

**Policy Advisory Committee
MINUTES
Friday, May 11, 2018
10:00 AM**

Members Present

Ryan Burnett, City of Clovis
Jeannie Davis, City of Fowler
Scott Mozier, City of Fresno
James Doughty II, City of Huron
Anthony Lopez, City of Orange Cove
Nicole Zieba, City of Reedley
Tim Chapa, City of Sanger
Isaac Moreno, City of Selma
David Padilla, Caltrans
Robert Phipps, Fresno COG

The meeting was called to order at 10:00 a.m. by Mr. Chapa (Sanger), Vice Chair.
With eight members present, there was a quorum to conduct business.

I. TRANSPORTATION CONSENT ITEMS

- A. Executive Minutes of April 13, 2018 [APPROVE]
- B. Third Quarterly Work Element and Financial Report (Les Beshears) [APPROVE]
- D. State Transit Assistance 2018-19 Final Apportionment (Les Beshears) [APPROVE]
- E. State of Good Repair 2018-19 Apportionment Estimates (Les Beshears) [APPROVE]
- F. Fiscal Year 2018 Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grant Program Notice of Funding Opportunity (Trai Her-Cole) [INFORMATION]
- G. Fiscal Year 2018 Advanced Transportation and Congestion Management Technologies Deployment (ATCMTD) Initiative (Trai Her-Cole) [INFORMATION]
- H. Fiscal Year 2018 Clean Diesel Program Request for Proposals (Trai Her-Cole) [INFORMATION]
- I. Fiscal Year 2018 Low or No Emissions Vehicle (Low-No) Program Notice of Funding Opportunity (Trai Her-Cole) [INFORMATION]
- J. Circuit Planner and Circuit Engineer Report (Meg Prince) [INFORMATION]
- K. Federal Transportation Improvement Program (FTIP) Amendments (Suzanne Martinez) [INFORMATION]
- L. Urban & Rural Consolidated Transportation Services Agency (CTSA) Operations Program & Budget Fiscal Year 2018-19 (Monte Cox) [APPROVE]
- M. Clovis Consolidated Transportation Services Agency (CTSA) Fiscal Year 2018-19 Operations Program & Budget (Amy Hance) [APPROVE]

Mr. Doughty (Huron) pulled item I-C for discussion.

After an opportunity for public comment, Ms. Zieba (Reedley) motioned and Mr. Mozier (Fresno City) seconded to approve the balance of the consent agenda as presented. The motion passed.

- C. Transportation Development Act 2018-19 Final Apportionment (Les Beshears) [APPROVE]

Mr. Doughty (Huron) stated there were previous issues with the City of Huron and Transportation Development Act claims and if this would impede the approval of this item. Mr. Beshears (FCOG) stated that Mr. Doughty's concern was unrelated to the item being presented.

After an opportunity for public comment, Ms. Zieba (Reedley) motioned and Ms. Davis (Fowler) seconded to approve Transportation Development Act 2018-19 Final Apportionment. The motion passed.

II. TRANSPORTATION ACTION/DISCUSSION ITEMS

A. Support for Proposition 69 - Support Safer Roads and Protect Local Transportation Improvements (Jennifer Soliz) [APPROVE]

Ms. Soliz (FCOG) reported that in April 2017, the California Legislature passed Senate Bill 1 (SB 1) to provide more than \$5.5 billion annually for road safety improvements, pothole repair, maintenance for local streets, freeways, tunnels, bridges and overpasses, and to invest in public transportation in every California community. Road safety and transportation improvement projects are already under way or planned in every community. On the June 2018 ballot, Proposition 69 would prohibit the Legislature from raiding new transportation funds, establishing a "lockbox" on them to ensure the funds can only be used for transportation projects. Proposition 69 extends constitutional protections to the new revenues SB 1 generates. This will ensure that all revenues from SB 1 can only be used for transportation improvement purposes.

After an opportunity for public comment, Ms. Zieba (Reedley) motioned and Mr. Mozier (Fresno City) seconded to approve support Proposition 69 and recommend the Policy Board approve Resolution 2018-11.

B. Senate Bill 1 Presentation (Jennifer Soliz) [INFORMATION]

Ms. Soliz (FCOG) provided a presentation on SB 1 and the impact SB 1 will have on Fresno County.

This item is informational only, no further action was required.

C. Regional Sustainable Infrastructure Planning Grant Program Project Recommendations (Jennifer Soliz) [APPROVE]

Ms. Soliz (FCOG) reported that on February 22, 2018, the Fresno COG Policy Board issued a formal call for projects for Cycles 1 and 2 of the Regional Sustainable Infrastructure Planning Grant Program (SIPGP), FY 2017-18 and 2018-19. Each cycle has \$155,278 in available funding. Fresno COG received seven applications requesting more than \$640,000 in funding: four applications for cycle 1 and three applications for cycle 2. On April 30, 2018, the SIPGP scoring committee convened, reviewed the applications and made its recommendations. The recommendations were provided as an attachment

After an opportunity for public comment, Mr. Mozier (Fresno City) motioned and Mr. Lopez (Orange Cove) seconded to approve the Scoring Committee's recommendations for SIPGP cycle 1 and cycle 2 projects and to recommend that the Policy Board adopt the same recommendations.

D. Blackstone/Shaw Activity Center Project Consultant Selection (Peggy Arnest) [APPROVE]

Ms. Arnest (FCOG) reported that Fresno COG released a request for proposals (RFP) on February 26, 2018, for community-based urban design, multimodal transportation planning and traffic analysis feeding a complete streets strategy for the Blackstone/Shaw Activity Center. This project will convene an Advisory Committee that will include the City of Fresno, Caltrans, Metro Ministry/Better Blackstone Association, local property owners, local business owners and project area residents, especially from environmental justice organizations or disadvantaged communities.

Attached is the scope of the project. The budget is \$150,000. A selection committee comprising representatives from the City of Fresno Public Works and Planning departments, Metro Ministries and Fresno COG narrowed the field from four to three firms based on the consultant's written proposals. Based on the strength of their team, proposal and interview, the selection committee unanimously recommended Toole Design Group.

After an opportunity for public comment, Mr. Burnett (Clovis) motioned and Mr. Moreno (Selma) seconded to approve the selection committee's recommendation of Toole Design Group as the consultant for the Blackstone/Shaw Activity Center Project and authorize Fresno COG's Executive Director to enter into a contract with Toole Design Group for \$149,998.26.

E. Release of Measure C New Technology Reserve Program 2018 Grant Application (Peggy Arnest) [INFORMATION]

Ms. Arnest (FCOG) reported that Fresno COG is seeking proposals from eligible public agencies for advanced transit and transportation projects that have the potential for broad benefits to Fresno County residents and will assist the region in meeting its air quality goals. Fresno COG and the Fresno County Transportation Authority (FCTA) are proposing to fund projects of regional significance in the areas of research, development, demonstration, and deployment that will advance public transit and transportation. This second cycle of the Measure “C” New Technology Reserve Program will make up to **\$6.4 million** available for eligible new technology projects/programs. A copy of the application was provided.

Timeline:

<u>ACTIVITY</u>	<u>DATE</u>
Request for Proposals Released	April 16, 2018
Last day to submit requests for clarification	June 4, 2018
NEW: Deadline for Electronic Proposal Submittal for agencies wishing to partner with Fresno COG	June 21, 2018
Deadline for Proposal Submittal	July 23, 2018
Scoring (Tentative)	July 25 - August 10, 2018
Potential Interviews (Tentative)	Week of August 20 - 24, 2018
Policy Board Approval (Tentative)	September 27, 2018
FCTA Board Approval (Tentative)	October 10, 2018
Notice to Proceed - Subject to Contract Signing (Tentative)	January 1, 2019

In February 2016, the Policy Board approved a formal process to solicit and accept members to sit on a Multidisciplinary Advisory Group (MAG). The MAG will review, evaluate and score the New Tech applications and recommend projects for funding. Nominees are needed from the following categories: City of Fresno, City of Clovis, east side city, west side city, County of Fresno, Measure C Citizens Oversight Committee, FCTA, transit, business, education and two public seats.

The MAG application was released May 10, 2018. For more information regarding the Measure C New Technology program please visit <http://www.fresnocog.org/measure-c-new-technology-reserve-fund> and/or contact Peggy Arnest at parnest@fresnocog.org.

This item is informational only, no further action was required.

F. Fiscal Year 2018-19 Overall Work Program and Budget Resolution 2018-12 (Robert Phipps) [APPROVE]

Mr. Phipps (FCOG) reported that the final draft, fiscal year (FY) 2018-19 Overall Work Program (OWP), totaling \$19,016,134, is submitted for adoption. The proposed budget decreased \$3,340,290 from last year. Operational revenues remain intact, reserves are adequate and the agency continues to operate under prudent management.

The final 2018-19 OWP has increased by \$14,937 since the draft was released in February, reflecting restructuring in FCRTA staffing levels. In addition, at Caltrans’ direction, Work Element (WE) 140, Sustainable Communities Planning, was divided into two separate work elements (WE 140 and 142) to identify funding by fiscal year.

Overall, the proposed FY 2018-19 budget total reflects a 15 percent decrease from the approved FY 2017-18 budget. This decrease is a net number spread over a large variety of programs; however, one significant factor affecting this reduction is that it contains fully funded, multi-year projects, and as these “one-time” funds are spent they are not reflected in subsequent years’ budgets. Generally, operating expenses are not affected this way.

Federal revenues decreased 1 percent (\$45,000). FTA 5304 decreased \$290,000, reflecting progress on the Long-Range Sustainable Transit Plan and the Business Commute Options projects. Projects funded by FTA’s Section 5310 Enhanced Mobility of Seniors & Individuals with Disabilities program increased \$825,000; however, FTA Section 5316 & FTA Section 5317 reduced by \$204,000. Federal Aviation funds decreased \$198,000, given the Airport Land Use Plan will be completed. The balance of Federal planning funds decreased \$158,000. OWP and budget highlights follow:

Staffing & Benefits

There are no new Fresno COG planning positions included in this year's proposed budget. FCRTA added a new planning position in 2017-18, which is reflected in this budget. Contingencies are carried for merit-based salary increases and anticipated health insurance increases. The overall proposed budget for salaries increased by 7 percent and benefits by 3 percent.

Consulting

The overall consulting budget is \$3.1 million, a decrease of \$4 million corresponding to projects associated with revenue reductions discussed above regarding multi-year projects.

New Work Elements

(WE 142) Sustainable Planning Grants Cycle II
(WE 143) Reverse Triangle
(WE 171) Transportation Performance Management

Eliminated Work Elements

(WE 331) Zero Net Energy Farms
(WE 812) Rural Transit Alternatives

Notable Work Elements

Work Element 140 Sustainable Community Grants Cycle I – This SB1 program provides \$160,000 for Sustainable Communities Planning for member agencies for 2017-18 Cycle I.

Work element 141 Pavement Management – This SB1 program provides \$300,000 for a regional pavement management software system.

Work Element 142 Sustainable Community Grants Cycle II – This SB1 program provides \$160,000 to member agencies for Sustainable Communities planning projects in 2018-19 Cycle II.

Work Element 143 Reverse Triangle – This SB1 program provides \$300,000 to study the developing commercial area southwest of the North Cedar Interchange on State Route 99, known as the Reverse Triangle.

Work Element 171 Transportation Performance Management – Transportation Performance Management is a new federal emphasis area. Fresno COG budgeted \$84,000 to develop Performance Management criteria.

After an opportunity for public comment, Mr. Zieba (Reedley) motioned and Mr. Lopez (Orange Cove) seconded to approve Resolution 2018-12 adopting the FY 2018-19 Overall Work Program and budget, totaling \$19,016,134.

III. ADMINISTRATIVE CONSENT ITEMS

- A. Regional Clearinghouse (Jennifer Soliz) [APPROVE]
- B. Consultant Contract Renewals/Extensions [APPROVE]
 - 1. Sigala Inc. San Joaquin Valley COG Liaison (Robert Phipps) [APPROVE]
 - 2. Mark Thomas and Company (Peggy Arnest) [APPROVE]
 - 3. EcoInteractive - FresnoTrak (Les Beshears) [APPROVE]
- 4. WSP (Les Beshears) [APPROVE]
- C. Monthly Legislative Report (Trai Her-Cole) [INFORMATION]

After an opportunity for public comment, Ms. Moreno (Selma) motioned and Mr. Mozier (Fresno City) seconded to approve the consent agenda as presented. The motion passed.

IV. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

There were no administrative action/discussion items.

V. OTHER ITEMS

A. Items from Staff

There were no staff items.

B. Items from Members

- Mr. Lopez (Orange Cove) reported that the City of Orange Cove is recruiting for the positions of City Manager, Finance Director and engineering services.

VI. PUBLIC PRESENTATIONS

A. Public Presentations –

- Mr. Stites (FCRTA) reported that the demonstration transit project in West Park is being discontinued as of May 11, due to low ridership and fare box.

Ms. Zieba (Reedley) asked what the ridership of the route was. Mr. Stites responded that the average was three riders a day.

Meeting adjourned at 11:00 a.m.

Respectfully submitted,



Tony Boren

Public

Denise DiBenedetto, FCTA

Dave Fey, LAFCo

Staff

Les Beshears

Kristine Cai

Peggy Arnest

Jennifer Soliz

Meg Prince

Kai Han

Jeff Long

Janelle Del Campo

Jeaneen Cervantes