



Fresno County Rural Transit Agency

2035 Tulare Street, Suite 201, Fresno, CA 93721
tel 559-233-6789 Fax 559-233-9645
www.ruraltransit.org

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

MEETING AGENDA

DATE: Thursday, February 23, 2017

TIME: 5:30pm, **AFTER** the Fresno Council of Governments (FCOG) Meeting

PLACE: FCOG / FCRTA Offices
Sequoia Conference Room

Fresno, CA 93721

(Corner of Tulare and Van Ness Ave. - above Club One

Park in Underground Garage - Entrance off Tulare & Van Ness Ave.

Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,

Up Elevator to Second Floor, Left to Sequoia Conference Room

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

1. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. ACTION ITEMS

- A. Approve Executive Minutes of January 26, 2017 (Attachment)

3. CONSENT ITEMS

- A. California Office of Emergency Services (CAL OES) Investment Justification (IJ) for \$127,838

Summary:

FCRTA is applying for \$127,838.00 to purchase and install security lights for FCRTA bus storage facilities at the (13) City Maintenance Yards. If lights exist, then they will be upgraded to energy

A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY

THE CITIES OF: COALINGA, FIREBAUGH, FOWLER, HURON, KERMAN, KINGSBURG, MENDOTA, ORANGE COVE, PARLIER, REEDLEY, SANGER, SAN JOAQUIN, SELMA & FRESNO COUNTY

efficient lighting. This will allow for added safety and security of the site and property. This project will be coordinated with City staff to maximize resources at each location. The IJ and Resolution are attached for your review.

Action:

Staff recommends Board approval and submittal of the IJ to CAL OES in the amount of \$127,838.00. It is further recommended that the Board approve Resolution # 2017-01.

B. Measure C new Technology Reserve Program Cycle I Funding Award

Summary:

The Fresno County Transportation Authority (FCTA) awarded the FCRTA \$2,536,321.00 on December 07, 2016 to purchase two (2) 35 foot electric BYD buses, (2) solar tree charging stations and authorization to contract with Cal Start San Joaquin Valley Clean Transportation Center for technical and administrative services associated with this new technology project. The buses will be put into service along two corridor route services; Orange Cove Transit Inter-City and Coalinga Inter-City providing express service with two trips daily (am/pm) into Fresno, Monday through Friday.

Action:

Staff recommends Board approval of the attached Resolution # 2017-02 to enter into agreement with the FCTA for this contract award to start this project.

C. Caltrans Low Carbon Transit Operations Program (LCTOP) allocation of \$98,896.00 to FCRTA

Summary:

FCRTA was recently notified of our annual funding allocation from LCTOP. Our intent is to purchase another 10 passenger wheel chair lift equipped electric van (EV) to be used in rural transit service. We currently have 4 of these EV vans that are currently being up fitted for service. This additional EV van will service the rural transit routes.

Action:

Staff recommends Board approval of the attached Resolutions # 2017-03 and #2017-04 for submittal.

4. OTHER BUSINESS

A. Items from staff.

B. Items from members.

5. ADJOURNMENT



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FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

Executive Minutes

Thursday, January 26, 2017 at 7:30 P.M after COG Policy Board Meeting
COG Sequoia Conference Room
2035 Tulare St., Suite 201, Fresno, CA

Members Attending:

Mayor Nathan Vosburg, City of Coalinga
Mayor Brady Jenkins, City of Firebaugh
Mayor David Cardenas, City of Fowler
Mayor Rey Leon, City of Huron
Council Member Gary Yep, City of Kerman
Mayor Rolando Castro, City of Mendota
Mayor Victor Lopez, City of Orange Cove
Mayor Anita Betancourt, City of Reedley
Mayor Frank Gonzalez, City of Sanger
Mayor Pro Tem Amarpreet Dhaliwal, City of San Joaquin
Mayor Michael Derr, City of Selma
Supervisor Sal Quintero, Fresno County

Moses Stites, General Manager
Arthur Wille, County Counsel
Trai Her-Cole, FCOG

Absent:

Mayor Michelle Roman, City of Kingsburg
Mayor Alma Beltran, City of Parlier

4. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

5. ACTION ITEMS

A. Approve Executive Minutes of November 17, 2016

Mayor Lopez (Orange Cove) made a motion, seconded by Mayor Cardenas (Fowler) to approve minutes of November 17, 2016. A vote was called for and the motion carried.

6. CONSENT ITEMS

A. Triennial Performance Audit for FY 2012-13, 2013-14 and 2014-15

Moses Stites asked if anyone had questions regarding the Triennial Performance Audit. He went on to describe that the Triennial Performance Audit is a 3 year Performance Audit not a Financial Audit essentially to review the performance status and to make sure we are in compliance with State and Federal requirements so that FCRTA can continue to maintain funding as required by the FCOG to operate as a transit agency.

B. 2015 -16 Annual Productivity Evaluation

Mayor Cardenas (Fowler) made a motion, seconded by Mayor Vosburg (Coalinga) to approve both A & B. A vote was called for and the motion carried.

7. OTHER BUSINESS

C. Items from Staff.

Moses highlighted the most recent projects that FCRTA is embarking on, with the solar units that have been delivered to the majority of the cities. Still need to deliver (4) units (Coalinga, Orange Cove, Parlier and Huron).

Kingsburg, Kerman, San Joaquin, Firebaugh, Fowler, Mendota, Selma, Sanger and Reedley have received their units.

Eventually, you will be seeing electric vehicles out in your community with the intent to convert the fleet into electric vehicles by 2025.

Fresno County will be the first County in the State and the country to have every incorporated City (13) to have solar units. A big accomplishment for FCRTA.

It's going to allow residents from disadvantaged communities to apply and buy electric vehicles, because there are special rebate programs. Eventually through other funding your cities will be able to apply to the San Joaquin Air District and ARB for additional electric vehicles and EV charging units. There are tremendous opportunities and a door that has been opened for all of us. Any questions I'll be more than happy to address them.

D. Items from Staff.

Mayor Lopez (Orange Cove) asked if the solar units came with chargers. Moses informed everyone that they have to drive an electric or hybrid vehicle to charge them – they are solar and they don't require any direct connection to electrical outlets. There are two dispensers – one for general public, one for city transit and city vehicles and no charge or fee to anyone.

Mayor Vosburg (Coalinga) asked what kind of vehicles can use the solar unit. Moses said that any vehicles can use the unit with the exception of the Tesla vehicle as they need to bring in their own connection that has a universal unit and exclusive to Tesla. Any other vehicles can be connected Hybrid, Prius & others.

Mayor Vosburg (Coalinga) question - does the charge only kick in place when solar is active or can it restore the charge? Moses response is yes to both questions because there is a battery underneath in the container that absorbs charges from the panels that are charging.

There is also an electrical outlet and USB cord in the event the power goes out.

Mayor Cardenas (Fowler) thanked Moses for everything he has done.

Is there any after this phase and can we get more of the units? Moses said yes if time permits and I can apply for funding.

Mayor Leon (Huron) what is the cost? Moses replied anywhere from \$58,000 to \$68,000 depending on the capacity of the solar panels. The entire grant was approximately \$800,000 and FCRTA will get a reimbursement of \$78,000 by the Air District because it's open to the general public, net cost is approximately \$720,000. Moses, additional response was able to get grant through Department of Transportation CalTRANS (PTMISEA).

C. ADJOURNMENT

Motion adjourn at 8:15 p.m.

Respectfully submitted,



Moses Stites, General Manager

Investment Justification Template

A. Investment Heading	
Date Submitted	1/30/17
Grant Year Applying For	FY 15-16
County of Allocation	Fresno
Agency Name	Fresno County Rural Transit Agency (FCRTA)
Investment Name	Purchase, installation, and operation of Security Lights for FCRTA bus storage facilities at City Maintenance yard sites in Fresno County
Investment Phase	1
Amount Requesting	\$ 127,838
FIPS Number	#019-95010
Number of Projects	1

B. Contact Information	
Gilbert Garza, Associate Transit Planner Fresno County Rural Transit Agency (FCRTA) 2035 Tulare Street, Suite 201 Fresno, CA 93721 559-263-8019 (phone) 559-233-9645 (fax) ggarza@fresnocog.org	Moses Stites, General Manager Fresno County Rural Transit Agency (FCRTA) 2035 Tulare Street, Suite 201 Fresno, CA 93721 559-233-6789 ext. 244 (phone) 559-233-9645 (fax) mstites@fresnocog.org

C. Investment Funding plan			
Investment YEAR ____ 16 ____	CTAF Request Total		Grand Total
	8879.58(a)(2)	8879.58(a)(3)	
Planning			
Equipment	\$ 124,385	\$3,453	\$ 127,838
Construction			
Total	\$ 124,385	\$3,453	\$ 127,838

****NOTE –Label each project alphabetically and provide the following questions per project.

Agency Name and FIPS Fresno County Rural Transit Agency (FCRTA), #019-95010

Letter and Project Title Purchase and installation of Security Lights for FCRTA bus storage facilities at City Maintenance yard sites in Fresno County

D. Provide a brief description for this investment.

Purchase, installation, and operation of Security Lights for FCRTA bus storage facilities at City Maintenance yard sites in Fresno County.

E. Describe how this investment specifically addresses capital projects or capital expenditures.

The proposed investment for the purchase, installation, and operation of Security Lights and related equipment for FCRTA bus storage facilities specifically addresses capital expenditures in that this investment is in Physical security enhancement equipment.

F. Describe how the investment will achieve the safety, security, or emergency response benefit.

The proposed investment for the purchase, installation, and operation of Security Lights and related equipment for FCRTA bus storage facilities at City Maintenance yard sites will enhance the safety and security at locations where buses are parked and stored. The proposed Security Lights will enhance the safety and security of FCRTA bus drivers that use these facilities during the hours of darkness in the early morning and night. These Security Lights will also allow FCRTA staff to better observe any suspicious activity in the bus storage facilities. This monitoring will help deter the theft or damaging of FCRTA buses.

Agency Name and FIPS Fresno County Rural Transit Agency (FCRTA), #019-95010

Letter and Project Title Purchase and installation of Security Lights for FCRTA bus storage facilities at City Maintenance yard sites in Fresno County

G. Describe how this investment specifically meets the useful life for capital assets specified in subdivision (a) of section 16727.

The proposed investment is for the purchase and installation of Security Lights and related equipment for FCRTA bus storage facilities at City Maintenance yard sites in Fresno County. This lighting equipment has a FTA useful life of seven years. Thus the proposed investment addresses the following tangible physical property of Capital Assets: Equipment with an expected useful life of two years or more.

H. Provide a high-level timeline, milestones and dates, for the implementation of this investment. Possible areas for inclusion are: stakeholder engagement, planning, major acquisitions/purchases, training, exercises, and process/policy updates. Up to 10 milestones may be provided.

Milestone 1: Confirm and finalize equipment product quotes from equipment vendor(s). Order Security Lights. Completed by June 1, 2017

Milestone 2: Delivery of Security Lights. Completed by August 1, 2017

Milestone 3: Installation and testing of Security Lights. Completed by December 1, 2017

Milestone 4: Project Close-out. Complete by February 1, 2018.

**BEFORE THE
FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2017-01**

In the matter of:
Fresno County Rural Transit Agency
CTAF – CalOES Grant Application

RESOLUTION AUTHORIZING FCRTA'S
CALIFORNIA TRANSIT ASSISTANCE FUND-
CALIFORNIA OFFICE OF EMERGENCY SERVICES
AGENCY GRANT APPLICATION FOR
SECURITY LIGHTS FOR FCRTA BUS STORAGE
FACILITIES AT CITY MAINTENANCE YARDS

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Governor's Office of Emergency Services (Cal OES) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) is eligible to receive CTSGP funds; and

WHEREAS, the FCRTA has submitted an Investment Justification that was approved by Cal OES and will apply for [2015-2016] CTSGP funds in an amount up to \$127,838 for the purchase, installation, and use of Security Lights and related equipment for 13 Maintenance Yard sites in Fresno County.

WHEREAS, FCRTA recognizes that it is responsible for compliance with all Cal OES CTSGP grant assurances, and state and federal laws, including, but not limited to, laws governing the use of bond funds; and

WHEREAS, Cal OES requires the FCRTA Board of Directors to complete, execute, and submit this Governing Body Resolution for the purposes of identifying its General Manager as the authorized agent to act on behalf of FCRTA to execute actions necessary to obtain CTSGP funds from Cal OES and ensure continued compliance with Cal OES CTSGP assurances, and state and federal laws.

THEREFORE, IT IS HEREBY RESOLVED BY THE Fresno County Rural Transit Agency's Board of Directors THAT Moses Stites, General Manager, is hereby authorized to execute for and on behalf of FCRTA, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining financial assistance provided by the California Governor's Office of Emergency Services under the CTSGP.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed _____
Amarpreet Dhaliwal, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency Duly adopted at a meeting thereof held on the 23rd day of February, 2017.

Signed _____
Moses Stites, General Manager

RESOLUTION # 2017-02

**AUTHORIZATION FOR THE FCRTA GRANT APPLICATION TO THE
MEASURE C NEW TECHNOLOGY RESERVE GRANT PROGRAM**

WHEREAS, the FCRTA is an eligible project applicant and may receive funding from the Fresno County Transportation Authority's (FCTA) and Fresno Council of Government's (Fresno COG) Measure C New Technology Reserve Grant Program; and

WHEREAS, the FCRTA wishes to delegate authorization to execute these documents and any amendments thereto to the General Manager; and

WHEREAS, the FCRTA has prepared an Application in the amount of \$2,536,321 for the grant project of two 35-ft BYD Electric Buses and two Solar Tree Charging Stations to be deployed on two new FCRTA bus routes; and

WHEREAS, the FCRTA as part of this Application and as a \$50,000 portion of awarded grant funds is subcontracting with the CALSTART San Joaquin Valley Clean Transportation Center for technical and administrative services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the FCTA and Fresno COG Measure C New Technology Grant Application document and any applicable statutes, regulations and guidelines for all FCTA and Fresno COG funded projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the General Manager, be authorized to make financial decisions, authorize the submittal of the application to the FCTA and Fresno COG, and implement the electric vehicle and solar charging procurement and infrastructure project.

AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER

Passed and approved this 23rd day of February, 2017.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed _____
Amarpreet Dhaliwal, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency Duly adopted at a meeting thereof held on the 23rd day of February, 2017.

Signed _____
Moses Stites, General Manager

RESOLUTION # 2017-03

**AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**

WHEREAS, the FCRTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the FCRTA wishes to delegate authorization to execute these documents and any amendments thereto to Moses Stites, General Manager.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that *Moses Stites, General Manager*, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER

BY: _____
Amarpreet Dhaliwal, FCRTA Board Chair

Date: February 23, 2017

RESOLUTION # 2017-04

**AUTHORIZATION FOR THE EXECUTION OF THE
THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROJECT:
ACQUISITION OF ONE ELECTRIC VAN--\$98,896**

WHEREAS, the FCRTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the FCRTA wishes to implement the LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2016-17 LCTOP funds:

Project Name; Acquisition of One Electric Van

Amount of LCTOP funds requested: \$98,896.00

Short description of project: Acquisition of One Zenith Electric Van for operation in FCRTA service areas.

Contributing Sponsors (if applicable): None

AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER

BY: _____
Amarpreet Dhaliwal, FCRTA Board Chair

Date: February 23, 2017