

COUNCIL OF FRESNO COUNTY GOVERNMENTS
 SCHEDULE OF FUNDS ALLOCATED & EXPENDED
 2nd Quarter - December 2016

I B.

	Percent	Budget Authorized	Year to Date Expense	Local Resources	FHWA PL Carry Frwd	FTA MPO S303 Carry Frwd	FHWA PL Tollcredit	FTA MPO S303 Tollcredit	FTA MPO S304 YARTS	SHA State	Prop 84 DOC	FTA 5316 5317	FTA 5307	FTA 5310	FTA 5311	FTA 5313	PPM 6504(001)	FSP 6504(002)	CA Energy Comm.
2016/17 OWP Allocated Funds:																			
110 Regional Streets & Roads	32%	257,402	82,701		45,435		37,266												
111 Regional Transp. Modeling	35%	701,840	242,233	40,383	4,793		197,057												
112 Regional Traffic Monitoring	11%	318,880	34,015				34,015												
114 IntelligentTransp Systems	26%	6,960	1,817				1,817												
115 Reg. Transp. Mitigation Fee	9%	103,668	9,030	9,030															
116 National Park Studies	21%	2,706,287	577,620	169,897				5,963					401,760						
117 Golden State	5%	4,097,264	193,547	193,547															
120 Public Trans. - Urban	20%	328,933	65,837	24,057									41,780						
121 FTA 5310/5316-JARC/5317-NF	19%	2,785,309	518,503	59,380								540		458,583					
123 Sustain. Comm. Public Trans.	0%	370,000	333	38				295											
124 Business Commute Optimiz.	0%	363,725	0																
150 Other Modal Elements	6%	314,684	19,523	19,523															
152 High Speed Rail Planning	2%	177,526	4,263	182			4,081												
153 Airport Land Use	2%	359,090	7,344	7,344															
170 Regional Transp. Plan	23%	849,333	196,905		31,005	18,153	76,721	71,026											
172 Congestion Managment Plan	19%	280,326	52,648		11,664		20,492	20,492											
180 Air Quality	48%	150,614	71,885				58,788	13,097											
210 Measure "C"	47%	266,187	125,002	125,002															
211 Measure "C" Oversight Comm.	31%	22,201	6,946	6,946															
212 Measure "C" Car/Van Pool	29%	413,981	121,648	121,648															
214 Measure "C" ADA/Seniors	34%	722,494	247,791	247,791															
215 Measure "C" Farm Van Pool	28%	490,130	134,905	134,905															
220 Transportation Prog. Dev.	35%	322,000	113,786														113,786		
310 Intergov. Coordination	22%	222,171	48,617	48,617															
311 Public Info. and Partic.	48%	134,093	64,595				64,595												
313 Environmental Justice	25%	34,676	8,559				8,559												
320 Technical Assist. Members	27%	211,392	56,053	56,053															
331 Zero Net Energy Farms	2%	50,000	972	486															486
340 TDM Program	26%	18,919	4,875	4,875															
350 Regional Data Center	17%	89,904	15,385	15,385															
360 One Voice Advocacy	25%	139,161	34,420	34,420															
411 Ag Farmland Trust	5%	19,733	966	966															
420 Regional Housing Needs	1%	49,822	725	725															
811 SJ Valley Goods Movement	6%	210,997	13,078	7,083						5,995									
812 Rural Transit Alternatives	3%	23,529	719	719															
814-9 Sustainable Communities	14%	282,000	38,584	5,451							33,133								
820 Valley RTPA Coordination	23%	285,744	65,822	65,822															
910 COFCG Admin.	25%	130,829	33,031	33,031															
911 OWP & Budget	28%	26,720	7,473	7,473															
912 Transportation Funds Adm.	35%	106,916	37,929	37,929															
920 FCRTA Admin.	45%	417,416	186,311	186,311															
930 Trans. Auth. Admin.	49%	2,515	1,237	1,237															
940 Freeway Service Patrol	42%	433,090	180,912	37,808															143,104
Total Allocated Funds	19%	19,298,461	3,628,545	1,704,064	92,897	18,153	503,391	104,615	6,258	5,995	33,133	540	443,540	458,583	0	0	113,786	143,104	486

Fresno Council of Governments
Progress Report for Second Quarter (October 2016 to December 2016)
FY 2016-17 Overall Work Program
(July 2016- June 2017)
March 2017

110 Regional Streets and Highways Planning

OBJECTIVE

To maintain a continuing, cooperative, and coordinated regional streets and highways planning process that is responsive to local needs as well as state and federal requirements.

Quarter 2 October – December

October

- **Cycletracks**
 - Took over project management duties from Clark Thompson on 10/26/16. Clark briefed me on the project to date and gave me relevant documents. Participated in bi-weekly call with Clark & Jeff Knowles from Alta.
- **Association for the Beautification of Highway 99**
 - **Highway 99 Beautification Master Plan Update:**
 - Located photo from 2004 Northern Monument dedication to use for cover photo on the Master Plan Update Document-photo was approved for use by Chair of Association. Work begun on finalizing document 10/3-to 10/11/2016[LD]

November

- **Association for the Beautification of Highway 99**
 - Master Plan Update: Revised draft document-removed header/watermarks/sent clarifying note to Chair on some of the content to revise/proof read and revised document/prepared new cover, researched appendix II financial grant information, added one specimen to tree list per Chair request, 11/1 to 11/5/2016[LD]
 - Master Plan Update: Continued revisions on draft document-coordination with Association Chair on some of the content to revise/proof read, revised table of contents, formatted document. 11/7-18/2016[LD]
- **Cycletracks**
 - Review project documents. Participated in bi-weekly call with Jeff Knowles from Alta Planning & Design. Discuss deliverables and plans for next PDT meeting and Public Workshop that will be held in early December with Alta's project manager. Phone Fresno Unified and arrange for Public Workshop to be held at Hoover High School. Work with Nick Paladino and Fresno COG staff on possible amendment to the Measure C Expenditure Plan Bikeways language to add Class IV bike lanes as requested by the City of Fresno. Also look into cleaning up bike and pedestrian language so Measure C is more consistent with FHWA and Caltrans verbiage.

December

- **Cycletracks**
 - Helped organize field review of 8 corridors in the FCMA for possible Class IV bikeway additions. Participants included staff from the City of Fresno, Fresno Cycling Club, Bicycle/Pedestrian Advisory Committee, Caltrans, Fresno COG, Alta Planning & Design, and W-Trans.
 - Arranged for and participated in Project Development Team meeting.
 - Helped arrange for and participated in Public Workshop held at Hoover High School.
 - Discussed outcomes from Field Review, PDT meeting and Public Workshop with Jeff Knowles from Alta and how this might change which corridors are analyzed.
 - Elicit feedback from City of Fresno Engineering and Planning staff on any changes to the proposed corridors to be analyzed by Alta. Discuss changes with consultant.
 - Participated in bi-weekly call with Jeff Knowles from Alta Planning & Design.
 - Continue to work with Nick Paladino on the possible amendment to the Measure C Expenditure Plan Bikeways language.
 - Review Working Paper #3 and send edits to Jeff Knowles.
 - Update Fresno COG's Separated Bikeway Feasibility Study and Active Transportation websites.

111 Regional Transportation Modeling

OBJECTIVE

To maintain a continuing, cooperative, and coordinated regional transportation modeling process which is responsive to local needs as well as state and federal requirements.

Quarter 2 October – December

October

- VMIP2 Model Base Year Testing 10/06 LY/KH
- Conducted Select Zone Analysis for Clovis Community Medical Center Project 10/03 LY/KH
- Distributed the RFP for the activity-based model 10/3/KC
- Social Equity Working Group Meeting 10/04 MZ/KH
- Auto Operating Cost and VMT back-sliding analyses for ARB stress test 10/7 KC/KH
- Conducted Select Zone Analysis for Peter's Engineering Kamm/SR145 10/6 LY/MZ
- Compiled VMIP2 Model future years land use input 10/7 KH
- Studied Millennial Travel Behavior for ARB's stress test 10/7 MZ
- Conducted modeling for ARB's PM10 Budget Development 10/19 MZ
- Conducted Select Zone Analysis for JLB Clinton&Blythe 10/20 LY/MZ
- Growth forecast technical committee meeting 10/12/16 KC/SS
- Activity-based model RFP Q&A 10/19/16 KC
- Conducted Select Zone Analysis for Precision Temperance/McKinley Project 10/11 LY/MZ
- VMIP2 Model Base Year Trip Generation Calibration KC/KH 10/21
- 2035 Horizon Year VMIP2 Model Scenarios Testing KH/LY 10/20

November

- VMIP2 Model Validation Testing KH/KC/LY 11/7/16
- ARB stress test discussions KC/KH/SS/MZ/LY 11/7/16
- Clovis Community Medical Center expansion modeling KH/LY 11/7/16
- Attended Social Equity Working Group Meeting 11/8 MZ
- Conducted Select Zone Analysis for Yamabe and Horn Shaw/Grantland 11/9 LY/MZ
- Attended Sustainable Community Grant Kickoff Meeting 11/10 LY
- Attended SJV Freight user group workshop 11/17 KC/KH/MZ
- Call with Fehr & Peers regarding model calibration 11/7 KC/KH
- Adjusted VMIP/2 model future year trip generation-attraction pattern by city 11/21 KH

December

- Activity Based Model proposal discussion 12/1/16 KC/KH/SS/MZ
- Conducted Select Zone Analysis for JLB Maple at American 12/01 LY/MZ
- Worked with consultant on improving VMIP/2 model mode share 12/5/16 KC/KH
- Conducted consultant interview for Activity Based Model proposals 12/6/16 KC/KH/MZ/SS
- Webinar: Caltrans On-Call Modeling Services 12/14/16 KC/KH/SS/MZ
- Performed select zone analyses for traffic consultants 12/19/16 KH/MZ
- ITHIM Model Training 12/20 SS/KC/LY/MZ

112 Regional Traffic Monitoring

OBJECTIVE

To maintain the Fresno Regional Traffic Monitoring Program as a source of current traffic information for use by member agencies and the public, and as a validation tool for the county wide traffic model.

Quarter 2 October – December

October

- Updated count locations for Traffic Monitoring Program KC/KH/MZ
- Worked with Fresno County for new counter purchase KC/KH

November

- Updated count locations for Traffic Monitoring Program 11/04 KC/KH/MZ
- Worked with Fresno County for new counter purchase 11/7/16 KC/KH

December

- Planned and issued new count locations to count program partner cities and county 12/19/16 MZ/KC/KH

114

114 Fresno County Intelligent Transportation System Architecture

OBJECTIVE

To maintain the 2015 Intelligent Transportation System (ITS) Strategic Deployment Plan and Regional Architecture for Fresno County.

Quarter 2 October – December

October

- Participate in Caltrans Statewide ITS Architecture Assessment SAC meeting October 14, 2016. Follow up after meeting with Caltrans HQ staff to give them data about the Fresno County ITS SDP.

November

- Discussed ITS SDP Deliverables with Kern COG's ITS Project Manager. Share relevant documents to help jumpstart Kern COG's ITS SDP Update that will be starting soon.

December

- Call Planning for Operations Statewide Lead, Erik Alm to discuss the Caltrans Statewide ITS Architecture Assessment and the associated survey.

115

115 Regional Transportation Mitigation Fee Program

OBJECTIVE

The primary objective of this project is to administrate a Regional Transportation Mitigation Fee Program for Fresno County consistent with the requirements of Measure "C" approved by Fresno County Voters in 2006.

Quarter 2 October – December

October

- Processed Record of Payment of RTMF forms and collected fees. [GRAHAM/ARNEST/HER-COLE]
- Maintain and update RTMF database and enter information from Record of Payment of RTMF forms, analyze data to prepare RTMF fee collection reports on a monthly, quarterly and annual basis. [GRAHAM/SCOTT]
- Funds are transferred to the Fresno County Transportation Authority account, on behalf of member agencies for Measure C projects throughout the county.
- Answer questions from the public or agencies concerning RTMF.

November

- Processed Record of Payment of RTMF forms and collected fees. [GRAHAM/ARNEST/HER-COLE]
- Maintain and update RTMF database and enter information from Record of Payment of RTMF forms, analyze data to prepare RTMF fee collection reports on a monthly, quarterly and annual basis. [GRAHAM/SCOTT]

- Funds are transferred to the Fresno County Transportation Authority account, on behalf of member agencies for Measure C projects throughout the county.
- Answer questions from the public or agencies concerning RTMF

December

- Processed Record of Payment of RTMF forms and collected fees. [GRAHAM/ARNEST/HER-COLE]
- Maintain and update RTMF database and enter information from Record of Payment of RTMF forms, analyze data to prepare RTMF fee collection reports on a monthly, quarterly and annual basis. [GRAHAM/SCOTT]
- Funds are transferred to the Fresno County Transportation Authority account, on behalf of member agencies for Measure C projects throughout the county.
- Answer questions from the public or agencies concerning RTMF.

116

116 National Park Transit Service

OBJECTIVE

Fresno COG has undertaken a comprehensive effort to develop, plan, and administrate services for public transit services from Fresno to two national parks in our region: Yosemite and Kings Canyon. This process includes the coordination efforts with multiple regional partners including: the National Parks Service; Madera County; and multiple municipal jurisdictions along the serviced transit corridors.

Quarter 2 October – December

October

- Review and approve invoices.
- Discuss marketing and advertising budget with YARTS GM.
- Prepare meeting room, computer, and phone for YARTS Authority Advisory Committee meeting.
- Discuss new ticketing software capabilities with YARTS GM.
- Prepare meeting room, computer, and phone for YARTS Board meeting

November

- Review and approve invoices.
- Discuss marketing and advertising budget with YARTS GM.
- Research possibility of applying for a grant from Just Transit. Discuss with YARTS GM.
- Review and edit drafts of application sent by YARTS GM.

December

- Discuss YARTS Just Transit application with the YARTS GM, Dick Whittington. Submit application sent by Dick to Just Transit. Review new YARTS schedule for Summer 2017.

116c

116c Transit Planning for Sustainable Communities

OBJECTIVE

Develop, plan, and promote for public transit services from Fresno to Yosemite National Park.

Quarter 2 October – December

October

- Discuss marketing and advertising budget with YARTS GM.

November

- Discuss marketing and advertising budget with YARTS GM.

December

OBJECTIVE

The Fresno Council of Governments (Fresno COG) in conjunction with the Fresno County Transportation Authority, the County of Fresno, and the cities of Selma, Fowler and Kingsburg are amending the scope of work, developing an RFP, and choosing a consultant for the final engineering design plans for the Golden State Corridor Improvement project.

The goal is to revitalize the Corridor, enhance economic development, and improve Corridor safety for both commercial purposes as well as local drivers.

Funding for the Golden State Corridor Improvements has been made available in the Measure "C" Sales Tax Extension, passed by the voters of Fresno County in 2006.

Quarter 2 October – December**October**

- Review and approve invoices.
- Inform Golden State team of CTC's reinstatement of funding for SR 180E so Golden State funding is back on track so construction should proceed according to the original schedule.

November

- Review and approve invoices.
- Participate in focused economic corridor investment plan meetings for Golden State Blvd with the Mark Thomas team. Review follow up documents and discussion.

December

- Review and approve invoices.
- Elicit responses from City of Selma staff for the economic corridor investment plan survey.
- Discuss utility coordination plans for the project with Ed Noriega, consultant PM. Answer questions from PG&E related to the start of utility coordination for the project.

120 Regional Public Transportation Planning**OBJECTIVE**

To carry on the continuing public transportation planning process to satisfy the requirements of the Federal Transit Administration under the Moving Ahead for Progress in the 21st Century (MAP-21) and the recent FAST Act, the Alquist-Ingalls Act (AB-402, 1977) and AB-120 (Statutes of 1979); the Social Service Improvement Act (AB-120, 1979); the Mello Act (SB-157, 1985); the Specialized Transportation Services Act (SB-826, 1988); the Federal Clean Air Act Amendments; the 1988 California Clean Air Act and the Americans With Disabilities Act of 1990 (Public Law 101-336); and the Measure C Expenditure Plan.

Quarter 2 October – December

- *Management Information Systems:* Staff continues to develop and maintain various MIS programs and services. Work continues on the implementation of the Regional Trip Planning program, as well as the Regional Farebox system.
- *National Transit Database Report:* National Transit Data Base (NTDB) annual operating statistics for FY2015-16 has been compiled. Validation and auditing continues. NTDB data collection is an ongoing process.
- *Coordinate with Air District:* Staff reviews Air District's plans and rule making and attends workshops on topics related to transit planning. Staff also works closely in developing funding request strategies from the SJVUAPCD for related TCM's such as alternative fuels funding.

- *Review Development Proposals:* Staff continues to work closely with the development community in order to promote pedestrian and transit-friendly development through review and comment on development proposals.
- *Community Outreach and Public information:* FAX information continues to be maintained on the World Wide Web at <http://www.fresno.gov/index.html>. Staff continues to work with major employers to promote public transit, and to find creative ways to increase transit's market share. Staff has participated in several community outreach activities with various local agencies.
- *Service Coordination:* The Clovis/FAX Metro pass continues to be a success, and FAX continues to include transit service schedules and information for Clovis Stageline in the FAX Schedule Guide. Beginning January 10, 2011, FAX only sells Metro passes and no longer offer the monthly convenience pass.
- *Regional Farebox:* Farebox installation on the FAX fixed-route and Handy Ride system has been completed. Clovis Transit has installed a compatible fare collection system that will allow both systems to read and write mag stripe media for passes and transfers, making travel on and between the two systems much easier. This will also greatly improve the level the transaction detail that can be shared between the systems. New fare media has been designed for the fare systems that will allow magnetic strip cards and smart cards to be used, eliminating the flash passes currently being used. Anticipate going out to bid for the passes next quarter.
- *Social Service Transportation Advisory Council (SSTAC):* At the end of this quarter, staff began preparing for the next Annual Unmet Transit Needs process. Meetings will be scheduled in the urban area as well as one meeting each on the Westside and Eastside of Fresno County.
- *Regional Trip Planning Program:* Enghouse Communications was the selected vendor of the JARC funded project. The Transit Trip Planning Program when fully implemented will include Fresno Area Express, Clovis Transit and Fresno County Rural Transit Agency. Automated trip planning is currently available via Google Transit for FAX, but in a much less robust format. This project has suffered from prolonged technical difficulties, but we have recently overcome these hurdles to release two components of the program; Trip Planning (web based) and Fixed-route interactive voice response (IVR). The 3rd phase, Handy Ride, is currently in testing for the call out features and we anticipate completion end of fiscal year 2017.

**121 Fresno COG-Administered Federal Transit Administration (FTA) Grant Programs:
Section 5310, Section 5316 (JARC) and Section 5317 (New Freedom)**

121

OBJECTIVE

The Human Services Transportation Coordination (HSTC) work elements aim is to improve transportation services for persons with disabilities, older adults, and individuals with lower incomes by ensuring that public and non-profit agencies coordinate transportation resources provided through multiple federal programs.

Quarter 2 October – December

October

- Review FCRTA's Triennial Performance Audit draft.
- Work on and complete all Quarterly Federal Financial Reports and Milestone Progress Reports for FTA grants.
- Review and approve invoices for 5310 bus purchases.
- Review and approve travel training invoices for payment.
- Review and approve JARC and New Freedom grant invoices.

November

- Research the grant close out process in TrAMS. Begin the process.

December

- Review invoices and local match submitted by FEOC for Section 5310 Grant purchase. Approve partial refund for unused local match.

123 Public Transportation Infrastructure Study Update

OBJECTIVE

The purpose of this work element is to update the Public Transportation Infrastructure Study, and develop a regional long range transit plan for the entire Fresno County, which will be incorporated into the Regional Transportation Plan/Sustainable Community Strategy over time.

Quarter 2 October – December

October

November

December

- Held Project Development Team (PDT) meeting with FAX, Clovis Transit, FCRTA and Caltrans 12/5/16 KC/RT/MS
- Worked on developing the RFP for the Fresno County Sustainable Communities Public Transit Plan 12/12-16 KC

124 Commute Optimization System

OBJECTIVE

The purpose of this work element is to develop an innovative system called Business+ Commute Optimization System (B+COS), that can identify the optimal selection of business commute alternatives to minimize negative environmental impacts, and commute time and cost within the City of Fresno, as the pilot project area.

Quarter 2 October – December

October

November

- Project Kick-off Meeting with Partners and Caltrans LY/RT

December

150 Other Modes – Aviation, Rail, Bicycling, Pedestrian

OBJECTIVE

To maintain a continuing, coordinated planning process in the aviation, rail, bicycling, and pedestrian transportation modes.

Quarter 2 October – December

October

- Participated in biweekly call with Jeff Knowles, project manager with Alta Planning + Design. Major topic included setting December 7, 2016 as the date for a morning field review of the six corridors selected for detailed examination for potential as separated bikeway, an afternoon Project Development Team meeting and an evening workshop. [CT] 10/24/16
- Met with Darius Assemi on October 17 to discuss the Separated Bikeway Feasibility Study. [CT] 10/24/16
- Ongoing discussion and meetings regarding the transition of Fresno COG project management responsibilities for the Separated Bikeways Feasibility Study to Peggy Arnest. Peggy participated in the biweekly call with Jeff Knowles on October 27. [CT] 10/24/16

November

December

152 High Speed Rail Planning

OBJECTIVE

The purpose of this work element is to assist the California High-Speed Rail Authority, in conjunction with Fresno COG member agencies, FresnoWorks, and interested citizens and organizations, with proposals and initiatives for the high-speed train system, and to identify and evaluate all issues associated with high-speed trains in Fresno County, including passenger station-area planning and design issues, operational issues, ongoing efforts to secure the heavy maintenance facility, and any other issue associated with the planning and implementation of high-speed rail in Fresno County.

Quarter 2 October – December

October

- Monitored discussion at Fresno City Council meeting on October 20 regarding high speed rail station area planning. [CT] 10/24/16

November

- Followed-up with City of Fresno and Caltrans staff regarding on-going HSR projects and status. [CT] 11/1/16.
- Updated SJV COG Director's on status of Fresno-region HSR activities. [CT] 11/1/16.

December

153 Fresno County Airport Land Use Commission

OBJECTIVE

To ensure the orderly development of lands in the vicinity of public use airports within Fresno County and ensure consistency of land use development with the various Airport Land Use plans within Fresno County.

Quarter 2 October – December

October

- Staffed the October 3, 2016 ALUC meeting. BV
- Hosted meeting with the Fresno Region's airports and the ALUC subcommittee to develop a scope of work for our Airport Land Use Plans Update grant. 8/24/16 –BV

November

- Reviewed all submitted meeting items, researched and wrote recommendations for each item. -BV
- Developed, printed and posted online the ALUC agenda packet for December, 2016. BV
- Completed development of the Airport Land Use Plan Update Scope of Work. Circulated it amongst the project team and forwarded to Caltrans Aeronautics.-BV
- Attended Form 700 training at Fresno County.-BV

December

- Staffed the December, 2016 ALUC meeting. BV
- Completed meeting follow-up tasks.-BV

OBJECTIVE

With the adoption of the 2014 Regional Transportation Plan (RTP), Fresno COG maintains a continuous, coordinated and comprehensive planning and implementation process. The plan includes both long-range and short-range strategies and actions for implementing an integrated intermodal transportation system. It addresses the federally required planning factors emanating from MAP-21, statewide transportation planning emphasis areas and legislative initiatives including SB 375 and AB 32. Ongoing RTP efforts represent a departure from past practice, which can be characterized as intermittent. This new approach is necessary because of the complex requirements that were addressed in the 2014 RTP.

The 2014 Plan is fiscally constrained, and is consistent with the Environmental Protection Agency's defined Transportation Conformity process and all local plans. Public input was sought proactively during development and subsequent adoption of the plan. In addition, Fresno COG followed the process outlined in the latest RTP Guidelines. The 2014 RTP also complies with the applicable requirement of 23 CFR Part 450, which regulates metropolitan transportation planning and programming. Additionally, this plan addresses greenhouse gas emission reduction issues not addressed in OWP Element 180 (Air Quality /Transportation Planning) and the emphasis areas included in the new Federal Transportation Act. The 2014 RTP also contains a Sustainable Communities Strategy (SCS) as required by California Senate Bill 375.

Quarter 2 October – December**October**

- VMT rebound effect call with ARB 10/3 KC
- Stress test call 10/4 KC
- Provided feedback to consultant re: ITHIM stress test 10/4 SS
- RTP Guideline update workshop 10/5 KC
- Call with ClimatePlan 10/5 KC
- RTP Guideline update workshop 10/7 KC
- Demographic Forecast Technical Committee meeting 10/12 SS/KC
- Attended 2016 RTP Guidelines Workshop at Fresno State-CG/BV
- Land User Forum conference call 10/17 SS
- State-wide MPO Stress test call 10/11 KC
- RTP Roundtable and kick off meeting agenda preparation, notification and distribution - BV
- RTP kick-off meeting 10/20 **ALL STAFF**
- RTP Guideline update call 10/21 KC
- Attended 2016 RTP Guidelines Workshop focus on chapter 5: Environmental Considerations and Chapter 6: RTP Contents. I provided detailed suggestions for revisions via email that were then discussed during the meeting and incorporated into the guidelines concerning Transportation Conformity. 10/12/2016[LD]
- RTP Guideline update workshop 10/12/16 - BV
- Attended meeting of the Policy Board on October 27, 2016 [CT]
- Attended SCS Leading Practices in Sacramento 10/24/16 KC/BV/TB
- RTP Guideline update workgroup meeting 10/27/16 KC
- Spent time reviewing the Action Plan sections of past RTPs and providing feedback on the draft timeline for that section in preparation for the RTP roundtable kickoff meeting on 10/20. CG
- Answered emails and phone calls from other agencies and the public regarding the RTP Roundtable process and meeting, the Sustainable Infrastructure Grant Program Kick-off, the upcoming mini-grants for RTP Outreach.- BV

November

- 2018 RTP/SCS scenario development staff meeting 11/1/16 KC/SS/KH/MZ/SM/CG/LY/PA
- Attended Caltrans' webinar: re: Incorporating Health into Transportation Planning and Projects 11/2/16 KC
- RTP Guideline workgroup meeting 11/3/16 KC
- Attended UrbanSim User Conference (webinar) 11/3 SS
- Call with ARB re: target setting KC/KH/LY/MZ/SMM/CG
- RTP Guideline Update subgroup meeting 11/7 KC

- SJV GHG target-setting call 11/23/16 KC/CG
- Safety Performance target workshop, Sacramento 11/28/16 KC/SS/LY
- Growth forecast meeting with cities/County 11/29/16 KC/SS/LY
- RTP Sustainable Infrastructure Grant kick-off meeting 11/29/16 MG/KC/RT/SM/CG/BV
- Scenario development staff meeting 11/30/16 All planning staff
- RTP Roundtable meeting 11/30/16 All planning staff
- 2018 RTP/SCS scenario development staff meeting 11/30/16 KC/SS/KH/MZ/SM/CG/LY
- Drafted list of all funding sources in preparation for the 11/29 Sustainable Infrastructure Grant Kick-off meeting. CG

December

- Safety Performance target workshop #2, Sacramento 12/12/16 KC/SS
- Continued to work on the target recommendation documentation 12/19-29 KC
- ITHIM Training session with consultants 12/20/16 SS/KC/LY/MZ

172

172 Congestion Management Process (CMP)

OBJECTIVE

The objective of this work element is to update Fresno COG's 2009 Congestion Management Process (CMP), which was approved by Fresno COG Policy Board in October 2009. The 2015 CMP update will continue into 2016/17 and will incorporate the MAP-21 national performance goals and performance management measures in the monitoring system; and establish a performance monitoring system using performance measures in the RTP/SCS to keep track of the progress of the RTP/SCS.

Quarter 2 October – December

October

- CMP Dashboard feedback 10/19 KC/KH/SS/MZ/LY

November

- CMP Mapping Preview 11/3 KC/SS/LY
- CMP Steering Committee Meeting 11/9 KC/SS/KH/LY
- Defined Freeway Route segments on the CMP network 11/21/16 KH

December

180

180 Air Quality Transportation Planning

OBJECTIVE

The Air Quality Transportation Planning Work Element provides for the development and maintenance of a coordinated transportation and air quality planning process. The Federal and California Clean Air Acts require that transportation plans, programs and projects be consistent with, or conform to, State Implementation Plans (SIPs), and establishes the criteria and procedures for determining whether or not they conform. In order to be in compliance with Federal and State regulations, transportation activities cannot produce new air quality violations, worsen existing violations, or delay timely attainment of the National Ambient Air Quality Standards.

Quarter 2 October – December

October

- Participated in the first Clean Transportation Summit-held in Clovis-highlighting assistance available to residents and businesses to deploy cleaner transportation options to help improve both local air quality and economy.10/19/2016[LD/MS]
- Participated in the North California Clean Transportation Forum-news regarding latest sustainable vehicles, funding, compliance, and technologies were covered. 10/19-20/2017.[LD]

- Assisted City of Clovis on a PM2.5 Hot-spot for Roundabout at Alluvial and Temperance 10/24-31/2016[LD]
- Assisted City of Selma with questions regarding Buy America process for their CMAQ street sweeper project. 10/24/2016[LD]
- Conference call with Valley Air District conformity lead to discuss recent challenges with the 2016 PM2.5 Plan's adoption by ARB and future impacts based on conformity budgets. 10/31/16 [CG] Email to eight Valley COG Consultant regarding need for potential off cycle conformity determination, coaction needed to IAC email distribution list, any updates to the IAC conference call on Tuesday (I was at a doctor's appointment), and a question as to any potential impact of programming software defaulting open to traffic dates to January 1st of each year as to the summer and winter modeling runs required. 2/23/2017[LD]
- Air District conformity lead

November

- Assisted City of Clovis on a PM2.5 Hot-spot for Roundabout at Alluvial and Temperance. Revised, sent for Interagency Consultation, and requested Caltrans and EPA concurrence. 11/1-5/2016[LD]
- Assisted City of Sanger with PM2.5 Hot-spot for signal at Bethel and Church Aves. 11/4-11/18/2016[LD]
- Notice sent for changes required in our programming-software (Fresnotrak) due to new requirements for MPO's to report CMAQ annual report directly into FHWA project tracking system. New ID# are required and need be added to FresnoTrak as well as more descriptive titles for CMAQ projects along with prior emissions that have been reported. 11/7/2016[LD] Prepared agenda item for January 2017 TTC/PAC/Policy Boards regarding the posting of FHWA Alternative Fuel Corridors-a work product specified in FAST Act, and contributed to by Fresno COG. 11/14/16[LD]
- Reviewed notice of upcoming ARB public workshop to be held at Fresno COG RE: PM2.5 Standards in the San Joaquin Valley- Responded to a few questions from Caltrans D6 Environmental on the workshop. Reviewed SJVAPCD Board Briefing Memo regarding ARB Action to not approve the Air District's 2012 Plan for the PM2.5 Standard which had deadline due to EPA of 10/2016. 11/15/16[LD]
- CMAQ Annual Report: Requesting application from Sanger on 2002 Lifeline project 11/22 to 11/30/16[LD]
- Attended MPO staff call regarding RTP and air quality planning updates. 11/23 [CG]
- Call with Alex Marcucci, Sierra Research, to get updates on air quality planning and transportation planning items. 11/23 [CG]

December

- CMAQ Annual Report: CFPG meeting held 12/13/16 discussed manual entry by individual project versus the template batch method-not successful so far this year for any MPO. Following meeting began upload of projects-using individual project method- into FHWA UPACS Project Tracking System. 12-13-30/2016[LD]
- CMAQ Annual Report: Continued work with Sanger on 2002 Lifeline project. New application requested to match FresnoTrak and FTIP funding allocations. Research continuing on unknown FTA transfer project. 12/6-13/2016[LD]
- Drafted list of suggested legislative platform for Sacramento One Voice trip regarding SJV Air Quality issues. 12/7/16[LD]
- Accessed SJVAPCD webcast of meeting (community outreach mainly) regarding scoping plan to address multiple PM2.5 Plans. 12/7/16[LD]
- Prepared January 2017 Policy Board/TTC/PAC meeting agenda annotated agenda staff report on FHWA FAST Act Alternative Fuel Mapping 12/13/16[LD]
- Performed Emfac2014 runs in conjunction with VMIP/2 model for VMT calibration 12/29/16 [KH]
- Attended ARB workshop at Fresno COG re: PM2.5 air quality planning actions and reviewed workshop materials for correlation to our planning timelines. 12/1 [CG]
- Attended Air District workshop at San Joaquin Valley Air Pollution Control District re: PM2.5 air quality planning actions and reviewed workshop materials for correlation to our planning timelines. 12/7 [CG]
- Provided Alex Marcucci, Sierra Research, with updates on PM2.5 workshops and discussed how they related to our Valley conformity budgets and planning timelines. 12/5, 12/12 [CG]

210 Measure C Reauthorization Implementation

OBJECTIVE

To provide the organizational structure and staffing for development and maintenance of an Expenditure Plan that will guide the utilization of the 1/2 cent sales tax measure that was approved by Fresno County voters on the November 2006 ballot. The Reauthorization process was guided by a Regional Steering Committee consisting of elected officials, interested regional stakeholders and the general public. Staffing is provided by Fresno COG.

Fresno COG continues to provide planning and financial services for implementation of several Measure C programs. Staff oversees programming for the Regional Transportation Program, and they implement the Senior Taxi Scrip Program, the Measure C Carpool Incentive Program, the Commuter and Agricultural Worker Vanpool Programs and the Regional Transportation Mitigation Fee Program. Fresno COG staff also facilitates implementation of the Measure C Transit Oriented Development Program, the New Technology Reserve Fund, and provides staff support to the Measure C Citizen Oversight Committee.

Quarter 2 October – December

October

November

December

- Attended FCTA Board meeting re: TOD program update 12/7/16

211 Measure C Citizen Oversight Committee

OBJECTIVE

To inform the public and to ensure that the Measure C funding program revenues and expenditures are spent as promised to the public in the 2006 Measure C Extension Expenditure Plan.

Quarter 2 October – December

October

- Started agenda for the November 10, 2016 COC meeting.
- Continued receiving 10 completed Local Agency Budget Forms from the member agencies. Reviewed forms, contacted local agencies with questions. -BV

November

- Completed agenda for the November 10, 2016 COC meeting. Photocopied, mailed and emailed out agenda packets to members.
- Continued receiving completed Local Agency Budget Forms from the member agencies. Reviewed forms, contacted local agencies with questions. -BV
- Hosted the November 10, 2016 COC meeting. -BV

December

- Drafted agenda for the December 8, 2016 COC meeting. Photocopied, mailed and emailed out agenda packets to members.
- Continued receiving completed Local Agency Budget Forms from the member agencies. Reviewed forms, contacted local agencies with questions. -BV
- Hosted the December 8, 2016 COC meeting. -BV
- Submitted final COC annual report and lists of members to FCTA -BV

OBJECTIVE

To expend Measure C Carpool/Vanpool Program funds, encouraging an increase in carpooling and commuter vanpooling in Fresno County.

Accomplishments Commuter Vanpool Program:

Each month staff continues to do the following tasks:

- Improve, evaluate, and monitor tracking and reporting procedures
- Evaluate success of previous fiscal year's programs
- Fresno COG publicizes the programs via website, email, public service announcements, presentations, news articles, and other cost effective means available, including the Tribal membership and employees. Offering free assistance to employers to help start or promote existing rideshare programs within their companies.
- Post all related information and forms on websites and smartphone applications and keep updated
- Receive and evaluate all applications for each vanpool program
- Field calls from the public, answer emails and assist walk-in traffic
- Notify recipients and sign agreements/forms with vanpool providers
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements
- Submit Claim Forms to the FCTA
- Complete bi-monthly, quarterly and year-end reports on the programs.

October

- Improve, evaluate, and monitor tracking and reporting procedures
 - Monitored reports submitted with subsidy invoice to ensure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. –EV
- Field calls from the public, answer emails and assist walk-in traffic – DB, EV
- Receive and evaluate all applications for each vanpool program and notify recipients –
 - Processed 1 existing and 1 New Vanpool applications – EV for the month
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements
 - Approved various invoices for payment for months of August and September, 2016 – 10/11/16 EV
- Complete bi-monthly, quarterly and year-end reports on the programs – 10/11/16 DB, EV

November

- Improve, evaluate, and monitor tracking and reporting procedures
 - Monitored reports submitted with subsidy invoice to ensure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. EV
- Field calls from the public, answer emails and assist walk-in traffic – DB, EV
- Receive and evaluate all applications for each vanpool program and notify recipients –
 - Processed 1 existing and 4 New Vanpool applications – EV
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements
 - Approved various invoices for payment for months of September/October, 2016 –EV
- Complete bi-monthly, quarterly and year-end reports on the programs – 11/30/16 DB, EV

December

- Improve, evaluate, and monitor tracking and reporting procedures
 - Monitored reports submitted with subsidy invoice to ensure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. EV
- Field calls from the public, answer emails and assist walk-in traffic – DB, EV
- Receive and evaluate all applications for each vanpool program and notify recipients –
 - Processed 2 existing Vanpool applications – EV
- Receive and process monthly vanpool invoices and mail out subsidies and reimbursements
 - Approved various invoices for payment for months of October and November, 2016 –EV
- Complete bi-monthly, quarterly and year-end reports on the programs – 12/29/16 DB, EV

Accomplishments Carpool Program:

Each month staff continues to do the following tasks:

- Improve, evaluate, and monitor tracking and reporting procedures
- Evaluate success of previous fiscal year's programs
- Fresno COG publicizes the programs via website, email, public service announcements, presentations, news articles, and other cost effective means available, including the Tribal membership and employees. Offering free assistance to employers to help start or promote existing rideshare programs within their companies.
- Post all related information and forms on websites and update as necessary.
- Field calls from the public, answer emails and assist walk-in traffic
- Complete bi-monthly, quarterly and year-end reports on the programs.
- Disseminate outreach materials used for community events, presentations, email blasts, graphics, web posts and ad and mailings.
- Give presentations to various businesses, organizations, and media outlets about the Carpool Program.
- Oversee the distribution of monthly awards to carpool winners.
- Maintain the Valleyrides.com website that includes the Measure C commuting programs. Work with web team developer to keep Valleyrides.com website updated, answered calls and emails from carpoolers.

October

- From 10/1/16-10/24/16 the following occurred with the Measure C carpool website:
 - 2961 Carpool program participants
 - 589 Commute logs submitted so far for the month of October
 - 225 People submitted carpool logs so far in October
 - 26 New program participants so far in October
- Pick Sept winners with Esperanza. 10/11/16 - DB, EV
- Submitted check requests to Toni Graham. 10/11/16 - DB
- Set weekly Carpool log date every Tuesday – DB
- Contacted and met with winners for prize claim –DB
- Reviewed and approved monthly email reminder – DB
- Valleyrides Account Clean up: On Hold. DB
- Scheduled Employee Fair w/ SJVC/E.J. Gallo Facility for 10/5/16 –DB
- Attended employee fair at SJVC/EJ Gallo facility 10/5/16 - EV
- Attended employee fair SJVAD – 10/6/16 –DB
- Program purchase: Additional Winners, visa gift cards for October –December 10/6/16- DB
- Followed up with Amanda Williams from Fresno Fair to set a time to tour venue. –DB 10/11/16
- Review Oversight reporting w Brenda – 10/11/16 –DB
- Met with Amanda Williams of the Fresno Fair to see proposed GPG venue 2017. 10/13/16 – DB, EV
- Spoke with Derek Frethiem of Green Commuter; answered questions regarding Commuter Vanpool Process –DB 10/18/16
- Corresponding with Mary Ellen Walsh of Promo One regarding incentive items. 10/19/16- DB
- Contacted and met with winners for prize claim. –DB
- Meet with Guinness Semien of Dave n Busters to see facility as possible venue for GPG 2017-DB. 10/24/16.
- Met with Hidalgo Rivera of JIP (Johns Incredible Pizza) to see facility as possible venue for GPG 2017. 10/24/16 -DB
- Followed up with Amanda Williams regarding Fresno Fair as venue for 2017GPG - 10/31/16 – DB

November

- From 11/1/16-11/31/16 the following occurred with the Measure C carpool website:
 - 2897 Carpool program participants
 - 1060 Commute logs submitted so far for the month of November
 - 311 People submitted carpool logs so far in November
 - 9 New program participants so far in November
- Pick October winners with Esperanza. 11/1/16 - DB, EV
- Submitted check requests to Lisa Xiong. 11/11/16 - DB
- Set weekly Carpool log date every Tuesday – DB
- Contacted and met with winners for October prize claims –DB
- Reviewed and approved monthly email reminder – DB

- Valleyrides Account Clean up: On Hold. DB
- Program purchase: 2017 GPG Visa Gift Cards, 11/2/16- DB
- Corresponding with Mary Ellen Walsh of Promo One regarding incentive items. 11/7/16- DB
- Attended Idea Show with Kitty McManus @ the Jack Nadel site for incentive ideas. 11/2/16 –DB
- Continue to monitor and track incentive inventory in storage room.11/4/16 –DB
- Disqualified an additional winner for the month of October that could not be verified upon contacting his employer and carpool partners. A new winner was picked 11/08/16 with Esperanza Velasco –DB, EV
- Sent Monthly Winner Checks by mail. (LX) 11/15/16 – DB
- Updated Carpool tracking document 11/21/16- DB

December

- From 12/1/16-12/31/16 the following occurred with the Measure C carpool website:
 - 2912 Carpool program participants
 - 1044 Commute logs submitted for the month of December
 - 307 People submitted carpool logs in December
 - 20 New program participants in December
- Met with Measure C team to discuss Carpool/Vanpool Program – 12/5/16 DB, EV, SMM, RT, MG
- Pick November winners with Esperanza. 12/6/16 - DB, EV
- Met with Rosanna Rodriguez of the IRS and gave Carpool/Vanpool presentation and answered questions to approx.15 members of the management team.- 12/6/16 DB
- Submitted check requests to Lisa Xiong. 12/13/16 - DB
- Set weekly Carpool log date every Tuesday – DB
- Contacted and met with winners for November prize claims –DB
- Reviewed and approved monthly email reminder – DB, BV
- Valleyrides Account Clean up: On Hold. DB
- Continue to monitor and track incentive inventory in storage room.12/6/16 –DB
- Disqualified two additional winners for the month of November. Account information was inaccurate upon contacting his employer and carpool partners. New winners were picked 12/14/16 with Esperanza Velasco –DB, EV
- Updated Carpool tracking document 12/6/16- DB
- Met with new Management at Warner’s Theater to discuss venue for 2017 GPG. 12/7/16 –DB, EV
- Received an updated proposal from Johns Incredible Pizza for GPG 2017. 12/8/16 – DB
- Contacted The Downtown Partnership Association in regards to the 2017 GPG. –DB
- Contacted the Fresno Chaffee Zoo in regards to the GPG 2017. 12/14/16 – DB
- Received Proposal from Chaffee Zoo 12/21/16 – DB

214 Measure C ADA/Seniors/Paratransit Taxi Scrip Program

OBJECTIVE

To maintain the Measure C Taxi Scrip Program for enhanced taxicab transportation services for persons 70 years of age and older living in the Fresno County (service area) region.

Accomplishments:

Each month, staff continues to:

- Evaluate reporting procedures and monitor online database for accuracy.
- Publicize the Taxi Scrip program via website, email, public service announcements, news articles, and other means available to all Fresno County residents including the Tribal membership and employees
- Post all related information and forms on websites and keep updated
- Field calls from the public, assist walk-in traffic, and answer emails regarding the program
- Address complaints received from participants regarding Taxi Companies using the Rules, Consequences, and Complaint Procedures
- Receive and evaluate all applications for Taxi Scrip Program and Proxy Designation Forms
- Update, monitor and print Taxi Scrip Books and User ID Cards
- Receive and process mail orders, invoices, reimbursements and sales. Review taxi vendor logs and returned taxi scrip for accuracy and reimbursement.

- Maintain partnership with various local vendors to act as currency distributors; collecting, applications, preparing quarterly vendor invoice statements, and delivering scrip as needed.
- Complete bi-monthly, quarterly and annual reports

October

MONTH	# of Individual Purchasers	Total Value of Scrip Purchased	# of Individuals that used Scrip	Amount Paid out to Taxis for Usage	New Users	# of Taxi Companies.
Sept. 2016	449	\$40,820	575	\$36,085	56	9

- Evaluate reporting procedures and monitor online database for accuracy – DB, EV
- Publicize program – Made presentation to Wedgewood Commons, Senior living 10/12 – Sanger - EV
- Field calls from the public, assist walk-in traffic, and answer emails regarding the program and address complaints from participants DB, EV, 10/1-10/31/16
- Receive and process all applications, mail orders, invoices, reimbursements and sales – DB, EV
 - Processed 121 taxi scrip orders for the month of October - 109 by mail, 12 at the counter – EV
 - Sent 8 new application packets- 10/11-10/24/16 –DB
 - Received printed 400,000 scrip on 9/30/16, approved invoice for payment 10/6/16 - EV
 - Scanning older Scrip documents to clear up storage space. Scanning done “as I can” basis - DB
- Review taxi vendor logs and returned taxi scrip for accuracy and reimbursement and invoicing
 - Reviewed and invoiced taxi vendor logs turned in for September 2016 –DB, EV 10/1-10/24/16
- Maintain partnership with various local vendors...and delivering scrip as needed – EV
- Reviewed Oversight reporting with Brenda – 10/11/16 –DB
- Complete bi-monthly, quarterly and annual reports - updated this report 10/24/16 DB
- Rescheduled Senior Scrip Presentation @ Wedgewood apartments Sanger, CA - 10/11/16 DB
- Contacted J IT Outsource to send us proxy information for users in Taxi Scrip database. DB -10/12/16
- Sent letter to all vendors regarding change in proxy designation on the Taxi Scrip Application, Per Tony.
- Reviewed Proxy designation option for Taxi scrip program, temporarily suspended proxy privilege per Melissa and Rob. –DB, EV – 10/14/16.
- Received proxy information from Max @ J I.T. Outsource to begin proxy report. Started initial proxy report and forwarded to Esperanza for review/follow-up. – DB 10/18/16.
- Received and forwarded email address for Jacqui Smith (Mrs. Sutton’s daughter), to Rob for response to program question/concern. –DB 10/19/16.
- Printed approx. 3000 letters to be mailed to seniors regarding change in Proxy designation per Brenda. – 10/19/16 DB, EV

November

MONTH	# of Individual Purchasers	Total Value of Scrip Purchased	# of Individuals that used Scrip	Amount Paid out to Taxis for Usage	New Users	# of Taxi Companies.
Oct. 2016	400	\$37,180	567	\$33,085	56	9

- Evaluate reporting procedures and monitor online database for accuracy – DB, EV
- Field calls from the public, assist walk-in traffic, and answer emails regarding the program and address complaints from participants DB, EV, 11/1-11/30/16
- Receive and process all applications, mail orders, invoices, reimbursements and sales – DB, EV
 - Processed 132 taxi scrip for the month of November-122 by mail,10 at counter –EV
 - Sent 20 new application packets- 11/1-11/30/16 -DB
 - Scanning older Scrip documents to clear up storage space. Scanning done “as I can” basis - DB
- Review taxi vendor logs and returned taxi scrip for accuracy and reimbursement and invoicing
 - Reviewed and invoiced taxi vendor logs turned in for October/November 2016 –DB, EV 11/1-11/30/16
- Maintain partnership with various local vendors...and delivering scrip as needed – EV

- Sent new fact sheet to Moni at Clovis Senior Center for the Wagon wheel Newsletter. 11/3/16 - DB
- Updated Taxi Cab Provider list with updated address/phone numbers. 11/3/16 –DB
- Spoke with Academy Taxi Owner Samuel Velasco regarding change in ownership in company 11/10/16-DB
- Reviewed Taxi Scrip Program Changes regarding senior proxies going forward. – 11/10/16 DB
- Complete bi-monthly, quarterly and annual reports - updated this report 11/21/16 DB

December

MONTH	# of Individual Purchasers	Total Value of Scrip Purchased	# of Individuals that used Scrip	Amount Paid out to Taxis for Usage	New Users	# of Taxi Companies.
NOV. 2016	397	\$36,900	543	\$33,005	50	10

- Evaluate reporting procedures and monitor online database for accuracy – DB, EV
- Field calls from the public, assist walk-in traffic, and answer emails regarding the program and address complaints from participants DB, EV, 12/1-12/29/16
- Receive and process all applications, mail orders, invoices, reimbursements and sales – DB, EV
 - Processed 130 taxi scrip for the month of December-123 by mail, 7 at counter –EV
 - Sent 18 new application packets- 12/1-12/31/16 –DB, EV
 - Scanning older Scrip documents to clear up storage space. Scanning done “as I can” basis - DB
- Review taxi vendor logs and returned taxi scrip for accuracy and reimbursement and invoicing
 - Reviewed and invoiced taxi vendor logs turned in for November/December 2016 –DB, EV 12/1/16-12/31/16
- Maintain partnership with various local vendors...and delivering scrip as needed – EV
- Reviewed Taxi Scrip Program Changes regarding senior proxies going forward. – 12/10/16 DB Updated Taxi Cab Provider list 12/15/16 –EV
- Review final Senior Letter to go out- 12/19/16 DB
- Complete bi-monthly, quarterly and annual reports - updated this report 12/31/16- DB
- Prepared envelopes, copied letters and documents to send out to active senior database regarding changes to senior scrip program. 12/23,26/16- DB
- Revised/updated Taxi Scrip applications, QA, cab lists and web page – EV
- Drafted City of Sanger Taxi Scrip Sales Agreement for Admin review by Les - EV

215 Measure C Agricultural Worker Vanpool Program

OBJECTIVE

To maintain the Measure C Agricultural Worker Vanpool Program, encouraging an increase in agricultural worker vanpooling participation in Fresno County.

Accomplishments: Staff continues to:

- Improve, evaluate, and monitor tracking and reporting procedures.
- Publicize the Farmworker Vanpool program via website, email, public service announcements, news articles, and other means available to all Fresno County residents including the Tribal membership and employees.
- Post all related information and forms on websites and keep updated
- Receive, evaluate, document and process all applications for each Farmworker Vanpool applicant
- Notify recipients and sign agreements/forms with vanpool providers.
- Receive, evaluate, document and process monthly invoices
- Submit Claim Forms to the FCTA
- Complete bi-monthly, quarterly and annual reports of the program accomplishments
- Field calls and answer emails regarding the program

October

MONTH	Number of Vans	Number of Riders	Amount Paid
September 2016	60	660	\$26,353

- Publicize the Farmworker Vanpool program via website, email, public service announcements, news articles, and other means available to all Fresno County residents including the Tribal membership and employees.
- Continue to review rideshare platforms that include Farmworker Vanpool Program
- Improve, evaluate, and monitor tracking and reporting procedures. –
 - Reviewed reports submitted by CalVans to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. EV
- Receive, evaluate, document and process all applications for each Farmworker Vanpool applicant
 - Renewed the application for 1 Existing van.
- Complete bi-monthly, quarterly and annual reports of the program accomplishments.
 - Updated this report 9/30/2016 EV
- Field calls and answered emails regarding the program from through 10/1-10/24/16/ DB
- Briefly discussed Ag Worker Vanpool RFP. Will begin to update RFP – DB 10/11/16
- Spoke with Derek Frethiem of Green Commuter; answered questions regarding Ag worker /Commuter Vanpool Process –DB 10/18/16.

November

MONTH	Number of Vans	Number of Riders	Amount Paid
October 2016	59	590	\$32,365

- Publicize the Farmworker Vanpool program via website, email, public service announcements, news articles, and other means available to all Fresno County residents including the Tribal membership and employees.
- Continue to review rideshare platforms that include Farmworker Vanpool Program
- Improve, evaluate, and monitor tracking and reporting procedures. –
 - Reviewed reports submitted by CalVans to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. EV
- Receive, evaluate, document and process all applications for each Farmworker Vanpool applicant
 - Renewed the application for 2 Existing vans.
- Complete bi-monthly, quarterly and annual reports of the program accomplishments.
 - Updated this report -11/16 EV
- Reviewing Vanpool Provider requirements to form a provider agreement between Vanpool Provider Companies and Fresno COG – 11/15/16 DB
- Field calls and answered emails regarding the program from through 11/1-11/21/16- DB

December

MONTH	Number of Vans	Number of Riders	Amount Paid
NOVEMBER 2016	61	610	\$22,030

- Publicize the Farmworker Vanpool program via website, email, public service announcements, news articles, and other means available to all Fresno County residents including the Tribal membership and employees.
- Continue to review rideshare platforms that include Farmworker Vanpool Program
- Improve, evaluate, and monitor tracking and reporting procedures. –
 - Reviewed reports submitted by CalVans to assure that subsidies were paid out to people actually approved for subsidies in the months payments were requested. EV
- Receive, evaluate, document and process all applications for each Farmworker Vanpool applicant
 - Approved applications for 1 new van and renewed the application for 1 Existing van.
- Complete bi-monthly, quarterly and annual reports of the program accomplishments.
 - Updated this report 12/29/16- DB
- Discussed Vanpool Provider requirements to form a provider agreement between Vanpool Provider Companies and Fresno COG – 12/5/16 DB
- Field calls and answered emails regarding the program from through 12/1-12/31/16- DB, EV

220 Transportation Program Development

OBJECTIVE

To identify transportation improvements proposed for implementation within a short-range period in compliance with federal and state requirements.

Quarter 2 October – December

October

- Prepared the Final 2017 FTIP for transmittal to Caltrans and FHWA following Policy Board approval. Printed out the necessary hard copies, transmitted projects from FresnoTrak to CTIPS, sent out the necessary IAC email notifications, and other final checks and balances. [CG, SMM]
- Worked on preparations for another 2015 FTIP administrative amendment, including identifying what projects need to be amended before the new 2017 FTIP takes place and coordinating with member agencies. [CG, SMM]
- Attended October CTC and RTPA meetings in San Jose. Took notes at all meetings for pertinent FTIP programming and transportation planning items. Also, presented a summary and thank you to the Commissioners regarding a recent Fresno County TRCP project approved by Caltrans, CalSTA, and CTC. 10/18-10/20 [CG]
- Participated in quarterly CFPG meeting with Caltrans, FHWA, and other MPOs regarding pertinent programming matters. 10/25/16 [CG, SMM]
- Attended local streets and roads needs assessment webinar. 10/26/16 [CG, SMM]
- Prepared for the November 2nd ATP scoring committee meeting. Prepared all application boxes and materials for the scoring committee and responded to their various review/scoring questions throughout the month. Prepared a scoring spreadsheet for the scoring meeting and other materials, as needed. Also held a pre-meeting on 10/27/16 to discuss initial questions and concerns. [CG]
- Coordinated the reprogramming efforts for the SR-180E STIP project that was advanced from 18/19 to 16/17 in the STIP at the October CTC meeting. Coordinated these complicated programming efforts with Caltrans and FHWA staff. [CG, SMM]

November

- ATP Cycle 3 Call for Projects Scoring Committee meeting to rank and select new projects. 11/2/16 [CG/SMM/PA]
- Bikeway Facility and Master Planning course through UC Berkeley. 11/7, 11/8, 11/14, 11/15 [PA/CG]
- Online community engagement workshop for STIP/TIP updates. 11/9 [CG]
- ATP process/scoring de-briefing. 11/9 [CG, RT, SMM, TB]
- National Highway Freight Program Guidelines kickoff workshop. 11/10 [CG]

December

- ATP Cycle 3 document preparations for January TTC/PAC committee meetings, Board meeting, and CTC transmittal. [CG]
- Separated Bikeways Feasibility Study PDT meeting. 12/6/16 [CG, BV, PA]
- Cycletracks public workshop at Hoover High School. 12/6/16 [CG, BV, PA]
- Work on ATPlan Request for Proposals. [CG, PA, MZ]
- Public Health Partners in California's Active Transportation Program Development and Implementation. 12/9/16 [CG]
- California Federal Programming Group meeting. 12/13/16 [CG, SMM]
- Preparation of Annual Obligation Report for FHWA. [CG]
- Preparations for first amendment to the newly-approved 2017 FTIP. [CG, SMM]

310 Intergovernmental Coordination

OBJECTIVE

To promote coordination, cooperation and communication among local agencies, local districts, the Fresno Council of Governments (Fresno COG), Tribal Governments, federal and state agencies on planning

matters. To enable various entities, including Native American Tribes, to participate in and review the regional planning process.

To provide the public with information on activities, meetings, planning documents and reports, and to seek advice from the public on Fresno COG's planning activities.

To provide local agencies and the public the opportunity to review and comment upon federal grant proposals through the local clearinghouse process.

To coordinate the submittal of Caltrans Sustainable Transportation Planning Grant Program applications to Caltrans on an annual basis, if needed, from our member agencies and other organizations that qualify for the grant programs but that require the Fresno COG to be the lead applicant.

Quarter 2 October – December

October

- Association for the Beautification of Highway 99 Activities:
 - Updated membership list, (deleted 4, added one) Posted new membership list on Fresnocog.org, wrote last meeting notes, searched archived digital files for acceptable photo to use for cover of Master Plan Update. 10/13/2016[LD]
- Litter on Fresno County Highways: Participated in COG management/financial discussion with Caltrans District Directors regarding Caltrans request for funding for litter removal. Caltrans to provide matching \$500,000 for two year program-same approach as requested in 2012 for staffing litter removal crews. COG requests Caltrans to assure ability to provide a match prior to COG processing a Measure C amendment for the litter removal program. 10/17/16[LD]
- Sent Note to Association Chair that COG has not received response from TRIAD-prior consultant on the Northern Monument (trying to obtain info), have not received any requests for revisions from Association members for the draft Master Plan, (no tree list revisions received) repaired links on COG calendar with Association documents and meeting information. 10/11/2016 Updated membership list for the Association and contact information, posted new membership on fresnocog.org, drafted last meeting notes, (listened to audio recording of meeting), located suitable photo to use for new cover to the Update to the Highway 99 Master Plan,10/11-10/31/2016[LD]

November

- Litter on Fresno County Highways: Contacted lead probation staff in charge of Adult Offender Work Program to assess progress in getting full participation in Caltrans' clean-up crews. Probation will be able to increase their scheduling of AOWP participants on both weekends and weekdays in future. Provided report to COG management. 11/2/2016[LD]
- Association for the Beautification of Highway 99
 - Master Plan Update: Continued revisions on draft document-coordination with Association Chair on some of the content to revise/proof read, revised table of contents, formatted document. 11/7-18/2016[LD]
- Updated membership list for the Association and contact information, posted new membership on fresnocog.org, drafted last meeting notes, Meeting announcement/agenda sent to Association membership/posting in public lobby and website/for November 28, 2016 Association meeting. No members of the Association came to the meeting. 11/21-28/2016[LD]

December

- Master Plan Update: Consultation with Chair of the Association for final printing of the Master Plan. Chair of Association approved the document on 12/13/16-need to obtain estimates and process invoice for printing costs. 12/1-15/2016[LD]

311 Public Information and Participation

311

OBJECTIVE

To provide the public with information on projects, meetings, plans and reports, and to seek input from the public on Fresno COG's planning activities. This work element is intended to highlight the COG's

desire to encourage public participation in the transportation planning process, consistent with federal requirements. This will include public participation in the development stages of plans and programs as well as throughout the adoption process. Fresno COG's 2016 Public Participation Plan and supporting outreach strategies will be consulted and followed during each phase of plan or program development.

It is Fresno COG's desire that the citizens of Fresno County and its cities assist in delineating values, goals, and objectives of transportation-related services and planning documents. Further, it is Fresno COG's intent that those same citizens, charged with the responsibility of providing feedback on a continuous basis, will participate in the selection of transportation facilities and programs for planning and programming under Fresno COG's authority. Finally, it is the goal of Fresno COG to adequately provide information to, and solicit input from, historically under-represented and under-served communities in Fresno County (i.e. elderly, minority groups, youth, disabled, and low-income members of the public).

Quarter 2 October – December

October

- Prepared agenda packages, reports, and notices for COG's three monthly public meetings.
- Filled requests for information about Fresno COG and/or their member agencies and updated various listings in house.
- Toured and negotiated with hotels for the 2017 SJV Policy Conference. -BV
- Continuously update Fresno COG's current website and the Valleyrides.com website with a variety of information, meeting packets and calendar entries.
- Prepared and sent out Fresno COG's e-newsletter called "Coming Up...at Fresno COG." The email highlighted Fresno COG activities, plans, projects, RFPs, etc. with links to the Fresno COG website. Developed and continuously updated the emails lists used for circulation.
- Maintained the Fresno COG Facebook Fan page
- Managed and maintained the Fresno COG email databases contained in Constant Contact.
- Attended Climate Plan's one-day conference regarding Regional Transportation Plans and Sustainable Community Strategies.
- Began looking for hotel block space in Washington DC for the 2017 One Voice advocacy trip.

November

- Prepared agenda packages, reports, and notices for COG's three monthly public meetings.
- Filled requests for information about Fresno COG and/or their member agencies and updated various listings in house.
- Continuously update Fresno COG's current website and the Valleyrides.com website with a variety of information, meeting packets and calendar entries. Met with Web Design firm to discuss website upgrades.
- Prepared and sent out Fresno COG's e-newsletter called "Coming Up...at Fresno COG." The email highlighted Fresno COG activities, plans, projects, RFPs, etc. with links to the Fresno COG website. Developed and continuously updated the emails lists used for circulation.
- Maintained the Fresno COG Facebook Fan page
- Managed and maintained the Fresno COG email databases contained in Constant Contact.
- Finalized hotel contracts for SJV Policy Conference attendees. Contacted Dave and Buster's to discuss possible meeting space for conference.
- Continued looking for hotel block space in Washington DC for the 2017 One Voice advocacy trip. Received many estimates for various dates. Communicated via email with previous year's attendees and Fresno COG staff.
- Forwarded RTP mini grant information to various agencies by request.
- Continued recruiting for vacant RTP Roundtable positions.
- Designed and emailed Measure C Carpool reminder email.
- Wrote and emailed out a press release regarding funding for the 269 Bridge Project. Answered follow up emails.
- Prepared presentation for the RTP Roundtable meeting on November 30th. Attended meeting and gave presentation.

December

- Prepared agenda packages, reports, and notices for COG's three monthly public meetings.
- Filled requests for information about Fresno COG and/or their member agencies and updated various listings in house.
- Continuously update Fresno COG's current website and the Valleyrides.com website with a variety of information, meeting packets and calendar entries. Met with web hosting company to review the list of

needed modernization and upgrades to the site. Approved the list and signed an agreement to move forward with Phase I.

- Prepared and sent out Fresno COG's e-newsletter called "Coming Up...at Fresno COG." The email highlighted Fresno COG activities, plans, projects, RFPs, etc. with links to the Fresno COG website. Developed and continuously updated the emails lists used for circulation.
- Maintained the Fresno COG Facebook Fan page
- Managed and maintained the Fresno COG email databases contained in Constant Contact.
- SJV Policy Conference – Researched and met with Fresno COG staff for conference planning discussions and developed sponsor request packet. Emailed out to potential sponsors
- Emailed Save The Date for the SJV Policy Conference
- Booked hotel block space in Washington DC for the 2017 One Voice advocacy trip. Reviewed and signed contracts.
- Had the Annual Calendar designed, printed and proofed with Dumont printing.
- Continued recruiting for vacant RTP Roundtable positions.
- Designed and sent out Constant Contact notifications for: Measure C Carpool reminder, Cycletracks public meeting.
- Proofed proposed Measure C bikeways language twice. Suggested changes. –BV
- Attended Cycletracks public meeting at Hoover High School -BV
- Communicated with Carter and Company regarding costs for SJV Policy Conference Planning Assistance.-BV
- Attended Project Management Software demonstrations – BV
- Wrote the 2017-2018 OWP work element 311.

313

313 Environmental Justice Activities

OBJECTIVE

Ensure that Fresno County's low income and minority populations are being included in the transportation planning process by incorporating the Environmental Justice and Title VI Principles.

Quarter 2 October – December

October

- Attend Energize Fresno meeting.
- Score 20 Regional bid ATP applications.

November

- Research FASTLANE Grants to possibly use on the HWY 269 bridge project. Attend FASTLANE Grant webinar. Discuss eligibility requirements with Caltrans' statewide CU-CR project manager.

December

- Answer questions from Mariah Thompson from CRLA about FCOG's EJ Advisory Committee.
- Update FCOG's EJ webpage.

320

320 Technical Assistance

OBJECTIVE

To provide member agencies, outside agencies and consultants with specialized technical assistance services. It is intended that the major beneficiaries of this service be the smaller cities with limited technical staff resources. Non-member agencies and others are on a cost reimbursement basis.

Quarter 2 October – December

October

- Highlighted technical assistance capabilities at AHSC workshop 10/18 SS

November

- Conducted scenarios analyses for Fancher Creek area circulation network for City of Fresno 11/7/16 KH
- Assisted in purchasing new traffic counters for the County of Fresno Traffic Census Department 11/21/16 KC/KH
- Assisted City of Fresno and Fresno County with miscellaneous FTIP programming questions. CG/SMM

December

- Assisted City of Fresno with select zone modeling analysis for proposed projects 12/19/16 KH
- Assisted various member agencies (Fresno, Fresno County, Selma, and others) with miscellaneous FTIP programming questions and requests for programming changes in the new 2017 FTIP. CG/SMM

331

331 Zero-Net Energy Farms

OVERVIEW

The purpose of this work element is to provide technical support and assist with public outreach for the Fresno COG member agencies engaged in the Zero-Net Energy Farms Project (City of San Joaquin and Fresno County), which entails (1) conducting pilot innovative planning, permitting and financing approaches to improve the business case for Advanced Energy Communities (AEC) using Net Energy Meter Aggregation (NEMA) to achieve Zero Net Energy Farms (ZNEF), and (2) developing a real world conceptual design for a ZNEF that includes technical and engineering considerations in a Master Community Design (MCD) relying on Distributed Integrated Renewable Energy Clean Technology (DIRECT).

Quarter 2 October – December

October

November

December

340

340 Transportation Demand Management Program

OVERVIEW

Transportation Demand Management (TDM) includes a wide variety of transportation control measures having a goal of reducing overall motor vehicle usage. In prior years, the predominate effort of this activity has been promotion of ridesharing.

October

- From 10/1/16-10/11/16 the following occurred with the Measure C carpool website:
 - 2961 Carpool program participants
 - 589 Commute logs submitted so far for the month of October
 - 225 People submitted carpool logs so far in October
 - 26 New program participants so far in October
- Pick Sept winners with Esperanza. 10/11/16 - DB, EV
- Submitted check requests to Toni Graham. 10/11/16 - DB
- Set weekly Carpool log date every Tuesday – DB
- Contacted and met with winners for prize claim –DB
- Reviewed and approved monthly email reminder – DB
- Valleyrides Account Clean up: On Hold. DB
- Scheduled Employee Fair w/ SJVC/E.J. Gallo Facility for 10/5/16 –DB
- Attended employee fair at SJVC/EJ Gallo facility 10/5/16 - EV
- Attended employee fair SJVAD – 10/16/16 –DB

- Program purchase: Additional Winners, visa gift cards for October –December 10/6/16- DB
- Followed up with Amanda Williams from Fresno Fair to set a time to tour venue. –DB 10/11/16
- Met with Amanda Williams of the Fresno Fair to see proposed GPG venue 2017. 10/13/16 – DB, EV
- Spoke with Derek Frethiem of Green Commuter; answered questions regarding Commuter Vanpool Process –DB 10/18/16
- Corresponding with Mary Ellen Walsh of Promo One regarding incentive items. 10/19/16- DB
- Contacted and met with winners for prize claim. –DB
- Meet with Giness Semien of Dave n Busters to see facility as possible venue for GPG 2017-DB. 10/24/16.

November

- From 11/1/16-11/21/16 the following occurred with the Measure C carpool website:
 - 2891 Carpool program participants
 - 642 Commute logs submitted so far for the month of November
 - 255 People submitted carpool logs so far in October
 - 6 New program participants so far in October
- Pick October winners with Esperanza. 11/1/16 - DB, EV
- Submitted check requests to Lisa Xiong. 11/11/16 - DB
- Set weekly Carpool log date every Tuesday – DB
- Contacted and met with winners for October prize claims –DB
- Reviewed and approved monthly email reminder – DB
- Valleyrides Account Clean up: On Hold. DB
- Program purchase: 2017 GPG Visa Gift Cards, 11/2/16- DB
- Corresponding with Mary Ellen Walsh of Promo One regarding incentive items. 11/7/16- DB
- Attended Idea Show with Kitty McManus @ the Jack Nadel site for incentive ideas. 11/2/16 –DB
- Continue to monitor and track incentive inventory in storage room. 11/4/16 –DB
- Disqualified an additional winner for the month of October that could not be verified upon contacting his employer and carpool partners. A new winner was picked 11/08/16 with Esperanza Velasco –DB, EV
- Sent Monthly Winner Checks by mail. (LX) 11/15/16 – DB
- Updated Carpool tracking document 11/17/16- DB

December

- From 12/1/16-12/14/16 the following occurred with the Measure C carpool website:
 - 2912 Carpool program participants
 - 1044 Commute logs submitted for the month of December
 - 307 People submitted carpool logs in December
 - 20 New program participants in November
- Met with Measure C team to discuss Carpool/Vanpool Program – 12/5/16 DB, EV, SMM, RT, MG
- Pick November winners with Esperanza. 12/6/16 - DB, EV
- Met with Rosanna Rodriguez of the IRS and gave Carpool/Vanpool presentation and answered questions to approx. 15 members of the management team.- 12/6/16 DB
- Submitted check requests to Lisa Xiong. 12/13/16 - DB
- Set weekly Carpool log date every Tuesday – DB
- Contacted and met with winners for November prize claims –DB
- Reviewed and approved monthly email reminder – DB, BV
- Valleyrides Account Clean up: On Hold. DB
- Continue to monitor and track incentive inventory in storage room. 12/6/16 –DB
- Disqualified two additional winners for the month of November. Account information was inaccurate upon contacting his employer and carpool partners. New winners were picked 12/14/16 with Esperanza Velasco –DB, EV
- Updated Carpool tracking document 12/6/16- DB
- Met with new Management at Warner's Theater to discuss venue for 2017 GPG. 12/7/16 –DB, EV
- Received an updated proposal from Johns Incredible Pizza for GPG 2017. 12/8/16 – DB
- Contacted The Downtown Partnership Association in regards to the 2017 GPG. –DB
- Contacted the Fresno Chaffee Zoo in regards to the GPG 2017. 12/14/16 – DB
- Received proposal from Chaffee Zoo 12/21/16 - DB

OBJECTIVE

To perform the duties as an Affiliate State Census Data Center and provide assistance to member agencies and the general public in obtaining, analyzing and utilizing census and other demographic data in support of the area wide transportation planning process. Also to provide continuing support to the internal data needs for traffic simulation modeling requirements including the updating and development of alternative socio-economic scenarios for new projects and land use scenarios from consultants and member agencies, and providing data support for COG-prepared transportation reports and plans.

Accomplishments:**Quarter 2 October – December****October**

- NAICS code update for Fresno County Business 10/5 LY
- Attended California State Data Center Meeting, Sacramento 10/12-10/13 LY

November

- Provided population estimates to FAX 11/9 SS
- Demographics Data Update Discussion 11/15 SS/LY

December**360 “One Voice” and “Valley Voice” Advocacy****OBJECTIVE**

"One Voice" unites Fresno County communities and regional interests in a voluntary and collaborative effort to seek annual federal and state funds and advocate for projects and legislative priorities of regional significance. All projects and legislative priorities chosen shall contribute to an improved quality of life throughout the Fresno County region.

"Valley Voice" brings together elected officials from each of the eight San Joaquin Valley counties and the Regional Transportation Planning Agencies to advocate for infrastructure projects and legislative priorities that will benefit the San Joaquin Valley.

To provide local agencies with information on federal and state legislation, regulations, guidelines, and policies that affect the Fresno COG and our member agencies.

Quarter 2 October – December**October**

- Began looking for hotel block space in Washington DC for the 2017 One Voice advocacy trip. -BV
- Communicated the upcoming trip dates options with staff, past participants and advocacy firm. -BV

November

- Continued looking for hotel block space in Washington DC for the 2017 One Voice advocacy trip. Received many estimates for various dates. Communicated via email with previous year's attendees and Fresno COG staff. -BV

December

- Booked hotel block space in Washington DC for the 2017 One Voice advocacy trip. Reviewed and signed contracts. -BV
- Scheduled Steering Committee Kick-off meeting in January. THC/MG
- Updated One Voice section of the website. -BV

411 Ag Mitigation for Transportation Projects

411

Objective

Coordinate an ad-hoc committee to provide staff and elected officials with a toolbox of policy options and best practices for mitigating the loss of farmland in Fresno County due to the placement of transportation projects.

420 Fresno Regional Housing Needs Allocation Plan/Multi-Jurisdictional Housing Element

420

OBJECTIVE:

To assist member agencies in the preparation of the first Multi-Jurisdictional Housing Element in Fresno County.

811 San Joaquin Valley I-5/SR-99 Goods Movement Study

811

OBJECTIVE

To conduct a San Joaquin Valley I-5/SR-99 Goods Movement Study, including the comprehensive identification and analysis of strategies to improve the efficiency of goods movement along the I-5 and SR-99 corridors through the valley; and to improve safety and minimize negative impacts on the environment by considering alternative goods movement strategies.

Quarter 2 October – December

October

- Continually participated in processes for both I-5/SR-99 and SJV Sustainable Implementation GM Plan's, in collaboration with SJV MPO's and Caltrans, including review of task reports and invoicing [RT, CT] 10/30/16.
- Assisted with the coordination of the demonstration pilot project (truck platooning) scheduling, currently set for November 2016 [RT] 10/30/16.
- Provided feedback regarding truck parking facilities and mapping along the I-5 and SR-99 corridors [RT] 10/30/16.

November

- Continually participated in processes for both I-5/SR-99 and SJV Sustainable Implementation GM Plan's, in collaboration with SJV MPO's and Caltrans, including review of task reports and invoicing [RT] 11/29/16.
- Reviewed Existing Conditions report submitted to the TAC by Cambridge Systematics [RT] 11/29/16.
- Assisted with the continuing coordination of the demonstration pilot project (truck platooning in the City of Shafter) scheduling, which was being rescheduled for a date TBD in early 2017 [RT] 10/30/16.
- Reviewed draft Strategic Programs and Feasibility Analysis memo's submitted by Cambridge Systematics [RT] 11/29/16.

December

- Continually participated in processes for both I-5/SR-99 and SJV Sustainable Implementation GM Plan's, in collaboration with SJV MPO's and Caltrans, including review of task reports and invoicing [RT] 12/22/16.
- Completed review of Strategic Programs and Feasibility Analysis memo's submitted by Cambridge Systematics [RT] 12/22/16.
- Worked with Cambridge Systematics and Pelecon Tech to reschedule pilot demonstration project (truck platooning) for March, due to lack of infrastructure availability until that time [RT] 12/22/16.
- Began review of Impact Analysis of Strategic Program memo submitted by Cambridge Systematics for TAC review [RT] 12/22/16.

814 Prop 84 – Sustainable Communities Grant

OVERVIEW OF PROGRAM

The San Joaquin Valley of California is one of the most culturally diverse, fastest growing, yet economically disadvantaged regions in the nation. The recent economic downturn has left many of these communities with depleted resources to carry out projects that are essential to infrastructure, economy, and overall quality of life. The lack of resources and personnel precludes the available expertise to execute the essential tasks needed to carry out SB 375.

Already, through its regional blueprint process, the eight SJV-MPOs, in partnership with local agencies, are working toward building environmentally and economically sustainable communities guided by the regionally adopted Preferred Blueprint scenario. Through ongoing regional-local collaboration, planners' resources are currently being developed for a range of community types and sizes to assist in the efforts of general plan integration of SCS and SB 375 goals.

The Valley MPO's received a \$1,000,000 grant through Round 1 of the Prop 84 - Sustainable Communities Planning Grant and Incentive Program to assist the smaller communities (under 50,000 population) to move toward implementation of the SJV Blueprint and address SB 375. The Directors agreed to invest 19% of this first round funding to SCS (Sustainable Communities Strategy) Outreach; 53% for Local Government Blueprint Principle Integration into General Plans and 28% on a Valley Greenprint. A Prop 84 Round 2 application for an additional \$1,000,000 was submitted in February of 2012, and subsequently awarded on May 10, 2012. Successful funding of the second round application has enabled implementation of identified Greenprint best practices and strategies (40%), modeling refinement (45%), and SCS implementation (5%). Round 1 grant activities were officially completed in September 2014; Round 2 activities were originally scheduled through September of 2016. However, following legislative action that extended the funding availability for Round 2 awardees, Fresno COG has requested that an extension to the contract be allowed through April 1, 2017. Such an extension will allow for a more extensive Greenprint demonstration project, and enhanced linkages between first and second round SCS Outreach activities. Modeling refinement activities associated with Round 2 were completed in FY 2015/16, and are not included in the extension request.

Accomplishments:

Quarter 2 October – December

October

- Prepared Greenprint status report and provided presentation to Valley COG Directors at their meeting on October 6, 2016. Also prepared Greenprint report for TTC/PAC meeting on October 14, 2016. [CT] 10/11/16

November

December

820 Valley Coordination Activities

OBJECTIVE

To promote coordination, cooperation and communication among the eight San Joaquin Valley Regional Planning Agencies, including the Fresno Council of Governments (Fresno COG), and other federal, state, and local governments, related to various regional planning processes.

Quarter 2 October – December

October

November

December

- Worked on developing the Fresno story of the valley-wide GHG target recommendation 12/5-9, 13-16 KC
- COG Directors conference call with Fehr & Peers re: MIP2 models 12/19 KC
- Conference call with TCAG and Kern COG re: MIP2 models
- SJV Policy Conference – Researched and met with Fresno COG staff for conference planning discussions and developed sponsor request packet. Emailed out to potential sponsors -BV
- Communicated with Carter and Company regarding costs for SJV Policy Conference Planning Assistance.-BV

910

910 Fresno COG Administration

OBJECTIVE

To effectively administer the planning program and fiscal operations of Fresno COG.

911

911 Overall Work Program & Budget Development

OBJECTIVE

To develop an Overall Work Program (OWP) and Budget consistent with federal and state funding priorities and local agency needs.

912

912 Local Transportation Funds Administration

OBJECTIVE

To administer the Local Transportation Fund and State Transit Assistance Fund in accordance with the California Transportation Development Act (TDA).

920

920 Fresno County Rural Transit Agency Administration

OBJECTIVE

To provide under contract, administrative and fiscal management services for the Fresno County Rural Transit Agency (FCRTA).

930

930 Fresno County Transportation Authority Administration

OBJECTIVE

To provide personnel support services to the Fresno County Transportation Authority.

OBJECTIVE

To continue the Freeway Service Patrol, in cooperation with Caltrans and the California Highway Patrol, in an effort to remove minor incidents rapidly, thereby reducing congestion, secondary accidents, and vehicle emissions.

Quarter 2 October – December**October**

- Attended the annual CalSAFE conference in Monterey on October 3, 2016. Monday, October 3 was devoted to the Freeway Service Patrol and Tuesday, October 4 was devoted to the Call Box Program. Since we do not have a Call Box Program in Fresno County, I only attended the Monday session. Items included contracting, advertising on trucks, communications, benefit cost and the annual report, funding, legislation, and more. [CT] 10/11/16
- Reviewed Budget Towing September invoice for FSP towing service and authorized payment. [CT] 10/24/16
- Began process of transitioning Fresno COG program management responsibilities to another Fresno COG employee. [CT] 10/11/16
- Ongoing transitioning of Fresno COG program management to Suzanne Martinez. Reviewed files. Met with Rod Nazario, CHP officer with FSP responsibilities and Patrick Bartlett with Budget Towing, the towing provider for the program. [CT] 11/3/16

November

- Reviewed Budget Towing October invoice for FSP towing service and authorized payment. [SMM]
- Coordinated with Caltrans FSP staff to draft a letter of support for FSP funding. [SMM]

December

- Reviewed Budget Towing November invoice for FSP towing service and authorized payment. [SMM]