

**Transportation Technical Committee
MINUTES
Friday, February 8, 2019
8:30 a.m.**

Members Present

John Robertson, City of Reedley
John Mulligan, City of Sanger
Mohammad Alimi, Fresno County
Joey Daggett, City of Selma
Cristian Gonzalez, City of Mendota
Moses Stites, Fresno County Rural Transit Agency
Nick Paladino, Fresno Cycling Club
Tina Sumner, Fresno Cycling Club
Mike Prandini, Building Industry Association
Mohammad Khorsand, Fresno County
Ryan Burnett, City of Clovis
Greg Barfield, Fresno Area Express
Scott Mozier, City of Fresno
Jennifer Clark, City of Fresno
Michael Osborn, City of Mendota
Joey Daggett, City of Selma
Debbie Hansaker, Fresno Chamber
David Padilla, Caltrans

The meeting was called to order at 8:33 a.m. by Mr. Robertson (Reedley), Chair.

I. TRANSPORTATION CONSENT ITEMS

- A. Executive Minutes of January 11, 2018 [APPROVE]
- B. Second Quarterly Work Element and Financial Report (Robert Phipps) [APPROVE]
- C. Fresno COG Fiscal Year 2017-18 Audits (Robert Phipps) [INFORMATION]
- E. Appointments to the Fresno COG Social Services Transportation Advisory Council (SSTAC) (Jeff Long) [APPROVE]
- F. Fresno COG Transit Productivity Evaluation for Fiscal Year 2018 (Todd Sobrado) [APPROVE]
- G. Sustainable Infrastructure Planning Grant Program Cycle 2 Contract Award (Jennifer Soliz) [APPROVE]
- H. Senate Bill 2 Planning Grant Final Guidelines (Meg Prince) [INFORMATION]
- I. Call for Nominations - 2019 San Joaquin Valley Blueprint Awards (Robert Phipps) [INFORMATION]
- J. Save the Date - San Joaquin Valley 14th Annual Policy Conference (Robert Phipps) [INFORMATION]

Staff pulled item I-D-1, 2, 3 and 4.

After an opportunity for public comment, Mr. Stites (FCRTA) motioned and Mr. Mozier (Fresno City) seconded to approve the balance of the consent agenda. The motion passed.

- D. Preliminary Estimates (Robert Phipps) [INFORMATION]
 - Fiscal Year 2019-20 Preliminary Local Transportation Fund (LTF) Estimates (Robert Phipps) [INFORMATION]
 - 2. Fiscal Year 2019-20 Preliminary State Transit Assistance Fund (STA) Estimates (Robert Phipps) [INFORMATION]
 - 3. Fiscal Year 2019-20 Preliminary State of Good Repair Fund Estimates (Robert Phipps) [INFORMATION]
 - 4. Fiscal Year 2018-19 Preliminary Low Carbon Transit Operations (LCTOP) Estimates (Robert Phipps) [INFORMATION]

This item was informational only; no further action was required.

II. TRANSPORTATION ACTION/DISCUSSION ITEMS

A. Housing Element Annual Progress Report New Form and Instructions (Meg Prince) [INFORMATION]

Ms. Prince (FCOG) reported that the California Department of Housing and Community Development (HCD) released its new Housing Element [Annual Progress Report \(APR\) form](#) and [instructions](#).

Cities and counties must use the new APR form when submitting their 2018 reports, **which are due April 1, 2019**.

The new APR form and instructions include feedback from stakeholders who attended HCD's 2018 open house forums or sent comments during the public comment period. The data in the new APR form will allow for a more complete understanding of California's housing production. SB 35 and AB 879 (2017) added new data requirements to the Housing Element APRs.

Cities and counties with a compliant housing element and up-to-date APR submissions gain access to SB 2 Building Homes and Jobs Act funds and SB 1 Caltrans Transportation Planning Grants.

HCD recorded a webinar on January 29, 2019, for those who want to learn more about the new APR form and provide input on tools for completing reports. The recording should be available on HCD's website soon. For more information, please visit HCD's [Housing Elements webpage](#) or email questions to APR@hcd.ca.gov.

This item was informational only; no further action was required.

B. Circuit Planner and Circuit Engineer Programs Call for Projects (Meg Prince) [INFORMATION]

Ms. Prince (FCOG) reported that Fresno COG has active contracts with VRPA Technologies, Inc. (VRPA) and Willdan Associates (Willdan) to provide planning and engineering services through Fresno COG's Circuit Planner and Circuit Engineer Programs. The Circuit Planner and Circuit Engineer teams provide mechanisms for agencies to identify and help eliminate obstacles in project funding or delivery and possibly complete smaller transportation-related projects that support the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). This way, an agency's own staff/consultant teams can remain focused on larger or higher-profile projects as identified by their respective agency.

To initiate a new round of projects, VRPA (Circuit Planner) and Willdan (Circuit Engineer) are available to meet with each city's administration, planning, and public works/engineering staff to discuss potential services. They will also discuss previous year projects, potential funding sources, and the project evaluation process.

A handout with additional information and example project types was provided. To learn more or propose a potential project, please contact Meg Prince at mprince@fresnocog.org or 559-233-4148 x203.

This item was informational only; no further action was required.

Mr. Khorsand (Fresno County) suggested Fresno COG to do workshop with member agencies.

C. 2019 Active Transportation Program Regional Project and Funding Recommendations (Jennifer Soliz) [APPROVE]

Ms. Soliz (FCOG) reported that Active Transportation Program (ATP) funds are separated into three main components: the statewide competitive program, the small urban- and rural-area competitive program (managed by the state), and the large, urbanized area competitive program [managed by Metropolitan Planning Organizations (MPOs) – also known as the Regional Competitive ATP]. Large MPOs such as Fresno COG have the option of developing their own policies, procedures and project selection criteria that differ from those the California Transportation Commission (CTC) adopted, provided the CTC approves them. The Policy Board approved the regional guidelines and the Multidisciplinary Advisory Group (MAG) on June 28, 2018.

The Cycle 4 Fresno COG Regional Competitive ATP will cover four years of funding -- FY 19-20 through FY 22-23. Fresno COG's share provides about \$4.77 million over four years. At least 25 percent of program funds must benefit projects in disadvantaged communities.

The State initiated its ATP call for projects from May 16, 2018 through July 31, 2018. ALL applications must be submitted to the state competition in order to be eligible for the regional competitive program. The Fresno region submitted 18 applications with a total project cost of \$13,098,000. The statewide evaluations took place from July 31, 2018 through December 31, 2018. Supplemental regional applications were submitted to Fresno COG by October 31, 2018.

The regional scoring committee convened on January 22, 2019 to score and deliberate on the recommended program of projects. The scoring committee comprised representatives from: City of Fresno, County, east side, west side, Caltrans, FCOG, a bike expert and a non-government organization. The non-government organization representative was originally a member from Leadership Counsel however, that person resigned and was replaced by a member from California Rural Legal Justice, Inc. The west side city representative was unable to attend the committee at the last minute and the scoring committee decided to move forward without the west side representative's scores. The recommended program of projects is attached to this item and can also be found on Fresno COG's ATP website: <https://www.fresnocog.org/project/active-transportation-program-atp/>. Please note that the programming years can vary based on funding capacity for each year.

To summarize the proposed recommendations:

- The scoring committee recommended that a total of \$4,772,000 in ATP funds be programmed for nine projects in Fresno County valued at \$6,142,000.
- All nine of the recommended projects are located within and directly benefit disadvantaged communities, well exceeding the 25 percent minimum.
- There are three bike and pedestrian projects proposed, totaling \$1,547,000. The six remaining projects are Safe Routes to School projects, totaling \$3,225,000.
- The City of Fresno relinquished \$350,000 to fund additional projects.
- The City of Coalinga will reduce the scope of its project based on funds awarded but will still include the fully disadvantaged segments of the project.

Below are the proposed schedule for adoption of the Cycle 4 Program of Projects:

- Draft project list to TTC/PAC for recommended approval: February 8, 2019
- Draft project list to Fresno COG Policy Board for recommended adoption: February 28, 2019
- Deadline to submit the DRAFT program of projects to CTC staff: February 15, 2019
- Deadline to submit the program of projects to CTC staff: April 30, 2019
- CTC adoption of the various MPO program of projects: June 2019 meeting
- Fresno COG 2019 FTIP amendment to incorporate the approved Cycle 4 ATP projects: Fall 2019

After an opportunity for public comment, Mr. Mozier (Fresno City) motioned and Mr. Alimi (Fresno County) seconded to recommend approval to the Policy Board for the Cycle 4 Regional Competitive Active Transportation Program of Projects as recommended by the ATP Scoring Committee.

D. Reverse Triangle Study Consultant Selection (Kristine Cai) [APPROVE]

Ms. Cai (FCOG) reported that Fresno COG, in partnership with City of Fresno and Fresno County, received a Caltrans' grant to conduct a study and develop a plan for the Industrial Triangle (commonly known as the Reverse Triangle) area bounded by State Route (SR) 41 to the west, SR 99 to the east, Church Avenue at the north and American Avenue to the south. This is an industrial area that is home to the Amazon and Ulta distribution centers. It is also the potential location for the California High-Speed Rail heavy maintenance facility.

The project's primary goal is to study and mitigate the impacts from the growing industrial centers.

Fresno COG issued an RFP on October 2018 and received a proposal from GHD. A scoring committee comprising representatives from COG, City of Fresno, County of Fresno, Fresno County Rural Transit Agency (FCRTA) and Malaga Water District interviewed the consultant team. The GHD team will bring combined expertise in engineering, transportation planning, outreach and economic development. GHD has an office in Fresno, and the project manager is also based in Fresno.

The scope of work for the study was provided as an attachment. The scoring committee unanimously recommended that GHD be selected as the consultant to conduct the Reverse Triangle Study.

After an opportunity for public comment, Mr. Khorsand (Fresno County) motioned and Mr. Prandini (BIA) seconded to recommend approval to the Policy Board to authorize the Executive Director to enter into a contract with GHD for an amount not to exceed \$295,935.18.

E. DRAFT 2019 FTIP Amendment No. 3, 2018 RTP Amendment No. 1, and 2015 Ozone Conformity Analysis (Braden Duran) [APPROVE]

Mr. Duran (FCOG) reported that Fresno COG is proposing a Draft 2019 Federal Transportation Improvement Program Amendment No. 3 (2019 FTIP Amendment No. 3) a Draft 2018 Regional Transportation Plan Amendment No. 1 (2018 RTP Amendment No. 1), and a Draft 2015 Ozone Conformity Analysis. See the enclosed memo and draft resolution for details. Referenced documents are available on Fresno COG's website at fresnocog.org.

A 30-day public review and comment period began January 14 and will end on February 13, 2019. Comments are due by 4:30 p.m. on February 13, 2019. Fresno COG staff held a public hearing on Tuesday, January 29, 2019, at 5 p.m. No comments were received. The 2019 FTIP Amendment No. 3, 2018 RTP Amendment No. 1, and 2015 Ozone Conformity Analysis are scheduled for adoption at the February 28, 2019, Fresno COG Policy Board meeting.

The Draft 2019 FTIP Amendment No. 3, 2018 RTP Amendment No. 1, and 2015 Ozone Conformity Analysis meet all applicable transportation planning requirements per 23 CFR Part 450, 40 CFR Part 93, and conform to the applicable SIPs. Please contact Suzanne Martinez at 559-233-4148 x240 or smartinez@fresnocog.org with any questions.

This item was informational only; no further action was required.

F. Fiscal Year 2019-20 Draft Overall Work Program 45 Day Review (Tony Boren) [APPROVE]

Mr. Phipps (FCOG) reported that for fiscal year 2019-20 Fresno COG's budget 19.3 million, which is a three percent decrease in expenditures from the previous year. The budget reflects a decrease in federal revenue by twelve percent and state revenue decrease of one percent. There are no new positions and \$6,000 decrease in salaries.

After an opportunity for public comment, Mr. Prandini (BIA) motioned and Mr. Stites (FCRTA) seconded to recommend approval to the Policy Board to authorize Fresno COG staff to release the draft Fresno Council of Governments fiscal year 2019-20 Overall Work Program and budget for a 45-day review and comment period.

G. Caltrans Report (CALTRANS) [INFORMATION]

Mr. Padilla (Caltrans) did not have an update for the Committee. Mr. Navarro is scheduled to attend the Policy Advisory Committee meeting and a report will be given by him to the Committee.

III. OTHER ITEMS

A. Items from Staff

1. Ms. Prince (FCOG) updated the Committee on the Fresno County Regional Transportation Network Vulnerability Assessment Scope of work. At the last TTC/PAC meeting, TTC suggested to change the scope of work of the grant to limit participation to public agencies. Caltrans has since responded to this request and has asked that the scope not be changed to limit participation.

B. Items from Members

There were no items from members.

VI. PRESENTATION

1. State Workforce Investment Board Presentation on SB 1 Workforce Training Program

Mr. Tim Rainey and Blake Konzal, Workforce Development Board presented to the Committee via phone.

V. PUBLIC PRESENTATIONS

A. Public Presentations

There were no public presentations

The meeting was adjourned at 9:33 a.m.

Respectfully submitted,



Tony Boren

Public

No one from public present

Staff

Robert Phipps

Kristine Cai

Meg Prince

Jennifer Soliz

Trai Her-Cole

Lang Yu

Braden Duran

Peggy Arnest

Moses Stites

Janelle Del Campo

Jeff Long

Brenda Veenendaal

Santosh Bhattarai

Jeaneen Cervantes