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**FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)
MEETING AGENDA**

DATE: Thursday, January 25, 2018
TIME: 5:30pm, **AFTER** the Fresno Council of Governments (FCOG) Meeting
PLACE: FCOG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93726
*(Corner of Tulare and Van Ness Ave. - above Club One
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)*

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

1. **ROLL CALL**

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. **ACTION ITEMS**

A. Approve Executive Minutes of November 16, 2017 (Attachment)

B. California Energy Commission Application for EV Units

Summary: FCRTA was contacted to apply for an Incentive Project to install Electric Vehicle Charging Stations in Fresno County. The California Energy Commission (CEC) is launching this project and is offering rebates of \$4,000 for single port charging stations and \$7,000 for double port charging stations through Fresno County Incentive Program and Charge Up. FCRTA has selected 40 sites across 13 rural cities in Fresno County; this includes 13 City Maintenance Yards, 13 Police Departments, 13 Community Centers, and the FCRTA Maintenance Facility totaling an incentive of \$160,000 (Single Port Charger) to \$280,000 (Double Port Charger). Attached for your reference is the press release of this incentive program (**Attachment**).

Action: Staff recommends Board approval for submission of this application to the CEC.

C. Senate Bill 1 (SB 1) State of Good Repair Application Submittal

Summary: FCRTA is proposing a project submittal for \$287,482 in funding through the Senate Bill 1 State of Good Repair Grant with a local match of \$2,100,000 Measure C capital carry over for a total of \$2,387,482 to construct a new Bus Maintenance and Fuel Yard Facility. FCRTA will acquire land and build a new facility or retrofit an existing building site. The current location is outdated and we have outgrown the location with our 90 plus vehicle fleet and the addition of 7 new 35'-40' electric buses arriving later this year (**Attachment**).

Action: Staff recommends approval of the FCRTA Maintenance Facility proposal and Board Resolutions No.2018-01 (SB 1 \$287,482 funding) and No.2018-02 (Measure C \$2,100,000 Budget Transfer).

D. Request for Proposal (RFP) Consultant Selection and RFP Timeframe/Scope of Services

Summary: FCRTA has begun the process to release a Request for Proposal (RFP) to contract out the existing services FCRTA currently provides. TMTTP Consulting will be utilized to provide oversight and support to FCRTA during the RFP process. The contracted services that will go out to bid include Maintenance, Inter-City Fixed Routes, and Demand Response Services and may be contracted out as one or all three. A Member Agency can also be considered to operate the contracted services of one or all three. Attached is the background of what has taken place to date; RFP timeframe, and TMTTP Consulting Scope of Work (**Attachment**).

Action: Staff recommends approval of TMTTP Consulting Scope of Work and RFP timeframe. It is further recommended that the Board authorize General Manager to execute an agreement with TMTTP Consulting not to exceed \$14,083 upon Legal Counsel review.

3. INFORMATION/DISCUSSION

A. West Park Community Transit Route Update

Summary: FCRTA started the West Park Community fixed route to address unmet needs in an unincorporated community located outside the sphere of influence in Fresno. The West Park Route began service November 13, 2017 operating 5 hours a day, Monday through Friday. Residents of the West Park Community have organized events in order to promote the route and increase ridership, a BBQ on November 12th and a Toy Drive on December 22nd both at Sabers Market. West Park Community Board Members, CRLA staff, and FCRTA staff have been involved in marketing efforts to increase ridership. West Park Route is currently on a demonstration period of 6 (six) months in order to evaluate farebox and ridership numbers. The demonstration period of 6 (six) months will determine if it will meet the 10% farebox requirement of operating expenses to continue operation beyond the demonstration period. The data from the first 2 (two) months of service for the West Park route have been collected and summarized for your information (**Attachment**).

Action: Information and update to the Board. Updates will be provided every 2 months until 5/11/18 when the demonstration period ends.

4. OTHER BUSINESS

A. Items from staff.

B. Items from members.

5. ADJOURNMENT