



# MEASURE C CITIZEN OVERSIGHT COMMITTEE

**Citizen Oversight Committee – APPLICATION FORM**  
*(Please print legibly or type)*

Name of Applicant: Karin Chao-Bushoven

### Residential Information

Street Address: 1923 E. Solar Ave Phone: 559-999-8062  
 City: Fresno Cell Phone: 559-999-8062  
 State/Zip Code: CA 93720 (Optional)  
 E-mail: karin.chao-bushoven@fresnoeoc.org Fax: \_\_\_\_\_

### Employment Information

Employer: Fresno EOC  
 Title: Innovation Officer  
 Work Address: 1920 Mariposa Mall Suite 300 Phone: 559-263-1049  
 City: Fresno Fax: \_\_\_\_\_  
 State/Zip Code: CA 93721  
 E-mail: karin.chao-bushoven@fresnoeoc.org

### Eligibility Requirements

By signing this application form I hereby certify that:

1. I am a U.S. citizen 18 years of age or older and reside within Fresno County.
2. I am not an elected official at any level of government
3. I am not a public employee from Fresno County, nor of any of the incorporated cities in Fresno County, Caltrans, the Fresno County Transportation Authority (Authority), or the Council of Fresno County Governments (Fresno COG).
4. I have no economic interest in any of the Authority's projects.
5. I will submit an annual statement of financial disclosure consistent with Fair Political Practices Commission (FPPC) rules and regulations to be filed with the Authority.

**Area or Community Represented**

I wish to be considered for the following position(s) - *Check one or more box(es) below to affirm your interest:*

- Community Organization representative: (See requirement below)  
*Attach a letter of recommendation from the organization you wish to represent on the Citizen Oversight Committee*  
Unincorporated rural area west of State Route 99 (supervisory district 1)
- Fresno-Clovis Metropolitan Area (supervisory district 2)
- Fresno-Clovis Metropolitan Area (Any of the supervisory districts)

**Additional Information**

Please briefly explain why you are interested in serving on the Citizen Oversight Committee.

I first became aware of the Measure C / COG programs through its Carpool Incentive Program.

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For the past 3-plus years, my husband and I have faithfully committed to not only the Carpool Program, but the very mission under which Measure C was created—to make our community truly eco-and-commuter friendly, via contributing our part in making better our transportation system. Because of Measure C and its staff members, this journey has led me to care more about my community and the difference that we can all make in our environment. In essence, Measure C has empowered me to learn more about the impact of my environmental footprint and the beneficial strategies that we, as citizens, can all participate in to make a healthier Fresno!

To that note, with my professional expertise in nonprofit organizations and on Board services, I would like to continue contributing to the Fresno community by serving on the Measure C Citizen Oversight Committee. Fresno is my home and committing myself to something like this makes me proud to call myself a Fresnan. To me, this is more than just a committee-service, this is my civic duty and pride—to do all that I can to contribute to a place I call home.

List past/present professional/community affiliations, including any elected positions previously held (*please list dates served*):

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Professional: Fresno EOC Innovation Officer (2018-present); Fresno Pacific University Interim VP of Advancement / Director of Major Gifts, Grants, and Corporate Relations (2014-2018); Fresno Philharmonic (2006-2014); CASA (2005-2006); Boston Public Library (2002-2005).

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Board Services—Fresno Storyland and Playland; SJ River Parkway and Conservation Trust; Fresno Focus Forward; Fresno First 5 Board of Commissioners; Fresno County Foster Care Standards and Oversight Committee; CVCF Grants Committee.

**Required Signature**

I declare under penalty of perjury the above information is true and correct.

Date: July 12, 2019 Applicant: *Karin Chao-Bashoven*  
Signature

Resume or letters of recommendation may be attached. All Community Organization applicants must provide a letter of recommendation from the organization they propose to represent.

RETURN COMPLETED, SIGNED APPLICATION and other required documentation to:

Measure C COC  
c/o Brenda Veenendaal  
Fresno COG  
2035 Tulare Street, Suite 201  
Fresno, CA 93721

Email: [brendav@fresnocog.org](mailto:brendav@fresnocog.org)

Telephone: 559.233.4148 ext. 219

APPLICATIONS WILL BE KEPT ON FILE FOR TWO YEARS.

**OFFICE USE ONLY:**

**DATE STAMP OR DATE RECEIVED:**

## **Measure C Extension Expenditure Plan**

### ***Appendix G - Citizen Oversight Committee***

#### **Committee Purpose**

To inform the public and to ensure that the Measure "C" funding program revenues and expenditures are spent as promised to the public.

#### **Administrative Issues**

##### **Committee Formation**

The Committee will be formed within 6 months upon approval of the Measure "C" Extension by the voters of Fresno County in November 2006. The Citizen Oversight Committee (Committee) shall not be amended out of the Expenditure Plan. Meetings will commence when Measure "C" Extension revenues are recommended for expenditure; including Expenditure Plan updates.

##### **Selection and Duties of Committee Chair and Vice Chair**

The Committee shall select a Chair and Vice Chair from the members, each of whom shall serve a one (1) year term. The duties of the Chair will be to call meetings, set agendas, and preside over meetings. The duties of the Vice chair will be to perform the same duties described above in the absence of the Chair.

##### **Committee Meetings**

The Committee will hold one formal meeting annually, with additional meetings scheduled as needed by the Committee. All Committee meetings must be held in compliance with the Brown Act. All meetings will be conducted as per "Robert's Rules of Order."

##### **Subcommittee Requirements**

Subcommittees: The Committee may elect to form subcommittees to perform specific parts of its purpose. All subcommittees shall have an odd number of members so that tie votes are less likely.

##### **Committee Membership and Quorum**

Membership - The Committee shall be composed of thirteen (13) members including: Six (6) at-large public members: Five (5) who must each respectively reside in each one of the five Fresno County Supervisorial Districts; and Three (3) must reside in the Fresno-Clovis Metropolitan Area (FCMA); and two (2) must reside in the unincorporated rural area of the county, one from the east side and one from the west side of the county. One (1) must reside in an incorporated city outside of the FCMA. Seven (7) members who must each be representatives drawn from a diverse mix of interested community organizations. The members are expected to provide a balance of viewpoints.

##### **Quorum**

A Quorum will be no less than seven (7) members of the Committee. An action item of the Committee may be approved by a simple majority of the quorum present.

#### **Membership Selection**

##### **Selection Committee**

Oversight Committee members will be selected by the Fresno County Mayors' Selection Committee (the 15 mayors within Fresno County) and the Chair of the Fresno County Board of Supervisors.

**Recruitment Process**

Each year as terms of various members expire or as vacancies occur, annual postings of membership openings will be noticed 60 days in advance of the application process pursuant to Public Utilities Code Section 99238. Potential members must submit an application to the Selection Committee. The Selection Committee will screen all applications and approve candidates for membership on the Committee.

**Term of Membership**

Terms of membership will be for four (4) years. No member may serve more than eight (8) years. Members will not be compensated for their service on the Committee. In an effort to maintain Committee member consistency, during the first four (4) years of the Committee, terms will be staggered with six (6) of the members to serve a four-year term, seven (7) of the members to serve a two-year term. Such assignment of terms shall be made by the Selection Committee at time of appointment. Members who are not in attendance for two (2) consecutive meetings or are not present at 50% of the Committee meetings over a 12-month period shall be replaced with a new member selected by the Selection Committee. If a member position on the Committee becomes vacant, the Selection Committee will fill the vacant position within 90 days of the date when the position became vacant. No proxy voting will be permitted.

**Eligibility**

U.S. citizen 18 years of age or older who resides in Fresno County. Not an elected official at any level government. Not a public employee from Fresno County, nor of any of the incorporated cities, in Fresno County, Caltrans, the Fresno County Transportation Authority (Authority), or the Council of Fresno County Governments (Fresno COG). Restricted to individuals without economic interest in any of the Authority's projects. Must submit an annual statement of financial disclosure consistent with Fair Political Practices Commission (FPPC) rules and regulations and filed with the Authority.

**Staffing**

Fresno COG will staff the Committee and provide technical and administrative assistance to support and publicize the Committee's activities, with the staff assignment subject to approval of the Committee. Fresno COG services and any necessary outside services will be paid using the Fresno County Transportation Authority's Measure "C" Extension Administration Program revenues. Expert staff may be requested to provide information and make presentations to the Committee, as needed. The cities and County of Fresno shall each provide to the Citizen Oversight Committee, on an annual basis for a specific time period prescribed, and in a timely fashion at least two weeks prior to the meeting of the Citizen Oversight Committee, a specific report on the local jurisdiction's planned budget for Measure "C" fund expenditures and financial report on the use of those funds. The precise format of the report may be based on similar report formats for other jurisdictional monitoring, but must be separate from the comprehensive agency budgets and general and enterprise fund financial reports of the cities and the County of Fresno and will be prescribed by the Citizen Oversight Committee.

**Responsibilities**

The Committee may receive, review and recommend any action or revision to plans, programs, audits or projects that is within the scope of its purpose stated above. Specific responsibilities include:

- Receive, review, inspect, and recommend action on independent financial and performance audits related to the planning and implementation of the Measure "C" Extension program.

- Receive, review, and recommend action on other periodic reports, studies and plans from responsible agencies including the Authority, Fresno COG, the Cities, the County or other agencies. Such reports, studies and plans must be directly related to Measure "C" Extension programs, revenues, or expenditures.
- Review and comment upon Measure C; Extension expenditures to ensure that they are consistent with the Expenditure Plan.
- Annually review how sales tax receipts are being spent and publicize the results.
- Present Committee recommendations, findings, and requests to the public and the Authority in a formal annual report.

**Board Chair**

Linda Hayes

**First Vice Chair**

Angie Isaak

**Second Vice Chair**

Michael Reyna

**Treasurer**

Lee Ann Eager

**Commissioners**

Amy Arambula  
Zina Brown-Jenkins  
Celeste Cabrera  
LeRoy Candler  
Jerome Countee  
Misty Franklin  
Charles Garabedian  
Lupe Jaime-Mileham  
Richard Keyes  
Rey Leon  
Daniel Martinez  
Bruce McAlister  
Barigye McCoy  
Lisa Nichols  
Daniel Parra  
Chuck Riojas  
Catherine Robles  
Elaine Robles-McGraw  
Jimi Rodgers  
Maiyer Vang

**Chief Executive Officer**

Brian Angus

**Executive Office**

1920 Mariposa Street,  
Suite 300  
Fresno, CA 93721

(559) 263-1000  
[www.FresnoEOC.org](http://www.FresnoEOC.org)

July 12, 2019

Measure C Citizen Oversight Committee (COC)

c/o Brenda Veenendaal

Fresno COG

2035 Tulare Street, Suite 201

Fresno, CA 93721

Dear Ms. Veenendaal,

It is with great pleasure that I nominate Ms. Karin Chao-Bushoven for consideration to serve on the Measure C Citizen Oversight Committee (COC).

Chao-Bushoven has 20 years of work experience with nonprofit organizations and board expertise with public entities, where she has successfully and accountably overseen the dissemination and proper use of public dollars. She continues her stellar work as Innovation Officer for the Fresno County Economic Opportunities Commission (Fresno EOC) – a nonprofit Community Action Agency serving more than 120,000 people a year. Chao-Bushoven is responsible for resource development, program development, and evaluation, a substantial and essential role for an agency with a budget over \$100 million. She is always strategic, forward-thinking, principled, and transparent in her work.

These are indispensable qualities, particularly, in her capacity on Fresno EOC's leadership team, consisting of seven agency representatives who work closely with yours truly, the Chief Executive Officer, to guide the organization as it continues its 50-plus years of consistently providing effective services in the community, targeting vulnerable and underserved children and families.

In addition to the above, Chao-Bushoven would be an asset to COC, as she has served on various Board of Directors, including San Joaquin River Parkway and Conservation Trust (2016 to 2019), Fresno Storyland and Playland (2019-present), and Fresno County Focus Forward (2015 to present). She's additionally served on the Fresno County First 5 Children and Family Commission (2008-2013), Fresno County Foster Care Standards and Oversight Committee (2005 to 2007), and Central Valley Community Foundation's Grants Committee (2013 to 2018), where she has contributed her expertise in reviewing and recommending actions on various grants, reports, studies, and plans.

As her vast experience and knowledge illustrates, Chao-Bushoven would be a quality community organization representative for COC. The selection committee can be assured that she would give the role of informing the public and ensuring that Measure C funding program revenues and expenditures are spent as promised with the diligence and care it deserves.



It is with the above that I highly recommend Chao-Bushoven for the Measure C Citizen Oversight Committee. Thank you kindly for your consideration. If you should have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brian Angus', written in a cursive style.

Brian Angus  
Chief Executive Officer