FY 2022 UNMET TRANSIT NEEDS ASSESSMENT GANTT CHART

		Q3 2021			Q1 2022					
NO.	TASK	Nov 1-15	Dec 1-15	Dec 16-31	Jan 1-15	Jan 16-31	Feb 1-15	Feb 16-28	Mar 1-15	Mar 16-31
1	Planning meeting with Moses and Janelle									
2	Kick-off meeting with transit partners									
3	Review and update the Mailing List									
4	Send out update and reminder to SSTAC about Jan Meeting, incl. Mail list									
5	Secure UTN workshop dates, times, and locations.									
6	Create flyers in English and Spanish									
7	Marketing and Outreach Plan for UTN									
8	Complete survey questions									
9	Set up survey questions online in English and Spanish									
10	Schedule and hold first SSTAC Meeting (January 19, 2022)									
11	Send off meeting notifications to names on the Mailing List									
12	Post flyers on buses in English and Spanish.									
13	Send follow up emails and post to digital channels									
14	Kick-off UTN process at COG meetings as a consent item									
15	Hold public workshops throughout the FCMA and Fresno County									
16	Prepare the UTN Assessment report									
17	Place public notices through local media outlets									
18	Present draft Unmet Transit Needs Assessment report									
19	Hold the Public Hearing									
20	Present new comments to SSTAC									
21	Present UTMA to COG Boards									
22	Send UTMA to Sacramento									