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**FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)
MEETING AGENDA**

DATE: Thursday, March 30, 2023
TIME: 5:30pm, **AFTER** the Fresno Council of Governments (FCOG) Meeting
PLACE: FCOG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93721
*(Corner of Tulare and Van Ness Ave. - above Club One
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)*

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

THE FRESNO COUNCIL OF GOVERNMENTS AND FRESNO COUNTY RURAL TRANSIT AGENCY BOARD MEETINGS WILL TAKE PLACE IN PERSON AT THE FRESNO COG SEQUOIA ROOM.

1. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda. NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. CONSENT ITEMS

A. Approve Minutes of February 23, 2023 [ATTACHMENT]

B. Request for Joint Proposals for FCRTA and FAX for Social Services Transportation Services [INFORMATION]

Summary: FCRTA and FAX will release an RFP in late March or early April, 2023 soliciting proposals from eligible applicants to provide social service transportation in two (2) service areas; Rural Fresno County and Urban- City of Fresno. In 2020, the FCOG re-designated the CTSA's in the following: FCRTA is now the sole designee for Rural Fresno County and administers the funding, activities, and transportation programs of all CTSA service providers in Rural Fresno County and the City of Fresno is the sole designee for the Fresno Metropolitan Area and administers the funding, activities, and transportation programs of all CTSA service providers within the Fresno Metropolitan Area.

FCRTA and FAX are eligible to directly claim TDA/LTF Article 4.5 funds to fund social service transportation services, programs, and operations in Rural and Urban Fresno County as the designated

CTSA's. The contracted service providers must demonstrate that they can generate revenue to match at least 55% of their operating costs for transportation operations to obtain 45% in LTF 4.5 funds. Upon award, a Services Agreement will be issued by FCRTA and FAX for both the Rural and Urban CTSA's.

Action: Information only. The Board may provide additional direction at its discretion.

C. Low Carbon Transit Operations Program Application [APPROVE]

Summary: FCRTA was recently notified of our annual funding allocation from the Low Carbon Transit Operations Program (LCTOP) through Caltrans. The allocation amount of \$552,586 will be used for the purchase and installation of a battery storage system and an energy management software platform to serve as a microgrid battery storage and energy management system to support the charging infrastructure and electric buses and the FCRTA maintenance facility.

Action: Staff recommends Board approval of Resolution No. 2023-01 and 2023-02.

D. Federal Transit Administration (FTA) Bus and Bus Facilities (5339(b)) and Low or No Emission (5339(c)) Grant Application [APPROVE]

Summary: FCRTA is proposing a project submittal for \$2,162,886.74 in funding through the Federal Transit Administration's (FTA) Bus and Bus Facilities (5339(b)) and Low or No Emission (5339(c)) Grant Programs for Phase II of the Selma Maintenance Facility project, which includes the installation of a solar field, solar bus port, ten (10) Level 2 EV Charging Stations, and one (1) inductive charging station at FCRTA's new Selma maintenance facility.

Action: Staff recommends Board approval of the Federal Transit Administration (FTA) Bus and Bus Facilities (5339(b)) and Low or No Emission (5339(c)) Grant Application in the amount of \$2,162,886.74 and adoption of Board Resolution No. 2023-06.

3. ACTION ITEMS

A. FCRTA Microgrid Study Update [INFORMATION]

Summary: FCRTA's Microgrid Feasibility Study funded by a Caltrans Sustainable Planning Grant is currently underway. Outreach was conducted this month and six events were held in the cities of Parlier, Fowler, Kerman, Reedley, Firebaugh, and Huron. FCRTA also held two Advisory Committee Meetings on March 15, one virtual and one in-person meeting. Both the outreach and advisory committee meetings generated a lot of attendance and participation and FCRTA collected over 500 survey responses. The goal of the outreach was to gather responses from the community that will help inform what people would like to see at the microgrid/resiliency hubs during nonemergency times. The analysis task of the study is currently underway, and the study should be completed by March, 2024. All of the information is also available on the project website at: <https://www.ruraltransit.org/transit-microgrid-feasibility-study/>

Action: Information only. The Board may provide additional direction at its discretion.

B. FCRTA Maintenance Facility Groundbreaking [INFORMATION]

Summary: Construction is scheduled to start for the FCRTA maintenance facility in March. FCRTA will be holding a groundbreaking for the new facility on April 21st at 10am at the site of the future facility at 1821 Pacific Ave, Selma CA 93662. The new facility represents the culmination of years of planning and will provide a modern facility to support FCRTA's transition to electric and future growth. The project is being funded by an FTA 5339 grant, SB1 and local Measure C funding.

Action: Information only. The Board may provide additional direction at its discretion.

4. OTHER BUSINESS

A. Items from staff.

B. Items from members.

5. ADJOURNMENT

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

ITEM 2A

Minutes

Thursday, February 23, 2023 at 5:30 P.M FCRTA Meeting
COG Sequoia Conference Room
2035 Tulare St., Suite 201, Fresno, CA

Members Attending:

Mayor James Horn, City of Coalinga
Mayor Maria Pacheco, City of Kerman
Mayor Pro Tem Brandon Pursell, City of Kingsburg
Mayor Alma Beltran, City of Parlier
Mayor Scott Robertson, City of Selma
Mayor Rey Leon, City of Huron
Mayor Victor Martinez, City of Mendota
Mayor Felipe Perez, City of Firebaugh
Mayor Julia Hernandez, City of San Joaquin
Mayor Mary Fast, City of Reedley

Moses Stites, General Manager
Janelle Del Campo, Operations Manager
Bryan Rome, County Counsel
Denise Flores, FCOG

Absent:

Supervisor Sal Quintero, Fresno County
Mayor Diana Guerra-Silva, City of Orange Cove
Mayor Frank Gonzalez, City of Sanger
Mayor Daniel Parra, City of Fowler

1. **ROLL CALL** — Meeting called to order 7:13 p.m.

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. CONSENT ITEMS

- A. **Minutes of January 26, 2023 Meeting [ATTACHMENT]**
- B. **Annual Productivity Evaluation FY 2021-22 [ACTION]**
- C. **MOU Biola Community Services District [APPROVE]**
- D. **Grant Agreement Conflict Waiver for Representation of FCRTA and FCTA [APPROVE]**
- E. **Kingsburg Resiliency Hub – New Technology Grant Agreement [APPROVE]**
- F. **Inductive Charging Unit- New Technology Grant Agreement [APPROVE]**
- G. **Caltrans Sustainable Planning Grant Application [APPROVE]**

A motion was made by Mayor Pro Tem Pursell (Kingsburg) and second by Mayor Martinez (Mendota). A vote was called, and motion carried.

3. ACTION ITEMS

A. Fiscal Year 2021-22 Audit [ACCEPT]

Moses informed the Board that the Audit has been completed and the agency managed its operations according to funding covenants within budget and has no findings of noncompliance.

A motion was made by Mayor Robertson (Selma) and second by Mayor Leon (Huron). A vote was called, and motion carried.

B. Rejection of Claim [APPROVE]

Moses informed the Board that on February 14, 2023 FCRTA received a claim submitted on behalf of Levi Hill by the B&D Law Group of Los Angeles, CA. The claim relates an incident which allegedly occurred on August 27, 2022 on a bus in the City of Fresno, at or near 2524 E Jensen Ave, Fresno CA 93726. The facts alleged in the claim demonstrate that the injury could not have occurred on equipment owned by FCRTA or as a result of the acts of any FCRTA agent or employee. Staff recommends the Board (a) adopt Resolution No. 2023-04, rejecting the claim of Levi Hill and (b) direct staff to send a notice of rejection to Mr. Hill or his attorney.

A motion was made by Mayor Leon (Huron) and second by Mayor Martinez (Mendota). A vote was called, and motion carried.

4. OTHER ITEMS

A. Items from Staff

Moses provided an update to the Board on the Microgrid Study that is currently underway and funded by a Caltrans Planning Grant. Moses informed the Board that FCRTA is currently planning the outreach to provide meaningful engagement for this project. FCRTA is looking at vacant lots that are available in the rural areas that are a minimum of a half of an acre or more.

Moses informed the Board that FCRTA has been contacted from two school districts to review their Home to School Transportation Plan. These transportation plans are designed to provide safe and consistent transportation services for the students and FCRTA is happy to participate and review any plans.

B. Items from Members

None Reported.

5. ADJOURNMENT @ 7:47P.M.

Respectfully submitted,



Moses Stites
General Manager

RESOLUTION # 2023-01

**AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**

WHEREAS, the FCRTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the FCRTA wishes to delegate authorization to execute these documents and any amendments thereto to Moses Stites, General Manager.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that Moses Stites, General Manager, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the (Agency) that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2022-23 LCTOP funds:

Project Name; Acquisition of Microgrid Battery storage and Energy management system

Amount of LCTOP funds requested: \$552,586.00

Short description of project: Acquisition of Microgrid Battery storage and Energy management system infrastructure to serve the FCRTA Electric vehicle fleet.

Benefit to a Priority Populations: This new infrastructure will improve transit service and air quality in all Disadvantaged Communities of Fresno County.

Amount to benefit Priority Populations: \$552,586.00

Contributing Sponsors (if applicable): None

AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER

BY: _____
Alma Beltran, FCRTA Board Chair

Date: March 30, 2023

RESOLUTION # 2023-02

**AUTHORIZATION FOR THE EXECUTION OF THE
THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROJECT:**

ACQUISITION OF MICROGRID BATTERY STORAGE AND ENERGY MANAGEMENT SYSTEM --\$552,586

WHEREAS, the FCRTA is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the FCRTA wishes to implement the LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2022-23 LCTOP funds:

*Project Name: Acquisition of Microgrid Battery storage and Energy management system
Amount of LCTOP funds requested: \$552,586.00.
Short description of project: Acquisition of Microgrid Battery storage and Energy management system infrastructure to serve the FCRTA Electric vehicle fleet.
Benefit to a Priority Populations: This new infrastructure will improve transit service and air quality in all Disadvantaged Communities of Fresno County.
Amount to benefit Priority Populations: \$552,586.00
Contributing Sponsors (if applicable): None*

AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER

BY: _____
Alma Beltran, FCRTA Board Chair

Date: March 30, 2023

RESOLUTION # 2023-06

**AUTHORIZATION FOR THE FCRTA GRANT APPLICATION TO THE
FEDERAL TRANSIT ADMINISTRATION’S GRANTS FOR BUSES AND BUS FACILITIES & LOW
OR NO EMISSION**

WHEREAS, the FCRTA is an eligible project applicant and may receive funding from the Federal Transit Administration’s (FTA) Bus and Bus Facilities (5339(b)) and Low or No Emission (5339(c)) Grant Programs; and

WHEREAS, the FCRTA wishes to apply for FTA Grant funding for Phase II of the Selma Maintenance Facility project, which includes the installation of a solar field, solar bus port, ten (10) Level 2 EV Charging Stations, and one (1) inductive charging station at FCRTA’s new Selma maintenance facility; and

WHEREAS, the FCRTA is preparing an Application for FTA Grant funding, in the amount of \$2,162,886.74 for the project; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Bus and Bus Facilities (5339(b)) and Low or No Emission (5339(c)) requirements and any applicable statutes, regulations and guidelines for all FTA Grant funded projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the General Manager, be authorized to make financial decisions, authorize the submittal of the application to FTA, and implement the project for Phase II of the Maintenance Facility Project.

AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER

Passed and approved this 30th day of March, 2023.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed _____
Alma Beltran, Chairperson

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency Duly adopted at a meeting thereof held on the 30th day of March, 2023

Signed _____
Moses Stites, General Manager