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**FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)
MEETING AGENDA**

DATE: Thursday, January 25, 2024
TIME: 5:30pm, **BEFORE** the *Fresno Council of Governments (FCOG) Meeting*
PLACE: FCOG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93721
(Corner of Tulare and Van Ness Ave. - above Club One
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

AB 23 Requirement: In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

THE FRESNO COUNCIL OF GOVERNMENTS AND FRESNO COUNTY RURAL TRANSIT AGENCY BOARD MEETINGS WILL TAKE PLACE IN PERSON AT THE FRESNO COG SEQUOIA ROOM.

1. ROLL CALL

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda. NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. CONSENT ITEMS

A. Approve Minutes of November 30, 2023 [ATTACHMENT]

B. Temporary Maintenance Facility Lease Agreement Extension [APPROVE]

Summary: The Board approved in June 2022, the lease agreement extension (8/15/2022-12/31/2023) for a temporary maintenance facility while the permanent maintenance facility is being built. The temporary site in Selma is located at 1870 Dockery Ave in the City of Selma across from the City yard and around the corner from the new maintenance facility site. FCRTA maintenance services will remain at this location and renew the lease up to an additional year while the new maintenance facility is being constructed. The monthly rent will be \$6,200 per month. The agreement extension is available on the website www.ruraltransit.org.

A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY
The Cities of: Coalinga, Firebaugh, Fowler, Huron, Kerman, Kingsburg, Mendota, Orange Cove, Parlier, Reedley, Sanger, San Joaquin, Selma & Fresno County

Action: Staff recommends Board approval of the agreement extension for the maintenance facility lease not to exceed one (1) year (12/31/2023-12/31/2024).

C. FCRTA Maintenance and Operations Facility Project Update [INFORMATION]

Summary: The FCRTA Maintenance and Operations facility project is currently under construction. The estimated completion date for the project is now August 2024, due to weather delays, long lead items, and the recent award of Phase 2 funding. Phase 1 is \$14,853,340 and is being funded by an FTA 5339 grant (\$5,145,281) and the remaining balance is with State of Good Repair and local Measure C funding (\$9,708,059). FCRTA was awarded for Phase 2 funding of the project by an FTA 5339 grant (\$2,162,886.74) with a local match of Measure C (\$540,721.68) for a total of \$2,703,608.42. Staff will return to the Board next month with the Amendment to the agreement with Zumwalt Construction for Design-Builder Services as well as an Amendment to the agreement with Kitchell for Construction Management Services.

Action: Information only, the Board may provide additional direction at its discretion.

D. Caltrans Planning Grant Application [INFORMATION]

Summary: FCRTA submitted an application for the Caltrans Sustainable Planning Grant to develop the Fresno County Transit Action Roadmap. This study would work with the community to identify existing service gaps through a comprehensive evaluation of FCRTA's operations in the 13 rural cities and 39 unincorporated areas of Fresno County. It would then evaluate strategies to reimagine existing services and potentially new options, such as partnerships to serve affordable housing sites and transit vouchers. It would also evaluate new technology for scheduling and ride requests as well as marketing, communication, and partnerships that have the potential to streamline service operations and promote ridership. The outcome would be an actionable roadmap for FCRTA to cost-effectively provide better service to ensure transit is a viable option for those that need it most, grow ridership, and leverage FCRTA's capital investments, such as the new maintenance facility and microgrids. FCRTA is requesting \$266,000 in grant funding and \$34,900 local match with Measure C funding for a total project cost of \$300,900.

Action: Information only, the Board may provide additional direction at its discretion.

E. Transit Coordination Projects Update [INFORMATION]

Summary: FCRTA is currently working on the following projects: 1) City of Mendota; As the City develops the old Airport for new commercial and recreation uses, FCRTA will partner with the City for transportation related support of these projects during the planning stages to secure funding to these proposed projects that will benefit the community and provide local and regional access to and from this location. Some of these partnerships include and are not limited to transportation, EV charging networks and alternative micro grid energy systems. These potential transportation improvements at the former Airport would also be applicable to the planned Community Center in Mendota. Also, the Fresno housing location in Mendota would be included in the Firebaugh effort to provide rides to these residents residing in there as reported last month. 2) City of Kerman; An effort led by the Mayor of Kerman to provide transportation to and from Kerman to Fresno City College was successfully launched on 1/08/24 with the collaboration of City College and FEOC. This effort was coordinated by utilizing the CTSA funding since this service is not considered general public transit, specifically City College is partnering in the match funding requirements and paying for monthly bus passes on behalf of the students during this demonstration period of 1 or more semesters depending on the ridership and continued funding. 3) MV Transportation; This agreement is coming due in FY 2024-25 after 7 years

which began in 2018. This is a requirement of FTA and Caltrans and will require oversight and approval by these two entities. We are currently in the 6th year and will need to begin work on this RFP process. Staff will keep the Board apprised of the status of this RFP process. Staff will continue to update the Board on these projects as they progress.

Action: Information only, the Board may provide additional direction at its discretion.

F. Fiscal Year Audit 2022-2023 [ACCEPT]

Summary: The CPA firm Price Paige and Co. have completed the 2022-23 Financial and Compliance audit for FCRTA. The report details that FCRTA managed its operations according to funding covenants and within budget. One finding was identified that was considered a material weakness however FCRTA still received a *clean opinion* because the finding has been corrected.

FCRTA's operating revenues were \$1,359,182 and operating expenses were \$10,094,272, which includes \$2,981,749 for depreciation. Non-operating revenues were \$5,753,341; however, when depreciation is netted out, revenues and expenses are in balance. Capital contributions net of depreciation were \$1,937,396, resulting in an ending net position of \$11,516,860. Copies of the audit and management letter will be available at the meeting to interested parties and available on FCRTA's website www.ruraltransit.org.

Action: Staff recommends Board acceptance of the 2022-23 FCRTA Financial and Compliance Audit.

3. OTHER BUSINESS

A. Items from staff.

B. Items from members.

4. ADJOURNMENT

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

ITEM 2A

Minutes

Thursday, November 30, 2023 at 5:30 P.M FCRTA Meeting
COG Sequoia Conference Room
2035 Tulare St., Suite 201, Fresno, CA

Members Attending:

Mayor James Horn, City of Coalinga
Mayor Pro-Tem Brandon Pursell, City of Kingsburg
Mayor Alma Beltran, City of Parlier
Mayor Scott Roberston, City of Selma
Mayor Victor Martinez, City of Mendota
Councilmember Mary Fast, City of Reedley
Mayor Julia Hernandez, City of San Joaquin
Mayor Maria Pacheco, City of Kerman
Mayor Felipe Perez, City of Firebaugh
Mayor Diana Guerra Silva, City of Orange Cove
Mayor Rey Leon, City of Huron
Supervisor Sal Quintero, Fresno County
Mayor Pro-Tem Juan Mejia, City of Fowler

Moses Stites, General Manager
Janelle Del Campo, Operations Manager
Alison Samarin, County Counsel
Denise Flores, FCOG

Absent:

Mayor Frank Gonzalez, City of Sanger

1. **ROLL CALL** — Meeting called to order 5:40 p.m.

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

2. **CONSENT ITEMS**

- A. **Approve Minutes of October 26, 2023 [ATTACHMENT]**
- B. **Temporary Maintenance Facility Lease Agreement Extension [APPROVE]**
- C. **California Energy Commission Grant Application [INFORMATION]**
- D. **Transit Coordination Projects Update (INFORMATION)**

A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY

The Cities of: Coalinga, Firebaugh, Fowler, Huron, Kerman, Kingsburg, Mendota, Orange Cove, Parlier, Reedley, Sanger, San Joaquin, Selma & Fresno County

A motion was made by Mayor Leon (Huron) and second by Mayor Roberston (Selma). A vote was called, and motion carried.

3. OTHER ITEMS

1. Items from Staff

None Reported.

2. Items from Members

None Reported.

4. PUBLIC PRESENTATIONS

Clint Olivier with the Business Federation of the Central Valley provided a public presentation. His presentation was regarding the Biden Administration, EPA & the finalizing of National Air Quality PM2.5 rule.

5. ADJOURNMENT @ 5:48 P.M.

Respectfully submitted,



Moses Stites
General Manager