

Our ref: 12596709

29 May 2025

Mr. Robert Phipps
Executive Director
Fresno Council of Governments
2035 Tulare Street, Suite 201
Fresno, CA 93721

Subject: On-Call Services for the Fresno Regional Transportation Mitigation Fee (RTMF) Program

Dear Mr Phipps,

GHD is pleased to have an opportunity to continue supporting Fresno COG's work on the RTMF program. Our support will take the form of on-call assistance to Fresno COG as issues arise during the implementation phase of the program. While it is not possible to anticipate every type of service that may be needed, we expect, based on previous experience, that the services we will provide may include:

- Assisting in determining the appropriate RTMF for developments of an unusual nature or that COG staff has difficulty categorizing.
- Advising the COG on matters of mitigation fee policy.
- Preparing documents used during the implementation phase, including updates of the RTMF Administrative Manual, draft resolutions, text or slideshows explaining the RTMF.
- Participating in meetings and telephone calls on matters pertaining to the RTMF.

The loaded hourly billing rates that will be used for our staff for the term of the 2025-2026 contract will be:

- Don Hubbard, \$410.00
- Chang (Billy) Park, \$380.00
- Dan Block, \$360.00
- Todd Tregenza, \$380.00
- Rosanna Southern, \$310.00

In addition to the labor rates, described above, we would also seek reimbursement from FCOG for any direct expenses involved in performing the services. The rates above are good until the end date of the contract (June 30th, 2026). If you require any additional information, or have questions during the review of our proposal, please call me (916) 567-2582, or our project manager, Don Hubbard, at (916) 591-2429.

Regards



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