



# CITIZEN OVERSIGHT COMMITTEE

**Measure C Citizen Oversight Committee Meeting**  
**Executive Minutes**  
**Date: Wednesday, October 10, 2019**  
**Time: 5:00 PM**  
**Place: COG Ash Conference Room**  
**2035 Tulare St., Suite 201, Fresno, CA**

**Members Present:**

Lee Delap, Unincorporated Rural Area East of 99,  
District 5  
Sal Petrucelli, FCMA District 2  
Destiny Rodriguez, Public-at-Large (Via-Phone in)

Ronald Dressler, Public-at-Large  
Karin Chao-Bushoven, Fresno EOC  
Jim Hunter, Public-at-Large  
Jennifer Hartwig, FCFB

**Absent:**

Joe Denham, Greater Fresno Area Chamber of  
Commerce  
LeAnn Nowlin, Public-at-Large  
Bill Jordan, League of Women Voters

Bob Allen, Selma District Chamber of Commerce  
Kevin Hamilton, Central California Asthma  
Collaborative  
Sam Molina, FCMA District 1

**Others Attending:**

Denise DiBenedetto, Fresno County Transportation Authority  
Stephanie Maxwell, Fresno COG  
Brenda Veenendaal, Fresno COG

**Lee Delap called the meeting to order at 5:00 p.m.**

**I. Presentations**

This portion of the meeting is reserved for persons wishing to address the Committee on items within its jurisdiction but not on this agenda.

Lee Delap gave introduction to the new members on the COC:

Ronald Dressler  
Karin Chao-Bushoven  
Jim Hunter  
Jennifer Harting

**II. Measure C Citizen Oversight Committee Elections - Chair and Co-Chair**

**The Measure C Citizen Oversight Committee should elect a chair and co-chair to serve on the committee for the next fiscal year.**

A motion was made by Jennifer Hartwig and seconded by Karen Chao-Bushoven to elect Lee Delap to serve on the committee as chair for the 2019-2020 fiscal year. A vote was called for and the motion carried.

A motion was made by Lee Delap and seconded by Jim Hunter to elect Sal Petucelli as co-chair to serve on the committee for the 2019-2020 fiscal year.

**III. Minutes of June 13, 2019 Meeting of the Measure C Citizen Oversight Committee**

Brenda Veenendaal explained to the committee that due to a server malfunction, minutes and recordings of the June 2019 COC meeting are unavailable. Staff drafted a copy of the minutes and handed them out at the meeting.

A motion was made by Sal Petrucelli and seconded by Ronald Dressler to approve the June 13, 2019 Oversight Committee minutes with an edit on the listed meeting date to change June 12, 2019 to June 13, 2019. A vote was called and the motion carried.

**IV. Presentation of Measure C Project Videos**

Denise DiBenedetto shared videos of Measure C funded projects: Rural Project G - SR269 Bridge in the City of Huron and Urban Project D - Willow Ave Widening in the City of Clovis.

**V. Local Agency Budget Forms (Veenendaal)**

Brenda Veenendaal reported on this item. Each fiscal year the Citizen Oversight Committee (COC) asks all of the local agencies receiving Measure C Local Transportation Pass-Through Funds to complete a reporting of how they expect to spend the current year's Measure C Local Program allocations. The request goes out to local agencies via a form staff updates and emails out each year.

Ms. Veenendaal explained the Measure C Extension Expenditure Plan's local program to the new members.

To date, the following required Local Agency Budget Forms were completed and returned for COC review by local agencies:

- City of Clovis

- A motion was made by Jennifer Hartwig and seconded by Destiny Rodriguez to approve the City of Clovis' Local Agency Budget Forms.

- Clovis Transit

- A motion was made by Jim Hunter and seconded by Ronald Dressler to send the City of Clovis Transit's Local Agency Budget forms back to be revised. A vote was called for and the motion carried.

- City of Coalinga  
A motion was made by Sal Petrucelli and seconded by Karen Chao-Bushoven to send the City of Coalinga’s Local Agency Budget forms back to be revised. A vote was called for and the motion carried.
- City of Kingsburg  
A motion was made by Sal Petrucelli and seconded by Jim Hunter to approve the City of Kingsburg’s Local Agency Budget Forms. A vote was called for and the motion carried.
- City of Sanger  
A motion was made by Jim Hunter and seconded by Jennifer Hartwig to approve the City of Sanger’s Local Agency Budget Forms. A vote was called for and the motion carried.

**VI. FY18/19 Measure C Extension Expenditure Reports**

Denise DiBenedetto reported on this item. Pursuant to the adopted Fresno County Transportation Authority procedures for administration of Measure C Extension Funds for Local Transportation Pass-Through Projects and Programs, and for Short-Term Regional Transportation Program projects, local agencies are required to submit their Measure C Extension Expenditure Report(s) for the fiscal year no later than November 15th of each year. An Expenditure Report Tracking Spreadsheet was attached. To date the following local agencies had submitted their Fiscal Year 2018-2019 Expenditure Reports.

- City of Firebaugh
- City of Fresno’s Airports
- City of Mendota

This was an information item.

**VII. Items from Staff**

**A. Upcoming 2019 COC meeting dates:**

- November 14, 2019
- December 12, 2019

**B. Items for next agenda**

**C. Upcoming Meetings of other related Boards/Committee**

- COG Standing Committee meetings: Policy Board - October 31, 2019
- FCTA Board Meeting: October 30, 2019
- 2019 Fresno Regional Transportation Innovations Summit and Awards Presentation - <https://www.fresnocog.org/fresno-regional-transportation-innovations-summit-2019/>

**VIII. Items from Members**

Lee Delap informed the committee of Mike Schwan’s passing. Mr. Delap gave the committee a little insight of what Mr. Schwan did for the COC and what a great man he was.

The meeting adjourned at 6:42 pm