



CITIZEN OVERSIGHT COMMITTEE

Measure C Citizen Oversight Committee Meeting

Executive Minutes

Date: Monday, December 9, 2016

Time: 5:00 PM

Place: COG Ash Conference Room

2035 Tulare St., Suite 201, Fresno, CA

Members Present:

Barry Mast, FCMA – District 3

Bob Allen, Selma District Chamber of Commerce

Lee Delap, Unincorporated Rural County East of 99

Sam Molina, FCMA District 1

Sal Petrucelli, FCMA District 2

David Van Pelt, Unincorporated Rural Area West of 9

Kevin Hamilton, Central California Asthma Coalition

Joe Denham, Greater Fresno Area Chamber of Commerce

Stephenie Frederick, League of Women Voters

Absent:

Gilbert Coelho, Firebaugh Rotary Club

Antonio Gastelum, American Labor Alliance

Mike Schwan, Central CA Builders Exchange1

Destiny Rodriguez, Central Calif. Builders Exchange

Others Attending:

Brenda Veenendaal, Fresno COG

Denise DiBenedetto, Fresno County Transportation Authority

Stephanie Maxwell, Fresno COG

David Van Pelt, Chair, called the meeting to order at 5:05 p.m.

I. Presentations - About Presentations:

This portion of the meeting is reserved for persons wishing to address the Committee on items within its jurisdiction but not on this agenda.

There were no public presentations.

II. Minutes of November 10, 2016 Meeting of the Measure C Citizen Oversight Committee

A motion was made by Stephenie Frederick and seconded by Sal Petrucelli to approve the November 10, 2016 Oversight Committee minutes. A vote was called for and the motion carried.

III. Measure C Citizen Oversight Committee Local Agency Budget Forms Review

David VanPelt reported on this item. Each fiscal year the Citizen Oversight Committee (COC) asks each local agency receiving Measure C Local Transportation Funds to complete a reporting of how they plan to spend the current year's Measure C Local Program allocations. The request goes out to the local agencies via a form, and the Citizen Oversight Committee had instructed staff to develop and revise updates each year.

At the last meeting, 10 required Local Agency Budget Forms were submitted for COC review and approval from the local agencies for review and approval. One was sent back to the City of Fresno for edits, and five additional forms were received and were attached for review.

- City of Fresno – At the November meeting the committee asked for additional clarification on page 1, Street Maintenance, line items G and K regarding maintenance and reserve. A motion was made by Bob Allen and seconded by Sal Petrucelli to approve the FAX and Airport budget pages of the form and request clarification on the Street Maintenance page of the form. A vote was called for and the motion carried. FCTA staff confirmed that all of the City of Fresno's local funding programs currently have reserves. Therefore, COG staff was working with the City of Fresno to correct their form, as none of the pages indicated they had reserve funding. When completed, the forms were posted to the agenda packet under this item.

A motion was made by Bob Allen and seconded by Sal Petrucelli to approve the City of Fresno. A vote was called for and the motion carried.

- City of Orange Cove

A motion was made by Bob Allen and seconded by Stephenie Frederick to approve the City of Orange Cove. A vote was called for and the motion carried.

- City of Reedley

A motion was made by Lee Delap and seconded by Kevin Hamilton to approve with the insertion of Rural Trails Item A rehabilitation check for the City of Reedley. A vote was called for and the motion carried.

- City of San Joaquin

A motion was made by Lee Delap and seconded by Stephenie Frederick to approve with the check of Item A Street Maintenance rehabilitation for the City of San Joaquin. A vote was called for and the motion carried.

- City of Selma

A motion was made by Bob Allen and seconded by Sal Petrucelli to approve the City of Selma. A vote was called for and the motion carried.

- County of Fresno

A motion was made by Lee Delap and seconded by Joe Denham to approve with a no check on Item H for the County of Fresno. A vote was called for and the motion carried.

IV. Fiscal Year 2015-2016 Measure C Extension Expenditure Reports

Denis DiBenedetto gave a brief explanation on this item. Pursuant to the adopted Fresno County Transportation Authority procedures for administration of Measure C Extension Funds for Local Transportation Pass-Through Projects and Programs, and for Short Term Regional Transportation Program projects, local agencies are required to submit their Measure C Extension Expenditure Report(s) for the fiscal year no later than November 15th of each year. To date all of the local agencies have submitted the Fiscal Year 2015-2016 Expenditure Reports with the exception of the City of Coalinga. The Cities of Clovis and Fresno have also submitted their RTP projects Annual Reporting. Please note that review and communication with local agencies were on going at the time of agenda preparation.

A motion was made by Joe Denham and seconded by Bob Allen to approve the city of Coalinga with adding, "to be consistent on the reports". A vote was called for and the motion carried.

The following Expenditure Reports were reviewed at the last meeting:

- FCRTA

A motion was made by Kevin Hamilton and seconded by Stephenie Frederick to approve the FCRTA forms. A vote was called for and the motion carried.

- City of Fowler

A motion was made by Kevin Hamilton and seconded by Joe Denham not to approve the City of Fowler forms. A vote was called for and the motion was carried.

- City of Fresno

A motion was made by Lee Delap and seconded by Kevin Hamilton to approve the City of Fresno forms. A vote was called for and the motion carried.

- Fresno Airports

A motion was made by Stephenie Frederick and seconded by Lee Delap to approve the Fresno Airports forms. A vote was called for and the motion carried.

- Fresno FAX

A motion was made by Joe Denham and seconded by Kevin Hamilton to wait on approval of the Fresno FAX forms. A vote was called for and the motion carried.

- City of Huron

A motion was made by Lee Delap and seconded by Bob Allen to approve the City of Huron forms. A vote was called for and the motion carried.

- City of Orange Cove

A motion was made by Joe Denham and seconded by Sal Petrucelli to wait on the approval of the City of Orange Cove forms. A vote was called for and the motion carried.

- City of Parlier

A motion was made by Bob Allen and seconded by Kevin Hamilton to hold on the approval of the City of Parlier forms. A vote was called for and the motion carried.

- City of San Joaquin

A motion was made by Bob Allen and seconded by Lee Delap to approve the City of San Joaquin forms. A vote was called for and the motion carried.

- City of Sanger

A motion was made by Lee Delap and seconded by Kevin Hamilton to hold on the approval of the City of Sanger forms. A vote was called for and the motion carried.

- City of Mendota

A motion was made by Lee Delap and seconded by Joe Denham to hold on the approval of the City of Mendota forms. A vote was called for and the motion carried.

- City of Reedley

A motion was made by Joe Denham and seconded by Sal Petrucelli to hold on the approval of the City of Reedley forms. A vote was called for and the motion carried.

- City of Coalinga

A motion was made by Joe Denham and seconded by Kevin Hamilton to approve the City of Coalinga forms. A vote was called for and the motion carried.

Additional Local Expenditure Reports were attached for Item IV. All forms that were not approved should be brought back to the Committee at their next scheduled meeting.

V. FCTA Measure C Annual Audit Reports

Denise Dibenedetto reported on this item. At the September 2016 COC meeting the audit reports were handed out and Denise DiBenedetto gave a brief explanation of the item. David Van Pelt suggested that the audit report be taken home so the committee. A motion was made by Bob Allen and seconded by Lee Delap to bring this item back at the next meeting. A vote was called for and the motion carried.

Green and Company LLP, the Certified Public Accounting firm retained by the Authority to perform their fiscal year 2014-2015 audit of finances, recently completed their analysis and submitted the final report. In the summary, the firm found no material weakness concerning internal control over financial reporting and no instances of noncompliance with laws, regulations, contracts, or grant agreements. Also included in the agenda package were the financial restatements for fiscal years 2012-2013 and 2013-2014. These financial restatements are due to the action taken by the Authority Board at their December 2014 meeting to adopt the update to the Measure C Extension Regional Transportation Mitigation Fee (RTMF) Nexus Study.

At the November Oversight Committee meeting had approved a motion to receive the audit reports as presented, but also moved to request that Jeff Markarian return and provide an overview of these financial reports.

Though his firm did not complete these reports, Jeff Markarian explained how the audits are conducted and answered Committee member questions. He also agreed to address the content of the reports at a future meeting of the Committee.

VI. Items from Members

None

VII. Items from Staff

A. Future tentative COC meeting dates to calendar:

- February 9, 2016
- March 9, 2016 (Very tentative--staff has another event this day)

B. Items for next agenda

Denis DiBenedetto informed the Committee about the Self Help by Keith Dun.

C. Upcoming Meetings of other related Boards/Committees:

- Fresno County Transportation Authority - Wednesday, December 7 at 9:00 am
- Sustainable Infrastructure Grant Program Meeting - Tuesday, January 24, 2016 at 2:00 p.m.
- RTP Roundtable Meeting - Wednesday, January 25, 2017 at 2:00 p.m.

Chair \sm adjourned the meeting at 6:45 p.m.