

May 8, 2026

Pankaj Joshi, Senior Regional Planner
Fresno Council of Governments
2035 Tulare St., Suite 201, Fresno, CA 93721
Phone: 559-233-4148 ext. 202

RE: On call contract to provide pavement management support as needed

Mr. Joshi:

This letter provides formal documentation of NCE's discussions with the Fresno Council of Governments(COG) regarding the requested provision of pavement management support as needed. To accomplish the stated purpose, we propose the following scope of services.

Scope of Work

This scope of work covers additional on-call services to assist the COG with pavement management activities on an as-needed basis. Services will be supported through the use of the StreetSaver[®] pavement management software and will include coordination, engineering analysis, technical support, and related services as described below:

Task 1 – Coordination Meetings

NCE and COG will conduct up to eight (8) virtual coordination meetings to discuss project needs, provide technical support, and respond to questions related to the development of an extension of Measure C or a potential bond measure. These meetings will support COG's efforts to advance its pavement management program.

Task 2 – StreetSaver Technical Assistance

NCE will provide up to 100 hours of engineering support to assist with the discussions outlined in Task 1. This work will utilize the StreetSaver web application, which contains the regional pavement management system, to support analysis, respond to technical questions, and inform decision-making related to the potential funding opportunity.

Task 3 – Presentation

NCE will present the results of the analysis to COG, either virtually or in person, summarizing key findings, methodologies, and implications to support decision-making related to additional funding options.

Task 4 – StreetSaver MPO License Renewal

This task includes the cost for renewal of the regional StreetSaver subscription for one (1) additional year, ensuring continued access to the pavement management system used to support the analyses and coordination efforts described in this scope of work.

1003 W. Cutting Blvd., Suite 110
Point Richmond, CA 94804
(510) 215-3620

FEE ESTIMATE

NCE will provide the defined scope of work on a time and materials basis for an estimated fee of \$100,000. The price breakdown by task is attached. Total compensation will not exceed the amounts set forth without receipt of prior written authorization from the COG.

Sincerely,

NCE

A handwritten signature in black ink, appearing to read 'Shahram Misaghi'.

Shahram Misaghi, PE

Associate Engineer

LABOR COSTS												
PROJECT STAFF	ROLE IN PROJECT	Hourly Rate (\$/hr)	1. Coordination Meeting (8)		2. StreetSaver Technical Assistance		3. Presentation		4. StreetSaver MPO License Renewal		TOTAL	
			Hrs	Cost (\$)	Hrs	Cost (\$)	Hrs	Cost (\$)	Hrs	Cost (\$)	HOURS	COST
Margot Yapp	Technical Advisor	145.30	8	\$ 1,162	10	\$ 1,453	36	\$ 5,231			54	\$ 7,846
Shahram Misaghi	Project Manager	87.69	16	\$ 1,403	16	\$ 1,403	24	\$ 2,105	1	\$ 88	57	\$ 4,998
Debaroti Ghosh	Project Engineer II	61.26	16	\$ 980	18	\$ 1,103					34	\$ 2,083
Sampat Kedarisetty	Project Engineer I	44.57			56	\$ 2,496	40	\$ 1,783			96	\$ 4,279
Terri Buckingham	Clerical	33.99	4	\$ 136			2	\$ 68			6	\$ 204
Estimated Total Direct Labor Hours/Costs			44	\$ 3,681	100	\$ 6,455	102	\$ 9,187	1	\$ 88	247	\$ 19,410
FRINGE + OVERHEAD COST (225.18%)				\$ 8,289		\$ 14,535		\$ 20,687		\$ 198		\$ 43,708
TOTAL INDIRECT COSTS				\$ 11,970		\$ 20,990		\$ 29,874		\$ 286		\$ 63,118
DIRECT COSTS												
			Cost (\$)		Cost (\$)		Cost (\$)		Cost (\$)		Cost (\$)	
MTC StreetSaver Fees/Licenses									\$ 23,724		\$ 23,724	
Travel							\$ 1,344				\$ 1,344	
Reproduction & Supplies			\$ 780	\$ 780	\$ 780	\$ 780	\$ 413	\$ 413	\$ 750	\$ 750	\$ 2,723	\$ 2,723
TOTAL ESTIMATED DIRECT COSTS			\$ 780	\$ 780	\$ 780	\$ 780	\$ 1,757	\$ 1,757	\$ 24,474	\$ 24,474	\$ 27,791	\$ 27,791
TOTAL LABOR, OVERHEAD AND DIRECT COSTS			\$ 12,750	\$ 12,750	\$ 21,770	\$ 21,770	\$ 31,631	\$ 31,631	\$ 24,760	\$ 24,760	\$ 90,909	\$ 90,909
FIXED FEE 10%			\$ 1,275	\$ 1,275	\$ 2,177	\$ 2,177	\$ 3,163	\$ 3,163	\$ 2,476	\$ 2,476	\$ 9,091	\$ 9,091
TOTAL COSTS BY TASK			\$ 14,025	\$ 14,025	\$ 23,947	\$ 23,947	\$ 34,794	\$ 34,794	\$ 27,236	\$ 27,236	\$ 100,000	\$ 100,000

Assumptions

Task 1 includes an assumption of eight meetings to discuss the approach.

Task 2 provides 100 hours of engineering support for StreetSaver technical assistance in support of the FresnoCOG pavement management program.

Task 3 assumes up to three in-person presentations.

Task 4 includes the fee for renewal of the FresnoCOG regional database.

Small differences exist in totals due to rounding issues.