



2035 Tulare Street, Suite 201  
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[www.ruraltransit.org](http://www.ruraltransit.org)

**FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)  
MEETING AGENDA**

DATE: February 27, 2020  
TIME: 5:30pm, **AFTER** the *Fresno Council of Governments (FCOG) Meeting*  
PLACE: FCOG / FCRTA Offices  
Sequoia Conference Room  
2035 Tulare Street, Suite 201  
Fresno, CA 93721  
*(Corner of Tulare and Van Ness Ave. - above Club One  
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.  
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,  
Up Elevator to Second Floor, Left to Sequoia Conference Room)*

**Americans with Disabilities Act (ADA) Accommodation**

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

**AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.**

**1. ROLL CALL**

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

**2. CONSENT ITEMS**

**A. Approve Executive Minutes of January 30, 2020 [ATTACHMENT]**

**B. 2020 Annual Unmet Transit Needs [INFORMATION]**

**Summary:** As the administrator of Transit Development Act (TDA) funds for Fresno County, the Fresno Council of Governments must complete the Unmet Transit Needs Study. The purpose of this study is to ensure that any unmet transit needs that are found reasonable to meet are met before TDA funds are expanded for non-transit use. Fresno COG, in cooperation with FAX, Clovis Transit, FEOC and FCRTA will be holding a total of six (6) public outreach meetings in February and March in urban and rural communities in Fresno County. Members of the public will be able to give testimony and convey perceived deficiencies within each transit system.

The information gathered as part of the public outreach will be included in a report called the Unmet Transit Needs Assessment. This report will be reviewed by the Social Services Transportation Advisory Council (SSTAC) who will provide a recommendation for unmet transit needs findings to the Fresno COG in May or June of 2020. The flyer is attached for you information (**ATTACHMENT**).



**Action:** Information only. The Board may provide direction at its discretion.

**C. FCRTA Maintenance Facility Project in the City of Selma [INFORMATION]**

**Summary:** The Board approved in April 2018 to designate the City of Selma as the preferred location for the FCRTA maintenance facility. FCRTA has purchased four (4) parcels in the City of Selma totaling approximately 10 acres to construct a new state-of-the-art bus maintenance and operations facility with solar, CNG fueling station, and electric vehicle charging infrastructure. FCRTA would like to pursue negotiations for an additional adjoining parcel located at 1200 Valley View with an existing building to expedite the transition to the new facility for the operations and dispatching. Staff will return to the Board with an appraisal and recommendation for this additional parcel. The parcel map is attached for your information (**ATTACHMENT**).

The new maintenance facility will be funded by The Federal Transit Administration (FTA) 5339 Grant, SB1 State of Good Repair and local Measure C funds totaling \$13 million. FCRTA must prepare National Environmental Policy Act (NEPA) documents for categorical exclusion as a requirement to be in compliance and receive FTA funding (\$5.1 million). The parcels have already been given a Categorical Exemption under CEQA.

**Action:** Information only. The Board may provide direction at its discretion.

**D. Federal Transit Administration (FTA) Section 5311 Application 2019-20 [APPROVE]**

**Summary:** The application to Caltrans for operating assistance was submitted on February 12, 2020 via the electronic "Black Cat" system. This funding apportionment is used by FCRTA for the operation of all subcontracted transit services in the annual budget. The application is for \$1,669,771. This is an increase of approximately \$90,000 over the previous years allocation.

**Action:** Staff recommends Board approval of the 2019-20 FTA 5311 operating assistance application to Caltrans and adoption of Board Resolution No. 2020-04.

**E. Low Carbon Transit Operations Program Application [APPROVE]**

**Summary:** FCRTA was recently notified of our annual funding allocation from the Low Carbon Transit Operations Program (LCTOP) through Caltrans. The allocation amount of \$449,443.00 will be used to purchase one (1) thirty (30) foot BYD electric bus and will be used on one of the existing FCRTA routes. The balance of funds to complete the purchase will be approximately \$54,357.00 match with Measure C funding. Attached are Resolution No.2020-02 and No.2020-03 for your review (**Attachment**).

**Action:** Staff recommends Board approval of Resolution No.2020-02 and No.2020-03.

**3. OTHER BUSINESS**

**A. Items from staff.**

**B. Items from members.**

**4. ADJOURNMENT**

## FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

## Executive Minutes

Thursday, January 30, 2020 at 5:30 P.M after COG Policy Board Meeting  
 COG Sequoia Conference Room  
 2035 Tulare St., Suite 201, Fresno, CA

## Members Attending:

Mayor Ron Lander, City of Coalinga  
 Mayor Elsa Lopez, City of Firebaugh  
 Mayor David Cardenas, City of Fowler  
 Mayor Rey Leon, City of Huron  
 Mayor Pro Tem Gary Yep, City of Kerman  
 Mayor Michelle Roman, City of Kingsburg  
 Mayor Rolando Castro, City of Mendota  
 Mayor Victor Lopez, City of Orange Cove  
 Mayor Pro Tem Trinidad Pimentel, City of Parlier  
 Council Member Robert Beck, City of Reedley  
 Mayor Frank Gonzalez, City of Sanger  
 Councilmember Amarpreet Dhaliwal, City of San Joaquin  
 Mayor Louis Franco, City of Selma

Moses Stites, General Manager  
 Janelle Del Campo, Operations Manager  
 Bryan Rome, County Counsel  
 Jeaneen Cervantes, FCOG

## Absent:

Supervisor Sal Quintero, Fresno County

1. **ROLL CALL** – Meeting called to order 7:08 p.m  
 Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. **CLOSED SESSION**
  - A. **CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION**  
Government Code Section 54956.9 (d) (2) (2 Cases)

3. **RETURN TO OPEN SESSION**

County Counsel Bryan Rome informed the Board that FCRTA has settled the claim with Carmen Ramirez in the amount of \$700,000 in exchange for a release of all claims.

**4. CONSENT ITEMS**

- A. Approve Executive December 11, 2019 [APPROVE]
- B. Rejection of Claim [APPROVE]
- C. Draft Annual Productivity Evaluation FY 2018-19 [INFORMATION]
- D. 2020 Annual Unmet Needs [INFORMATION]
- E. Federal Transit Administration (FTA) Grants for Buses and Bus Facilities [INFORMATION]
- F. Contractor Services Agreement with Fresno Metro Ministry [APPROVE]
- G. Route Update [INFORMATION]
- H. Request for Proposals: Electrical Grid Analysis Study [INFORMATION]
- I. Affordable Housing and Sustainable Communities (AHSC) Application [APPROVE]

A motion was made by Council Member Dhaliwal (San Joaquin) and second by Mayor Lopez (Orange Cove). A vote was called and motion carried.

**5. OTHER ITEMS**

**A. Items from Staff**

None

**B. Items from Members**


None

**6. ADJOURNMENT**

Meeting Adjourned at 7:23 p.m

A motion was made by Mayor Castro (Mendota ) and second by Mayor Roman (Kingsburg). A vote was called and motion carried.

Respectfully submitted,

  
Moses Stites, General Manager





In partnership with the following public transit agencies:

Clovis Transit  
 Fresno Area Express  
 Fresno County Rural Transit Agency  
 Fresno Economic Opportunities Commission

*Do you or someone you know have a public transit need  
 that is not being met?*

***2020 UNMET TRANSIT NEEDS ASSESSMENT—PUBLIC COMMENT  
 PROCESS***

**The Fresno Council of Government's (FCOG)  
 Social Services Transportation Advisory Council would like to hear from you!**

If you would like to provide comments on public transit needs in Fresno County,  
 please attend one of the six public meetings, or submit written comments.

**MEETING DATES AND LOCATIONS:**

**Tuesday, February 25, 2020 - 1:00 pm**  
**City of Fresno Northeast Side**  
 Fresno State University—Vintage Room  
 5241 N. Maple Ave., Fresno, CA 93740

**Wednesday, February 26, 2020 - 5:30 pm**  
**City of Clovis-Metropolitan Area**  
 Clovis Senior Center  
 850 Fourth Street, Clovis, CA 93612

**Saturday, February 29, 2020 - 11:30 am**  
**City of Fresno-Northwest Side**  
 Central Learning Adult School  
 2698 N. Brawley Ave., Fresno, CA 93722

**Monday, March 2, 2020 - 6:30 pm**  
**City of Fresno-South Side**  
 Maxie L. Parks Community Center  
 1802 E. California Ave., Fresno, CA 93706

**Tuesday, March 3, 2020 - 5:30 pm \***  
**Fresno County West Side**  
 Kerman Community Center  
 15101 W. Kearney Blvd., Kerman, CA 93630

**Wednesday, March 4, 2020 - 5:30 pm \***  
**Fresno County East Side**  
 Fowler City Hall  
 128 S. 5th St., Fowler, CA 93625

**\* Transportation is being provided to and from the meetings scheduled for the West Side and East Side of Fresno County. These are the meetings scheduled for Kerman Community Center and Fowler City Hall. Rides to these meetings must be scheduled in advance by calling (855) 612-5184.**

**Comments can also be submitted via email or mail. Please see the section titled "How To Participate" on the back of this flyer.**

*All meeting rooms and restrooms are ADA accessible. Representatives or individuals with disabilities should contact Fresno COG at 559-233-4148, at least 3 days in advance of a meeting to request auxiliary aids and/or translation services necessary to participate in the public meeting.*



## BACKGROUND INFORMATION

What is the purpose of the unmet transit needs meetings?

The meetings provide an opportunity for the public to identify all Fresno County “unmet transit needs” that are “reasonable to meet” within Fresno County (PUC 99401.5 (d)).

What is an “unmet transit need”?

An “unmet transit need” is an inadequacy in existing public transit service from one location to another for persons recognized as transit dependent in Fresno County.

Who is “transit dependent”?

The “transit dependent” are those individuals who rely on public transit because they do not operate a vehicle because of youth, advanced age, mental or physical impairment or low income.

What is the purpose of the Social Services Transportation Advisory Council (SSTAC)?

The purpose of SSTAC is to receive public comment regarding transit service needs for the transit-dependent in Fresno County.

## HOW TO PARTICIPATE

1. **Attend a public outreach meeting and/or public hearing and speak with transit agency representatives.**
2. **Submit a comment card at the meeting, providing as much detail as possible to describe the need you would like to have met.**
3. **If you are unable to attend a meeting, but would like to provide your comments, please mail or email your comments to:**

Bill Hyatt, SSTAC Chairman  
Central Valley Regional Center, Inc.  
4615 North Marty, Fresno, CA 93722  
Email: [comments@fresnocog.org](mailto:comments@fresnocog.org)

All comments must be received by Friday, April 3, 2020 at 5:00pm

4. **To receive more information about available transit and the Unmet Transit Needs process, visit us on the web at this link:**

**<https://www.fresnocog.org/project/public-transit-planning/>**





En asociación con las siguientes agencias de transporte público:

Clovis Transit  
Fresno Area Express  
Fresno County Rural Transit Agency  
Fresno Economic Opportunities Commission

*¿Usted o alguien que conoce tiene una necesidad de transporte público que no se está cumpliendo?*

**2020 NECESIDADES DE TRÁNSITO NO CUMPLIDAS -  
-PROCESO DE COMENTARIOS PÚBLICOS**

¡El Consejo Consultivo de Transporte de Servicios Sociales del Consejo de Gobiernos de Fresno (FCOG) desea escucharlo a usted!

Si desea proporcionar comentarios sobre las necesidades de transporte público en el condado de Fresno, por favor asista a una de las ocho reuniones públicas comentarios, o presente por escrito

**FECHAS Y LUGARES DE LAS REUNIONES:**

**Martes, 25 de Febrero, 2020 1:00 pm**  
**Ciudad de Fresno-Noreste**  
Fresno State University—Vintage Room  
5241 N. Maple Ave., Fresno, CA 93740

**Miércoles, 26 de Febrero, 2020 5:30pm**  
**Área Metropolitana de Clovis**  
Clovis Senior Center  
850 Fourth Street, Clovis, CA 93612

**Sábado, 29 de Febrero, 2020 10:30 am**  
**Ciudad de Fresno-Noroeste**  
Central Learning Adult School  
2698 N. Brawley Ave, Fresno, CA 93722

**Lunes, 2 de Marzo, 2020 6:30pm**  
**Ciudad de Fresno-Sur**  
Maxie L. Parks Community Center  
1802 E. California Ave., Fresno CA 93706

**Martes, 3 de Marzo 2020, 5:30 pm \***  
**Condado de Fresno-Sur**  
Kerman Community Center  
15101 W. Kearney Blvd., Kerman, CA 93630

**Miércoles, 4 de Marzo, 2020 5:30 pm \***  
**Condado de Fresno-Este**  
Fowler City Hall  
128 S. 5th St., Fowler, CA 93625

Se proporciona transporte hacia y desde las reuniones programadas para el West Side y el East Side del condado de Fresno. Estas son las reuniones programadas para Kerman Community Center y Fowler City Hall. Los viajes a estas reuniones deben programarse con anticipación llamando al (855) 612-5184.

Los comentarios también se pueden enviar por correo electrónico o correo postal. Consulte la sección titulada "Cómo participar" en la parte posterior de este folleto.

Todas las salas de reuniones y los baños tienen acceso ADA. Los representantes o individuos con discapacidades deben comunicarse con Fresno COG al 559-233-4148, al menos 3 días antes de una reunión para solicitar ayudas auxiliares y / o servicios de traducción para participar en la reunión pública.



## INFORMACIÓN DE ANTECEDENTES

¿Cuál es el propósito de las reuniones de necesidades de tránsito no cumplidas?

Las juntas brindan oportunidad para que el público identifique todas las "necesidades de tránsito no cumplidas" del Condado de Fresno que sean "razonables de cumplir" en el Condado de Fresno (PUC 99401.5 (d)).

¿Qué es una "necesidad de tránsito no cumplida"?

Una "necesidad de tránsito no cumplida" es una insuficiencia en el servicio de transporte público existente para personas reconocidas como dependientes del tránsito en el condado de Fresno.

¿Quiénes son los "dependientes del tránsito"?

Los "dependientes del tránsito" son aquellas personas que dependen del transporte público porque no operan un vehículo debido a su juventud, edad avanzada, impedimento mental o físico o bajos ingresos.

¿Cuál es el propósito del Consejo Consultivo de Transporte de Servicios Sociales (SSTAC)?

El propósito de SSTAC es recibir comentarios públicos sobre las necesidades del servicio de tránsito para el dependiente del tránsito en el condado de Fresno.

## COMO PARTICIPAR

- 1. Asista a una reunión de alcance público y / o audiencia pública y hable con los representantes de la agencia de tránsito.**
- 2. Presente una tarjeta de comentarios en la reunión, proporcionando tantos detalles como sea posible para describir la necesidad que le gustaría que se cumpla.**
- 3. Si no puede asistir a una reunión, pero desea enviarnos sus comentarios, envíe sus comentarios por correo o por correo electrónico a:**

Bill Hyatt, SSTAC Chairman  
Central Valley Regional Center, Inc.  
4615 North Marty, Fresno, CA 93722  
Email: [comments@fresnocog.org](mailto:comments@fresnocog.org)

Todos los comentarios deben recibirse antes del Viernes 3 d Abril de 2020 a las 5:00pm

- 4. Para recibir más información sobre el tránsito disponible y el proceso de necesidades de tránsito no cumplidas, visítenos en el internet en este enlace:**

**<https://www.fresnocog.org/project/public-transit-planning/>**





Parcel A: 2.0 acres  
FCRTA purchased and  
approved by Board  
December 2019

Parcel B: Adjoining 1.0  
acre parcel with existing  
building FCRTA will be  
pursuing to purchase



BEFORE THE FRESNO COUNTY RURAL TRANSIT AGENCY  
RESOLUTION NO. 2020-04

In the matter of:  
Federal Transit  
Administration Grant

RESOLUTION SUPPORTING CLAIM AND  
SUBSEQUENT ACTIONS TO RECEIVE  
FY 2019-20 FUNDS FTA SECTION 5311 FUNDS

WHEREAS, Title 21 of the California Administrative Code, Section 1666 requires that the Fresno Council of Governments (FCOG), as the Regional Transportation Planning Agency (RTPA) for Fresno County to plan and program projects of local significance, so applicants, may reference their Applications in a "Program of Projects" (POP) for submittal through the State of California, Department of Transportation (Caltrans) to the Federal Transit Administration (FTA) Section 5311 program; and

WHEREAS, the FCRTA is an eligible applicant of such funds; and

WHEREAS, FCRTA has participated in the ongoing rural public transportation process with the FCOG; and

WHEREAS, the FCRTA does approve the contents and intent of an "Operating Assistance" Application for the Section 5311 funds for 2019-20, for submittal to the FCOG for their action; and

WHEREAS, the FCOG, later this year will adopt the 2020 Federal Transportation Improvement Program (FTIP) to include FCRTA's 2019-20 FTA Section 5311 Operating Grant Application; with reference in the "Program of Projects" (POP); and

WHEREAS, the FCOG shall transmit Certification and Assurance of the recommended Application directly to the Caltrans District 06 Office by their stipulated deadline; and

WHEREAS, the Application Process requires that the FCRTA Board of Directors affirm by Resolution it's policy (as contained in the Agency's official and legal Joint Powers Agreement) to seek, support and enter into grant agreements or contracts for and in behalf of its Member Agencies, and enter into the necessary FTA Section 5311 Assurances to be the recipient of said funds for the purposes expressed in its submitted Grant Application; and

WHEREAS, the FCRTA Board of Directors does hereby authorize the General Manager to execute any and all said Agreements and Contracts pertaining to the aforementioned Grant Program.

NOW, THEREFORE, BE IT RESOLVED, that the Fresno County Rural Transit Agency does affirm its intent to be the sole recipient and contracting authority for its 2019-20 FTA Section 5311 funds in the amount of \$1,669,771, thus not requiring each Member Agency's policy board to act individually in the matter.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 27<sup>th</sup> day of February, 2020.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Signed \_\_\_\_\_  
David Cardenas, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a meeting thereof held on the 27<sup>th</sup> day of February, 2020.

Signed \_\_\_\_\_  
Moses Stites, General Manager



**RESOLUTION # 2020-02**

**AUTHORIZATION FOR THE EXECUTION OF THE  
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS  
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**

**WHEREAS**, the FCRTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the FCRTA wishes to delegate authorization to execute these documents and any amendments thereto to Moses Stites, General Manager.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that *Moses Stites, General Manager*, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the (Agency) that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2019-20 LCTOP funds:

*Project Name: Acquisition of One 30-FT BYD Electric BUS*  
*Amount of LCTOP funds requested: \$449,443.00*  
*Short description of project: Acquisition of One 30-FT BYD Electric BUS for operation in FCRTA service areas.*  
*Benefit to a Priority Populations: New vehicle will improve transit service and air quality in all Disadvantaged Communities of Fresno County.*  
*Contributing Sponsors (if applicable): None*

**AGENCY BOARD DESIGNEE:** MOSES STITES, GENERAL MANAGER

**BY:** \_\_\_\_\_  
**David Cardenas, FCRTA Board Chair**

**Date:** February 27, 2020



**RESOLUTION # 2020-03**

**AUTHORIZATION FOR THE EXECUTION OF THE  
THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROJECT:  
*ACQUISITION OF ONE 30-FT BYD ELECTRIC BUS--\$449,443***

**WHEREAS**, the FCRTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the FCRTA wishes to implement the LCTOP project(s) listed above,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the FCRTA that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2019-20 LCTOP funds:

*Project Name: Acquisition of One 30-FT BYD Electric BUS  
Amount of LCTOP funds requested: \$449,443.00  
Short description of project: Acquisition of One 30-FT BYD Electric BUS for operation in FCRTA service areas.  
Benefit to a Priority Populations: New vehicle will improve transit service and air quality in all Disadvantaged Communities of Fresno County.  
Contributing Sponsors (if applicable): None*

**AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER**

**BY:** \_\_\_\_\_  
**David Cardenas, FCRTA Board Chair**

**Date:** February 27, 2020