

# CYCLE 3 FY 2019-20 FRESNO COG SUSTAINABLE INFRASTRUCTURE PLANNING GRANT APPLICATION

## APPLICATION SUBMITTAL INSTRUCTIONS

All grant application packages should include 9 hard copies delivered to the address below, and one electronic copy emailed to the main contact listed below.

Fresno Council of Governments  
c/o Jennifer Soliz  
2035 Tulare St, Suite 201  
Fresno, CA 93720

Main Contact:  
Jennifer Soliz, Associate Regional Planner  
[jsoliz@fresnocog.org](mailto:jsoliz@fresnocog.org)

KEY DATES	
Call for Projects following Policy Board Adoption	June 27, 2019
Application Due	August 1, 2019
Scoring Committee Convenes	August 27, 2019
Anticipated Notification of Award	September 13, 2019
Program Adoption by Policy Board	September 26, 2019

### Required Application Documents

- The Application form in the exact format provided online at <https://www.fresnocog.org/project/fresno-cog-administered-grant-programs/>
- Application Signature Page (print, sign, and scan this page in PDF format)
- Budget
- Scope of Work with Timeline (please use templates provided)
- Map of Project Area with project limits

### Optional Supplemental Information

- Graphics of Project Area (when applicable)
- Letter(s) of Support
- Data

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PROJECT INFORMATION	
<b>PROJECT TITLE</b>	
<b>PROJECT LOCATION</b>	
<b>PROJECT DESCRIPTION</b> (150 words max)	
<b>PROJECT PRIORITY</b> (if submitting multiple projects) <i>Example: Project 1 of 2</i>	Project _____ of _____

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	Applicant	Partnering Organization
<b>Organization</b>		
<b>Mailing address</b>		
<b>City</b>		
<b>Zip code</b>		
<b>Contact name and title</b>		
<b>Contact e-mail address</b>		
<b>Phone number</b>		
<b>FUNDING INFORMATION</b>		
<b>Grant Funds Requested</b>	<b>Total Project Cost</b>	
\$	\$	

*The total grant funds requested should not exceed the total amount available of \$147,048.*

**Would your agency accept partial funding for this project?      YES       NO**

**If yes, please explain your contingency plan to fully fund the project.**

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**1. Project Justification:** Describe the problems or deficiencies the project is attempting to address, as well as how the project will address the identified problems or deficiencies. Additionally, list the ramifications of not funding this project. This section needs to clearly define the existing issues surrounding the project (e.g., transportation issues, inadequate transit services, impacts of heavy trucking on local streets, air pollution, etc.). Competitive applications support the need for the project with empirical data, describe how this project addresses issues raised, define the public benefits, explain how the public was involved in identifying issues, and describe the impact of not funding the project. **Do not exceed the space provided (10 points).**

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**Project Justification (Continued)**

[Empty box for Project Justification]

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**2. Grant Specific Objective:** Extent to which the proposed project addresses the grant specific objective of the sustainable communities grant program: to encourage local and regional multimodal transportation and land use planning that furthers the region’s RTP SCS (where applicable), contributes to the State’s GHG reduction targets and other State goals, including but not limited to, the goals and best practices cited in the 2017 RTP Guidelines, address the needs of disadvantaged communities, and also assist in achieving the grant program overarching objectives – sustainability, preservation, mobility, safety, innovation, economy, health, and social equity, as applicable

**2A.** Explain how the proposal encourages local and/or regional multimodal transportation, housing and land use planning that furthers the region’s RTP/SCS (where applicable). Applicants should demonstrate how the proposed effort would coordinate transportation, housing, and/or land use planning components of the project to inform one another (i.e., regular coordination meetings between responsible entities, joint community meetings, letters of commitment from all relevant implementing agencies, etc.). Also explain how the proposed effort would contribute to shifts in land use towards more sustainable and equitable communities, such as more affordable housing near transit or more compact regional development patterns. See example projects on page 6-7. **Do not exceed the space provided (6 points).**

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**2B.** Explain how the proposal contributes to the State’s GHG reduction targets and advances transportation related GHG emission reduction project types/strategies (i.e., mode shift, demand management, travel cost, operational efficiency, accessibility, and coordination with future employment and residential land use, etc.) **Do not exceed the space provided (6 points).**

**2C.** Explain how the proposal supports other State goals, including but not limited to, State planning priorities (Government Code Section 65041.1), climate adaptation goals ([Safeguarding California](#)), and the goals and best practices cited in the [2017 RTP Guidelines](#), Appendix K & L. **Do not exceed the space provided (6 points).**

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**2D.** Explain how the proposal assists in achieving the Caltrans Mission and Grant Program Overarching Objectives on Page 4: Sustainability, Preservation, Mobility, Safety, Innovation, Economy, Health, and Social Equity, as applicable. Applicant is encouraged to focus on objectives that are applicable to the project. Full points may be awarded for comprehensively addressing one or more objective. **Do not exceed the space provided (6 points).**

**2E.** Explain how the proposal ultimately results in funded and programmed multimodal transportation system improvements. Applicants should discuss next steps for project implementation, including timing for programming improvements that would result from the planning effort. **Do not exceed the space provided (6 points).**



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**3. Plan implementation:** Describe readiness and capacity to implement the proposed work within the timeline and budget. Scope of Work and Timeline formats available at <https://www.fresnocog.org/project/fresno-cog-administered-grant-programs/>

**3A.** Explain how the proposal demonstrates project readiness and capacity to implement the proposed work on time and within budget. This should include a description of past project management experience, identified staff and staff availability. **Do not exceed the space provided (5 points).**

**3B.** Scope of work in required Microsoft Word format **(10 points).** Please attach scope of work.

**3C.** Project timeline in required Microsoft Excel format **(5 points).** Please attach timeline.

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**4. Benefit to areas with health-burdened measures.** Please refer to the following tool: [Fresno County Department of Public Health's Health Priority Index](#)

**4A.** Extent to which the project benefits areas that are most health burdened. Visit Fresno County Department of Public Health's website at <http://gis.co.fresno.ca.us/HealthPriorityNDX/> (Health Priority Index) for a map to determine project areas level of health burden. Health burden measures include: pre-term birth rate, pollution burden, year of potential life lost, and composite mortality index. **Please attach map of health burdens (up to 10 points).**

**4B.** Explain how the health burdens will be addressed. **Do not exceed the space provided (10 points).**

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**5. Disadvantaged Communities Justification:** Explain how the project area or portions of the project area are defined as a disadvantaged community, including Native American Tribal Governments and rural communities, as well as how the proposed project addresses the needs of the disadvantaged community. Please cite data sources, the tools used ([CalEnviroScreen 3.0](#), [California Healthy Places Index](#), etc.), and include a comparison to the statewide thresholds that are established in each tool. Also describe how disadvantaged communities will benefit from the proposed planning project. **Do not exceed the space provided (10 points).**

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**6. Community Engagement:** Explain how community members AND stakeholders affected by the project would be engaged throughout the planning process and implementation, and if any existing community engagement has led to the proposed project. Existing engagement should be meaningful and made through good efforts to meet stakeholder and community needs.

**6A.** Explain how stakeholders affected by the project would be engaged throughout the planning process and implementation, and if any existing community engagement has led to the proposed project. **Do not exceed the space provided (5 points).**

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**6B.** Explain how community members affected by the project would be engaged throughout the planning process and implementation, and if any previous community engagement has led to the proposed project. **Do not exceed the space provided (5 points).**

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Application Signature Page

To the best of my knowledge, all information contained in this application is true and correct.  
If awarded a grant, I agree that I will adhere to the program guidelines.

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*Signature of Authorized Official (Applicant)*

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*Print Name*

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*Title*

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*Date*

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*Signature of Authorized Official (partner)*

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*Print Name*

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*Title*

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*Date*