



FRESNO COUNTY TRANSPORTATION AUTHORITY
ORIGINAL MEASURE C 1987-2007

FY 2017-2018 BUDGET PROPOSAL

Presented to the FCTA Board on June 7, 2017

This is the thirtieth line-item budget of the Original Measure for the Authority.

With the June 30, 2007 expiration of the Original Measure "C" program, there is no sales tax revenue for FY 2017-18. The interest earnings estimate is based on funds on deposit related to the Original Measure C Program. This interest estimate includes estimated earnings from Fresno County Transportation Authority funds on deposit with the Fresno County Treasury Pool.

Balances of contracts currently in progress will be encumbered in June 2017 to recognize the incurred liability and associated appropriations. Because the Original Measure's revenue stream has expired, the administrative appropriations of \$269,142 in this budget will be funded by money set aside in administrative reserves which have been accumulated over the past 20 plus years for this purpose.

ESTIMATED INTEREST INCOME	\$750,000.00
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TOTAL:	\$750,000.00
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(Estimates prepared by the Auditor in accordance with requirements of Public Utilities Code Section 142000 et seq.)

2017-2018
FRESNO COUNTY TRANSPORTATION AUTHORITY
ORIGINAL OPERATING BUDGET

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2017-2018 BUDGET SUMMARY

<u>9710</u>	Administrative (See following page for Administrative Budget Summary)	\$269,142.00
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TOTAL:	\$269,142.00
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<u>9711</u>	Rural Projects Expenditure Category	\$588,000
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<u>9713</u>	Urban Projects Expenditure Category	\$162,000
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TOTAL:	\$750,000.00
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ADMINISTRATIVE BUDGET SUMMARY

6000 SALARIES AND BENEFITS

		Approved 16-17	End of Year Anticipated	2017-2018 Recommended
6100	Regular Salaries	107,163	107,163	107,163
6350	Unemployment Insurance	315	315	315
6400	Retirement Contribution	0	0	0
6500	FICA/Medicare	1,554	1,554	1,554
6550	Workers Compensation	1,168	1,168	1,168
6600	Health and Dental Insurance	2,025	2,025	2,025
6650	Life and Disability	658	658	658
Salaries and Benefits Subtotal:		112,883	112,883	112,883

7000 SERVICES AND SUPPLIES

		Approved 16-17	End of Year Anticipated	2017-2018 Recommended
7040	Telephone Charges	1,500	1,500	1,500
7250	Memberships, Subscriptions and Documents	0	0	0
7265	Office Expense	4,500	4,500	4,500
7294	Professional and Specialized Contracts (COG)	1,258	1,258	1,163
7295	Professional and Specialized Contracts (General)	68,792	68,792	46,874
7340	Rents and Leases	9,378	9,378	24,522
7370	Contracts Roads (PW&DS)	0	0	0
7385	Small Tools and Equipment	0	0	0
7415	Remuneration, Meetings, Transportation and Travel (Staff and Board)	0	0	0
7417	Transportation and Travel (Comm & Adv Boards)	0	0	0
7491	Accounting (A-C/T-TC)	42,000	42,000	40,200
7492	Audit Expense	15,000	15,000	15,000
7504	Legal Expense (County Counsel)	17,500	17,500	17,500
7544	Management Services (CAO)	0	0	0
7546	Other Purchased Services (City of Fresno)	0	0	0
Services and Supplies Subtotal:		159,928	159,928	151,259

8000 FIXED ASSETS AND CAPITAL EQUIPMENT

		Approved 16-17	End of Year Anticipated	2017-2018 Recommended
8991	Administrative Contingency	5,000	5,000	5,000
Administrative Contingency Subtotal:		5,000	5,000	5,000

GRAND TOTAL ADMINISTRATION:

\$269,142.00

BUDGET NARRATIVE

9710 ADMINISTRATIVE

APPROPRIATION

6000 SALARIES AND BENEFITS

Division 1000

6100 Regular Salaries 107,163.00

Represents existing salary structure for 75% of one employee.

6350 Unemployment Insurance 315.00

Represents contribution for 75% of one employee.

6400 Retirement Contributions 0.00

Contribution to retirement plan is included in Account 6100.

6500 FICA/Medicare 1,554.00

Represents contribution for 75% of one employee.

6550 Workers Compensation 1,168.00

Required contribution of 75% to Workers Compensation Insurance for one employee.

6600 Health Insurance 2,025.00

Contribution of 75% to the health, dental and optical insurance program for one employee as provided by current employment contract.

6650 Life and Disability Insurance 658.00

Contribution of 75% to the life and disability benefit of one employee, insurance provided through Council of Fresno County Governments.

SALARIES AND BENEFITS SUBTOTAL: \$112,883.00

9710 ADMINISTRATIVE**APPROPRIATION****7000 SERVICES AND SUPPLIES**

Division 1000

7040 Telephone Charges

1,500.00

(No Change) Includes fixed costs, estimated long distance, fax, and computer connection costs for the Program Manager. Per Board direction total office costs of \$5,000 to be split 30% for Original and 70% Extension.

7265 Office Expense

4,500.00

(No Change) Estimated office supply expenditures for the Administration and Program Manager's office. Expenses include pre printed forms, stationery, pens, paper, pencils, petty cash, copying costs, postage, maintenance contracts for office equipment, software, nameplates etc. This total budgetary item of \$15,000 will be split 70% Extension and 30% Original budgets.

7294 Professional and Specialized Contracts (COG)

1,163.00

Not to exceed contract with Council of Fresno County Governments for the following:

- Work Element 930: Fresno County Transportation Authority administration. Accounting, general administrative support, mailing support, copying, miscellaneous materials support. The total fee of \$2,325 is split 50/50 between the Original and Extension budgets. This is a decrease of \$190 from prior year's budget. (\$1,163)

7295 Professional and Specialized Contracts (General)

\$46,874.00

- Right of Way Consultant Contract. This FY 2017-18 Budget proposes to continue the services currently provided by consultant. Consultant will only be extending terms of agreement. (\$45,541)
- A fee imposed by the County's Information Technology Services Department related to transaction fees for Measure C funds deposited in the Fresno County Treasury and FCTA's use of the County's PeopleSoft System. This is a decrease of \$487 from last year's estimated cost for the Original budget. (\$1,333)

7340 Rents and Leases --Building

24,522.00

The current office lease payments and the outside storage lease are the same as the previous fiscal year. A change has been made to the budget to allow for an increase if the FCTA office moves with FY17-18. This combined annual cost of \$49,044 for both leases will be split 50/50 between the Original and Extension budgets. (\$24,522)

9710 ADMINISTRATIVE**APPROPRIATION****7000 SERVICES AND SUPPLIES**

Division 1000

7491 Accounting Services (A-C/T-T/C)**40,200.00**

Contract with County Auditor-Controller/Treasurer-Tax Collector for assistance with fiscal functions, including:

- Processing and maintaining records of all financial transactions, accounting for Authority funds, processing and maintaining records.

This total budget estimate of \$134,000 is \$6,000 less than last year and is based upon a cost analysis by the Fresno County AC/T-TC. Per Board direction this total budget category is split between the Original (30%) and Extension (70%) budgets. (\$40,200)

7492 Audit Expense**15,000.00**

(No Change) Estimated overall auditing expenses for the Authority, including the audit of its financial transactions for FY 2016-17. Total anticipated Authority audit expenses amount to \$30,000. This total budget is split 50% Original and 50% Extension budgets (\$15,000)

7504 Legal Expense (County Counsel)**17,500.00**

(No Change) Contract for legal services with County Counsel to include; legal services and assistance, i.e., negotiations, drafting and review of contracts and agreements, oral and written opinions to Authority that pertain to the Original Measure. Hourly rate is \$126 an hour. The total budget category (\$70,000) is split between the Original and Extension budgets as follows (75% Extension 25% Original).

SERVICES AND SUPPLIES SUBTOTAL: **\$151,259.00**

9710 ADMINISTRATIVE**APPROPRIATION****8000 FIXED ASSETS AND CAPITAL EQUIPMENT**

Division 1000

8991 Administrative Contingency

5,000.00

(No change.) This contingency category would fund items upon Board approval, such as possible recruitment expenses, lease increases, salary increases, benefits increases, unforeseen administrative costs, etc. This budgetary item is split between the Original and Extension budgets

CONTINGENCY SUBTOTAL: **\$5,000.00****9710 GRAND TOTAL ADMINISTRATION:** **\$269,142.00****9711 RURAL PROJECT CATEGORY****APPROPRIATION****7898 Unallocated**

588,000

This is a “holding” category for rural capital transportation projects - not project specific. As a project comes on line and is approved by the Authority, funds can be allocated to the correct category (e.g., right of way, design, construction, etc.)

9711 GRAND TOTAL RURAL PROJECT CATEGORY: **\$588,000.00****9713 URBAN PROJECT CATEGORY****APPROPRIATION****7898 Unallocated**

162,000

This is a “holding” category for urban capital transportation projects - not project specific. As a project comes on line and is approved by the Authority, funds can be allocated to the correct category (e.g., right of way, design, construction, etc.)

9713 GRAND TOTAL URBAN PROJECT CATEGORY: **\$162,000.00**

930 Fresno County Transportation Authority Administration

OBJECTIVE

To provide personnel support services to the Fresno County Transportation Authority.

DISCUSSION

In November, 1986 the voters of Fresno County approved Measure C, a 1/2% sales tax increase for transportation purposes. This tax was scheduled to expire on July 1, 2007, however, by virtue of a regional consensus oriented process, the voters of Fresno County chose to reauthorize or extend the ½ cent sales tax in November 2006. The reauthorized sales tax is anticipated to raise approximately \$1.7 billion in revenue for transportation purposes. The Fresno County Transportation Authority is responsible for administration and implementation of the sales tax revenue. The Authority and Fresno COG have executed a contract to have Fresno COG provide salary and personnel administration.

TASKS

1. Provide personnel services to the Authority.

930 Authority Administration				
Budget Account	Actual Cost 2015/16	Adopted Budget 2016/17	Annual Budget 2017/18	LOCAL FUNDS
Salaries	1,164	1,166	1,096	
Benefits	411	433	401	
Overhead	930	916	828	
Total Staff Costs	2,505	2,515	2,325	2,325
Direct Costs				
Total Direct Costs	0	0	0	0
TOTAL	2,505	2,515	2,325	2,325*

*Administrative fees split between Original and Extension budgets