

FRESNO COUNCIL OF GOVERNMENTS CONGESTION MITIGATION AND AIR QUALITY IMPROVEMENT PROGRAM APPLICATION PACKET

All application packages should include 12 hard copies delivered to the address below, and one electronic copy emailed to the main contact listed below.

Fresno Council of Governments
 Attention: Tony Boren, Executive Director, 2019-20 CMAQ Call-For-Projects
 2035 Tulare Street, Suite 201
 Fresno, CA, 93720

Main Contact:
 Braden Duran, Assistant Regional Planner
bduran@fresnocog.org

KEY DATES	
Programming subcommittee convenes to review scoring criteria and call information	July-August 2019
Guidelines, criteria and application packet to TTC/PAC for approval	September 2019
Guidelines, criteria and application packet to COG Policy Board for adoption and initiation of call for projects	September 2019
Call for Projects Workshop for Member Agencies	October 2019
Regional bid project submittals DUE by 12:00PM	November 15, 2019
CMAQ Scoring Committee convenes	February 19, 2020
Lifeline project submittals DUE by COB	February 28, 2020
COG Policy Board approves recommended projects	March 28, 2020
FTIP submittal to Caltrans	October 2020

Program guidelines, the application packet, and referenced materials can be found on the Fresno COG website at the following link: <https://www.fresnocog.org/project/congestion-mitigation-air-quality-cmaq-program/>

For further information on eligible projects, submittal of applications or other questions related to the CMAQ program, please contact Braden Duran at (559) 233-4148 Ext. 217.

Cover Page Template

Cover page will be accepted in any format but should include all the information listed on the example template below.

2019/2020 Congestion Mitigation and Air Quality Improvement Program (CMAQ) Application

[Insert Agency Name]

[Insert Agency Logo]

[Insert FTIP Project Title]

[Insert Project Priority]

[Insert Total Project Cost]

Applicant Information

Implementing Agency: This agency must enter into a Master Agreement with Caltrans and will be financially and contractually responsible for the delivery of the project within all pertinent Federal funding requirements, including being responsible and accountable for the use and expenditure of program funds. This agency is responsible for the accuracy of the technical information provided in the application and is required to sign the application.

IMPLEMENTING AGENCY'S NAME:

IMPLEMENTING AGENCY'S ADDRESS:

CITY:

STATE:

ZIPCODE:

		CA	
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IMPLEMENTING AGENCY'S CONTACT PERSON:

CONTACT PERSON'S TITLE:

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CONTACT PERSON'S PHONE NUMBER:

CONTACT PERSON'S EMAIL ADDRESS:

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General Project Information

PROJECT NAME: (To be used in all program referenced project lists)

Project/Application Number: (Priority # - Max 10 per Agency)

Example: 1 of 3

FTIP Proposed Project Title: (Maximum 34 characters)

If Regional Bid, project is being submitted in the following category:

- Transit
- Cleaner Fuel Technology
- Traffic Flow Improvements
- Traffic Signal Projects
- Bicycle/Pedestrian
- PM-10 Reduction
- Miscellaneous

Is the project Cost-Effective? (\$45/lb. or less)

YES

NO

Does the project deliver PM2.5 emission reductions?

YES

NO

SUMMARY OF PROJECT SCOPE Summary of the Existing Condition, Project Scope, and the Expected Benefits:

PROJECT PURPOSE Describe the main purpose of the project:

FTIP PROJECT DESCRIPTION: (Max 156 characters) [(Location :) + (Limits) + (;) + (Improvement)]

PROJECT LOCATION: (Include Route # or Name, Post Mile Limits/Length of Project and Project Limits)

In addition to the Location Description provided, please **attach** a location map to the application as specified in "Attachment D" below. The location map needs to show the project boundaries in relation to the Implementing Agency's boundaries.

Functional Classification: Projects must be on federally eligible routes. Examples of local function include: arterial, expressway, major collectors, etc.; as designated within local circulation plan. Provide both local classification and federal classification if different. The federal classification takes precedence. Projects may not be on rural minor collectors.

Project Details

Air Pollution Reduction in kg/day: (submit calculations as attachment)

Cost-Effectiveness in dollars/pound: (refer to guidelines for methodology, submit calculations as attachment)

Average Daily Traffic Volume (ADT): (also, please provide source of ADT data)

Annual Auto Trips Reduced in trips/year: (if greater than zero, calculations should be included in emissions reduction sheet attachment)

Annual Auto Vehicle Miles Travelled (VMT) Reduced in miles/year: (if greater than zero, calculations should be included in emissions reduction sheet attachment)

Air Quality Screening Criteria Code(s): (refer to Appendix A for list of codes, list all applicable)

Does this project have a warrant study? (submit calculations as attachment)

YES, See attachment NO

Right of Way (ROW) Impacts: (Check all that apply)

Agency has site control. Project is 100% within the Implementing Agency's ROW and/or is within their control at the time of this application submittal. (This includes temporary construction easements)

Private ROW and/or utility relocations required. Project will likely require ROW in fee ownership, permanent easements, and/or temporary construction easements from private owners and/ or will require utility relocations from utility companies outside that implementing agency's governmental control.

The federal ROW process involving private property acquisitions and/or private utility relocations can often take 18 to 24 months after environmental document approval. The project schedule in the application for ROW needs to reflect the necessary time to complete the federal ROW process.

Public ROW required. Project will likely require ROW, Easements, encroachment and/or approval involving Governmental, Environmental, or Railroad owner's property.

What is the total number of months included in the project schedule to account for all ROW and/or utility impacts selected above?

Is this project listed on the Financial Constrained List of the 2018 RTP?

- Project is on the constrained project list in the 2018 RTP
- Project is NOT on the constrained project list in the 2018 RTP

If not, does the project meet the goal and objectives of the RTP policies? **YES** **NO**

Please provide any other pertinent subjective information that you would like evaluators to consider when scoring your project:

Project Delivery Schedule

<i>Fund</i>	<i>Work Phase</i>	<i>2020/21</i>	<i>2021/22</i>	<i>2022/23</i>	<i>2023/24</i>	<i>Total</i>
CMAQ Grant Funds						
%	Percent share of costs – typically 88.53%					
<i>PE</i>						
<i>ROW</i>						
<i>Construction</i>						
Sub-total						

Local Matching Funds						
%	Matching fund rate – typically 11.47%					
<i>PE</i>						
<i>ROW</i>						
<i>Construction</i>						
Sub-total						

Project Total						
<i>PE</i>						
<i>ROW</i>						
<i>Construction</i>						
Grand Total						

- Please fill out the Project Delivery Schedule according to the planned years of implementation for your project.
- Note that actual programming will depend on financial capacity.
- If you plan on using CMAQ Lifeline for your local match, please record that amount under “Local” in the schedule above. Then indicate “Toll Credits” on the chart in the Project Funding section of this application.
- Please note that the cost-effectiveness calculation is based on the amount of total CMAQ funding, including CMAQ Lifeline amounts.
- Any non-participating costs (Non-CMAQ eligible costs) of your project need to be clearly listed in the engineers estimate, on this Project Delivery Schedule, and on the Financial Plan.

Is the project applying as a “construction-ready project”? Points will be awarded to projects requesting construction funding only and within the first two years of the FTIP. Please attach all available environmental and ROW certifications or documentation. Projects requesting points in this category will go through a Caltrans screening process.

- Project is requesting funds for construction only in the first year (2020/21) of the FTIP and PE/ROW documentation is attached.**
- Project is requesting funds for construction only in the second year (2020/21) of the FTIP and PE/ROW documentation is attached.**

Is the project going to follow an expedited delivery schedule? YES NO
Please check “yes” if your project qualifies for the construction ready and/or expedited project delivery scoring criteria and you agree to the project delivery guidelines.

Project Funding and Scalability

Proposed Source of Local Match Funding:

Place a checkmark in the box signifying where local matching funds for this project will be coming from and specify dollar amount.

LOCAL	Sales Tax	
	<input type="checkbox"/> City	
	<input type="checkbox"/> County	
	<input type="checkbox"/> Other (Transportation Development Act)	
	Sales Tax sub-total:	
	Gas Tax	
	<input type="checkbox"/> Gas Tax (Subventions to Cities)	
	<input type="checkbox"/> Gas Tax (Subventions to Counties)	
	Gas Tax sub-total:	
	Other Local Funds	
	<input type="checkbox"/> City General Funds	
	<input type="checkbox"/> Street Taxes and Developer Fees	
	<input type="checkbox"/> Local Transportation Funds	
	<input type="checkbox"/> Other	
	Other Local Funds sub-total:	
Transit		
<input type="checkbox"/> Transit Fares		
<input type="checkbox"/> Other Transit (parcel/property taxes, parking revenue, etc.)		
<input type="checkbox"/> Tolls (e.g., non-state-owned bridges)		
<input type="checkbox"/> Other (e.g., RTEP)		
Transit sub-total:		
REGIONAL	<input type="checkbox"/> Tolls	
	<input type="checkbox"/> Bridge	
	<input type="checkbox"/> Corridor	
	<input type="checkbox"/> Regional Transit Fares/Measures	
	<input type="checkbox"/> Regional Sales Tax "Measure C" Local Pass Through	
	<input type="checkbox"/> Regional Bond Revenue	
	<input type="checkbox"/> Regional Gas Tax	
	<input type="checkbox"/> Vehicle Registration Fees (CARB Fees, SAFE)	
	<input type="checkbox"/> Other	
	Toll Credits – STBG or CMAQ Lifeline	
<input type="checkbox"/> Toll Credits (STBG or CMAQ Lifeline)	Toll Credit sub-total:	
Grand Total:		

Is this project scalable? YES NO

If yes, specify the minimum funds required: \$

Please provide an explanation of scalability with specific reference to budget line items on the Financial Plan (Attachment B).

Would your agency accept partial funding for this project? YES NO

If yes, please explain your contingency plan to fully fund and implement the project.

Application Attachments

Application Checklist and Signature Page (Required for all applications)

Attachment A

Financial Plan (Required for all applications)

Attachment B

Project Estimate (Required for all applications)

Attachment C

Project Location Map (Required for all applications)

Attachment D

AB 1012 Resolution (Required for all applications)

Attachment E

Warrant Study (If needed)

Attachment F

Preliminary Engineering and Design, Environmental, and Right-of-Way Documentation or Certification (If needed)

Attachment G

Photos of Existing Conditions (Strongly recommended for all applications)

Attachment H

Additional Attachments

Additional attachments may be included. They should be organized in a way that allows application reviews easy identification and review of the information. All additional attachments must be scanned into one document. Please list the additional attachments:

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Attachment A: Project Submittal Checklist and Signature Page

Name of Project:

Submitted by:

Agency/Organization:

Check All That Apply:

- Project meets CMAQ eligibility under federal guidelines.
- Sponsor will comply with California Environmental Quality Act, the National Environmental Policy Act, the Americans with Disabilities Act, AB1012 (Timely Use of Funds), Buy America, and/or any other applicable regulations.
- Project can be obligated within the identified timelines.
- Project scope will remain the same as detailed in application.
- Emissions calculations are attached and show positive reduction in air pollution.
- If needed, a warrant study is attached.
- If needed, PE&D, Environmental, and ROW documentation are attached.
- AB 1012 Resolution is attached.
- 12 hard copies of application for regional bid (2 hard copies for lifeline) are attached, and an electronic copy has been provided via email or USB flash drive.
- An engineer's estimate/quote of probable costs for project is attached.
- All required attachments are included.
- I understand that incomplete or late submittals will be considered for scoring at the committee's discretion, as time allows, after scoring other projects.

I certify that the information contained in the application packet is accurate to the best of my knowledge and that I am authorized to submit the following project proposal for scoring and possible programming. The agency will provide the required non-federal matching funds, and deliver the project as proposed within the scope and schedule specified in the application should the project be awarded funding. Signature of full-time agency staff authorized to enter into a contract for federal funding if selected.

Signed: _____

Printed Name: _____

Date: _____

Attachment B: Financial Plan

Below, please discuss the project funding strategy, clearly indicating total cost, authorization amounts and dates for all funding sources committed or anticipated to fully fund the project and any contingency plan if anticipated funding does not materialize. Any contingency plan to provide a reduced scope, should partial funding be available, would need to take into consideration air quality benefits and demonstrate it is feasible to perform the project in deliverable segments, or with reduced scope.

I certify that the information contained in the financial plan is accurate to the best of my knowledge and that I am authorized to submit the following project proposal for scoring and possible programming. The agency will provide the required non-federal matching funds, and deliver the project as proposed within the scope and schedule specified in the application should the project be awarded funding.

Signed: _____

Printed Name: _____

Date: _____

Attachment C: Project Estimate

[Attach engineers estimate/quote of probable costs for project]

Attachment D: Project Map

[Attach project map, the location map needs to show the project boundaries in relation to the Implementing Agency's boundaries]

Attachment E: Sample Council/Board Resolution

**BEFORE THE
(NAME OF CITY/COUNTY/DISTRICT COUNCIL/BOARD)
RESOLUTION NO. 2019-_____ -**

In the Matter of:

Project Delivery Schedules
For Federal Transportation Project Selection

RESOLUTION SUPPORTING
AND IMPLEMENTING TIMELY
USE OF FUNDING

WHEREAS, AB 1012 has been enacted into State Law in part to provide for the “timely use” of State and Federal funding; and

WHEREAS, the (City/County/District) is able to apply for and receive Federal and State funding under the Regional Surface Transportation Program;

WHEREAS, the (City/County/District) desires to ensure that its projects are delivered in a timely manner to preclude the Fresno Region from losing those funds for non-delivery; and

WHEREAS, it is understood by the (City/County/District) that failure for not meeting project delivery dates for any phase of a project may jeopardize federal or state funding to the Region; and

WHEREAS, the (City/County/District) must demonstrate dedicated and available local matching funds; and

NOW THEREFORE BE IT RESOLVED, that the (Council/Board) hereby agrees to ensure that all project delivery deadlines for all project phases will be met or exceeded.

BE IT FURTHER RESOLVED, that failure to meet project delivery deadlines may be deemed as sufficient cause for the Fresno Council of Governments Policy Board to terminate an agency’s project and reprogram Federal/State funds as deemed necessary.

BE IT FURTHER RESOLVED that the (City/County/District) (Council/Board) does direct its management and engineering staffs to ensure all projects are carried out in a timely manner as per the requirements of AB 1012 and the directive of the (City/County/District) (Council/Board).

THE FOREGOING RESOLUTION was passed and adopted by the (Council/Board) on Month, Day, and Year.

AYES:	Signed: _____
NOES:	Mayor, City of (-----)
ABSTAIN:	Chair, Board of (-----)
ABSENT:	Chair, (-----) Board
ATTEST:	

I hereby certify that the foregoing is a true copy of a resolution of the (Council/Board) duly adopted at a regular meeting thereof held on the _____ day of Month, Year.

Attachment F: Warrant Study

[Attach a copy of the warrant study here. If your project does not require a warrant study, please do not include this page in your project's application]

Attachment G: PE&D, Environmental, and ROW Documentation or Certification

[Attach documentation of PE&D, Environmental, and ROW documentation or certification here. If you are not applying in the construction-ready project category, please do not include this page in your project's application]

OPTIONAL Attachment H: Photos of Existing Conditions

[Attach photos of existing conditions here. Otherwise, please do not include this page in your project's application]

Additional Attachments

[Attach additional items here. Otherwise, please do not include this page in your project's application]

Appendix A: Air Quality Screening Criteria

1.00 PROGRAM ADMINISTRATION (ACTIVITIES THAT DO NOT INVOLVE OR LEAD DIRECTLY TO CONSTRUCTION)

- 1.01 Planning Activities & Technical Studies
- 1.02 Grants for Training & Research Programs
- 1.03 Federal-Aid Systems Revisions
- 1.04 Engineering to Assess Social, Economic, & Environmental Effects

2.00 SAFETY PROGRAMS

- 2.01 Railroad/Highway Crossing
- 2.02 Pavement Marking
- 2.03 Hazard Elimination Program
- 2.04 Safer Off-System Roads
- 2.05 Emergency Relief

3.00 OTHER SAFETY PROJECTS, INCLUDING

- 3.01 Road Widening (No Additional Travel Lanes)
- 3.02 Bridge Widening (No Additional Travel Lane)
- 3.03 Bridge Reconstruction (No Additional Travel Lanes)
- 3.04 Shoulder Improvements
- 3.05 Increase Sight Distance
- 3.06 Traffic Control Devices
- 3.07 RR/Highway Crossing Warning Devices
- 3.08 Adding Medians
- 3.09 Emergency Truck Pullovers
- 3.10 Fencing & Sound walls (Noise Attenuation)
- 3.11 Guardrails, Median Barriers, Crash Cushions
- 3.12 Pavement Resurfacing & Rehabilitation
- 3.13 Skid Treatment
- 3.14 Lighting Improvements
- 3.15 Truck Climbing Lanes Outside Urbanized Areas
- 3.16 Truck Inspection Stations
- 3.17 Safety Roadside Rest Areas
- 3.18 Safety Improvement Program

4.00 AIR QUALITY

- 4.01 Continuation of Ride-Sharing & Van-Pooling Promotional Activities at Current Levels
- 4.02 Bicycle & Pedestrian Facilities
- 4.03 Other Adopted Transportation Control Measures

5.00 LANDSCAPING/SIGNS

- 5.01 Plantings, Landscaping, Etc.
- 5.02 Acquisition of Scenic Easements
- 5.03 Sign Removal
- 5.04 Directional & Informational Signs

6.00 CAPACITY ENHANCEMENT

- 6.01 Adding travel lane (Specify)
- 6.02 New Facility (Specify)
- 6.03 Other (Specify)

7.00 MASS TRANSIT

- 7.01 Operating Assistance to Transit Agencies
- 7.02 Purchase of Support Vehicles
- 7.03 Rehabilitation of Transit Vehicles (Subject to Applicable Transportation Control Measures)
- 7.04 Purchase of Office, Shop, & Operating Equipment for Existing Facilities
- 7.05 Purchase of Operating Equipment for Vehicles (E.G. Radios, Fare boxes, Lifts, Etc.)

- 7.06 Construction or Renovation of Power, Signal, & Communications Systems
- 7.07 Construction of Small Passenger Shelters & Information Kiosks
- 7.08 Reconstruction or Renovation of Transit Buildings & Structures
- 7.09 Rehabilitation or Reconstruction of Track Structures, Track, & Track bed in Existing R-O-W
- 7.10 Purchase of New Replacement Buses/Rail Cars or For Minor Fleet Expansions
- 7.11 Construction of New Bus & Rail Storage/Maintenance Facilities

8.00 OTHER:

- 8.01 Transportation Enhancement Activities
- 8.02 Repair of Damage Caused by Natural Disasters, Civil Unrest, Or Terrorist Acts
- 8.03 Advance Land Acquisitions (23 CFR part 712 or 23 CFR part 771)