



CITIZEN OVERSIGHT COMMITTEE

Measure C Citizen Oversight Committee Meeting

Executive Minutes

Date: Thursday, November 9, 2017

Time: 5:00 PM

**Place: COG Ash Conference Room
2035 Tulare St., Suite 201, Fresno, CA**

Members Present:

Lee Delap, Unincorporated Rural County East of 99, District 5
Sal Petrucelli, FCMA District 2
Bill Jordan, League of Women Voters
Bob Allen, Selma District Chamber of Commerce
Sam Molina, FCMA District 1
Kevin Hamilton, Central California Asthma Collaborative
Mike Schwan, Central CA Builders Exchange

Absent:

Antonio Gastelum, American Labor Alliance
Joe Denham, Greater Fresno Area Chamber of Commerce
Destiny Rodriguez, Public at Large
LeAnn Nowlin, Public at Large

Others Attending:

Denise DiBenedetto, Fresno County Transportation Authority
Brenda Veenendaal, Fresno COG
Jeaneen Cervantez, Fresno COG

Lee Delap called the meeting to order at 5:04 p.m.

I. Presentations - About Presentations:

This portion of the meeting is reserved for persons wishing to address the Committee on items within its jurisdiction but not on this agenda.

None

II. Minutes of October 12, 2017 Meeting of the Measure C Citizen Oversight Committee

A motion was made by Sal Petrucelli and seconded by Bill Jordan to approve the October 12, 2017 Oversight Committee minutes with edits. A vote was called for and the motion carried.

III A. 2017-2018 Measure C COC Local Budget Reports - Part I

Each fiscal year the Citizen Oversight Committee (COC) asked each local agency receiving Measure C Local Transportation Funds to complete a reporting of how they plan to spend the current year's Measure C Local Program allocations. The request goes out to local agencies via a form the COC instructed staff to update each year.

To date, the following required Local Agency Budget Forms were submitted for COC from local agencies for COC review and approval:

- City of Clovis
- City of Coalinga
- City of Firebaugh
- City of Fresno
- City of Fresno Airports
- City of Fresno FAX
- City of Fresno Public Works
- Fresno County Rural Transit Agency
- Fresno County

See summary of discussion and action for this item in Item IIIB. Below.

III B. Local Agency Budget Forms - Part II

Due to space limitations on the agenda builder website additional files were linked in this second agenda item. This item contained the following 2017-2018 Local Budget Reports and the reporting matrix.

- City of Huron
- City of Kerman
- City of Mendota
- City of Reedley
- City of San Joaquin

Robert Phipps reported that the City of Fowler, Kingsburg, Orange Cove, Sanger, Selma and Fresno COG are missing. On behalf of the Fresno COG staff, the Local Budget Reports will be brought back in December.

Bill Jordan asked if there was a dead line to turn in the Local Budget Reports. Mr. Phipps said that there was not a dead line. Mr. Jordan also commended the City of Clovis for putting in the maps of the trails.

Lee Delap found a spelling error on Item I the word above is spelled above.

A motion was made by Bob Allen and seconded by Kevin Hamilton to approve the Local Budget Reports items IIIA and IIIB with corrections. A vote was taken and the motion carried.

IV. Fiscal Year 2016-2017 Measure C Extension Expenditure Reports

Denise DiBenedetto reported on this item. Pursuant to the adopted Fresno County Transportation Authority procedures for administration of Measure C Extension Funds for Local Transportation Pass-Through Projects and Programs, and for Short Term Regional Transportation Program projects, local agencies are required to submit their Measure C Extension Expenditure Report(s) for the fiscal year no later than November 15th of each year. To date the following local agencies have submitted the Fiscal Year 2016-2017 Expenditure Reports.

- Fresno COG
- City of Kerman
- City of Mendota
- City of Clovis
- Clovis Transit
- City of Kingsburg

- City of Selma

FCTA Flagged the ADA forms for the City of Clovis and Clovis Transit because it did not reflect any interest on that form. Ms. DiBenedetto had spoken to the City of Clovis and there was some discrepancy on that. Ms. DiBenedetto explained the Measure C Extension Expenditure Reports. Ms. DiBenedetto also explained that this year is a compliance audit that happens every five years. The FCTA is also evaluating that each agency has spent their mandate.

Ms. DiBenedetto also reported that any high reserves would be put out of compliance. All agencies that were being reviewed at the meeting are in compliance.

A motion was made by Kevin Hamilton and second by Bob Allen to accept the budget expenditure reports for 2016-17 with the exception noted for the City of Clovis for the interest and Fresno COG will be brought back in December. A vote was called for and the motion carried.

A motion was made by Kevin Hamilton and seconded by Bob Allen to amend the motion to also bring Kingsburg back in December. A vote was called for and the motion carried.

V. Items from Staff

A. Future tentative COC meeting dates to calendar

- December 14, 2017
- January 11, 2018

Robert Phipps thanked the committee for their service and wished everyone Happy Holiday's.

Denise DiBenedetto reminded the committee that there are two vacancies and that the FCTA will start advertising for them next week.

B. Items for next agenda – discussion

Lee Delap asked if there was a timeline for the annual report. Ms. DiBenedetto said that there should be a draft by the next meeting in December.

Mr. Delap informed the committee of the tentative for the annual report. The week of the 11/27 or the week of 12/4 and Mr. Delap also asked for the materials to do the annual report.

Lee Delap asked the committee about the Fresno State presentation and if it was of value to them to see what they are doing and how innovative it is. With the four other approvals that are coming up, he felt that a presentation would be more helpful with informing the committee of the New Technology Funds are and how they are being spent.

Sal Petrucelli asked about an update on Measure C projects. Robert Phipps printed out the annotated that has the report to give for the update.

C. Upcoming Meetings of other related Boards/Committee

- Fresno COG Policy Board Meeting, Thursday, November 16, 2017 at 5:30 pm at Fresno COG
- Fresno County Transportation Authority Board, Wednesday, December 6, 2017 at 9:00 am at Fresno COG

VI. Items from Members

Lee Delap informed the committee of a suspense folder to capture ideas or items as they come up so they would not be lost. Mr. Delap asked if anyone on the committee would like to take over on it. Bill Jordan will check on this for the committee.

Mr. Delap also informed the committee of the demographic information on all of the cities that was distributed. Mr. Delap also said that any further information on them would be of value to go over and if there is a need for the Tech to come and explain, the answer was no.

Mr. Delap thanked the committee for their work.

Bob Allen also thanked the staff for their work also.