- City of Clovis – A motion was made by Lee Delap and seconded by Sal Petrucelli to approve. A vote was called for and the motion carried.
- City of Coalinga– A motion was made by Mike Schwan and seconded by Sal Petrucelli to approve. A vote was called for and the motion carried.

- City of Fowler – A motion was made by Bob Allen and seconded by Lee Delap to approve with an correction on page 2 from Fresno to Fowler. A vote was called for and the motion carried.
- Fresno Council of Governments - A motion was made by Lee Delap and seconded by Sal Petrucelli to approve. A vote was called for and the motion carried.
- City of Kerman– A motion was made by Mike Schwan and seconded by Sal Petrucelli to approve. A vote was called for and the motion carried.
- City of Kingsburg– A motion was made by Bob Allen and seconded by Sal Petrucelli to approve. A vote was called for and the motion carried.
- City of Mendota – A motion was made by Lee Delap and seconded by Mike Schwan to approve. A vote was called for and the motion carried.
- City of Parlier– A motion was made by Lee Delap and seconded by Mike Schwan to approve. A vote was called for and the motion carried.
- City of Fresno – The committee asked for additional clarification on line items G and K for maintenance and reserve. A motion was made by Bob Allen and seconded by Sal Petrucelli to approve the FAX and Airport budget pages of the form and request clarification on the Street Maintenance page. A vote was called for and the motion carried.

IV. Fiscal Year 2015-2016 Measure C Extension Expenditure Reports

Denise DiBenedetto stated that are reporting requirement.

- City of Clovis – Motion to continue this item until the RTP annual report is available was made by Mike Schwan and seconded by Kevin Hamilton to approve. A vote was called for and the motion carried.
- City of Firebaugh - A motion was made by Kevin Hamilton and seconded by Mike Schwan to approve. A vote was called for and the motion carried.
- Fresno Council of Governments - A motion was made by Lee Delap and seconded by Stephanie Federick to approve with the correction of \$.64 to balance the funding amounts. A vote was called for and the motion carried.
- City of Kerman - A motion was made by Kevin Hamilton and seconded by Mike Schwan to approve. A vote was called for and the motion carried.
- City of Kingsburg- A motion was made by Stephanie Federick and seconded by Mike Schwan to approve. A vote was called for and the motion carried.
- City of Mendota – This report was not included in packet, the item will be continued to the next meeting. A motion to continue this item was Kevin Hamilton and seconded by Lee Delap to approve. A vote was called for and the motion carried.
- City of Reedley - A motion to continue this item was made by Kevin Hamilton and seconded by Lee Delap to approve. A vote was called for and the motion carried.
- City of Selma- A motion was made by Lee Delap and seconded by Mike Schwan to approve. A vote was called for and the motion carried.

V. Local Transportation Planning Agencies Audits of Fiscal Year 2013/14 and 2014/15

Jeff Markarian from Dedekian, George, Small & Markarian, Accountancy Corporation, the firm retained by the Authority to perform the annual audits of the LTP Agencies Expenditure Reports presented his summary reports of the FY13/14 and FY14/15 audits. Financial statements and compliance reports were provided.

The committee had a lengthy discussion regarding the financial statements, findings, accumulated interested, reserve funding and the potential change in the due dates for expenditure reports to the end of March in April to better align with the City's auditors review.

VI. FCTA Measure C Annual Audit Reports – continued from prior meeting

A motion to receive the audit reports as presented was made by David Van Pelt, and seconded by Kevin Hamilton to approve. A vote was called for and the motion carried with Stephanie Frederick abstaining.

A motion to request Jeff Markarian to return and provide an overview of June financial reports was made by David Van Pelt, and seconded by Kevin Hamilton to approve. A vote was called for and the motion carried.

VII. Items from Members

Stephanie Frederick read from the October PAC minutes related to the TOD program.

VIII. Items from Staff

Brenda Veenendaal announced dates for the next COC meeting.

- December 8, 2016
- February 9, 2016
- March 9, 2016 (Very tentative--staff has another event this day)

She also provided the committee with a community profile for each city with includes demographics and statistics.

B. Items for next agenda – none

C. Upcoming Meetings of other related Boards/Committees:

Fresno COG Policy Board - Thursday, November 17 at 5:30 pm

Sustainable Infrastructure Grant Program Meeting - Tuesday, November 29, 2016 at 2:00 p.m.

RTP Roundtable Meeting - Wednesday, November 30, 2016 at 2:00 p.m.

Fresno COG Transportation Technical Committee - Friday, December 2 at 8:30 am (tentative)

Fresno COG Policy Advisory Committee - Friday, December 2 at 10:00 am (tentative)

Fresno County Transportation Authority - Wednesday, December 7 at 9:00 am

Fresno COG Policy Board - Thursday, December 15 at 5:30 pm (tentative)

Adjourn.