



2035 Tulare Street, Suite 201  
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**FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)  
MEETING AGENDA**

DATE: Thursday, January 30, 2025  
TIME: 5:30pm, **BEFORE** the Fresno Council of Governments (FCOG) Meeting  
PLACE: FCOG / FCRTA Offices  
Sequoia Conference Room  
2035 Tulare Street, Suite 201  
Fresno, CA 93721  
(Corner of Tulare and Van Ness Ave. - above Club One  
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.  
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,  
Up Elevator to Second Floor, Left to Sequoia Conference Room)

**Americans with Disabilities Act (ADA) Accommodation**

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA are unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

**AB 23 Requirement:** In accordance with the Brown Act and AB23 the amount of stipend paid to members of the Board of Directors for attending this meeting of the Fresno County Rural Transit Agency, is \$50.00.

**THE FRESNO COUNCIL OF GOVERNMENTS AND FRESNO COUNTY RURAL TRANSIT AGENCY BOARD MEETINGS WILL TAKE PLACE IN PERSON AT THE FRESNO COG SEQUOIA ROOM.**

**1. ROLL CALL**

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda. NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

**2. CONSENT ITEMS**

**A. Approve Minutes of November 21, 2024 [ATTACHMENT]**

**B. RFP – FCRTA Fresno County Transit Roadmap [INFORMATION]**

**Summary:** FCRTA was awarded \$300,900 in funding through the Caltrans Sustainable Communities Transportation Planning Grant to conduct a transit roadmap analysis. This project would include a comprehensive evaluation of FCRTA's operations in the 13 rural cities and 39 unincorporated areas of Fresno County. It would then evaluate strategies to reimagine existing services and potentially new options, such as partnerships to serve affordable housing sites and transit vouchers. The project would also recommend fare structure for new service models, a plan for right-sized vehicles, and a service that best meets demand. It would also evaluate new technology and software for scheduling and rider trip planning through improved use of trip sharing algorithms to plan better shared rides between passengers for on-demand, rural, and paratransit, efficient driver route, and higher vehicle utilization, potentially to decrease overall agency costs, enabling on-demand booking options, both online and through

smartphone applications, and seamless integration between route service and on-demand service. The outcome would be an actionable roadmap for FCRTA to cost-effectively provide better service to ensure transit is a viable option for those that need it most, grow ridership, and leverage FCRTA's capital investments, such as its new maintenance facility and microgrids. FCRTA released an RFP for Consultant services for this project on December 16<sup>th</sup>, 2024 and proposals were due on January 21<sup>st</sup>, 2025. A scoring committee convened on January 29<sup>th</sup> and FCRTA will return to the Board next month with a proposed recommended consultant.

**Action:** Information only, the Board may provide additional direction at its discretion.

### **C. Caltrans Planning Grant Application [APPROVE]**

**Summary:** FCRTA submitted an application for the Caltrans Sustainable Planning Grant for a Phase 2 Microgrid Study. FCRTA's project includes a microgrid study focused on school district partnerships. FCRTA's completed the Transit Microgrid Feasibility Study and identified five (5) potential sites for microgrid implementation. Similar to transit fleets, school districts throughout Fresno County will be transitioning their school buses to zero-emission vehicles, presenting partnership opportunities for charging infrastructure. FCRTA will conduct a Phase 2 microgrid study to identify school district sites in both incorporated and unincorporated communities for future microgrid implementation pending grant funding. FCRTA is requesting \$612,000 in grant funding and \$86,000 local match with Measure C funding for a total project cost of \$698,000.

**Action:** Staff recommends Board approval of the Caltrans Sustainable Grant Application and further recommends approval of Resolution No. 2025-01.

### **D. RFP for Transit Operations [INFORMATION]**

**Summary:** FCRTA currently has an agreement with MV Transportation for Transit Operations and the agreement is coming due in FY 2024-25 after 7 years which began in 2018. FCRTA will be releasing an RFP for the Transit Operations and this is a requirement of FTA and Caltrans and will require oversight and approval. The RFP was reviewed and approved by Caltrans DRMT Procurement Branch for approval. The RFP was released on January 23<sup>rd</sup> and proposal submittals will be due on February 25<sup>th</sup>.

**Action:** Information only, the Board may provide additional direction at its discretion.

### **E. Caltrans ZEV Technical Assistance Project [INFORMATION]**

**Summary:** Caltrans has been working to provide Zero Emission Vehicle Technical Assistance to rural transit operators, and FCRTA was approached by Caltrans to partner with them on this effort over the past year. FCRTA has already made great strides in this area and will build upon this work for this effort. FCRTA has been working with Walker Consultants to complete the ZEV Transition Plan Template and provide Technical Assistance to as many agencies as possible. The final report and summary of work is available on the website [www.ruraltransit.org](http://www.ruraltransit.org)

**Action:** Information only, the Board may provide additional direction at its discretion.

## **3. OTHER BUSINESS**

**A. Items from staff.**

**B. Items from members.**

## **4. ADJOURNMENT**

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

**ITEM 2A**

Minutes

Thursday, November 21, 2024 at 5:30 P.M FCRTA Meeting  
COG Sequoia Conference Room  
2035 Tulare St., Suite 201, Fresno, CA

Members Attending:

Mayor Brandon Pursell, City of Kingsburg  
Mayor Alma Beltran, City of Parlier  
Mayor Scott Robertson, City of Selma  
Mayor Elsa Lopez, City of Firebaugh  
Councilmember Mary Fast, City of Reedley  
Mayor Pro Tem Gilbert Garcia, City of Orange Cove  
Mayor James Horn, City of Coalinga  
Councilmember Ismael Herrera, City of Kerman  
Mayor Pro Tem Libertad Lopez, City of Mendota  
Mayor Daniel Parra, City of Fowler

Moses Stites, General Manager  
Janelle Del Campo, Deputy Director  
Bryan Rome, County Counsel  
Denise Flores, FCOG

Absent:

Mayor Frank Gonzalez, City of Sanger  
Mayor Rey Leon, City of Huron  
Mayor Julia Hernandez, City of San Joaquin  
Supervisor Sal Quintero, Fresno County

1. **ROLL CALL** — Meeting called to order 5:41 p.m.

Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

**2. CONSENT ITEMS**

- A. **Approve Minutes of October 24, 2024 [ATTACHMENT]**
- B. **Temporary Maintenance Facility Lease Agreement Extension [APPROVE]**
- C. **Amendment I New Technology Grant Program Kingsburg Resiliency Hub Project [APPROVE]**
- D. **Fiscal Year 2023-2024 Audit [ACCEPT]**
- E. **Biola Microtransit Program [ACTION]**
- F. **Current FCRTA/FCOG Office Conditions [INFORMATION]**

A motion was made by Mayor Pursell (Kingsburg) and second by Mayor Pro Tem Garcia (Coalinga). A vote was called, and motion carried.

**3. OTHER BUSINESS**

A JOINT POWERS AGENCY TO PROVIDE A COORDINATED TRANSIT SYSTEM FOR RURAL FRESNO COUNTY  
The Cities of: Coalinga, Firebaugh, Fowler, Huron, Kerman, Kingsburg, Mendota, Orange Cove, Parlier, Reedley, Sanger, San Joaquin, Selma & Fresno County

**A. Items from staff.**

1. Janelle Del Campo informed the Board of the bus shelter project funded by a Caltrans Clean CA Grant as well as a maintenance facility project updated.

**B. Items from members.**

Nothing to report.

**4. ADJOURNMENT 6:00PM**

Respectfully submitted,

A handwritten signature in blue ink that reads "Moses Stites". The signature is written in a cursive, flowing style.

Moses Stites  
General Manager

**AUTHORIZATION FOR THE FCRTA  
MICROGRID PHASE 2  
TO THE  
CALIFORNIA DEPARTMENT OF TRANSPORTATION’S SUSTAINABLE  
TRANSPORTATION PLANNING GRANT PROGRAM**

**WHEREAS**, the FCRTA is an eligible project applicant and may receive funding from the California Department Of Transportation’s (Caltrans) Sustainable Transportation Planning Grant Program; and

**WHEREAS**, the FCRTA wishes to apply for Sustainable Transportation Planning Grant funding to conduct Phase 2 of its Microgrid Study focused on school district partnerships; and

**WHEREAS**, the FCRTA has prepared an Application for Sustainable Transportation Planning Grant funding, in the amount of \$698,000 for the Microgrid Phase 2 Study; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the FCRTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Sustainable Transportation Planning Grant requirements and any applicable statutes, regulations, and guidelines for all Sustainable Transportation Planning Grant funded projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the General Manager, be authorized to make financial decisions, authorize the submittal of the application, and enter into an agreement with Caltrans.

**AGENCY BOARD DESIGNEE: MOSES STITES, GENERAL MANAGER**

Passed and approved this 30th day of January, 2025.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed \_\_\_\_\_  
Alma Beltran, Chairperson

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency Duly adopted at a meeting thereof held on the 30th day of January, 2025.

Signed \_\_\_\_\_  
Moses Stites, General Manager