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**FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)  
MEETING AGENDA**

DATE: Thursday, November 18, 2021  
TIME: 5:30pm, **AFTER** the *Fresno Council of Governments (FCOG) Meeting*  
PLACE: FCOG / FCRTA Offices  
Sequoia Conference Room  
2035 Tulare Street, Suite 201  
Fresno, CA 93721  
*(Corner of Tulare and Van Ness Ave. - above Club One  
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.  
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,  
Up Elevator to Second Floor, Left to Sequoia Conference Room)*

**Americans with Disabilities Act (ADA) Accommodation**

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

**AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.**

**THE FRESNO COUNCIL OF GOVERNMENTS AND FRESNO COUNTY RURAL TRANSIT AGENCY BOARD MEETINGS WILL TAKE PLACE IN PERSON AT THE FRESNO COG SEQUOIA ROOM AND VIA ZOOM.**

Join Zoom Meeting

<https://us06web.zoom.us/j/89822844328?pwd=Sk52cJgwSWorTnM5Y3hHRXJRWXU4Zz09>

Meeting ID: 898 2284 4328 Passcode: 065093

Dial In: +1 669 900 6833

If you wish to address the Board during the public comment portion of the agenda, click on the "Reactions" at the bottom center of your PC or Mac screen. Select the Hand icon, click the icon to "RaiseHand". Your digital hand will now be raised.

When on the phone, if you wish to address the Board during the public comment portion of the agenda, Press \*9 to "RaiseHand" and we will select you from the meeting cue.

\*\*If joining by phone **use \*6 to unmute and mute yourself**. When joining the meeting all participants are automatically muted. Do NOT use the mute function on your land line phone or cell phone.

**Those addressing the Board are asked to state their first and last name and agency for the record.**

To facilitate electronic access, no person shall speak until recognized by the Chair.

## 1. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

## 2. CONSENT ITEMS

### A. Approve Executive Minutes of October 28, 2021 [ATTACHMENT]

### B. Request for Proposals (RFP) Fleet Maintenance Facility Project [INFORMATION]

**Summary:** FCRTA released a Request for Qualification (RFQ) on June 30<sup>th</sup> for the design and construction of the Fleet Maintenance Facility in Selma. FCRTA solicited Statements of Qualifications (SOQs) from DB Entities in order to solicit information in the form of a qualification questionnaire and qualification statements to create a short-list of up to the three of the most highly qualified Entities and the short-listed Entities will be issued a Request for Proposals (RFP). FCRTA received five (5) SOQs from DB Entities from Zumwalt, Diede, Harris, Wu & Associates and AMG. The scoring panel reviewed the proposals on August 16<sup>th</sup> and Harris and Zumwalt were selected for the short-list. The Request for RFP was released to the short-listed DBE firms on November 1<sup>st</sup> and proposals are due on December 10<sup>th</sup>. Following receipt of Proposals, FCRTA will select the proposal that FCRTA determines to provide the best value, based on qualifications and other factors that will be set forth in the RFP. It is FCRTA's intent to award a single contract to a selected DB Entity to deliver this project. FCRTA will return to the Board in January with a recommendation for the DBE selection for this project.

**Action:** Information only. The Board may provide additional direction at its discretion.

## 3. ACTION ITEMS

### A. Fiscal Year 2020-21 Audit [ACCEPT]

**Summary:** The CPA firm Price Paige and Co. have completed the 2020-21 Financial and Compliance audit for FCRTA. The report details that FCRTA managed its operations according to funding covenants, within budget and has no findings of non-compliance. This report satisfies requirements of local, federal, and state funding agencies.

FCRTA's operating revenues were \$223,857 and operating expenses were \$8,616,098, which includes \$3,072,723 for depreciation. Non-operating revenues were \$9,042,492; however, when depreciation is netted out, revenues and expenses are in balance. Capital contributions net of depreciation were 1,405,932, resulting in an ending net position of \$11,677,514. Due to the Covid-19 pandemic, for FY 20-21 the State of California waived the 10% farebox recovery requirement and FCRTA did not add Measure C funds to its fare totals resulting in an overall farebox recovery of 4.04 percent. Copies of the audit will be available at the meeting to interested parties and available on FCRTA's website [www.ruraltransit.org](http://www.ruraltransit.org).

**Action:** Staff recommends Board acceptance of the 2020-21 FCRTA Financial and Compliance Audit.

### B. FY 2021-2022 Budget Amendment (I)

**Summary:** This year's Budget was approved by the Board on June 24, 2021. The numbers in the 2021-22 Budget Amendment (I) have been refined to include additional state and federal grant funding totaling \$145,176 resulting in an increased revenue budget and an updated capital budget to reflect actual capital expenditures in 2020-21 for SGR funds that carried over to 2021-22 totaling \$314,904 bringing the new SGR balance to \$694,904. The numbers in the Budget are subject to

refinement following: service contract negotiations, an opportunity for public comment, and a public presentation before the Board of Directors. The budget is quite dynamic and may require periodic amendments during the course of the 2021-2022 fiscal year. The Budget Amendment (I) is available at the FCRTA website [www.ruraltransit.org](http://www.ruraltransit.org).

**Action:** Staff recommends Board approval of the FY 2021-22 Budget Amendment (I) and adoption of Resolution No.2021-22.

#### 4. OTHER BUSINESS

A. Items from staff.

B. Items from members.

#### 5. ADJOURNMENT

ITEM 2.A

Fresno County Rural Transit Agency (FCRTA)  
Executive Minutes

Thursday, October 28, 2021 at 5:30 P.M after COG Policy Board Meeting  
COG Sequoia Conference Room  
2035 Tulare St., Suite 201, Fresno, CA

Members Attending:

Mayor Ron Ramsey, City of Coalinga  
Mayor David Cardenas, City of Fowler  
Mayor Rey Leon, City of Huron  
Mayor Gary Yep, City of Kerman  
Councilmember Michelle Roman, City of Kingsburg  
Mayor Victor Lopez, City of Orange Cove  
Mayor Mary Fast, City of Reedley  
Mayor Eli Ontiveros, City of Sanger  
Mayor Scott Robertson, City of Selma

Moses Stites, General Manager  
Janelle Del Campo, Operations Manager  
Bryan Rome, County Counsel  
Jeaneen Cervantes, FCOG

Absent:

Mayor Alfredo Valdez, City of Firebaugh  
Supervisor Sal Quintero, Fresno County  
Mayor Rolando Castro, City of Mendota  
Mayor Alma Beltran, City of Parlier  
Mayor Julia Hernandez, City of San Joaquin

1. **ROLL CALL** - Minutes called to order 8:00 P.M  
Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.  
NOTE: The public ay also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. **CONSENT ITEMS:**

- A. **Approve Executive Minutes of September 30, 2021 [ATTACHMENT]**
- B. **Approve Executive Minutes of October 21, 2021 [ATTACHMENT]**
- C. **Caltrans Sustainable Planning Grant Application [APPROVE]**
- D. **Clean Mobility Options Transportation Needs Assessment Project in Biola [INFORMATION]**

**Items A through C**

A motion was made by Mayor Lopez (Orange Cove) and second by Mayor Ontiveros (Sanger). A vote was called, and motion carried.

**Item D was pulled by Mayor Leon (Huron) he had a question for Moses.**

Mayor Leon (Huron) asked Moses how many surveys were collected? Moses response 36 surveys were completed. The surveys were in English, Spanish and Hmong.

The survey consisted of 23 questions, the staff assisted with the community with answering questions they had because of the length of the survey.

The second question Mayor Leon (Huron) had was what is the population in the community of Biola? Moses responded the population in Biola is approximately 1,705.

3. **OTHER BUSINESS**

A. **Items from Staff**

Moses informed the Board to please read the grant application for light rail/BRT and the Biola Transportation Assessment Report.

B. **Items from members**

Mayor Robertson (Selma) thanked Moses for attending the 8th Annual Tejano Music and Country Festival.

4. **ADJOURNMENT** at 8:18 P.M.

Respectfully submitted,



Moses Stites  
General Manager

BEFORE THE  
FRESNO COUNTY RURAL TRANSIT AGENCY  
RESOLUTION NO. 2021-22

In the matter of:  
2021-2022 BUDGET AMENDMENT I

RESOLUTION ADOPTING THE  
FY 21-22 BUDGET AMENDMENT I

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) has prepared a comprehensive Budget approved on June 24, 2021 reflecting anticipated revenues and expenditures for both capital and operations associated with the Agency's twenty-two (22) sub-system service providers; and

WHEREAS, the Budget has been refined to include additional state and federal grant funding totaling \$145,176 resulting in an increased revenue budget and an updated capital budget to reflect actual capital expenditures in 2020-21 for SGR funds that carried over to 2021-22 totaling \$314,904 bringing the new SGR balance to \$694,904; and

WHEREAS, each Member Agency's Policy Board has had the opportunity to specifically review the Budget Amendment I; and

WHEREAS, each Member Agency supports the proposed Budget Amendment I. And has agreed to set-aside negotiated Transportation Development Act (TDA) funds for stipulated purposes; and

WHEREAS, the Board of Directors has invited the general public to comment on the Budget Amendment I; and

WHEREAS, the Budget Amendment I must be adopted in order to continue providing the necessary financial support to the rural public transit system.

THEREFORE, IT IS HEREBY RESOLVED, that the Fresno County Rural Transit Agency does hereby adopt its Budget Amendment I for 2021-22 totaling eleven million, seven hundred and ninety-one thousand, and four hundred and sixty-two dollars (\$11,791,462).

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 18<sup>th</sup> day of November, 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed \_\_\_\_\_  
David Cardenas, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency Duly adopted at a meeting thereof Held on the 19<sup>th</sup> day of November, 2021.

Signed \_\_\_\_\_  
Moses Stites, General Manager