

**SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**  
**Executive Minutes**

**Date:** June 4, 2019  
**Time:** 1:30 p.m.  
**Place:** COG Conference Room, Second Floor  
2035 Tulare Street, Suite 201  
Fresno, CA 93721

**Members Present:**

Judy Nishi, City of Fresno/FAX  
Yonas Paulos, Veterans Advocate  
Michael Mendez, RICV  
Bill Hyatt, CVRC

Monty Cox, Fresno/EOC  
Brian Spaunhurst, Fresno County  
Moses Stites, FCRTA  
Amy Hance, City of Clovis

**Others Attending:**

Jeff Long, FAX/COG  
Stephanie Maxwell FCOG  
Janelle Del Campo, FCRTA

Sarin Wakimian, Public  
Carolina Ilic, FAX

Bill Hyatt called the meeting to order at 1:31 p.m.

City of Clovis

City of Coalinga

City of Firebaugh

City of Fowler

City of Fresno

City of Huron

City of Kerman

City of Kingsburg

City of Mendota

City of Orange Cove

City of Parlier

City of Reedley

City of San Joaquin

City of Sanger

City of Selma

County of Fresno

**I. Public Presentations**

This portion of the meeting is reserved for persons wishing to address the SSTAC on the items within its jurisdiction but not on this agenda.

None.

**II. Executive Minutes of May 7, 2019**

A motion was made by Monty Cox and seconded by Moses Stites to approve the May 7, 2019 Executive Minutes with corrections to include the portion of the minutes regarding the FCMA Short Range Transit Plan that were inadvertently excluded. A vote was called for and the motion carried.

### **III. FY 2019/20 Unmet Transit Needs Assessment Findings [APPROVE]**

Jeff Long gave an update on the Unmet Transit Needs Assessment process and outreach. Mr. Long also reported that there was no discussion about the Unmet Transit Needs Assessment Finding at the COG Public Hearing meeting that was on May 30, 2019, no one presented any additional items and no items were brought up by any of the Board members or from the public.

Mr. Long also informed the committee that nothing had changed to the report that was handed out previously.

Moses Stites added that because of what is involved with the public notice process, public hearing and the Policy Board making the findings, recommendations and resolutions there still is an opportunity for the public to come in at the end of the process with additional comments.

A motion was made by Judy Nishi and seconded by Moses Stites to make the following recommendation:

The SSTAC, through its recent efforts to solicit comments, is therefore, recommending the finding that there are no unmet transit needs, which are reasonable to meet within the following jurisdictions:

City of Clovis	City of Mendota
City of Coalinga	City of Orange Cove
City of Firebaugh	City of Parlier
City of Fowler	City of Reedley
City of Fresno	City of Sanger
City of Huron	City of San Joaquin
City of Kerman	City of Selma
City of Kingsburg	Fresno County

A vote was called for and the motion carried unanimously.

### **IV. Transit Documents**

#### **1. Consolidated Transportation Service Agency (CTSA) Operating and Programming Budget (OPB) [APPROVE]**

##### **A. City of Clovis (Stage Line)**

Amy Hance reported that the OPB for the coming year is similar to the Short Range Transit Plan. Ms. Hance also reported that costs are continuing to go up and ridership is stable, the difference between the

previous year and this current year will hit the same amount of passengers which is good news.

Ms. Hance also talked about how the fixed route and paratransit has slowed or stopped all together. In the budget documents it shows an increase of costs. They are currently in negotiations with labor unions and it looks like there will be at least a 2% raise and other costs.

Jeff Long asked if there were any changes between now and what was presented last month. Ms. Hance said that there was an update because updated information was received from the finance department, but there was no major change to the OPB.

A motion was made by Moses Stites and seconded by Monty Cox to approve the City of Clovis Consolidated Transportation Service Agency Operating and Programming Budget. A vote was called for and the motion carried.

B. Fresno Economic Opportunities Commission (FEOC)

Monty Cox reported that FEOC operates two services for Urban and Rural. Most of what the CTSA operations is that FEOC provide contract operations with social service agencies to provide services that are not offered otherwise. There are currently eight contracts under the urban program and five under the rural designation. The contracts with each of these agencies cover a larger percentage of the operating costs that is required at 55%. The total for urban covers 68% of the operating costs and the rural operations covers 79% leaving the remainder covered with the portion of the LTF.

FEOC had a shift in services that they provide overall. There was some discussion this year on which of the contacts are considered Social Service contracts, this was cleaned up and hopefully what is in this version is appropriate.

Carolina Ilic on behalf of the City of Fresno and FAX mentioned that FAX had been working closely with Monty Cox on the FEOC OPB and are concerned that FAX is not receiving some of the information for full accountability on some specific funds that had been carried over from the previous fiscal years. Ms. Ilic recognized Monty Cox for the work that he has done in responding to many of the questions that were passed to him and to his organization in an effort to bring forward a corrected OPB for consideration by SSTAC on this agenda. Ms. Ilic stated that the City of Fresno serves as a fiscal agent for the funds that get transferred for the LTF Article 4.5. One of the main concerns at the high level is that at the end of FY2018 there was \$1.4 million dollars of funding that was carried over. Ms. Ilic said that they were asking for documentation on how those

carry over funds were used and are in the process of gathering that information. As she mentioned, Monty Cox has been forth coming with that information and also informed them that in the past couple of years some of the accounting practices had been improved with some new systems although still some questions remain.

Ms. Ilic requested that the SSTAC defer action on the FEOC OPB until they can work through some of the issues to receive the information that is satisfactory for them to make the determination on how the carry over funds were used.

Their recommendation is to continue to work with FEOC and bring the OPB back to the SSTAC at a later date for the recommendation to the COG committees. The OPB is made of separate budgets, so this will only be for the urban portion of the document. Ms. Ilic stated that if the SSTAC defers action at the present meeting, it would not impact the Unmet Needs process and the distribution of Article 8 funds to the county and other rural areas for use on local streets and roads as part of the Unmet Needs process. If SSTAC chooses to defer action today, this would mean that the FEOC's urban portion of the OPB would not to move forward with the other documents that are presented for consideration today and the TDA claim process would not unfold for FEOC. Once the issues are resolved, FAX and FEOC would bring the OPB and TDA claims process back to SSTAC for a recommendation.

A motion was made by Moses Stites and seconded by Judy Nishi to defer action on the CTSA OPB. A vote was called for and the motion carried with one nay vote.

2. **Fresno-Clovis Metropolitan Area (FCMA) Short Range Transit Plan (SRTP)**  
**[APPROVE]**

Jeff Long informed the committee that there were no significant changes to the FCMA SRTP from when he presented it at the last meeting. Mr. Long could not release the full document at that time because the City of Fresno was still working through their budget processes.

A motion was made by Moses Stites and seconded by Monty Cox to approve the Fresno-Clovis Metropolitan Area Short Range Transit Plan. A vote was called for and the motion carried.

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**3. Rural Short Range Transit Plan (SRTP) [APPROVE]**

Moses Stites reported that there were no changes to the initial distribution of the draft although there was one question from a FAX/Handy Ride asking if there was a certification process for determination of eligibility for disability and or elderly. Mr. Stites explained that currently FCRTA does not practice that because it is in their best interest to do that. The public can say that they are a senior or disabled and ride for free within the intercity transportation in the 13 incorporated cities. Mr. Stites says that the FCRTA did not see a need for certification because of the financial constraints it would put on the system.

A motion was made by Monty Cox and seconded by Amy Hance to approve the Rural Short Range Transit Plan. A vote was called for and the motion carried.

**VI. Other Member Items**

Amy Hance informed the committee that the Clovis Transit will be providing free rides for the entire month of August to promote ridership. Clovis Transit will be using the LCTOP for this project.

A motion was made by Judy Nishi and seconded by Amy Hance approve the next meeting for SSTAC on June 25, 2019. A vote was called for and the motion carried.

Jeff Long reported that, starting in November, there will be a late night services from Monday through Saturdays for FAX. Mr. Long also reported that for the June TTC/PAC Sarin's membership is moving forward and will be made official through the COG Board process.

Carolina Illic informed the Committee that FAX ridership has seen an increase in ridership because of the BRT with good feedback from the public.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Jeff Long

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