



# CITIZEN OVERSIGHT COMMITTEE

## Measure C Citizen Oversight Committee Meeting Executive Minutes

**Date: Thursday, July 12, 2018**

**Time: 5:00 PM**

**Place: COG Ash Conference Room  
2035 Tulare St., Suite 201, Fresno, CA**

### **Members Present:**

Lee Delap, Unincorporated Rural County East of 99, District 5  
Sal Petrucelli, FCMA District 2  
Bill Jordan, League of Women Voters  
Bob Allen, Selma District Chamber of Commerce  
Mike Schwan, Central CA Builders Exchange  
Sam Molina, FCMA District 1  
Destiny Rodriguez, Public at Large– Via Phone In  
Kevin Hamilton, Central California Asthma Collaborative  
LeAnn Nowlin, Public at Large

### **Absent:**

Antonio Gastelum, American Labor Alliance  
Joe Denham, Greater Fresno Area Chamber of Commerce

### **Others Attending:**

Denise DiBenedetto, Fresno County Transportation Authority  
Brenda Veenendaal, Fresno COG  
Mary Allen, Public  
Stephanie Maxwell, Fresno COG

**Lee Delap called the meeting to order at 5:02 p.m.**

### **I. Presentations - About Presentations:**

This portion of the meeting is reserved for persons wishing to address the Committee on items within its jurisdiction but not on this agenda.

None

### **II. Measure C Citizen Oversight Committee Elections - Chair and Co-Chair**

The Measure C Citizen Oversight Committee elected a chair and co-chair to serve on the committee for the 2018-19 fiscal year.

Sal Molina nominated Lee Delap to serve as Chairperson.

A motion was made by Bob Allen and seconded by Mike Schwan to elect Lee Delap as Chairperson for the next fiscal year. A vote was called for and the motion carried.

Lee Delap nominated Bob Allen for Co-Chair to serve during the 2018-19 fiscal year.

A motion was made by Sal Molina and seconded by Mike Schwan to elect Bob Allen for Co-Chair for the next fiscal year. A vote was called for and the motion carried.

### **III. Minutes of April 12, 2018 Meeting of the Measure C Citizen Oversight Committee**

A motion was made by Bob Allen and seconded by Sal Molina to approve the April 12, 2018 Minutes. A vote was called for and the motion carried.

### **IV. Measure C New Technology Reserve Grant Program - Fiscal Year 2018-2019 Grant Application**

Denise DiBenedetto reported on this item. Fresno COG staff released the Measure C New Technology Program's 2018 Application Packet on Monday, April 16, 2018; applications were due to COG by July 23, 2018. They were seeking proposals from eligible public agencies for advanced transit and transportation projects that have the potential for broad benefits to Fresno County residents and would assist the region in meeting its air quality goals. Fresno COG and the Fresno County Transportation Authority (FCTA) were proposing to fund projects of regional significance in the areas of research, development, demonstration, and deployment that would advance public transit and transportation funded by Measure "C", Fresno County's ½-cent transportation sales tax. This second cycle of the Measure "C" New Technology Reserve Program will make up to \$6.4 million available for eligible new technology projects/programs.

The 2018 – 2019 Measure C New Technology Reserve Grant Program Application were available [HERE](#)

Applications could only be submitted by eligible public agencies within Fresno County including the Fresno COG, Fresno County Rural Transit Agency, Fresno County, and the cities in Fresno County who propose projects meeting the eligibility requirements of the Measure C New Technology Reserve Grant Program. Entities deemed ineligible to apply for New Technology Grant funds may apply as a partnering agency but must partner with an eligible public agency that will be responsible for implementing the project. The implementing agency assumes responsibility and accountability for the use and expenditure of program funds.

COG staff had been looking for a representative from the Measure C Citizen Oversight Committee to sit on the scoring committee for New Technology Reserve project evaluation. The scoring committee would be given from July 25 - August 10, 2018 to score applications. Candidate project interviews would be scheduled one day during the week of August 20-24th.

In addition, Miss. DiBenedetto gave a brief update on the current New Technology Reserve projects.

The Measure C Citizen Oversight Committee selected Mike Schwan to sit on the New Technology Reserve Scoring Committee.

A motion was made by Bob Allen and seconded by Kevin Hamilton to approve Mike Schwan to sit on the New Technology Reserve Scoring Committee. A vote was called for and the motion carried.

### **V. Pavement Conditions Index Presentation -- Mike Leonardo, FCTA Executive Director**

The Fresno County Transportation Authority's Executive Director, Mike Leonardo, gave a presentation on the Pavement Conditions Index for Fresno County.

Sal Molina asked about the census and how much of the transportation funds are going to the City of Fresno and County of Fresno. Mr. Leonardo answered that the transportation funding is complicated and so many different sources that he could not give an answer.

The committee asked if Mr. Leonardo could send the Pavement Conditions Index Presentation out to them. Mr. Leonardo said that it was available on the CAL COG website. Brenda Veenendaal said that she would post it to the agenda.

This was an information item.

## **VI. Fresno County Transportation Authority Fiscal Year 2018-2019 Budgets:**

### **A. Measure C Original Operating Budget for FY18/19**

Denise DiBenedetto reported on this item. Original Measure Operating Budget was not included in the responsibilities of the Citizen's Oversight Committee. Both the Original and the Extension Measures were provided as a courtesy for references to those services that were funded.

### **B. Measure C Extension Operating Budget for FY18/19**

The FY18/19 Measure C Extension budget was approved at the May 30, 2018 FCTA Board Meeting.

This was the twelfth line-item budget of the Measure C Extension Program. The FY2018/19 Measure C Extension budget's total estimated tax revenue is \$76,795,304. The estimated interest income is \$2,600,000 for a total estimated budget of \$79,395,304. The revenue estimate reflects a conservative 3.5% increase from the 2017-18 actual revenues to date.

The Measure C Extension revenue projection is the result of a collaborative effort between the Fresno County Auditor-Controller/Treasurer Tax Collector's office and the Authority's financial advisor, Montague DeRose Associates.

Total Salaries and Benefits and administrative expenses total \$462,843 and is less than 1%. The Salaries and benefits portion of the Administrative budget reflects 100% of two employees (Executive Director and Contract Administrator), and 25% of one employee (Program Manager). This category also includes office expenses such as Rent, Leases, telephone, small office equipment, office supplies, etc. for a total of \$65,489, a contingency reserve of \$5,000, and an unallocated Administrative Reserve of \$293,077.

The Extension Budget also accounts for Services and Supplies expenditures in the amount of \$703,262. This budget category provides the services needed to deliver the overall Measure C Program and reflect actions previously approved by the board. Where appropriate, Services and Supplies expenses are prorated between the Original and Extension Measures to reflect actual service to each and has a decrease of \$20,000.

The remainder of the budget is similar to previous budgets and consists of pass-through funding to participation jurisdictions.

The budget also identifies the undistributed reserve allocations for programs or projects that are not ready to proceed at this time. These funds will continue to be retained by the Authority in separate accounts until claim, certification procedures are finalized, and projects are identified.

### **C. Regional Transportation Mitigation Fee (RTMF) Budget for Fiscal Year 2018/19**

The Fiscal Year 2018/19 Measure C RTMF Budget was approved at the May 30, 2018 FCTA Board Meeting.

This was the fourth line-item budget of the Regional Transportation Mitigation Fee.

The RTMF fee was approved by voters when they passed the Extension Measure. The FY18/19 budget identifies an uncommitted RTMF fund balance of \$5,031,354, an estimated \$4.7 million in fee collection revenue based on recent development activity in Fresno County and \$75,200 in interest earnings. The final category of resources available to deliver the RTMF construction program in 2018-19 is the \$11,306,354 in Measure C Loans that are estimated to be needed to service ongoing construction contracts in the coming year. These funds are available, if needed, to pay costs as they come due for on-going contracts and will be added to the outstanding \$72,403,459 million Measure C loan (which includes the total prior year's payback of \$15,513,796 to be amortized over the remaining life of the fee program. Combining all of the above listed resources, results in a total of \$11,306.354 available to deliver the FY18/19 RTMF Program.

The expenditure side of the proposed 2017-18 RTMF Budget identifies \$6,275,000 for construction projects, \$15,000 for Services and Supplies which is made up of an estimated \$5,000 for legal services and \$10,000 for

Consultant Services to update the Strategic Implementation Plan as needed to reflect the changes resulting from the anticipated 2018 Measure C Expenditure Plan update and \$1,499,800 in Measure C RTMF Loan payback program.

Item VI. - A, B and C was tabled until the next meeting.

## **VII. FRESNO COUNTY TRANSPORTATION AUTHORITY BOARD RESOLUTION NO. 2018-02**

Denise DiBenedetto reported on this item. **Resolution of Allocation No 2018-02 was approved at the May 30, 2018 FCTA Board Meeting**

Using the revenue estimate provided by the Fresno County Auditor-Controller/Treasurer –Tax Collector, the Fresno County Transportation Authority shall annually prepare each year a Resolution of Allocation/Appportionment. The Resolution included a table, which identifies each city and county, the total street mileage and estimated population within each jurisdiction. Following the adoption of the Resolution, the Fresno County Transportation Authority shall notify each city and the county in writing.

This was done through the Certification and Claims process. Once each agency provides a signed Certification and Claims form, along with their council resolution, the Fresno County Auditor-Controller/Treasurer –Tax Collector’s office then start the allocation of the pass-through funds to the agencies. The Resolutions and Cert & Claims are due by November 15<sup>th</sup>.

This was an information Item.

Item VIII. was tabled until the next meeting

## **VIII. Transit Oriented Development (TOD) Sub-program Cycle VI funding approved at the May 30, 2018 FCTA Boarding meeting**

Denise DiBenedetto reported on this item. The Measure C Transit Oriented Development (TOD) Sub Program was created to help facilitate land use changes to accommodate high-density and compact housing units, and mixed-use developments that increase the demand for transit services. This subprogram receives approximately 1.2% of total Measure C revenue or an average of approximately \$875,000 per year over the life of the Extension. The TOD Program Policies and Guidelines were revised in 2017 to allow all 16 jurisdictions to compete for funding. Different criteria were included in the revised TOD Guidelines for the Fresno-Clovis Metropolitan Area and the rest of the county in recognition of their differing abilities to provide higher density housing options within their jurisdictions. The revised guidelines were intended to encourage competition for these funds while still maintaining high-quality TOD projects. Proposed projects were required to receive a minimum of 70 points in order to qualify for funding.

The Cycle VI “call for projects” was released on January 12, 2018 and resulted in eight applications from five jurisdictions totaling more than \$1.9 million with \$1.5 million available in Measure C funds. The TOD scoring committee met and scored the applications on March 29 and recommended funding the following three projects for a total amount of \$885,000. All unallocated funding will be held in reserve for the next project cycle.

### **1. City of Fresno, Blackstone and McKinley Transit Oriented Development – \$478,000**

This project is to fund off-site improvements that support the Blackstone and McKinley transit-oriented, affordable housing development to be located near Fresno City College. The Blackstone & McKinley TOD will be a mixed-use facility constructed at 1501 N. Blackstone Avenue with 88 units of affordable housing at 30 units/acre. It is located within a quarter mile of the City of Fresno Bus Rapid Transit "Q" line.

### **2. City of Clovis, Clovis Landmark Commons – \$250,000**

Landmark Commons will build a new Clovis senior center, a new Fresno County Library Branch and Clovis Transit Hub in Old Town Clovis. The TOD project will improve the adjacent bike and pedestrian trail, provide

on-site improvements and infrastructure for a Transit Hub, and provide a public plaza adjacent to the trail and the Transit Hub.

### **3. City of Kingsburg, Downtown Kingsburg Strategic Plan – \$157,000**

The City of Kingsburg will produce a strategic plan to identify development strategies that promote multi-modal transportation, including: walking, biking, transit, and sustainable parking opportunities within the downtown area.

These three projects all received the minimum required 70 points or more. Given that some of the applications lacked information and did not provide a strong nexus to transit-oriented development, the Scoring Committee recommended that City of Fresno and City of Clovis applications be shared with potential future applicants as exemplary TOD applications. The two applications can be found at <https://www.fresnocog.org/measure-c-transit-oriented-development>.

Attached with the agenda item was a summary of the projects funded by the TOD program and expenses paid as of April 10, 2018 along with a copy of the 2017 TOD Program Policies and Guidelines.

Ms. DiBenedetto informed the committee that this was the first cycle that has been opened up to other agencies to allow them to compete for TOD funds. This will come back to the Board in a year so they can see how it is working out opening this up with competing agencies.

The contracts and agreements will be drawn up for these projects and will go to the FCTA Board for approval in August; Ms. DiBenedetto will keep the committee up to date on the process.

This was an information item.

Item VIII. was tabled until the next meeting

## **IX. Items from Staff**

### **A. 2018 COC tentative meeting dates:**

- August 9 – No Meeting in August.
- September 13
- October 11
- November 8
- December 13

### **B. Items for next agenda – discussion**

Brenda Veenendaal commented about the e-mail she had sent out before the meeting. Ms. Veenendaal said that the COC is down three members and the Bob Allen's term has expired but he has agreed to re-apply and take it to the Board on July 26, 2018 to reappoint him to his position. There are two vacancies for the Communities organization representatives and one position for the representative of an unincorporated rural area west of SR99 and supervisorial district one no one has taken this position since the previous chair David Van Pelt vacated that position. Also Antonio Gastelum, American Labor Alliance will be automatically released from the committee due to no shows at the meetings in a year.

### **C. Upcoming Meetings of other related Boards/Committee**

- Transportation Technical Committee - 8:30 am and Policy Advisory Committee - 10:00 am on July 13, 2018
- Fresno COG Policy Board Meeting - Thursday, July 26, 2018 at 5:30 pm at Fresno COG
- Fresno County Transportation Authority Board Meeting - Wednesday, August 8, 2018 at 9:00 am at Fresno COG

**X. Items from Members**

Lee Delap asked if there was an estimated timeline or expectations for the next COC annual report. A committee will have to be established and he wanted to know if it can be done in September. Everyone agreed that it will be put on the agenda.

Mr. Delap discussed adding an agenda item related to having cities present to the Committee an assessment of their roads and assets and show how and why they allocated funds as they do. Denise DiBenedetto said that it is not within the Committee's direct per-view of authority and would have to be voluntary on each cities' part.

Kevin Hamilton informed the Committee of the AB179 meeting that required California Air Resources Board and Caltrans with the California Transportation Commission, the first meeting was in Sacramento.